

Parks and Recreation Department Advisory Board Meeting Minutes Monday, February 13, 2023

The Parks and Recreation Advisory Board held their regular meeting on February 13, 2023, at 5:30 pm at the Osage Centre room 1AB.

Board Members Present:

Kevin Noel, Chairperson
Dr. Beverly Evans, Secretary
Darrin Bruenderman
Anne Dohogne
Lewis Jackson Hill
Percy Huston
Philip Moore
Nathan Thomas, Council Liaison

Parks and Recreation Department Staff Present

Doug Gannon, Director of Parks & Recreation
Brock Davis, Parks Division Manager
Scott Williams, Recreation Division Manager
Penny Williams, Recreation Division Manager
Kim Butler, Administrative Coordinator

Absent:

Pete Frazier, Vice Chairperson
David Cantrell
Mark Stone

Chairperson, Kevin Noel called the meeting to order 5:30 pm in the Osage Centre Meeting Room 1A.

Doug Gannon introduced Kayla Otte who is the Arena Building new Administrative Assistant

Kevin asked for a motion to Approval of Minutes from January 10, 2023 meeting. The motion was made and second. Minutes were approved with none opposing.

Penny Williams shared that Jefferson Community Center is finishing up. Computer and sound equipment still need to be installed and then they will complete staff training. Ribbon cutting is planned for Mid-March

Demolition of Cape Municipal Pool began February 13, 2023. Project completion is anticipated for December, 2023.

Scott Williams introduced guest Ryan Lane, SEMO Head Cross Country Coach, who gave an update on the Cross Country Course at the Osage Centre. The course has the same start and finish and can be used year-round for competitive and recreational events or just walking.

Getting ready to start season at Capaha Field. Scott Williams will be meeting with Cape Catfish and SEMO. Scott is putting together a proposal for the Advisory Board and Foundation for a new concession area and restrooms. This will require Advisory Board approval. Scott will also be meeting with SEMO regarding partial funding of concession/restrooms and fencing.

Brock Davis & Scott Williams provided Parks & Recreation Project Updates:

- a) Jefferson Park shelter and restroom will be in by March.
- b) Capaha Park electrical is being finished and the fencing should come down by the end of the month. P&R will then install benches
- c) Broadway did not flood during the past rain storm and the underground detention area will begin soon
- d) Curb and Gutter will be installed at Cherry Hill this week
- e) Trying to get the wall up at the Rose Garden
- f) Scott Williams provided handouts for Shawnee Park Digital Sign which included specifications and location of the new sign.

Jackson Hill said the Tree board is discussing replacing the trees at Osage Centre's entrance.

The Golf Course Advisory Board had no report

Red House Interpretive Center Committee is spring cleaning for spring

Scott Williams and Penny Williams provided updates for the Parks & Recreation Foundation

- a) The Cardinals Caravan had a really good turnout with approximately 540 people and raised over \$4000 for the foundation.
- b) Celebration of Youth Sports Awards Banquet attendance was 600 – 700 people and the auction did almost \$2000
- c) 2023 Membership Drive with a new discount card will arrive by the end of February

Nate Thomas reported for the City Council and shared readings have been approved.

Penny Williams presented the Monthly Staff Report/ Calendar Update (Handout) with staff looking to have a lot of different programs available. February 25th is the new date for the Polar Plunge.

Chairperson Kevin Noel inquired if anyone had others items or had items for the next meeting. Having none, the meeting was adjourned until next meeting which will take place on Monday, March 13, 2023.

Submitted by:

Kim Butler, Administrative Coordinator

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The Park and Recreation Advisory Board of the City of Cape Girardeau, Missouri, may, as a part of the regular or special Park and Recreation Advisory Board meeting, hold a closed session to discuss legal action, causes of legal action of litigation, leasing, purchasing or sale of real estate, hiring, firing, disciplining, promotion of personnel or employee labor relations, or confidential or privileged communications with its attorneys.. Specifically, the Park and Recreation Advisory Board will hold a closed session to discuss legal actions and litigation, confidential communications with legal counsel, property acquisition and personnel matters, pursuant to RSMo. Sections 610.021(2) and 610.021(3).