

(DRAFT)

Parks and Recreation Advisory Board Meeting Monday, November 8, 2021

The Parks and Recreation Advisory Board held their regular meeting on November 8, 2021, at 5:30p.m. at the Osage Centre.

Board Members Present:

Kevin Noel, Chairman
Roger Hudson, Vice Chairman
David Cantrell, Board Member
Dr. Beverly Evans, Board Member
Anne Dohogne, Board Member
Pete Frazier, Board Member
Brad LaBruyere, Board Member
Mark Stone, Board Member
Tracey Glenn, Board Member

Staff Present:

Brock Davis, Parks Division Manager
Scott Williams, Recreation Division Manager
Doug Gannon, Parks and Recreation Director
Penny Williams, Recreation Division Manager
Misty Hess, Administrative Coordinator

Absent:

Chatez Robinson, Board Member
Meghan Harville, Board Member
Dan Presson, Councilman Liaison

WELCOME

Chairman Noel called the meeting to order and welcomed new Board Member, Jackson Hill.

OLD BUSINESS

A. MINUTES

Chairman Noel requested the approval of the October 11, 2021, minutes. Tracey Glenn made a motion; seconded by Bev Evans to approve the minutes. Motion passed with no one opposed.

B. Aquatics Update

Recreation Division Manager Penny Williams advised that the issues with the pump have been resolved. After being down for a week awaiting new pump arrival, things are now working as they should. A conference meet was held last week and went well. Jefferson school project has a completion date of October 2022. They continue to meet with Cape Schools. They should start digging the pool section soon. More details will come as the project progresses.

NEW BUSINESS

A. Haunted Hall of Horror

Recreation Division Manager Penny Williams said the event went well. The staff worked hard to get it set up and torn back down. She said there was a lot of favorable response this year. Recreation Division Manager Scott Williams said that last year was a record year and this year we broke \$51,000 which is another record. Price increases will be likely for next year.

B. Preliminary Spaghetti Day Results

Recreation Division Manager Scott Williams said there was an uptick in curbside this year. We had the third biggest crowd with over 3100 people served. Prices on this may also increase next year. Director Doug Gannon thanked the board for all their hard work and help with Spaghetti Day. Recreation Division Manager Penny Williams said she has concerns for next year as the home-ec teacher at Notre Dame is retiring and they aren't sure if students will be able to cook all the desserts next year.

REPORTS/PROJECT UPDATES

A. PARKS & RECREATION PROJECT UPDATES

Parks Division Manager Brock Davis reported that the pickle ball court painting should be done this week and the project wrapped by the end of the month. They are working on the ADA sidewalk at Capaha, then moving on to the playground. This should be done June/July 2022. The pond dredging was pushed back to be re-bid in March and completed in spring 2023. City engineers will be installing an underground retention basin behind the amphitheater and then a parking lot will be put over that. This is needed due to flooding. A culvert with pipe is being added as well. They are going to be ordering bridge boards to repair the bridge on the trail near Schnuck's.

B. FY 2023-2027 Capital Improvement Plan

Director Doug Gannon gave a handout explaining what the 5 year budgeting forecast looks like. He stated they are trying to budget these projects without having to bond anything. We are working closely with finance department to make these projections based on cash influx from PRS tax. Recreation Division Manager Scott Williams stated that there still may be a need for bonding for projects like the Youth Ballfield Complex, but until we have more information, we won't know. At this time all options are being considered.

C. TREE ADVISORY BOARD

Bev Evans said there was no meeting this month.

D. RED HOUSE INTERPRETIVE CENTER COMMITTEE

Recreation Division Manager Penny Williams reported that there is a meeting tomorrow. October's events were cancelled. The Red House should be closing for the season at the end of the month.

E. PARKS & RECREATION FOUNDATION

Recreation Division Manager Penny Williams reported that there were two events coming up in December. The Flashlight Candy Cane Hunt will be held December 10 and Breakfast with Santa will be held December 11- both events at the Shawnee Park Center. Kevin Noel said that Breakfast with Santa is a great event for the board to volunteer at. Recreation Division Manager Scott Williams announced that the Cardinals Caravan would be back this year. It will be January 16 at Arena. The Youth Sports Award Banquet will be held January 21. He also updated the two give backs that have ended. The give back by Southern Convenience/Bi-State Oil totaled \$3000 and the matching membership was over \$5000. We were over \$20,000 total for the membership drive.

F. CITY/COUNCIL REPORT

Council Liaison Daniel Presson sent an email thanking everyone for their support on the Use Tax passing.

MONTHLY STAFF REPORT/CALENDAR UPDATE

A. PROGRAM AND EVENT UPDATE

Staff Briefs were handed out to the board members informing them of the upcoming events and projects in the Parks & Recreation Department through November, 2021.

OTHER BUSINESS

A. CHRISTMAS LUNCH

A reminder was given about the Christmas lunch that will be held December 16 at the Shawnee Park Center- and all board members are invited.

B. NEXT BOARD MEETING

The next board meeting will be held on Monday, December 13, 2021, at 5:30 p.m. at the Osage Centre.

ADJOURNMENT

There being no other business to come before the board, Tracey Glenn made a motion to adjourn the meeting; seconded by Bev Evans. Motion passed with no one opposed. The meeting was adjourned.

Submitted by:

Misty Hess