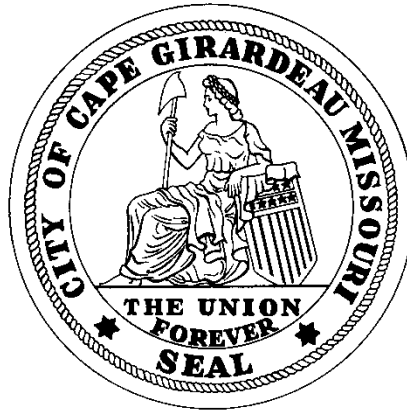


# **PROPOSED ANNUAL BUDGET 2024-2025**



## **MAYOR**

Stacy Kinder

## **CITY COUNCIL**

Daniel Presson

Tameka Randle

Nate Thomas

David J. Cantrell

Rhett Pierce

Mark Bliss



The seal of the City of Cape Girardeau, Missouri, is a circular emblem. It features a central figure of a woman holding a torch and a shield, with a banner below her that reads "THE UNION FOREVER". The outer ring of the seal contains the text "CITY OF CAPE GIRARDEAU MISSOURI" and the word "SEAL" at the bottom.

# City of Cape Girardeau **mission statement**

The City of Cape Girardeau, the regional hub of Southeast Missouri, will actively promote a safe, innovative climate through city services that enhances the quality of life for its citizens and our region.



---

**2024-2025 PROPOSED ANNUAL BUDGET  
TABLE OF CONTENTS**

|  | <u><b>Page</b></u> |
|--|--------------------|
| <b>City Manager's Budget Message .....</b>                                       | <b>I-IV</b>        |
| <br><b><u>Summaries</u></b>  |                    |
| <b>Summary of Programs by Department .....</b>                                   | <b>1</b>           |
| Summary by Program .....   | 2                  |
| Administrative Services .....  | 3                  |
| Development Services .....   | 4                  |
| Parks & Recreation .....   | 5                  |
| Public Safety .....  | 6                  |
| Public Works .....   | 7                  |
| Internal Services .....  | 8                  |
| <br><b>Summary of Revenue and Expenses by Fund and Fund Types .....</b>          | <br><b>9</b>       |
| <b>Combined Statement of Revenues, Expenditures, and Changes in Fund Balance</b> |                    |
| Total Budget .....   | 10                 |
| Governmental Funds .....   | 11                 |
| Proprietary Funds .....  | 12                 |
| All Funds Revenue-Budget by Fund .....   | 13                 |
| All Funds Expense-Budget by Fund .....   | 14                 |
| <br><b><u>General Fund</u></b>   |                    |
| <b>General Fund .....</b>  | <b>15</b>          |
| Budget Highlights .....  | 16                 |
| General Fund Income Statement .....  | 17                 |
| General Fund Revenue .....   | 18-20              |
| General Fund Expenditures by Division-Summary .....                              | 21                 |
| City Council .....   | 22-23              |
| City Manager .....   | 24-25              |
| City Clerk .....   | 26-27              |
| Public Awareness .....   | 28-29              |
| City Attorney .....  | 30-31              |
| Human Resources .....  | 32-33              |
| Finance .....  | 34-35              |
| Municipal Court .....  | 36-37              |
| Facility Maintenance .....   | 38-39              |
| Planning Services .....  | 40-41              |
| Inspection Services .....  | 42-43              |
| Engineering .....  | 44-46              |
| Police .....   | 47-48              |
| Fire .....   | 49-50              |
| Street .....   | 51-52              |

---

General Fund Expenditures by Division (Cont.)

|                                 |       |
|---------------------------------|-------|
| Park Maintenance.....           | 53-54 |
| Cemetery .....                  | 55-56 |
| Interdepartmental Services..... | 57    |
| Contingency .....               | 58    |

**Special Revenue Funds**

|  |           |
|--|-----------|
| <b>Special Revenue Funds .....</b>                             | <b>59</b> |
| Budget Highlights .....  | 60        |
| Special Revenue Income Statement.....                          | 61        |
| Special Revenue Expenditures by Fund                           |           |
| Airport .....  | 63-68     |
| Parks & Recreation .....                                       | 69-88     |
| Health .....   | 89-93     |
| Convention/Visitors Bureau.....                                | 95-99     |
| Downtown Business District.....                                | 101-104   |
| Public Safety Trust Fund II.....                               | 105-109   |
| Casino Revenue Fund .....                                      | 111-115   |
| Riverfront Region Economic Development.....                    | 117-121   |
| Motor Fuel Tax .....   | 123-127   |
| Transportation Sales Tax Trust Fund V.....                     | 129-133   |
| Transportation Sales Tax Trust Fund VI .....                   | 135-139   |
| Capital Improvement Sales Tax – Sewer System Improvements..... | 141-145   |
| Capital Improvement Sales Tax – General Improvements .....     | 147-151   |
| Parks/Stormwater Sales Tax –Capital II.....                    | 153-157   |
| Fire Sales Tax Fund .....                                      | 159-163   |
| Parks/Stormwater Sales Tax – Operations.....                   | 165-169   |

**General Capital Improvements Fund**

|  |            |
|--|------------|
| <b>General Capital Improvements Fund .....</b> | <b>171</b> |
| Budget Highlights .....                        | 172        |
| General Capital Improvements Fund .....        | 173-175    |

**Enterprise Funds**

|   |            |
|---|------------|
| <b>Enterprise Funds.....</b>            | <b>177</b> |
| Budget Highlights .....                 | 178        |
| Enterprise Funds Income Statement ..... | 179        |
| Enterprise Funds Expense by Fund        |            |
| Utility Billing.....                    | 181-182    |
| Sewer .....                             | 183-196    |
| Water .....                             | 197-201    |
| Solid Waste .....                       | 203-214    |
| Golf Course.....                        | 215-220    |
| Indoor Sports Complex .....             | 221-225    |
| Sports Complexes .....                  | 227-231    |

---

## **Internal Service Funds**

|   |         |
|---|---------|
| <b>Internal Service Funds</b> .....         | 233     |
| Budget Highlights .....                     | 234     |
| Internal Service Fund Income Statement..... | 235     |
| Internal Service Expense by Fund            |         |
| Information Technology .....                | 237-242 |
| Fleet Management.....                       | 243-247 |
| Employee Benefits Fund.....                 | 249-253 |
| Risk Management .....                       | 255-259 |
| Equipment Replacement .....                 | 261-265 |

## **Appendices**

|                                    |         |
|------------------------------------|---------|
| <b>Appendices</b> .....            | 267     |
| Fee Schedule Changes .....         | 268-281 |
| Authorized Positions Summary ..... | 283-285 |
| Proposed Pay Plan.....             | 287-290 |
| Long-Term Debt Statements.....     | 291-300 |
| Tax Rate/Assessed Valuation....    | 301-303 |





# **BUDGET MESSAGE**

*Office of the City Manager*

## **INTRODUCTION**

In accordance with Article VI of the City Charter, we are submitting herewith a recommended budget for the City of Cape Girardeau, Missouri, for the period from July 1, 2024 to June 30, 2025. The recommended budget is balanced within the total of estimated income plus unencumbered fund balances.

The budget provides the financial plan for the various City departments to deliver services to the citizens of the City and provide infrastructure for future City development. The various departments funded under this budget are organized by department as set out in the administration ordinance of the City. These departments include Administrative Services, Development Services, Parks and Recreation, Public Safety, and Public Works. Outside of these departments are the following budget categories: Debt Service and Capital Improvement Program (governmental fund types only) and Contingency. Internal Service Funds (funds that provide and charge for service to other city programs) are not included in the above categories to avoid reporting costs twice.

The Administrative Services Department administers the fiscal affairs and personnel policies, and provides legal counsel and representation. The Municipal Court is included in Administrative Services. This budget authorizes 25.45 full time equivalent employees (FTE) for this department. Its proposed operating budget is \$4,310,951.

The Development Service Department coordinates activities pertaining to community and economic development. This budget authorizes 47.50 (FTE) for this department. Its proposed operating budget is \$6,265,221.

The Parks and Recreation Department is responsible for the care and upkeep of the 26 city parks totaling around 665 acres, maintaining 4 indoor and numerous outdoor recreation facilities, a golf course, 10 miles of trail, and supervising a city recreation program. This budget authorizes 125.40 (FTE) for this department. Its proposed operating budget is \$8,696,953.

The Public Safety Department is responsible for protecting life and property through the enforcement of state and city ordinances, fire and crime prevention activities, and emergency response. Its service area is approximately 28.4 square miles and is responsible for protecting approximately 40,000 citizens and a total day-time population of approximately 100,000 people. This budget authorizes 195.24 (FTE) for this department. Its proposed operating budget is \$19,669,911.

The Public Works Department is responsible for the care and maintenance of the city streets and sidewalks, the operation and maintenance of the city's water and sewer systems, the operation of city's solid waste disposal service, and maintenance of the city's storm water systems. This department currently maintains 226 linear miles of streets, 319 linear miles of water lines, and

## **INTRODUCTION (cont.)**

275 linear miles of sanitary sewer lines. This budget authorizes 76.76 (FTE) for this department. Its proposed operating budget is \$27,152,436.

The total budget authorizes 488.49 (FTE) with a total operating budget of \$70,464,956. This budget also authorizes an additional \$32,206,805 in capital outlays and \$9,902,238 in debt service payments.

## **Budget Hearing Requirements**

The City Council, in accordance with Article VI of the City Charter is required to hold a public hearing on the proposed budget. It is recommended that this public hearing be held on Monday, June 3, 2024. It is also recommended that the City Council consider adoption of the budget ordinance at its meetings on June 3 and June 17, 2024.

Another public hearing will be required in conjunction with the adoption of the tax levy. The state law requires the County Clerk to certify to the City, by July 1 of each year, the assessment information on which the City can calculate its actual tax levy. Once this information has been provided to the City, the City Council must hold a public hearing after adequate notice has been published, and at that time (normally first meeting in August), the City Council formally adopts the tax levy for the City of Cape Girardeau.

## **BUDGETARY ACCOUNTING BASIS**

All financial data included in this budget reflect the modified accrual method of accounting. Under the modified accrual method capital purchases, bond issuance costs, and bond principal repayments are reflected as expenses when made and bond proceeds, grants for capital projects, special tax assessments, and sewer connections fees are treated as revenue when received.

## **PROGRAM BUDGETS**

A summary of the program budgets is included on page 2 of this budget. A more detailed breakdown of the programs by departments is included in pages 3 – 8. Total operating expenditures for all programs excluding Internal Service Funds is \$67,413,048. This is a total increase of 4.53% over the prior year's original adopted budget.

## **GENERAL FUND REVENUES**

The General Fund is almost totally supported by general taxes and accounts for the basic municipal functions of police, fire, street maintenance, parks maintenance, etc. In addition, this fund is used to finance temporary cash flow shortfalls in other funds, to provide a contingency account, to provide operating transfers to the employee benefits, health, parks and recreation, airport, and outdoor sports complex funds, and to meet special project needs for economic development and other purposes approved by the City Council.

## **INTRODUCTION (cont.)**

The revenues for this fund are as follows:

| <b><u>SOURCE</u></b>      | <b><u>AMOUNT</u></b> | <b><u>% OF<br/>TOTAL<br/>FUND</u></b> | <b><u>%<br/>CHANGE</u></b> |
|---------------------------|----------------------|---------------------------------------|----------------------------|
| Property Taxes            | 2,649,425            | 7.2%                                  | 15.5%                      |
| Sales Taxes               | 13,100,000           | 35.9%                                 | 12.5%                      |
| Franchise Taxes           | 4,962,335            | 13.6%                                 | 3.9%                       |
| Other Taxes               | 313,414              | 0.9%                                  | 11.1%                      |
| Licenses & Permits        | 2,188,592            | 6.0%                                  | 12.5%                      |
| Public Safety Grants      | 251,240              | 0.7%                                  | -65.1%                     |
| Public Service Fees       | 82,000               | 0.2%                                  | -83.4%                     |
| Fines & Forfeitures       | 275,691              | 0.8%                                  | -26.7%                     |
| Lease and Rental          | 236,585              | 0.6%                                  | -18.1%                     |
| Miscellaneous             | 482,338              | 1.3%                                  | -8.8%                      |
| Internal Service Charges  | 1,190,629            | 3.3%                                  | 20.7%                      |
| Motor Fuel Tax Transfer   | 1,540,000            | 4.2%                                  | 10.0%                      |
| Recreational MJ Sales Tax | 500,000              | 1.4%                                  | 0.0%                       |
| Sales Tax Transfers       | 4,912,500            | 13.5%                                 | 12.5%                      |
| Use Tax                   | 3,800,000            | 10.4%                                 | 61.4%                      |
| <b>TOTAL</b>              | <b>36,484,749</b>    | <b>100.0%</b>                         | <b>12.4%</b>               |

Sales and Use Tax represents 46.3% of the total General Fund budget; therefore, the assumptions of growth in this revenue can have a significant impact on the amount of funds projected to be available for payroll, equipment, and capital improvement projects.

Franchise Taxes represent 13.6% of the total General Fund budget. Each 1% change in franchise tax receipts equals approximately \$46,100 in revenue.

The Property Tax, which is the next most important revenue source, only represents 7.2% of the General Fund.

## **USER CHARGES**

Projected sewer, water and solid waste revenues included in this budget are based on activity from the year ending June 30, 2024 and projected rates for the fiscal year ending June 30, 2025. Residential and commercial water, sewer charges, residential solid waste and recycling charges are to increase 5% the first billing in July.

## **INTRODUCTION (cont.)**

### **DEBT SERVICE**

A summary of the city's outstanding bonded debt and its anticipated sources of repayment are included along with detailed schedules of debt service requirements in the appendices. Total debt service payments during the coming fiscal year will be \$9,902,238. Debt service is paid from specific revenue sources designated for that purpose in this budget.

### **CAPITAL IMPROVEMENTS**

Projects (or phases of projects) as set out in the Capital Improvement Plan recently adopted by the City Council are included in this budget to the extent funding is available and planning procedures have been completed.

A parks / storm water sales tax was extended April 2018 and will provide funding for the parks and storm water projects included in the Capital Improvement Program. However, these projects have not been included in this budget but are included in project length budgets.

### **CONCLUSION**

In preparing the annual operating budget, the City Staff and I have continued our commitment to our staff and our community. We are sensitive to the challenges before us, while striving to improve. Throughout the budget process we have continued to assess the impact inflation has had on our operations and the budget reflects the use of resources needed to mitigate that effect. Those efforts will result in more efficient operations and effective cost control strategies.

For the next fiscal year we expect to continue to move forward with confidence, continuing to lead the community and dedicated as an organization that is a valuable provider of services to our citizens. The coming year will be yet another year of more success as we look forward to the future.

Respectfully submitted,

City Manager  
Dr. Kenneth Haskin

Finance Director  
Lisa Mills

---

# **SUMMARY OF PROGRAMS BY DEPARTMENT**

SUMMARY BY PROGRAM \*

**OPERATING EXPENDITURES**

| <u>PROGRAM/SERVICE</u>       | <u>2023-24<br/>BUDGET</u> | <u>2024-25<br/>BUDGET</u> | <u>% CHANGE</u> | <u>PROGRAM<br/>INCOME</u> |
|------------------------------|---------------------------|---------------------------|-----------------|---------------------------|
| ADMINISTRATIVE SERVICES      | \$ 3,916,816              | \$ 4,310,951              | 10.06%          | \$ 1,220,045              |
| DEVELOPMENT SERVICES         | 6,141,969                 | 6,265,221                 | 2.01%           | 5,802,296                 |
| PARKS AND RECREATION         | 8,185,270                 | 8,696,953                 | 6.25%           | 4,739,584                 |
| PUBLIC SAFETY                | 18,718,993                | 19,669,911                | 5.08%           | 333,240                   |
| PUBLIC WORKS                 | 26,102,990                | 27,152,436                | 4.02%           | 22,774,049                |
| CAPITAL IMPROVEMENTS         | -                         | -                         | 0.00%           |                           |
| DEBT SERVICE                 | 4,158,310                 | 4,180,784                 | 0.54%           |                           |
| CONTINGENCY                  | 188,700                   | 188,700                   | 0.00%           |                           |
| TOTAL OPERATING EXPENDITURES | <u>\$ 67,413,048</u>      | <u>\$ 70,464,956</u>      | <u>4.53%</u>    | <u>\$ 34,869,214</u>      |

**CAPITAL OUTLAY**

| <u>PROGRAM/SERVICE</u>  | <u>2023-24<br/>BUDGET</u> | <u>2024-25<br/>BUDGET</u> | <u>% CHANGE</u> |  |
|-------------------------|---------------------------|---------------------------|-----------------|--|
| ADMINISTRATIVE SERVICES | \$ 95,505                 | \$ 30,000                 | -68.59%         |  |
| DEVELOPMENT SERVICES    | 15,710,727                | 4,653,278                 | -70.38%         |  |
| PARKS AND RECREATION    | 165,000                   | 80,000                    | -51.52%         |  |
| PUBLIC SAFETY           | 486,981                   | -                         | -100.00%        |  |
| PUBLIC WORKS            | 6,180,000                 | 6,982,134                 | 12.98%          |  |
| CAPITAL IMPROVEMENTS    | 15,370,624                | 20,461,393                | 33.12%          |  |
| DEBT SERVICE            | -                         | -                         | 0.00%           |  |
| CONTINGENCY             | -                         | -                         | 0.00%           |  |
| TOTAL CAPITAL OUTLAY    | <u>\$ 38,008,837</u>      | <u>\$ 32,206,805</u>      | <u>-15.26%</u>  |  |

**TOTAL EXPENDITURES**

| <u>PROGRAM/SERVICE</u>  | <u>2023-24<br/>BUDGET</u> | <u>2024-25<br/>BUDGET</u> | <u>% CHANGE</u> | <u>PROGRAM<br/>INCOME</u> |
|-------------------------|---------------------------|---------------------------|-----------------|---------------------------|
| ADMINISTRATIVE SERVICES | \$ 4,012,321              | \$ 4,340,951              | 8.19%           | \$ 1,220,045              |
| DEVELOPMENT SERVICES    | 21,852,696                | 10,918,499                | -50.04%         | 5,802,296                 |
| PARKS AND RECREATION    | 8,350,270                 | 8,776,953                 | 5.11%           | 4,739,584                 |
| PUBLIC SAFETY           | 19,205,974                | 19,669,911                | 2.42%           | 333,240                   |
| PUBLIC WORKS            | 32,282,990                | 34,134,570                | 5.74%           | 22,774,049                |
| CAPITAL IMPROVEMENTS    | 15,370,624                | 20,461,393                | 33.12%          |                           |
| DEBT SERVICE            | 4,158,310                 | 4,180,784                 | 0.54%           |                           |
| CONTINGENCY             | 188,700                   | 188,700                   | 0.00%           |                           |
| GRAND TOTAL             | <u>\$ 105,421,885</u>     | <u>\$ 102,671,761</u>     | <u>-2.61%</u>   | <u>\$ 34,869,214</u>      |

\* Excludes Internal Service Funds.

ADMINISTRATIVE SERVICES

**OPERATING EXPENDITURES**

| <u>PROGRAM/SERVICE</u>       | <u>2023-24<br/>BUDGET</u> | <u>2024-25<br/>BUDGET</u> | <u>% CHANGE</u> | <u>PROGRAM<br/>INCOME</u> |
|------------------------------|---------------------------|---------------------------|-----------------|---------------------------|
| CITY COUNCIL                 | \$ 50,894                 | \$ 56,906                 | 11.81%          | \$ -                      |
| CITY MANAGER                 | 475,183                   | 587,330                   | 23.60%          |                           |
| CITY CLERK                   | 166,671                   | 130,908                   | -21.46%         |                           |
| PUBLIC AWARENESS             | 157,414                   | 200,085                   | 27.11%          |                           |
| CITY ATTORNEY                | 278,654                   | 295,081                   | 5.90%           |                           |
| HUMAN RESOURCES              | 534,967                   | 557,878                   | 4.28%           |                           |
| FINANCE                      | 669,903                   | 680,413                   | 1.57%           |                           |
| MUNICIPAL COURT              | 386,125                   | 355,863                   | -7.84%          | 29,416                    |
| FACILITY MAINTENANCE         | 420,909                   | 404,369                   | -3.93%          |                           |
| INTERDEPARTMENTAL            | 776,096                   | 1,042,118                 | 34.28%          | 1,190,629                 |
| TOTAL OPERATING EXPENDITURES | <u>\$ 3,916,816</u>       | <u>\$ 4,310,951</u>       | <u>10.06%</u>   | <u>\$ 1,220,045</u>       |

**CAPITAL OUTLAY**

| <u>PROGRAM/SERVICE</u> | <u>2023-24<br/>BUDGET</u> | <u>2024-25<br/>BUDGET</u> | <u>% CHANGE</u> |
|------------------------|---------------------------|---------------------------|-----------------|
| CITY COUNCIL           | \$ -                      | \$ -                      | 0.00%           |
| CITY MANAGER           | -                         | -                         | 0.00%           |
| CITY CLERK             | -                         | -                         | 0.00%           |
| PUBLIC AWARENESS       | -                         | -                         | 0.00%           |
| CITY ATTORNEY          | -                         | -                         | 0.00%           |
| HUMAN RESOURCES        | -                         | -                         | 0.00%           |
| FINANCE                | -                         | -                         | 0.00%           |
| MUNICIPAL COURT        | -                         | -                         | 0.00%           |
| FACILITY MAINTENANCE   | -                         | -                         | 0.00%           |
| INTERDEPARTMENTAL      | 95,505                    | 30,000                    | -68.59%         |
| TOTAL CAPITAL OUTLAY   | <u>\$ 95,505</u>          | <u>\$ 30,000</u>          | <u>0.00%</u>    |

**TOTAL EXPENDITURES**

| <u>PROGRAM/SERVICE</u> | <u>2023-24<br/>BUDGET</u> | <u>2024-25<br/>BUDGET</u> | <u>% CHANGE</u> | <u>PROGRAM<br/>INCOME</u> |
|------------------------|---------------------------|---------------------------|-----------------|---------------------------|
| CITY COUNCIL           | \$ 50,894                 | \$ 56,906                 | 11.81%          | \$ -                      |
| CITY MANAGER           | 475,183                   | 587,330                   | 23.60%          |                           |
| CITY CLERK             | 166,671                   | 130,908                   | -21.46%         |                           |
| PUBLIC AWARENESS       | 157,414                   | 200,085                   | 27.11%          |                           |
| CITY ATTORNEY          | 278,654                   | 295,081                   | 5.90%           |                           |
| HUMAN RESOURCES        | 534,967                   | 557,878                   | 4.28%           |                           |
| FINANCE                | 669,903                   | 680,413                   | 1.57%           |                           |
| MUNICIPAL COURT        | 386,125                   | 355,863                   | -7.84%          | 29,416                    |
| FACILITY MAINTENANCE   | 420,909                   | 404,369                   | -3.93%          |                           |
| INTERDEPARTMENTAL      | 871,601                   | 1,072,118                 | 23.01%          | 1,190,629                 |
| GRAND TOTAL            | <u>\$ 4,012,321</u>       | <u>\$ 4,340,951</u>       | <u>8.19%</u>    | <u>\$ 1,220,045</u>       |

DEVELOPMENT SERVICES

**OPERATING EXPENDITURES**

| <u>PROGRAM/SERVICE</u>       | <u>2023-24<br/>BUDGET</u> | <u>2024-25<br/>BUDGET</u> | <u>% CHANGE</u> | <u>PROGRAM<br/>INCOME</u> |
|------------------------------|---------------------------|---------------------------|-----------------|---------------------------|
| PLANNING                     | \$ 268,438                | \$ 299,327                | 11.51%          | 11,701                    |
| INSPECTION                   | 935,385                   | 908,694                   | -2.85%          | 352,314                   |
| ENGINEERING                  | 1,303,786                 | 1,297,516                 | -0.48%          | 82,106                    |
| AIRPORT                      |                           |                           |                 |                           |
| OPERATIONS                   | 1,426,538                 | 1,538,548                 | 7.85%           | 4,768,720                 |
| FBO OPERATION                | 332,626                   | 379,430                   | 14.07%          | 587,455                   |
| TOTAL AIRPORT                | <u>\$ 1,759,164</u>       | <u>\$ 1,917,978</u>       | <u>9.03%</u>    |                           |
| C/V BUREAU                   | 807,600                   | 807,600                   | 0.00%           |                           |
| DOWNTOWN BUS DISTRICT        | 39,214                    | 36,156                    | -7.80%          | -                         |
| COMMUNITY DEVELOPMENT        | 4,000                     | 4,000                     | 0.00%           | -                         |
| ECONOMIC DEVELOPMENT         | 120,000                   | 116,978                   | -2.52%          | -                         |
| ECONOMIC REDEVELOPMENT       | 791,882                   | 764,472                   | -3.46%          | -                         |
| UNITED WAY                   | 2,500                     | 2,500                     | 0.00%           | -                         |
| PUBLIC TRANSPORTATION        | <u>110,000</u>            | <u>110,000</u>            | <u>0.00%</u>    | <u>-</u>                  |
| TOTAL OPERATING EXPENDITURES | <u>\$ 6,141,969</u>       | <u>\$ 6,265,221</u>       | <u>2.01%</u>    | <u>\$ 5,802,296</u>       |

**CAPITAL OUTLAY**

| <u>PROGRAM/SERVICE</u> | <u>2023-24<br/>BUDGET</u> | <u>2024-25<br/>BUDGET</u> | <u>% CHANGE</u> |  |
|------------------------|---------------------------|---------------------------|-----------------|--|
| PLANNING               | \$ -                      | \$ -                      | 0.00%           |  |
| INSPECTION             | 2,000                     | -                         | -100.00%        |  |
| ENGINEERING            | -                         | -                         | 0.00%           |  |
| AIRPORT                |                           |                           |                 |  |
| OPERATIONS             | 15,583,000                | 4,200,000                 | -73.05%         |  |
| FBO OPERATIONS         | -                         | -                         | 0.00%           |  |
| TOTAL AIRPORT          | <u>\$ 15,583,000</u>      | <u>\$ 4,200,000</u>       | <u>-73.05%</u>  |  |
| C/V BUREAU             | 125,727                   | 453,278                   | 260.53%         |  |
| DOWNTOWN BUS DISTRICT  | -                         | -                         | 0.00%           |  |
| COMMUNITY DEVELOPMENT  | -                         | -                         | 0.00%           |  |
| ECONOMIC DEVELOPMENT   | -                         | -                         | 0.00%           |  |
| UNITED WAY             | -                         | -                         | 0.00%           |  |
| PUBLIC TRANSPORTATION  | <u>-</u>                  | <u>-</u>                  | <u>0.00%</u>    |  |
| TOTAL CAPITAL OUTLAY   | <u>\$ 15,710,727</u>      | <u>\$ 4,653,278</u>       | <u>0.00%</u>    |  |

**TOTAL EXPENDITURES**

| <u>PROGRAM/SERVICE</u> | <u>2023-24<br/>BUDGET</u> | <u>2024-25<br/>BUDGET</u> | <u>% CHANGE</u> | <u>PROGRAM<br/>INCOME</u> |
|------------------------|---------------------------|---------------------------|-----------------|---------------------------|
| PLANNING               | \$ 268,438                | \$ 299,327                | 11.51%          | 11,701                    |
| INSPECTION             | 937,385                   | 908,694                   | -3.06%          | 352,314                   |
| ENGINEERING            | 1,303,786                 | 1,297,516                 | -0.48%          | 82,106                    |
| AIRPORT                |                           |                           |                 |                           |
| OPERATIONS             | 17,009,538                | 5,738,548                 | -66.26%         | 4,768,720                 |
| FBO OPERATIONS         | 332,626                   | 379,430                   | 14.07%          | 587,455                   |
| TOTAL AIRPORT          | <u>\$ 17,342,164</u>      | <u>\$ 6,117,978</u>       | <u>-64.72%</u>  |                           |
| C/V BUREAU             | 933,327                   | 1,260,878                 | 35.09%          | -                         |
| DOWNTOWN BUS DISTRICT  | 39,214                    | 36,156                    | -7.80%          | -                         |
| COMMUNITY DEVELOPMENT  | 4,000                     | 4,000                     | 0.00%           | -                         |
| ECONOMIC DEVELOPMENT   | 120,000                   | 116,978                   | -2.52%          | -                         |
| ECONOMIC REDEVELOPMENT | 791,882                   | 764,472                   | -3.46%          | -                         |
| UNITED WAY             | 2,500                     | 2,500                     | 0.00%           | -                         |
| PUBLIC TRANSPORTATION  | <u>110,000</u>            | <u>110,000</u>            | <u>0.00%</u>    | <u>-</u>                  |
| GRAND TOTAL            | <u>\$ 21,852,696</u>      | <u>\$ 10,918,499</u>      | <u>-50.04%</u>  | <u>\$ 5,802,296</u>       |



PARKS AND RECREATION

**OPERATING EXPENDITURES**

| <u>PROGRAM/SERVICE</u>        | <u>2023-24<br/>BUDGET</u> | <u>2024-25<br/>BUDGET</u> | <u>% CHANGE</u> | <u>PROGRAM<br/>INCOME</u> |
|-------------------------------|---------------------------|---------------------------|-----------------|---------------------------|
| PARK MAINTENANCE              | \$ 1,565,253              | \$ 1,563,635              | -0.10%          | \$ 18,500                 |
| CEMETERY                      | 215,045                   | 201,414                   | -6.34%          | 14,000                    |
| ARENA BUILDING MTNCE          | 265,850                   | 288,294                   | 8.44%           | 75,708                    |
| OSAGE PARK COMMUNITY CENTER   | 722,530                   | 757,419                   | 4.83%           | 369,525                   |
| SHAWNEE PARK COMMUNITY CENTER | 223,405                   | 243,044                   | 8.79%           | 75,960                    |
| CENTRAL POOL                  | 358,516                   | 545,543                   | 52.17%          | 281,350                   |
| FAMILY AQUATIC CENTER         | 767,862                   | 891,958                   | 16.16%          | 965,320                   |
| JEFFERSON POOL                | 254,154                   | 150,986                   | -40.59%         | 169,875                   |
| RECREATION                    | 763,568                   | 783,883                   | 2.66%           | 340,430                   |
| CULTURAL EVENTS               | 58,100                    | 60,669                    | 4.42%           | -                         |
| GOLF COURSE                   | 748,184                   | 799,329                   | 6.84%           | 929,526                   |
| INDOOR SPORTS COMPLEX         | 1,028,009                 | 1,117,678                 | 8.72%           | 1,035,530                 |
| SPORTS COMPLEXES              | 1,214,794                 | 1,293,101                 | 6.45%           | 463,860                   |
| TOTAL OPERATING EXPENDITURES  | <u>\$ 8,185,270</u>       | <u>\$ 8,696,953</u>       | <u>6.25%</u>    | <u>\$ 4,739,584</u>       |

**CAPITAL OUTLAY**

| <u>PROGRAM/SERVICE</u>        | <u>2023-24<br/>BUDGET</u> | <u>2024-25<br/>BUDGET</u> | <u>% CHANGE</u> |
|-------------------------------|---------------------------|---------------------------|-----------------|
| PARK MAINTENANCE              | \$ 160,000                | \$ -                      | -100.00%        |
| CEMETERY                      | -                         | -                         | 0.00%           |
| ARENA BUILDING MTNCE          | -                         | -                         | 0.00%           |
| OSAGE PARK COMMUNITY CENTER   | -                         | -                         | 0.00%           |
| SHAWNEE PARK COMMUNITY CENTER | -                         | -                         | 0.00%           |
| CENTRAL POOL                  | -                         | -                         | 0.00%           |
| FAMILY AQUATIC CENTER         | -                         | -                         | 0.00%           |
| JEFFERSON POOL                | -                         | -                         | 0.00%           |
| RECREATION                    | -                         | 80,000                    | 0.00%           |
| CULTURAL EVENTS               | 5,000                     | -                         | -100.00%        |
| GOLF COURSE                   | -                         | -                         | 0.00%           |
| INDOOR SPORTS COMPLEX         | -                         | -                         | 0.00%           |
| SPORTS COMPLEXES              | -                         | -                         | 0.00%           |
| TOTAL CAPITAL OUTLAY          | <u>\$ 165,000</u>         | <u>\$ 80,000</u>          | <u>-51.52%</u>  |

**TOTAL EXPENDITURES**

| <u>PROGRAM/SERVICE</u> | <u>2023-24<br/>BUDGET</u> | <u>2024-25<br/>BUDGET</u> | <u>% CHANGE</u> | <u>PROGRAM<br/>INCOME</u> |
|------------------------|---------------------------|---------------------------|-----------------|---------------------------|
| PARK MAINTENANCE       | \$ 1,725,253              | \$ 1,563,635              | -9.37%          | \$ 18,500                 |
| CEMETERY               | 215,045                   | 201,414                   | -6.34%          | 14,000                    |
| ARENA BUILDING MTNCE   | 265,850                   | 288,294                   | 8.44%           | 75,708                    |
| OSAGE PARK COMM CENTER | 722,530                   | 757,419                   | 4.83%           | 369,525                   |
| SHAWNEE PARK COMM CTR  | 223,405                   | 243,044                   | 8.79%           | 75,960                    |
| CENTRAL POOL           | 358,516                   | 545,543                   | 52.17%          | 281,350                   |
| FAMILY AQUATIC CENTER  | 767,862                   | 891,958                   | 16.16%          | 965,320                   |
| JEFFERSON POOL         | 254,154                   | 150,986                   | -40.59%         | 169,875                   |
| RECREATION             | 763,568                   | 863,883                   | 13.14%          | 340,430                   |
| CULTURAL EVENTS        | 63,100                    | 60,669                    | -3.85%          | -                         |
| GOLF COURSE            | 748,184                   | 799,329                   | 6.84%           | 929,526                   |
| INDOOR SPORTS COMPLEX  | 1,028,009                 | 1,117,678                 | 8.72%           | 1,035,530                 |
| SPORTS COMPLEXES       | 1,214,794                 | 1,293,101                 | 6.45%           | 463,860                   |
| GRAND TOTAL            | <u>\$ 8,350,270</u>       | <u>\$ 8,776,953</u>       | <u>5.11%</u>    | <u>\$ 4,739,584</u>       |

PUBLIC SAFETY

**OPERATING EXPENDITURES**

| <u>PROGRAM/SERVICE</u>       | <u>2023-24<br/>BUDGET</u> | <u>2024-25<br/>BUDGET</u> | <u>% CHANGE</u> | <u>PROGRAM<br/>INCOME</u> |
|------------------------------|---------------------------|---------------------------|-----------------|---------------------------|
| POLICE                       | \$ 11,086,826             | \$ 11,472,143             | 3.48%           | \$ 297,240                |
| FIRE                         | 7,092,952                 | 7,685,927                 | 8.36%           | 36,000                    |
| HEALTH                       | 539,215                   | 511,841                   | -5.08%          | -                         |
| TOTAL OPERATING EXPENDITURES | <u>\$ 18,718,993</u>      | <u>\$ 19,669,911</u>      | <u>5.08%</u>    | <u>\$ 333,240</u>         |

**CAPITAL OUTLAY**

| <u>PROGRAM/SERVICE</u> | <u>2023-24<br/>BUDGET</u> | <u>2024-25<br/>BUDGET</u> | <u>% CHANGE</u> |
|------------------------|---------------------------|---------------------------|-----------------|
| POLICE                 | \$ 338,940                | \$ -                      | -100.00%        |
| FIRE                   | 148,041                   | -                         | -100.00%        |
| HEALTH                 | -                         | -                         | 0.00%           |
| TOTAL CAPITAL OUTLAY   | <u>\$ 486,981</u>         | <u>\$ -</u>               | <u>-100.00%</u> |

**TOTAL EXPENDITURES**

| <u>PROGRAM/SERVICE</u> | <u>2023-24<br/>BUDGET</u> | <u>2024-25<br/>BUDGET</u> | <u>% CHANGE</u> | <u>PROGRAM<br/>INCOME</u> |
|------------------------|---------------------------|---------------------------|-----------------|---------------------------|
| POLICE                 | \$ 11,425,766             | \$ 11,472,143             | 0.41%           | \$ 297,240                |
| FIRE                   | 7,240,993                 | 7,685,927                 | 6.14%           | 36,000                    |
| HEALTH                 | 539,215                   | 511,841                   | -5.08%          | -                         |
| GRAND TOTAL            | <u>\$ 19,205,974</u>      | <u>\$ 19,669,911</u>      | <u>2.42%</u>    | <u>\$ 333,240</u>         |

**PUBLIC WORKS**

**OPERATING EXPENDITURES**

| <u>PROGRAM/SERVICE</u>       | <u>2023-24<br/>BUDGET</u> | <u>2024-25<br/>BUDGET</u> | <u>% CHANGE</u> | <u>PROGRAM<br/>INCOME</u> |
|------------------------------|---------------------------|---------------------------|-----------------|---------------------------|
| STREET                       | \$ 2,938,432              | \$ 2,570,636              | -12.52%         | \$ -                      |
| SOLID WASTE:                 |                           |                           |                 |                           |
| TRANSFER STATION             | 3,320,330                 | 3,413,626                 | 2.81%           |                           |
| RESIDENTIAL                  | 1,810,875                 | 1,806,450                 | -0.24%          |                           |
| LANDFILL                     | 3,138                     | 3,116                     | -0.70%          |                           |
| RECYCLING                    | 1,139,758                 | 1,047,056                 | -8.13%          |                           |
| TOTAL SOLID WASTE            | \$ 6,274,101              | \$ 6,270,248              | -0.06%          | 6,207,000                 |
| WATER                        | 6,871,169                 | 8,241,650                 | 19.95%          | 8,362,400                 |
| SEWER:                       |                           |                           |                 |                           |
| STORMWATER                   | 683,712                   | 623,996                   | -8.73%          |                           |
| MAIN STREET LEVEES           | 61,323                    | 52,082                    | -15.07%         |                           |
| SLUDGE DISPOSAL              | 596,491                   | 620,695                   | 4.06%           |                           |
| PLANT OPERATIONS             | 6,952,776                 | 6,939,041                 | -0.20%          |                           |
| LINE MAINTENANCE             | 1,724,986                 | 1,834,088                 | 6.32%           |                           |
| TOTAL SEWER                  | \$ 10,019,288             | \$ 10,069,902             | 0.51%           | 8,204,649                 |
| TOTAL OPERATING EXPENDITURES | \$ 26,102,990             | \$ 27,152,436             | 4.02%           | \$ 22,774,049             |

**CAPITAL OUTLAY**

| <u>PROGRAM/SERVICE</u> | <u>2023-24<br/>BUDGET</u> | <u>2024-25<br/>BUDGET</u> | <u>% CHANGE</u> |
|------------------------|---------------------------|---------------------------|-----------------|
| STREET                 | \$ -                      | \$ -                      | 0.00%           |
| SOLID WASTE:           |                           |                           | 0.00%           |
| TRANSFER STATION       | -                         | -                         | 0.00%           |
| RESIDENTIAL            | -                         | 175,000                   | 0.00%           |
| LANDFILL               | -                         | -                         | 0.00%           |
| RECYCLING              | 180,000                   | 45,000                    | -75.00%         |
| TOTAL SOLID WASTE      | \$ 180,000                | \$ 220,000                | 0.00%           |
| WATER                  | 2,500,000                 | 1,997,134                 | -20.11%         |
| SEWER:                 |                           |                           |                 |
| STORMWATER             | -                         | 180,000                   | 0.00%           |
| MAIN STREET LEVEES     | -                         | -                         | 0.00%           |
| SLUDGE DISPOSAL        | -                         | -                         | 0.00%           |
| PLANT OPERATIONS       | 3,500,000                 | 4,435,000                 | 26.71%          |
| LINE MAINTENANCE       | -                         | 150,000                   | 0.00%           |
| TOTAL SEWER            | 3,500,000                 | 4,765,000                 | 36.14%          |
| TOTAL CAPITAL OUTLAY   | \$ 6,180,000              | \$ 6,982,134              | 12.98%          |

**TOTAL EXPENDITURES**

| <u>PROGRAM/SERVICE</u> | <u>2023-24<br/>BUDGET</u> | <u>2024-25<br/>BUDGET</u> | <u>% CHANGE</u> | <u>PROGRAM<br/>INCOME</u> |
|------------------------|---------------------------|---------------------------|-----------------|---------------------------|
| STREET                 | \$ 2,938,432              | \$ 2,570,636              | -12.52%         | \$ -                      |
| SOLID WASTE:           |                           |                           |                 |                           |
| TRANSFER STATION       | 3,320,330                 | 3,413,626                 | 2.81%           |                           |
| RESIDENTIAL            | 1,810,875                 | 1,981,450                 | 9.42%           |                           |
| LANDFILL               | 3,138                     | 3,116                     | -0.70%          |                           |
| RECYCLING              | 1,319,758                 | 1,092,056                 | -17.25%         |                           |
| TOTAL SOLID WASTE      | \$ 6,454,101              | \$ 6,490,248              | 0.56%           | 6,207,000                 |
| WATER                  | 9,371,169                 | 10,238,784                | 9.26%           | 8,362,400                 |
| SEWER:                 |                           |                           |                 |                           |
| STORMWATER             | 683,712                   | 803,996                   | 17.59%          |                           |
| MAIN STREET LEVEES     | 61,323                    | 52,082                    | -15.07%         |                           |
| SLUDGE DISPOSAL        | 596,491                   | 620,695                   | 4.06%           |                           |
| PLANT OPERATIONS       | 10,452,776                | 11,374,041                | 8.81%           |                           |
| LINE MAINTENANCE       | 1,724,986                 | 1,984,088                 | 15.02%          |                           |
| TOTAL SEWER            | 13,519,288                | 14,834,902                | 9.73%           | 8,204,649                 |
| GRAND TOTAL            | \$ 32,282,990             | \$ 34,134,570             | 5.74%           | \$ 22,774,049             |

INTERNAL SERVICE

**OPERATING EXPENDITURES**

| <u>PROGRAM/SERVICE</u>       | <u>2023-24<br/>BUDGET</u> | <u>2024-25<br/>BUDGET</u> | <u>% CHANGE</u> | <u>PROGRAM<br/>INCOME</u> |
|------------------------------|---------------------------|---------------------------|-----------------|---------------------------|
| INFORMATION TECHNOLOGY       | \$ 909,502                | \$ 914,929                | 0.60%           | \$ 1,034,929              |
| FLEET                        | 1,730,780                 | 1,843,831                 | 6.53%           | 1,843,831                 |
| EMPLOYEE BENEFITS            | 4,643,441                 | 4,698,396                 | 1.18%           | 4,138,396                 |
| RISK MANAGEMENT              | 803,445                   | 806,670                   | 0.40%           | 806,670                   |
| EQUIPMENT REPLACEMENT        | -                         | -                         | 0.00%           | 295,052                   |
| TOTAL OPERATING EXPENDITURES | <u>\$ 8,087,168</u>       | <u>\$ 8,263,826</u>       | <u>2.18%</u>    | <u>\$ 8,118,878</u>       |

**CAPITAL OUTLAY**

| <u>PROGRAM/SERVICE</u> | <u>2023-24<br/>BUDGET</u> | <u>2024-25<br/>BUDGET</u> | <u>% CHANGE</u> |
|------------------------|---------------------------|---------------------------|-----------------|
| INFORMATION TECHNOLOGY | \$ 131,948                | \$ 120,000                | -9.06%          |
| FLEET                  | -                         | -                         | 0.00%           |
| EMPLOYEE BENEFITS      | -                         | -                         | 0.00%           |
| RISK MANAGEMENT        | -                         | -                         | 0.00%           |
| EQUIPMENT REPLACEMENT  | 338,500                   | 295,052                   | -12.84%         |
| TOTAL CAPITAL OUTLAY   | <u>\$ 470,448</u>         | <u>\$ 415,052</u>         | <u>-11.78%</u>  |

**TOTAL EXPENDITURES**

| <u>PROGRAM/SERVICE</u> | <u>2023-24<br/>BUDGET</u> | <u>2024-25<br/>BUDGET</u> | <u>% CHANGE</u> | <u>PROGRAM<br/>INCOME</u> |
|------------------------|---------------------------|---------------------------|-----------------|---------------------------|
| INFORMATION TECHNOLOGY | \$ 1,041,450              | \$ 1,034,929              | -0.63%          | \$ 1,034,929              |
| FLEET                  | 1,730,780                 | 1,843,831                 | 6.53%           | 1,843,831                 |
| EMPLOYEE BENEFITS      | 4,643,441                 | 4,698,396                 | 1.18%           | 4,138,396                 |
| RISK MANAGEMENT        | 803,445                   | 806,670                   | 0.40%           | 806,670                   |
| EQUIPMENT REPLACEMENT  | 338,500                   | 295,052                   | 100.00%         | 295,052                   |
| GRAND TOTAL            | <u>\$ 8,557,616</u>       | <u>\$ 8,678,878</u>       | <u>1.42%</u>    | <u>\$ 8,118,878</u>       |

---

# **SUMMARY OF REVENUE AND EXPENSES BY FUND AND FUND TYPES**

COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES PAID  
AND CHANGES IN FUND BALANCES  
GENERAL, SPECIAL REVENUE, DEBT SERVICE AND CAPITAL PROJECTS FUND TYPES  
ENTERPRISE AND INTERNAL SERVICE FUND TYPES

|  | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|--|--------------------------|--------------------------|--------------------------|----------------------------|
| REVENUES COLLECTED:                                    |                          |                          |                          |                            |
| TAXES  | \$ 47,861,274            | \$ 53,160,624            | \$ 47,669,081            | \$ 54,087,976              |
| LICENSES AND PERMITS                                   | 1,938,114                | 2,003,034                | 1,801,262                | 2,017,529                  |
| INTERGOVERN REVENUE                                    | 9,403,830                | 11,928,456               | 17,885,990               | 6,611,551                  |
| SERVICE CHARGES  | 33,880,120               | 35,136,063               | 36,250,241               | 36,826,903                 |
| FINES AND FORFEITS                                     | 319,978                  | 253,041                  | 331,258                  | 253,721                    |
| MISCELLANEOUS  | 2,883,884                | 6,259,840                | 2,453,122                | 3,102,430                  |
| OTHER FINANCING  | <u>5,072,627</u>         | <u>2,493,003</u>         | <u>10,000</u>            | <u>8,000</u>               |
| TOTAL REVENUE  | \$ 101,359,827           | \$ 111,234,061           | \$ 106,400,954           | \$ 102,908,110             |
| EXPENSE OBJECT:  |                          |                          |                          |                            |
| PERSONNEL SERVICES                                     | \$ 27,538,700            | \$ 29,387,023            | \$ 32,776,949            | \$ 33,970,951              |
| MATERIALS & SUPPLIES                                   | 6,344,669                | 6,875,158                | 7,624,786                | 7,806,152                  |
| CONTRACTUAL SERVICES                                   | 20,422,793               | 22,179,125               | 22,693,257               | 23,488,428                 |
| GENERAL OPERATIONS                                     | 1,167,692                | 1,513,405                | 1,600,291                | 1,801,793                  |
| CAPITAL OUTLAY   | 7,117,219                | 18,100,204               | 39,445,118               | 40,766,574                 |
| SPECIAL PROJECTS                                       | 2,331,401                | 6,178,934                | 2,681,312                | 2,587,961                  |
| DEBT SERVICE   | <u>9,666,262</u>         | <u>12,441,464</u>        | <u>9,863,694</u>         | <u>9,902,238</u>           |
| TOTAL EXPENSES   | \$ 74,588,736            | \$ 96,675,313            | \$ 116,685,407           | \$ 120,324,097             |
| FUND TRANSFERS IN *                                    | 446,601                  | 1,539,646                | 7,000                    | 7,000                      |
| FUND TRANSFERS OUT *                                   | 4,450,093                | 7,730,661                | 2,685,312                | 1,901,412                  |
| PROJECTED NET REVENUE OVER<br>(UNDER) BUDGETED EXPENSE |                          |                          | 8,585,000                | -                          |
| RESERVED FUND BALANCE<br>DECREASE(INCREASE)            |                          |                          | (134,631)                | 266,000                    |
| EMERGENCY RESERVE FUND BALANCE<br>DECREASE(INCREASE)   |                          |                          | (215,794)                | (327,838)                  |
| BEGINNING UNRESERVED FUND<br>BALANCE                   |                          |                          | 85,505,253               | 80,777,063                 |
| ENDING UNRESERVED FUND<br>BALANCE                      |                          |                          | <u>80,777,063</u>        | <u>61,404,826</u>          |
| EMERGENCY RESERVE FUND                                 |                          |                          | <u>8,848,930</u>         | <u>9,176,768</u>           |

\* Eliminates all interfund transfers, excluding transfers to project life budgeted funds.

COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES PAID  
AND CHANGES IN GOVERNMENTAL FUND BALANCES  
GENERAL, SPECIAL REVENUE, AND CAPITAL PROJECTS FUND TYPES

|  | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|--|--------------------------|--------------------------|--------------------------|----------------------------|
| REVENUES COLLECTED:                                    |                          |                          |                          |                            |
| TAXES  | \$ 47,861,274            | \$ 53,160,624            | \$ 47,669,081            | \$ 54,087,976              |
| LICENSES AND PERMITS                                   | 1,938,114                | 2,003,034                | 1,801,262                | 2,017,529                  |
| INTERGOVERN REVENUE                                    | 9,101,827                | 9,514,571                | 17,885,990               | 6,611,551                  |
| SERVICE CHARGES  | 3,701,163                | 3,495,338                | 4,490,236                | 4,500,158                  |
| FINES AND FORFEITS                                     | 319,978                  | 253,041                  | 331,258                  | 253,721                    |
| MISCELLANEOUS  | 1,682,117                | 4,055,195                | 1,682,747                | 2,107,332                  |
| OTHER FINANCING  | <u>5,068,288</u>         | <u>2,369,632</u>         | <u>10,000</u>            | <u>8,000</u>               |
| TOTAL REVENUE  | \$ 69,672,761            | \$ 74,851,435            | \$ 73,870,574            | \$ 69,586,267              |
| EXPENSE OBJECT:  |                          |                          |                          |                            |
| PERSONNEL SERVICES                                     | \$ 22,179,695            | \$ 23,854,023            | \$ 26,159,966            | \$ 27,186,820              |
| MATERIALS & SUPPLIES                                   | 2,655,335                | 2,783,277                | 3,012,889                | 2,883,912                  |
| CONTRACTUAL SERVICES                                   | 5,862,972                | 5,645,124                | 5,818,395                | 6,139,489                  |
| GENERAL OPERATIONS                                     | 349,122                  | 543,884                  | 654,185                  | 884,669                    |
| CAPITAL OUTLAY   | 5,504,477                | 14,291,049               | 32,794,670               | 33,369,388                 |
| SPECIAL PROJECTS                                       | 2,038,670                | 5,283,408                | 2,312,681                | 2,226,118                  |
| DEBT SERVICE   | <u>3,952,379</u>         | <u>6,611,297</u>         | <u>4,158,310</u>         | <u>4,180,784</u>           |
| TOTAL EXPENSES   | <u>\$ 42,542,650</u>     | <u>\$ 59,012,062</u>     | <u>\$ 74,911,096</u>     | <u>\$ 76,871,180</u>       |
| FUND TRANSFERS IN *                                    | 23,174                   | 29,700                   | 30,000                   | -                          |
| FUND TRANSFERS OUT *                                   | 5,599,317                | 8,024,460                | 8,782,491                | 9,509,266                  |
| PROJECTED NET REVENUE OVER<br>(UNDER) BUDGETED EXPENSE |                          |                          | 8,585,000                | -                          |
| RESERVED FUND BALANCE<br>DECREASE(INCREASE)            |                          |                          | 8,226                    | 500,000                    |
| EMERGENCY RESERVE FUND BALANCE<br>DECREASE(INCREASE)   |                          |                          | 118,668                  | (216,967)                  |
| BEGINNING UNRESERVED FUND<br>BALANCE                   |                          |                          | 58,397,723               | 57,316,604                 |
| ENDING UNRESERVED FUND<br>BALANCE                      |                          |                          | <u>57,316,604</u>        | <u>40,805,458</u>          |
| EMERGENCY RESERVE FUND                                 |                          | <u>5,767,901</u>         | <u>5,649,233</u>         | <u>5,866,201</u>           |

\* Eliminates interfund transfers between annually budgeted governmental funds.

City of Cape Girardeau, Missouri  
 COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES PAID  
 AND CHANGES IN PROPRIETARY FUND TYPES  
 ENTERPRISE AND INTERNAL SERVICE FUND TYPES

|  | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|--|--------------------------|--------------------------|--------------------------|----------------------------|
| REVENUES COLLECTED:                                    |                          |                          |                          |                            |
| TAXES  | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| LICENSES AND PERMITS                                   | -                        | -                        | -                        | -                          |
| INTERGOVERN REVENUE                                    | 302,003                  | 2,413,885                | -                        | -                          |
| SERVICE CHARGES  | 30,178,957               | 31,640,725               | 31,760,005               | 32,326,745                 |
| FINES AND FORFEITS                                     | -                        | -                        | -                        | -                          |
| MISCELLANEOUS  | 1,201,767                | 2,204,645                | 770,375                  | 995,098                    |
| OTHER FINANCING  | <u>4,339</u>             | <u>123,371</u>           | <u>-</u>                 | <u>-</u>                   |
| TOTAL REVENUE  | \$ 31,687,066            | \$ 36,382,626            | \$ 32,530,380            | \$ 33,321,843              |
| EXPENSE OBJECT:  |                          |                          |                          |                            |
| PERSONNEL SERVICES                                     | \$ 5,359,005             | \$ 5,533,000             | \$ 6,616,983             | \$ 6,784,131               |
| MATERIALS & SUPPLIES                                   | 3,689,334                | 4,091,881                | 4,611,897                | 4,922,240                  |
| CONTRACTUAL SERVICES                                   | 14,559,821               | 16,534,001               | 16,874,862               | 17,348,939                 |
| GENERAL OPERATIONS                                     | 818,570                  | 969,521                  | 946,106                  | 917,124                    |
| CAPITAL OUTLAY   | 1,612,742                | 3,809,155                | 6,650,448                | 7,397,186                  |
| SPECIAL PROJECTS                                       | 292,731                  | 895,526                  | 368,631                  | 361,843                    |
| DEBT SERVICE   | <u>5,713,883</u>         | <u>5,830,167</u>         | <u>5,705,384</u>         | <u>5,721,454</u>           |
| TOTAL EXPENSES   | \$ <u>32,046,086</u>     | \$ <u>37,663,251</u>     | \$ <u>41,774,311</u>     | \$ <u>43,452,917</u>       |
| FUND TRANSFERS IN *                                    | 3,145,177                | 5,177,738                | 6,104,179                | 7,614,854                  |
| FUND TRANSFERS OUT *                                   | 2,205                    | 29,700                   | 30,000                   | -                          |
| PROJECTED NET REVENUE OVER<br>(UNDER) BUDGETED EXPENSE |                          |                          | -                        | -                          |
| RESERVED FUND BALANCE<br>DECREASE (INCREASE)           |                          |                          | (142,857)                | (234,000)                  |
| EMERGENCY RESERVE FUND BALANCE<br>DECREASE (INCREASE)  |                          |                          | (334,462)                | (110,871)                  |
| BEGINNING UNRESERVED FUND<br>BALANCE                   |                          |                          | 27,107,530               | 23,460,459                 |
| ENDING UNRESERVED FUND<br>BALANCE                      |                          |                          | <u>23,460,459</u>        | <u>20,599,368</u>          |
| EMERGENCY RESERVE FUND                                 |                          | <u>2,865,234</u>         | <u>3,199,697</u>         | <u>3,310,567</u>           |

\*Eliminates interfund transfers between all enterprise and internal service funds.



ALL FUNDS REVENUE

BUDGET BY FUND

|                                       | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|---------------------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| GENERAL FUND                          | \$ 37,160,594            | \$ 36,220,052            | \$ 32,463,447            | \$ 36,484,749              |
| AIRPORT FUND                          | 2,615,350                | 12,744,927               | 17,445,688               | 6,221,502                  |
| PARKS & RECREATION                    | 3,368,243                | 3,111,054                | 3,418,985                | 3,801,795                  |
| HEALTH                                | 418,106                  | 459,543                  | 539,215                  | 511,841                    |
| CONVENTION/VISITORS                   | 2,877,826                | 3,252,640                | 2,813,785                | 3,102,800                  |
| DOWNTOWN BUS DISTRICT                 | 37,854                   | 40,755                   | 39,214                   | 36,156                     |
| PUBLIC SAFETY TRUST FUND II           | 3,385,319                | 3,316,036                | 2,932,475                | 3,299,012                  |
| CASINO REVENUE FUND                   | 3,290,665                | 5,188,427                | 2,699,652                | 2,718,739                  |
| RIVERFRONT REGION ECONOMIC DEVL       | 495,094                  | 437,029                  | 437,859                  | 425,642                    |
| MOTOR FUEL TAX                        | 1,676,079                | 2,010,524                | 1,637,300                | 1,963,900                  |
| TRANSPORTATION SALES TAX V            | 231,690                  | 610,239                  | 45,000                   | 165,281                    |
| TRANSPORTATION SALES TAX VI           | 6,020,459                | 6,747,456                | 5,878,749                | 6,587,141                  |
| CAP IMPR SALES TAX - SEWER            | 3,098,114                | 3,541,534                | 2,997,375                | 3,337,126                  |
| CAP IMPR SALES TAX - GEN IMPROV       | 4,867,825                | 6,921,152                | 3,317,375                | 3,752,050                  |
| PARK/STORMWATER SALES TAX -CAPITAL II | 4,681,326                | 4,995,265                | 4,408,562                | 4,955,265                  |
| FIRE SALES TAX FUND                   | 2,983,343                | 3,189,243                | 2,912,375                | 3,275,000                  |
| PARK/STORMWATER SALES TAX -OPERATIONS | 1,533,584                | 1,641,937                | 1,602,120                | 1,637,500                  |
| GENERAL CAPITAL IMPROV                | 5,490,318                | 69,396                   | -                        | 20,742                     |
| SEWER OPERATIONS                      | 9,790,455                | 15,128,876               | 11,855,457               | 12,910,275                 |
| WATER OPERATIONS                      | 8,458,165                | 8,642,662                | 9,152,033                | 9,800,240                  |
| SOLID WASTE                           | 5,432,751                | 6,287,599                | 6,101,800                | 6,207,000                  |
| GOLF COURSE                           | 818,909                  | 905,354                  | 783,100                  | 929,526                    |
| INDOOR SPORTS COMPLEX                 | 922,189                  | 982,123                  | 1,028,009                | 1,117,678                  |
| SPORTS COMPLEXES                      | 1,112,152                | 1,181,171                | 1,214,794                | 1,293,101                  |
| INFORMATION TECHNOLOGY                | 1,110,904                | 1,040,519                | 1,041,450                | 1,034,929                  |
| FLEET MANAGEMENT                      | 1,690,985                | 1,731,299                | 1,730,780                | 1,843,831                  |
| EMPLOYEE BENEFITS                     | 4,498,075                | 4,403,982                | 4,673,441                | 4,698,396                  |
| RISK MANAGEMENT                       | 644,555                  | 803,023                  | 803,445                  | 806,670                    |
| EQUIPMENT REPLACEMENT                 | 353,102                  | 453,756                  | 250,250                  | 295,052                    |
| TOTAL REVENUE                         | \$ 119,064,030           | \$ 136,057,573           | \$ 124,223,735           | \$ 123,232,939             |
| LESS TRANSFERS                        | 17,704,204               | 24,823,511               | 17,822,781               | 20,324,828                 |
| NET REVENUE                           | \$ 101,359,826           | \$ 111,234,062           | \$ 106,400,954           | \$ 102,908,111             |

ALL FUNDS EXPENSE

BUDGET BY FUND

|                                     | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|-------------------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| GENERAL FUND                        | \$ 29,600,703            | \$ 35,458,646            | \$ 35,257,282            | \$ 36,544,749              |
| AIRPORT FUND                        | 2,835,084                | 8,581,068                | 17,445,688               | 6,221,502                  |
| PARKS & RECREATION                  | 3,026,817                | 3,071,757                | 3,418,985                | 3,801,795                  |
| HEALTH                              | 428,729                  | 409,738                  | 539,215                  | 511,841                    |
| CONVENTION/VISITORS                 | 2,396,943                | 1,860,122                | 1,926,440                | 2,279,329                  |
| DOWNTOWN BUS DISTRICT               | 80,245                   | (15,204)                 | 39,214                   | 36,156                     |
| PUBLIC SAFETY TRUST FUND II         | 3,306,121                | 3,333,845                | 2,895,438                | 3,299,012                  |
| CASINO REVENUE FUND                 | 2,304,251                | 4,787,870                | 2,038,214                | 2,165,246                  |
| RIVERFRONT REG. ECONOMIC DEVL       | 207,453                  | 127,433                  | 437,859                  | 425,642                    |
| MOTOR FUEL TAX                      | 1,443,052                | 1,400,000                | 1,637,300                | 1,775,400                  |
| TRANSPORTATION SALES TAX V          | 1,425,561                | 3,587,189                | 8,630,000                | 9,671,579                  |
| TRANSPORTATION SALES TAX VI         | 2,073,632                | 2,607,369                | 5,878,749                | 9,861,472                  |
| CAP IMPR SALES TAX-SEWER            | 220,668                  | 2,767,756                | 2,997,375                | 5,149,626                  |
| CAP IMPR SALES TAX-GEN IMPROV       | 1,998,782                | 5,824,560                | 3,317,375                | 7,164,550                  |
| PARK/STORMWATER SALES TX -CAPITAL   | 4,426,540                | 5,041,337                | 4,408,562                | 3,970,022                  |
| FIRE SALES TAX FUND                 | 3,010,907                | 3,166,959                | 2,912,375                | 3,275,000                  |
| PARK/STORMWATER SALES TX-OPERATIONS | 1,598,449                | 1,639,893                | 1,602,120                | 1,637,500                  |
| GENERAL CAPITAL IMPROV              | 1,900,418                | 2,963,456                | -                        | 1,300,000                  |
| SEWER OPERATIONS                    | 9,544,894                | 12,506,807               | 13,519,288               | 14,834,901                 |
| WATER OPERATIONS                    | 7,204,514                | 7,728,626                | 10,252,319               | 10,238,784                 |
| SOLID WASTE                         | 5,113,073                | 5,992,937                | 6,454,101                | 6,490,247                  |
| GOLF COURSE                         | 606,714                  | 706,893                  | 748,184                  | 799,329                    |
| INDOOR SPORTS COMPLEX               | 808,586                  | 945,072                  | 1,028,009                | 1,117,678                  |
| SPORTS COMPLEXES                    | 870,671                  | 1,073,011                | 1,214,794                | 1,293,101                  |
| INFORMATION TECHNOLOGY              | 953,376                  | 1,030,035                | 1,041,450                | 1,034,929                  |
| FLEET MANAGEMENT                    | 1,673,469                | 1,669,971                | 1,730,780                | 1,843,831                  |
| EMPLOYEE BENEFITS                   | 4,486,276                | 5,351,904                | 4,673,441                | 4,698,396                  |
| RISK MANAGEMENT                     | 477,387                  | 687,695                  | 803,445                  | 806,670                    |
| EQUIPMENT REPLACEMENT               | 308,229                  | -                        | 338,500                  | 295,052                    |
| TOTAL EXPENSES                      | \$ 94,331,544            | \$ 124,306,745           | \$ 137,186,502           | \$ 142,543,339             |
| LESS TRANSFERS                      | 19,742,809               | 27,631,432               | 20,501,094               | 22,219,240                 |
| NET EXPENSE                         | <u>\$ 74,588,735</u>     | <u>\$ 96,675,313</u>     | <u>\$ 116,685,408</u>    | <u>\$ 120,324,099</u>      |

---

# **GENERAL FUND**

---

## **GENERAL FUND BUDGET HIGHLIGHTS**

### **SIGNIFICANT OPERATING CHANGES**

**Pay Plan** – This budget continues to support the City’s efforts to increase pay and improve the City’s ability to retain and hire city employees. Thus we have included a 3% pay increase for all employees. The cost to the General Fund is \$537,113 and is reflected in the General Fund budget.

**Operating Costs** – This budget reflects the continuing impact of inflation on City expenditures and operations.

**Contingency** – This budget continues to include one-time allocations of \$148,700 to cover one time unforeseen projects that require immediate completion. The funding is at the discretion of the City Manager.

### **REVENUE/RATE INCREASES**

The proposed fee schedule is included in the appendix of this document.

### **REVENUE/EXPENDITURE PROJECTIONS**

The following assumptions were used for the proposed budget for the fiscal year ending June 30, 2025.

- Transfers to Airport, Parks and Recreation, Softball Complex, and Health Funds are made at levels to enable them to have balanced budgets.
- A transfer to the Employee Benefit Fund enabling it to have a balanced budget is projected to be \$560,000.
- Unreserved fund balance is projected to be at \$8,026,919 at the end of the fiscal year ending June 30, 2025.

GENERAL FUND  
BUDGET BY MAJOR OBJECT

|  | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|--|--------------------------|--------------------------|--------------------------|----------------------------|
| REVENUE SOURCE:  |                          |                          |                          |                            |
| TAXES  | \$ 20,521,923            | \$ 24,225,884            | \$ 21,301,386            | \$ 25,269,463              |
| LICENSES AND PERMITS                                   | 1,938,114                | 2,003,034                | 1,801,262                | 2,017,529                  |
| INTERGOVERN REVENUE                                    | 5,650,539                | 882,000                  | 511,890                  | 293,951                    |
| SERVICE CHARGES  | 1,651,392                | 1,535,872                | 2,018,974                | 1,562,343                  |
| FINES AND FORFEITS                                     | 319,978                  | 253,041                  | 331,258                  | 253,721                    |
| MISCELLANEOUS  | 512,430                  | 1,019,182                | 700,115                  | 635,242                    |
| OTHER FINANCING  | <u>6,458</u>             | <u>114,901</u>           | <u>-</u>                 | <u>-</u>                   |
| TOTAL REVENUE  | \$ 30,600,834            | \$ 30,033,914            | \$ 26,664,885            | \$ 30,032,249              |
| EXPENSE OBJECT:  |                          |                          |                          |                            |
| PERSONNEL SERVICES                                     | \$ 19,056,045            | \$ 20,669,541            | \$ 22,350,337            | \$ 23,067,858              |
| MATERIALS & SUPPLIES                                   | 1,893,557                | 2,065,446                | 2,167,098                | 2,034,566                  |
| CONTRACTUAL SERVICES                                   | 3,590,162                | 3,714,674                | 4,041,689                | 4,327,455                  |
| GENERAL OPERATIONS                                     | 281,000                  | 473,336                  | 578,864                  | 806,453                    |
| CAPITAL OUTLAY   | 233,296                  | 681,026                  | 744,486                  | 30,000                     |
| SPECIAL PROJECTS                                       | 792,344                  | 3,851,326                | 924,670                  | 877,648                    |
| DEBT SERVICE   | <u>-</u>                 | <u>-</u>                 | <u>-</u>                 | <u>-</u>                   |
| TOTAL EXPENSES   | \$ 25,846,404            | \$ 31,455,349            | \$ 30,807,144            | \$ 31,143,980              |
| FUND TRANSFERS IN                                      | 6,559,760                | 6,186,138                | 5,798,562                | 6,452,500                  |
| FUND TRANSFERS OUT                                     | 3,754,299                | 4,003,297                | 4,450,138                | 5,400,769                  |
| PROJECTED NET REVENUE OVER<br>(UNDER) BUDGETED EXPENSE |                          |                          | -                        | -                          |
| RESERVED FUND BALANCE<br>DECREASE(INCREASE)            |                          |                          | -                        | 500,000                    |
| EMERGENCY RESERVE FUND BALANCE<br>DECREASE(INCREASE)   |                          |                          | 116,394                  | (157,698)                  |
| BEGINNING UNRESERVED FUND<br>BALANCE                   |                          |                          | 10,422,058               | 7,744,617                  |
| ENDING UNRESERVED FUND<br>BALANCE                      |                          |                          | <u>7,744,617</u>         | <u>8,026,919</u>           |
| EMERGENCY RESERVE FUND                                 |                          | <u>4,625,793</u>         | <u>4,509,399</u>         | <u>4,667,097</u>           |

GENERAL FUND REVENUE

|                                       | <u>2021-22</u><br><u>ACTUAL</u> | <u>2022-23</u><br><u>ACTUAL</u> | <u>2023-24</u><br><u>BUDGET</u> | <u>2024-25</u><br><u>PROPOSED</u> |
|---------------------------------------|---------------------------------|---------------------------------|---------------------------------|-----------------------------------|
| Real Estate Tax                       | \$ 1,575,211                    | \$ 1,637,546                    | \$ 1,585,881                    | \$ 1,716,128                      |
| Personal Property Tax                 | 436,977                         | 514,046                         | 418,275                         | 472,344                           |
| Railroad & Utility Tax                | 86,336                          | 83,933                          | 76,640                          | 82,254                            |
| Intangible Tax                        | 8,319                           | 133                             | 2,828                           | 200                               |
| Delinquent Real Estate Tax            | 23,534                          | 27,723                          | 28,124                          | 17,119                            |
| Delinquent Personal Prop Tax          | 14,148                          | 19,088                          | 15,738                          | 18,134                            |
| PILOT real property-current           | 146,997                         | 155,275                         | 156,800                         | 283,083                           |
| PILOT real property-prior             | -                               | -                               | -                               | 46,897                            |
| Public Utility Franchise Tax          | 2,828,733                       | 2,915,400                       | 2,880,990                       | 2,769,630                         |
| Natural Gas Franchise Tax             | 771,747                         | 891,810                         | 573,680                         | 802,629                           |
| Local Telephone Franchise Tax         | 251,819                         | 294,643                         | 223,210                         | 278,532                           |
| Cable T.V. Franchise Tax              | 380,130                         | 378,896                         | 382,582                         | 348,584                           |
| P.I.L.O.T. - Franchise Tax Sewer      | 682,974                         | 418,633                         | 357,000                         | 374,900                           |
| P.I.L.O.T. - Franchise Tax Water      | -                               | 461,128                         | 360,000                         | 388,060                           |
| General Sales Tax                     | 12,262,886                      | 13,116,788                      | 11,649,498                      | 13,100,000                        |
| Use Tax                               | 821,403                         | 3,072,035                       | 2,353,691                       | 3,800,000                         |
| Recreational MJ Sales Tax             | -                               | -                               | -                               | 500,000                           |
| Cigarette Tax                         | 135,372                         | 144,062                         | 134,128                         | 145,503                           |
| Economic activity tax                 | 83,139                          | 79,754                          | 90,000                          | 112,000                           |
| Penalty on Delinquent R.E. Tax        | 7,094                           | 7,980                           | 6,964                           | 7,560                             |
| Penalty on Delinquent P.P. Tax        | 5,104                           | 7,014                           | 5,357                           | 5,907                             |
|                                       | <u>20,521,923</u>               | <u>24,225,884</u>               | <u>21,301,386</u>               | <u>25,269,463</u>                 |
| Gen Business License-Flat fee         | 21,978                          | 22,687                          | 22,693                          | 21,588                            |
| Gen Business Lic-Gross receipts       | 1,492,138                       | 1,611,435                       | 1,388,556                       | 1,611,400                         |
| Liquor Licenses                       | 80,607                          | 84,688                          | 83,190                          | 87,419                            |
| Trade Licenses                        | 31,365                          | 33,933                          | 32,078                          | 35,056                            |
| Residential Rental Licenses           | 40,475                          | 39,704                          | 43,152                          | 40,747                            |
| Security Guard Licenses               | 2,720                           | 3,200                           | 3,077                           | 3,293                             |
| Business License-penalty              | 17,194                          | 20,299                          | 16,764                          | 18,770                            |
| Building Permits                      | 122,996                         | 80,998                          | 93,777                          | 98,007                            |
| Plumbing & Sewer Permits              | 18,352                          | 17,976                          | 18,271                          | 17,976                            |
| Electrical Permits                    | 39,678                          | 26,388                          | 29,229                          | 26,388                            |
| Mechanical Permits                    | 19,635                          | 16,764                          | 16,430                          | 16,764                            |
| Other Permits                         | 38,865                          | 32,120                          | 41,764                          | 32,120                            |
| Alarm Permits                         | 12,111                          | 12,842                          | 12,281                          | 8,000                             |
|                                       | <u>1,938,114</u>                | <u>2,003,034</u>                | <u>1,801,262</u>                | <u>2,017,529</u>                  |
| Fed Direct Operating-FEMA             | 147,024                         | 46,505                          | 35,000                          | -                                 |
| Misc local operating grants           | -                               | 1,800                           | -                               | -                                 |
| County Business Surtax                | 56,045                          | 55,982                          | 55,050                          | 55,711                            |
| Police Grants                         | 339,828                         | 340,787                         | 406,840                         | 226,240                           |
| Police Dept of Justice Capital Grants | 11,592                          | 131,901                         | -                               | -                                 |
| Fed Direct Capital-Treasury           | 59,400                          | 41,550                          | -                               | -                                 |
| Fed Direct Operating-Treasury         | 4,828,976                       | 17,180                          | -                               | -                                 |
| Fed Direct Capital-Police             | -                               | 63,493                          | -                               | -                                 |
| Federal Direct Cap-FEMA               | -                               | 43,231                          | -                               | -                                 |
| Misc Local Grants-HERO fund USA       | -                               | 6,565                           | -                               | -                                 |
| Fed Indirect Capital-FEMA             | 23,728                          | -                               | 15,000                          | -                                 |
| Fed Indirect Operating-FEMA           | 66,339                          | 34,291                          | -                               | -                                 |
| Fed Indirect Operating-Treasury       | 3,136                           | -                               | -                               | -                                 |
| Fed Indirect Capital-DHS              | 81,808                          | 49,170                          | -                               | -                                 |
| Other State Grants                    | 22,434                          | 30,915                          | -                               | -                                 |
| SEMO Reg Planning                     | 10,230                          | 18,630                          | -                               | 12,000                            |
|                                       | <u>5,650,539</u>                | <u>882,000</u>                  | <u>511,890</u>                  | <u>293,951</u>                    |

GENERAL FUND REVENUE

|                                   | <u>2021-22</u><br><u>ACTUAL</u> | <u>2022-23</u><br><u>ACTUAL</u> | <u>2023-24</u><br><u>BUDGET</u> | <u>2024-25</u><br><u>PROPOSED</u> |
|-----------------------------------|---------------------------------|---------------------------------|---------------------------------|-----------------------------------|
| Misc. Fees-Grave Openings         | 5,600                           | 8,000                           | 15,500                          | 7,500                             |
| Cemetery Plot Sales               | (300)                           | 7,800                           | 10,605                          | 6,500                             |
| Engineering Fees                  | 34,171                          | 82,106                          | 75,245                          | 82,106                            |
| Inspection Fees                   | 505                             | 5,056                           | 101                             | 5,056                             |
| Plan Review Fees                  | 62,424                          | 85,206                          | 67,665                          | 80,200                            |
| Plannning Fees                    | 6,658                           | 5,681                           | 6,238                           | 5,681                             |
| Planning Services Fees            | 6,541                           | 6,020                           | 6,386                           | 6,020                             |
| Tax Collection Fees               | 29,566                          | 32,267                          | 26,403                          | 28,992                            |
| Prisoner Housing Fee              | 109,620                         | -                               | 383,250                         | -                                 |
| Police services-reimbursements    | 152,585                         | 15,656                          | 263,022                         | 13,000                            |
| Police services-reimb St Francis  | 55,193                          | -                               | -                               | -                                 |
| Police Training Fees              | 22,500                          | 55,935                          | 20,000                          | 5,000                             |
| False Alarm Fees                  | 19,895                          | 39,455                          | 40,600                          | 40,000                            |
| Extra Patrol Fees                 | 25,349                          | 4,662                           | -                               | 5,000                             |
| Emergency incident fees           | -                               | 1,000                           | 13,751                          | -                                 |
| Outside Fire Protection           | 24,000                          | 24,000                          | 23,666                          | 24,000                            |
| Fire services-reimbursements      | 3,131                           | 948                             | -                               | -                                 |
| Fire Training Fees                | 15,450                          | 15,400                          | 11,517                          | -                                 |
| Weed Abatements                   | 8,400                           | 15,952                          | 11,284                          | 11,839                            |
| Demolition Assessment             | 19,562                          | 44,647                          | 5,000                           | 21,403                            |
| Special Event Fees                | 1,000                           | 3,400                           | -                               | -                                 |
| Court Costs                       | 35,976                          | 32,552                          | 49,850                          | 28,091                            |
| Court summons fees                | -                               | 250                             | -                               | -                                 |
| DWI Recoupment Fee                | 894                             | 635                             | 2,298                           | 1,325                             |
|                                   | 638,720                         | 486,629                         | 1,032,381                       | 371,714                           |
| Municipal Court Fines             | 236,946                         | 124,552                         | 239,771                         | 133,835                           |
| Non Traffic Fines                 | 75,351                          | 118,795                         | 81,369                          | 112,440                           |
| Parking Tickets                   | 1,456                           | 656                             | 2,852                           | -                                 |
| Returned Check Charge             | 6,225                           | 9,039                           | 7,267                           | 7,446                             |
|                                   | 319,978                         | 253,041                         | 331,258                         | 253,721                           |
| Interest on Overnight Investments | 90,217                          | 458,044                         | 300,000                         | 329,900                           |
| Interest paid by State            | -                               | 895                             | -                               | 2,539                             |
| Interest on Interfund Advances    | 21,260                          | 158,577                         | -                               | -                                 |
| Interest on Taxes from County     | 182                             | 996                             | -                               | 492                               |
| Interest on Special Assessment    | 4,404                           | 6,022                           | 1,040                           | 3,728                             |
| Interest on Leases                | 943                             | -                               | -                               | 314                               |
| Office Space Rental               | 227,310                         | 231,855                         | 244,385                         | 236,585                           |
| Railroad Lease                    | 43,948                          | 1,533                           | 44,541                          | -                                 |
| Police Operating Contributions    | 245                             | -                               | -                               | -                                 |
| Capital Contributions             | 17,705                          | (5,492)                         | -                               | -                                 |
| Accounts Payable Rebates          | 48,723                          | 56,491                          | 65,650                          | 61,684                            |
| General Miscellaneous             | 57,301                          | 110,215                         | 44,499                          | -                                 |
| Cash Overages & Shortages         | 192                             | 47                              | -                               | -                                 |
|                                   | 512,430                         | 1,019,182                       | 700,115                         | 635,243                           |
| Proceeds from Sale of Assets      | 5,313                           | 57,745                          | -                               | -                                 |
| Settlements                       | -                               | 49,946                          | -                               | -                                 |
| Compensation for Damages          | 1,145                           | 7,210                           | -                               | -                                 |
|                                   | 6,458                           | 114,901                         | -                               | -                                 |

| GENERAL FUND REVENUE            |                          |                          |                          |                            |
|---------------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
|                                 | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
| Project Personnel Costs         | 960,193                  | 983,214                  | 944,267                  | 1,130,629                  |
| Project Overhead Costs          | 52,479                   | 60,829                   | 42,326                   | 60,000                     |
| Project Equipment Costs         | <u>-</u>                 | <u>5,200</u>             | <u>-</u>                 | <u>-</u>                   |
|                                 | 1,012,672                | 1,049,243                | 986,593                  | 1,190,629                  |
| Transfer-Parks & Rec Fund       | 13,400                   | 6,000                    | -                        | -                          |
| Transfer-Motor Fuel Fund        | 1,400,000                | 1,400,000                | 1,400,000                | 1,540,000                  |
| Transfer-Employee Benefit Fd    | -                        | 29,700                   | 30,000                   | -                          |
| Transfer-Fire Sales Tax         | 3,010,907                | 3,166,959                | 2,912,375                | 3,275,000                  |
| Transfer-Public Safety Trust II | 1,505,453                | 1,583,479                | 1,456,187                | 1,637,500                  |
| Transfer-Casino                 | <u>630,000</u>           | <u>-</u>                 | <u>-</u>                 | <u>-</u>                   |
|                                 | <u>6,559,760</u>         | <u>6,186,138</u>         | <u>5,798,562</u>         | <u>6,452,500</u>           |
|                                 | <u>\$ 37,160,594</u>     | <u>\$ 36,220,052</u>     | <u>\$ 32,463,447</u>     | <u>\$ 36,484,749</u>       |



GENERAL FUND  
EXPENDITURES BY DIVISION

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| CITY COUNCIL           | \$ 101,271               | \$ 34,294                | \$ 50,894                | \$ 56,906                  |
| CITY MANAGER           | 564,205                  | 442,003                  | 475,183                  | 587,330                    |
| CITY CLERK             | -                        | 167,931                  | 166,671                  | 130,908                    |
| PUBLIC AWARENESS       | 131,605                  | 161,787                  | 157,414                  | 200,085                    |
| CITY ATTORNEY          | 300,055                  | 253,742                  | 278,654                  | 295,081                    |
| HUMAN RESOURCES        | 459,758                  | 505,897                  | 534,967                  | 557,878                    |
| FINANCE                | 635,184                  | 638,991                  | 669,903                  | 680,413                    |
| MUNICIPAL COURT        | 347,473                  | 369,010                  | 386,125                  | 355,863                    |
| FACILITY MAINTENANCE   | 294,692                  | 338,157                  | 420,909                  | 404,369                    |
| PLANNING SERVICES      | 264,362                  | 259,739                  | 268,438                  | 299,327                    |
| INSPECTION SERVICES    | 800,636                  | 864,856                  | 937,385                  | 908,694                    |
| ENGINEERING            | 1,008,576                | 1,156,532                | 1,303,786                | 1,297,516                  |
| POLICE                 | 9,188,771                | 9,865,278                | 11,425,766               | 11,472,143                 |
| FIRE                   | 6,665,678                | 7,686,964                | 7,240,993                | 7,685,927                  |
| STREET                 | 2,725,396                | 2,717,926                | 2,938,432                | 2,570,636                  |
| PARK MAINTENANCE       | 1,347,346                | 1,435,615                | 1,725,253                | 1,563,635                  |
| CEMETERY               | 193,562                  | 210,126                  | 215,045                  | 201,414                    |
| INTERDEPARTMENTAL SERV | 4,577,996                | 8,340,131                | 5,872,764                | 7,087,924                  |
| CONTINGENCY            | <u>(5,863)</u>           | <u>9,667</u>             | <u>188,700</u>           | <u>188,700</u>             |
| TOTAL EXPENDITURES     | 29,600,703               | 35,458,646               | 35,257,282               | 36,544,749                 |
| LESS TRANSFERS         | <u>3,754,299</u>         | <u>4,003,297</u>         | <u>4,450,138</u>         | <u>5,400,769</u>           |
| NET EXPENDITURES       | <u>\$ 25,846,404</u>     | <u>\$ 31,455,349</u>     | <u>\$ 30,807,144</u>     | <u>\$ 31,143,980</u>       |

---

## **City of Cape Girardeau 2024-2025 Budget**

### **City Council**

The City Council is the elected legislative authority of the City Government. It passes all ordinances, policy documents and other measures conducive to the welfare of the City. The City Council is directly accountable to the citizenry for the conduct of municipal affairs.

CITY COUNCIL (1010)

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ 9,000                 | \$ 9,000                 | \$ 9,000                 | \$ 9,000                   |
| MATERIALS AND SUPPLIES | 281                      | 410                      | 950                      | 950                        |
| CONTRACTUAL SERVICES   | 88,296                   | 23,375                   | 33,744                   | 39,756                     |
| GENERAL OPERATIONS     | 3,694                    | 1,509                    | 7,200                    | 7,200                      |
| CAPITAL EXPENDITURES   | -                        | -                        | -                        | -                          |
| SPECIAL PROJECTS       | -                        | -                        | -                        | -                          |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | -                        | -                        | -                        | -                          |
|                        | <u>\$ 101,271</u>        | <u>\$ 34,294</u>         | <u>\$ 50,894</u>         | <u>\$ 56,906</u>           |

TOTAL PERSONNEL SERVICE BY POSITION  
CITY COUNCIL

| CLASSIFICATION    | SALARY GRADE | 2023-24<br>FISCAL YEAR | 2024-25<br>FISCAL YEAR |
|-------------------|--------------|------------------------|------------------------|
| Regular Employees |              |                        |                        |
| Mayor             | Grade        | 1                      | 1                      |
| City Council      | Grade        | <u>6</u>               | <u>6</u>               |
| TOTAL             |              | 7                      | 7                      |

---

## City of Cape Girardeau 2024-2025 Budget

### City Manager

The City Manager is the administrative head of the City government. Under the direction of the City Council, he supervises all City departments, appoints all City employees, achieves goals and objectives established by the City Council, sees that laws, ordinances and provisions of the Charter are enforced, enforces terms of public utility franchises, prepares and submits the annual and capital program budgets, advises the City Council of financial affairs, makes appropriate recommendations to the City Council and performs such other duties as prescribed by the law and the City Council.

CITY MANAGER (1020)

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ 524,164               | \$ 404,325               | \$ 446,576               | \$ 568,935                 |
| MATERIALS AND SUPPLIES | 3,614                    | 3,020                    | 1,890                    | 1,100                      |
| CONTRACTUAL SERVICES   | 23,048                   | 15,805                   | 11,987                   | 13,695                     |
| GENERAL OPERATIONS     | 13,379                   | 2,557                    | 14,730                   | 3,600                      |
| CAPITAL EXPENDITURES   | -                        | 16,296                   | -                        | -                          |
| SPECIAL PROJECTS       | -                        | -                        | -                        | -                          |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | -                        | -                        | -                        | -                          |
|                        | <u>\$ 564,205</u>        | <u>\$ 442,003</u>        | <u>\$ 475,183</u>        | <u>\$ 587,330</u>          |

TOTAL PERSONNEL SERVICE BY POSITION  
CITY MANAGER

| CLASSIFICATION                         | SALARY GRADE | 2023-24<br>FISCAL YEAR | 2024-25<br>FISCAL YEAR |
|--|--------------|------------------------|------------------------|
| Regular Employees                      |              |                        |                        |
| City Manager                           | Grade        | 1                      | 1                      |
| Asst City Manager-Community Dev. Direc | Grade X      | 1                      | 1                      |
| Executive Assistant to City Manager    | Grade K      | -                      | 1                      |
| Administrative Secretary               | Grade K      | <u>1</u>               | <u>-</u>               |
| TOTAL                                  |              | 3                      | 3                      |

---

## City of Cape Girardeau 2024-2025 Budget

### City Clerk/Citizen Services

The City Council appoints a City Clerk who shall hold office at the pleasure of the council. The City Clerk keeps the journal of council proceedings, authenticates by his signature all ordinances and resolutions, and records them in full in a book kept for that purpose. The City Clerk oversees the election process for Mayor and City Council; maintains records of the City's ordinances, contracts, agreements, and other historical and legal documents; and performs such other duties as required by law, by the City Charter, or by the City Council.

#### **2023-2024 Accomplishments:**

- Completed scanning for permanent record City advisory board agendas and minutes
- Expanded Laserfiche enterprise records management system to city hall divisions for electronic file storage
- Established records management for all city contract files in the vault
- Upgraded city-wide Munis ERP software system to current version
- Upgraded Tyler Cashiering software system for account receivable collections
- Implemented new credit card devices for permits, licenses, code enforcement, general billing and utility billing

#### **2024-2025 Goals:**

- Continue improvement of City records management by: updating open records management plan; improving permanent record organization and purging documents exceeding Secretary of State retention schedule; seeking grant funding for physical file storage solutions.
- Replace unsupported agenda management software.
- Develop new advisory board handbook; implement advisory board member and liaison training.
- Research possible implementation of Tyler 311 Citizen Engagement software to track and respond to citizen inquiries and concerns.
- Coordinate implementation and transfer of tax bill and nuisance abatement invoicing from current Access database to Munis General Billing.

CITY CLERK (1025)

BUDGET BY MAJOR OBJECT

|                        | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>PROPOSED</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|----------------------------|----------------------------|
| PERSONNEL COSTS        | \$ 164,574               | \$ 158,598                 | \$ 121,916                 |
| MATERIALS AND SUPPLIES | 451                      | 415                        | 415                        |
| CONTRACTUAL SERVICES   | 928                      | 3,568                      | 4,487                      |
| GENERAL OPERATIONS     | 1,978                    | 4,090                      | 4,090                      |
| CAPITAL EXPENDITURES   | -                        | -                          | -                          |
| SPECIAL PROJECTS       | -                        | -                          | -                          |
| DEBT PAYMENTS          | -                        | -                          | -                          |
| TRANSFERS              | -                        | -                          | -                          |
|                        | <u>\$ 167,931</u>        | <u>\$ 166,671</u>          | <u>\$ 130,908</u>          |

TOTAL PERSONNEL SERVICE BY POSITION  
CITY CLERK

| CLASSIFICATION                        | SALARY GRADE | 2023-24<br>FISCAL YEAR | 2024-25<br>FISCAL YEAR |
|---------------------------------------|--------------|------------------------|------------------------|
| Regular Employees                     |              |                        |                        |
| Director of Citizens Services         | Grade U      | 0.4                    | 0.4                    |
| Deputy City Clerk/Administrative Aide | Grade M      | 1                      | 1                      |
| Administrative Secretary              | Grade E      | <u>1</u>               | <u>-</u>               |
| TOTAL                                 |              | 2.4                    | 1.4                    |

---

## City of Cape Girardeau 2024-2025 Budget

### **Public Awareness**

The Public Information Office assists the media, public, organizations, and city employees and officials in efforts to improve stakeholder knowledge of City goals, projects, and services.

#### **2023-2024 Accomplishments:**

- Fulfilled requests from the web team regarding technical issues with the website, provided alerting services, responded to the media, performed design and video production, trainings, events, and other services.

#### **2024-2025 Goals:**

- Articulate the City's goals and progress as identified by the City Council and leadership.
- Convene a committee to update the Citizen Academy and maintain pathways for citizen participation
- Rebuild the City's web team and update website to current standards.



PUBLIC AWARENESS (1030)

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ 95,522                | \$ 101,364               | \$ 120,983               | \$ 127,546                 |
| MATERIALS AND SUPPLIES | 1,061                    | 1,293                    | 780                      | 780                        |
| CONTRACTUAL SERVICES   | 30,461                   | 55,995                   | 29,480                   | 65,589                     |
| GENERAL OPERATIONS     | 4,561                    | 3,135                    | 6,171                    | 6,171                      |
| CAPITAL EXPENDITURES   | -                        | -                        | -                        | -                          |
| SPECIAL PROJECTS       | -                        | -                        | -                        | -                          |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | -                        | -                        | -                        | -                          |
|                        | <u>\$ 131,605</u>        | <u>\$ 161,787</u>        | <u>\$ 157,414</u>        | <u>\$ 200,085</u>          |

TOTAL PERSONNEL SERVICE BY POSITION  
PUBLIC AWARENESS

| CLASSIFICATION               | SALARY GRADE                  |                                       | 2023-24                       | 2024-25                               |
|------------------------------|-------------------------------|---------------------------------------|-------------------------------|---------------------------------------|
|                              |                               |                                       | FISCAL YEAR                   | FISCAL YEAR                           |
| Regular Employees            |                               |                                       |                               |                                       |
| Director of Citizen Services | Grade                         | U                                     | 0.15                          | 0.15                                  |
| Public Information Manager   | Grade                         | R                                     | <u>1</u>                      | <u>1</u>                              |
| TOTAL                        |                               |                                       | 1.15                          | 1.15                                  |
| Part-Time Employees          |                               |                                       |                               |                                       |
|                              |                               | 2023-24                               |                               | 2024-25                               |
|                              | <u>Actual</u><br><u>Hours</u> | <u>Full-Time</u><br><u>Equivalent</u> | <u>Actual</u><br><u>Hours</u> | <u>Full-Time</u><br><u>Equivalent</u> |
| Part-Time Hours              | 1,040                         | 0.5                                   | 1,040                         | 0.5                                   |

---

## **City of Cape Girardeau 2024-2025 Budget**

### **City Attorney's Office**

The City Attorney's Office performs all necessary legal services for and on behalf of the City. The City Attorney serves as the chief legal advisor to the City Council, the City Manager and all City Departments, agencies and officers in their official capacity, and prepares ordinances and other legal documents relating to City affairs and represents the City's legal interest as required. The City Attorney's Office assists various City Departments in navigating legal issues as they arise. The City Attorney's office also prosecutes ordinance violations in Municipal Court, and takes other enforcement actions.

CITY ATTORNEY (1040)

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ 244,678               | \$ 183,168               | \$ 179,125               | \$ 197,194                 |
| MATERIALS AND SUPPLIES | 13,715                   | 6,617                    | 10,700                   | 9,500                      |
| CONTRACTUAL SERVICES   | 38,745                   | 59,489                   | 82,529                   | 80,787                     |
| GENERAL OPERATIONS     | 2,917                    | 4,468                    | 6,300                    | 7,600                      |
| CAPITAL EXPENDITURES   | -                        | -                        | -                        | -                          |
| SPECIAL PROJECTS       | -                        | -                        | -                        | -                          |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | -                        | -                        | -                        | -                          |
|                        | <u>\$ 300,055</u>        | <u>\$ 253,742</u>        | <u>\$ 278,654</u>        | <u>\$ 295,081</u>          |

TOTAL PERSONNEL SERVICE BY POSITION  
CITY ATTORNEY

| CLASSIFICATION    | SALARY GRADE | 2023-24<br>FISCAL YEAR | 2024-25<br>FISCAL YEAR |
|-------------------|--------------|------------------------|------------------------|
| Regular Employees |              |                        |                        |
| City Attorney     | Grade V      | 1                      | 1                      |
| Legal Assistant   | Grade N      | <u>1</u>               | <u>1</u>               |
| TOTAL             |              | 2                      | 2                      |

---

## City of Cape Girardeau 2024 – 2025 Budget

### **Human Resources**

This is a division of the Administrative Services Department and reports to the City Manager. This office is responsible for oversight and administration of all personnel systems and policies, property and liability coverages including compliance with state and federal laws. Primary functions include administering a \$34 + million payroll annually; administering all employee benefits along with their annual corresponding renewals and open enrollments; development and/or coordination of employee training; managing claim processes and insurance coverages to eliminate and/or reduce risk in regard to work related injuries, fleet/equipment accidents, and general liability/casualty exposure.

#### **2023-2024 Accomplishments:**

- Implement new recruiting software, which reduce time HR personnel spent in posting job ads, sending applications to departments, and streamlined information transferred to the on boarding and the payroll systems.
- Completed Anti-Harassment training for employees.
- Completed an RFP for Health Insurance; introduced additional health plans that will reduce expenses for the employees and employer.

#### **2024-2025 Goals:**

- Updating the Safety Manual.
- Supervisor Training.
- RFP for Broker Services for General Liability, Property, Auto, Law Enforcement Liability, Cyber, Equipment, etc. Insurance coverage.

HUMAN RESOURCES (1050)

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ 288,814               | \$ 328,243               | \$ 337,942               | \$ 353,673                 |
| MATERIALS AND SUPPLIES | 1,224                    | 2,175                    | 1,950                    | 3,500                      |
| CONTRACTUAL SERVICES   | 162,667                  | 173,590                  | 189,417                  | 193,130                    |
| GENERAL OPERATIONS     | 7,053                    | 1,889                    | 5,458                    | 7,375                      |
| CAPITAL EXPENDITURES   | -                        | -                        | -                        | -                          |
| SPECIAL PROJECTS       | -                        | -                        | 200                      | 200                        |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | -                        | -                        | -                        | -                          |
|                        | <u>\$ 459,758</u>        | <u>\$ 505,897</u>        | <u>\$ 534,967</u>        | <u>\$ 557,878</u>          |

TOTAL PERSONNEL SERVICE BY POSITION  
HUMAN RESOURCES

| CLASSIFICATION                 | SALARY GRADE | 2023-24<br>FISCAL YEAR | 2024-25<br>FISCAL YEAR |
|--------------------------------|--------------|------------------------|------------------------|
| Regular Employees              |              |                        |                        |
| Director of HR/Risk Management | Grade V      | 1                      | 1                      |
| HR Specialist                  | Grade N      | 1                      | 1                      |
| Fitness Wellness Specialist    | Grade M      | 0.5                    | 0.5                    |
| Administrative Coordinator     | Grade J      | 1.5                    | 1                      |
| Payroll-Benefits Coordinator   | Grade L      | 1                      | 1                      |
| TOTAL                          |              | 5                      | 4.5                    |

---

## City of Cape Girardeau 2024-2025 Budget

### **Finance**

This department is responsible for all accounting and financial functions of the City, including records management, utility billing, revenue collection, licensing, purchasing, disbursements, investments, data processing, budget analysis, and financial reporting.

#### **2023-2024 Accomplishments:**

- Received a clean audit report for Fiscal Year 2023.

#### **2024-2025 Goals:**

- Continue to institute cross-training measures to ensure a wider range of aptitude among employees to enhance service to both internal and external customers.
- Hire and onboard the vacant position on the Finance Team.
- Focus reviews and find opportunities to reduce operating costs. Continue to review long-term debt. Find opportunities throughout the City to maximize cost recovery.

FINANCE (1060)

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ 517,784               | \$ 535,022               | \$ 543,982               | \$ 572,366                 |
| MATERIALS AND SUPPLIES | 1,438                    | 6,240                    | 10,100                   | 10,300                     |
| CONTRACTUAL SERVICES   | 115,133                  | 96,854                   | 109,721                  | 91,647                     |
| GENERAL OPERATIONS     | 829                      | 875                      | 6,100                    | 6,100                      |
| CAPITAL EXPENDITURES   | -                        | -                        | -                        | -                          |
| SPECIAL PROJECTS       | -                        | -                        | -                        | -                          |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | -                        | -                        | -                        | -                          |
|                        | <u>\$ 635,184</u>        | <u>\$ 638,991</u>        | <u>\$ 669,903</u>        | <u>\$ 680,413</u>          |

TOTAL PERSONNEL SERVICE BY POSITION  
FINANCE

| CLASSIFICATION                  | SALARY GRADE | 2023-24<br>FISCAL YEAR | 2024-25<br>FISCAL YEAR |
|---------------------------------|--------------|------------------------|------------------------|
| Regular Employees               |              |                        |                        |
| Finance Director                | Grade V      | 1                      | 1                      |
| Controller                      | Grade T      | -                      | 1                      |
| SEMPO Exe Dir/Grant Coordinator | Grade        | 0.4                    | 0.4                    |
| Senior Accountant               | Grade Q      | 3                      | 2                      |
| Accountant                      | Grade N      | 1                      | 1                      |
| Administrative Coordinator      | Grade J      | 0.5                    | -                      |
| TOTAL                           |              | 5.9                    | 5.4                    |

---

## City of Cape Girardeau 2024-2025 Budget

### Municipal Court

The Municipal Court has exclusive original jurisdiction to hear and rule on all complaints under City ordinances. It is empowered to imprison and/or fine any person violating City ordinances.

#### **2023-2024 Accomplishments:**

- The Court has been working on moving open cases from its legacy software, InCode, to the state software, Show Me Courts. We anticipate that this will save city funds in maintenance fees for InCode. We are trying to move all open cases and simply retain InCode for document storage as we have been using the InCode software since the late 1990s in Municipal Court. We have completed reviewing most all of the open cases. We have forwarded some of those cases, that were very old, to the Prosecuting Attorney to review for dismissal. The remaining cases pending without dispositions have been moved to the Show Me Courts software and warrants have been removed from InCode and reissued in Show Me Courts. We are moving all the disposed but open cases where fines are still owed from InCode to Show Me Courts. We are about 50% done with this process. Once completed, the only cases left in Incode will be closed.
- The Court had one of its Court clerks retire in August of 2023. Since we have reduced Court to one day a week, the remaining clerks have been able to pick up the additional work without the City filling that position.
- The Judge and Court staff have participated in cyber security training again this year to ensure compliance with the use of state software. Each individual court employee is required to pass modules on various cyber security units to continue using the software.
- The State Court Administrator's Office Municipal Review Unit from Jefferson City visited the Court on March 14, 2024, and conducted a review of Court processes and the Minimum Operating Standards. They submitted a report to the Court and Presiding Judge of the Circuit and found no deficiencies in our processes. In fact, the monitor visiting the Court spoke with Court Administrator, Jenea Stafford and Judge Teresa Pearson and was very complimentary of the Court. As part of the review, they looked at City ordinances and made suggestions that were forwarded to the City Attorney's Office.

#### **2024-2025 Goals:**

- In the coming months, the Court will continue to move cases from the legacy software system to the Show Me Courts system. We hope to complete all work within the next few months and then will reduce the InCode system to a read only software which should drastically reduce the costs of the software. Supreme Court rules were amended this past year to allow us to no longer keep InCode as a working system as long as we are able to retrieve documents from the old software. We should be able to accomplish this with either a read only copy of the old cases or moving the cases to an independent system. We will work with IT to determine which is the most cost effective.
- As the state software, Show Me Courts, is changing and evolving very frequently, the Court will continue to update training of staff though on line training with OSCA and in person training through the MO Municipal Judges Association and the MO Court Administrators Association. This training allows us to be up to date on court rules and procedures to better serve the public.



MUNICIPAL COURT (1070)

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ 283,714               | \$ 294,243               | \$ 301,570               | \$ 278,219                 |
| MATERIALS AND SUPPLIES | 2,882                    | 2,573                    | 6,600                    | 3,550                      |
| CONTRACTUAL SERVICES   | 42,317                   | 50,499                   | 51,595                   | 46,859                     |
| GENERAL OPERATIONS     | 18,560                   | 21,695                   | 26,360                   | 27,235                     |
| CAPITAL EXPENDITURES   | -                        | -                        | -                        | -                          |
| SPECIAL PROJECTS       | -                        | -                        | -                        | -                          |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | -                        | -                        | -                        | -                          |
|                        | <u>\$ 347,473</u>        | <u>\$ 369,010</u>        | <u>\$ 386,125</u>        | <u>\$ 355,863</u>          |

TOTAL PERSONNEL SERVICE BY POSITION  
MUNICIPAL COURT

| CLASSIFICATION       | SALARY GRADE | 2023-24<br>FISCAL YEAR | 2024-25<br>FISCAL YEAR |
|----------------------|--------------|------------------------|------------------------|
| Regular Employees    |              |                        |                        |
| Municipal Judge      | Grade        | 1                      | 1                      |
| Chief Court Clerk    | Grade M      | 1                      | 1                      |
| Court Clerk          | Grade I      | 1                      | 1                      |
| Violations Clerk     | Grade F      | 1                      | 1                      |
| Administrative Clerk | Grade D      | 1                      | -                      |
|                      |              | <u>5</u>               | <u>-</u>               |
| TOTAL                |              | 5                      | 4                      |

---

## City of Cape Girardeau 2024-2025 Budget

### **Facility Maintenance**

This division accounts for all costs of maintaining the City Hall, Police Station, and certain areas of all city facilities.

#### **2023-2024 Accomplishments:**

- Initiated repairs to the Statue and Fountain at Iver's Square.
- Completed tower roof repairs at City Hall.
- City Hall second year of operations went very well.

#### **2024-2025 Goals:**

- Develop plan for flowerbeds at City Hall.
- Develop & implement a preventative maintenance plan for City Parks & Recreation Facilities.
- Pressure wash entire exterior of City Hall.
- Evaluate and make needed changes in maintenance practices and tasks. With new and old facilities, proper planning will be needed to complete preventative and normal maintenance and ensure efficiencies in staff daily schedules.
- Improve knowledge and practices of communication technology. Understand and be able to use technology (computers, email, text) to communicate will be imperative to the success of projects and maintenance.

FACILITY MAINTENANCE (1080)

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ 186,233               | \$ 200,686               | \$ 250,559               | \$ 249,830                 |
| MATERIALS AND SUPPLIES | 60,882                   | 77,037                   | 73,049                   | 77,522                     |
| CONTRACTUAL SERVICES   | 47,577                   | 60,434                   | 97,301                   | 77,017                     |
| GENERAL OPERATIONS     | -                        | -                        | -                        | -                          |
| CAPITAL EXPENDITURES   | -                        | -                        | -                        | -                          |
| SPECIAL PROJECTS       | -                        | -                        | -                        | -                          |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | -                        | -                        | -                        | -                          |
|                        | <u>\$ 294,692</u>        | <u>\$ 338,157</u>        | <u>\$ 420,909</u>        | <u>\$ 404,369</u>          |

TOTAL PERSONNEL SERVICE BY POSITION  
FACILITY MAINTENANCE

| CLASSIFICATION              | SALARY GRADE |   | 2023-24<br>FISCAL YEAR | 2024-25<br>FISCAL YEAR |
|-----------------------------|--------------|---|------------------------|------------------------|
| Regular Employees           |              |   |                        |                        |
| Facility Maintenance Coord. | Grade        | M | 1                      | 1                      |
| Maintenance Worker          | Grade        | G | <u>3</u>               | <u>3</u>               |
| TOTAL                       |              |   | 4                      | 4                      |

---

## City of Cape Girardeau 2024-2025 Budget

### **Planning Services**

The Planning Services Division is responsible for both long-range and current planning functions, including managing the City's comprehensive plan and providing staff support for the Board of Adjustment, the Historic Preservation Commission, and the Planning and Zoning Commission. The Division administers the application and review processes for these advisory boards and commissions. In addition, Planning staff serves as the City liaison to various organizations such as Old Town Cape, Southeast Metropolitan Planning Organization (SEMPO), and the Neighborhood Development Initiative (NDI) neighborhood groups. The Division also co-manages the City's dangerous buildings (condemnation) program.

#### **2023-2024 Accomplishments:**

- Approved FY 2024-2029 Capital Improvements Program (Planning & Zoning Commission)
- Adopted 2024 Endangered Buildings List (Historic Preservation Commission)
- Amended Zoning Code to add vehicle fueling, service or repair facilities as a special use in the Central Business District (CBD)
- Amended Zoning Code to add mobile outdoor recreation facilities as a temporary use category
- Assisted with development of SEMPO Regional Trail Connection Study
- Demolished six condemned structures
- Procured asbestos inspection reports for structures to be demolished by the City
- Improved communication and coordination with property owners and utility providers regarding condemnation process

#### **2024-2025 Goals:**

- Assist the Transportation Trust Fund 7 (TTF7) Committee with development of a list of recommended projects for consideration by the City Council.
- Amend the Zoning Code and the Development Code as necessary to achieve the objectives of the comprehensive plan and to improve the development process.
- Increase compliance with condemnation orders.
- Obtain asbestos inspection reports and demolish condemned structures that are past the compliance deadline.
- Support redevelopment efforts in the Central Business District (CBD) and in other areas of the city.
- Support neighborhood improvement programs such as NDI and the PORCH Initiative.

PLANNING SERVICES (2010)

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ 159,807               | \$ 154,619               | \$ 158,098               | \$ 165,804                 |
| MATERIALS AND SUPPLIES | 4,117                    | 4,439                    | 3,270                    | 6,038                      |
| CONTRACTUAL SERVICES   | 98,601                   | 97,730                   | 102,520                  | 122,860                    |
| GENERAL OPERATIONS     | 1,337                    | 2,472                    | 3,050                    | 3,125                      |
| CAPITAL EXPENDITURES   | -                        | -                        | -                        | -                          |
| SPECIAL PROJECTS       | 500                      | 479                      | 1,500                    | 1,500                      |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | -                        | -                        | -                        | -                          |
|                        | <u>\$ 264,362</u>        | <u>\$ 259,739</u>        | <u>\$ 268,438</u>        | <u>\$ 299,327</u>          |

TOTAL PERSONNEL SERVICE BY POSITION  
PLANNING SERVICES

| CLASSIFICATION      | SALARY GRADE | 2023-24<br>FISCAL YEAR | 2024-25<br>FISCAL YEAR |
|---------------------|--------------|------------------------|------------------------|
| Regular Employees   |              |                        |                        |
| City Planner        | Grade R      | 1                      | 1                      |
| Planning Technician | Grade K      | <u>1</u>               | <u>1</u>               |
| TOTAL               |              | 2                      | 2                      |

---

## City of Cape Girardeau Budget Year 2024-2025

### **Inspection Services**

This division is responsible for all inspections, interpretation, and enforcement activities required by the international Code Council family of codes adopted by the city. In addition the division also handles plan review, all city licensing, rental inspection and complaints, as well as some Ms4 responsibilities.

#### **2023-2024 Accomplishments:**

- Transitioned the Permit Counter Receptionist, Permit Tech, and License Tech into one position. With this the 3 individuals were able to take on the Main Reception Area eliminating the need for replacing a vacated position. Thus saving on payroll costs.
- Nearing completion of the Rental Restructuring process.
- Improve Business license inspection process.
- Had an inspector complete the training program and pass the B1 Exam.
- Improved upon Business License renewal process.
- Improved upon the condemnation process and had 6 or more properties demolished.
- Researched and vetted different software to replace munis
- Moral improved.

#### **2024-2025 Goals:**

- Get more certifications for employees
- Have the 3 new code inspectors complete the training program
- Finalize the business license process
- Finalize the rental license process
- Improve communication processes

INSPECTION SERVICES (2011)

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ 677,011               | \$ 754,706               | \$ 798,395               | \$ 778,731                 |
| MATERIALS AND SUPPLIES | 16,051                   | 13,711                   | 18,420                   | 14,270                     |
| CONTRACTUAL SERVICES   | 99,420                   | 72,598                   | 88,110                   | 93,593                     |
| GENERAL OPERATIONS     | 8,154                    | 18,341                   | 24,460                   | 19,600                     |
| CAPITAL EXPENDITURES   | -                        | 5,500                    | 2,000                    | -                          |
| SPECIAL PROJECTS       | -                        | -                        | 6,000                    | 2,500                      |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | -                        | -                        | -                        | -                          |
|                        | <u>\$ 800,636</u>        | <u>\$ 864,856</u>        | <u>\$ 937,385</u>        | <u>\$ 908,694</u>          |

TOTAL PERSONNEL SERVICE BY POSITION  
INSPECTION SERVICES

| CLASSIFICATION                    | SALARY GRADE | 2023-24<br>FISCAL YEAR | 2024-25<br>FISCAL YEAR |
|-----------------------------------|--------------|------------------------|------------------------|
| Regular Employees                 |              |                        |                        |
| Building and Code Enforcement Mgr | Grade R      | 1                      | 1                      |
| Code Enforcement Officer          | Grade L      | 1                      | 1                      |
| Plan Reviewer and Site Inspector  | Grade Q      | 3                      | 3                      |
| Senior Code Inspector             | Grade O      | 1                      | 1                      |
| Code Inspector                    | Grade L      | 3                      | 3                      |
| MS4 Inspector                     | Grade L      | 1                      | -                      |
| License Technician                | Grade G      | 1                      | -                      |
| Permit Technician                 | Grade G      | 1                      | -                      |
| Inspections Specialist            | Grade I      | -                      | 3                      |
| Administrative Secretary          | Grade E      | <u>1</u>               | <u>-</u>               |
| TOTAL                             |              | 13                     | 12                     |

---

## City of Cape Girardeau 2024-2025 Budget

### Engineering Services

This division provides engineering design services for most City construction projects, reviews private development designs and construction in accordance with ordinances and other policy statements by the City Council, keeps the necessary records, and performs other such engineering assignments and duties as required.

#### **2023-2024 Accomplishments:**

- Completed construction and inspection of the 2023 Asphalt Overlay Project, the Concrete Street Repair 2023, and the Capaha Pond Dredging Project.
- Designed and constructed the 2024 Asphalt Overlay Project and the Concrete Street Repair 2024 project.
- Completed construction and inspection of the West End Blvd (TTF5) project.
- Began final design of High-Density Lime System Improvements (Water Plant 1) and initiated procurement of the long-lead equipment.
- Re-designed and implemented plans for Filter Gallery Piping Improvements (Water Plant 1).
- Completed the Best Professional Judgement (BPJ) Study (Water Plant 1 discharge / DNR permit) and the Water Treatment Plant # 1 Water Source Study (High Iron)
- Completed the construction of the Pedestrian Improvements at US 61/Kingshighway (TAP).
- Completed in-house design for Lexington Avenue from Carolina Lane to Sherwood Drive and Lexington Avenue from West Cape Rock Drive to Sprigg Street (TTF6) and began construction.
- Finalized design and began construction of the Intersection Improvements at MO74/Shawnee Pkwy/Minnesota (Cost-Share).
- Finalized design for Sprigg St, Shawnee Pkwy/Route 74 to Southern Expressway (TTF6).
- Finalized preliminary layout and identified right of way needs for the VMD 6 (TTF6).
- Continued design for Cape Rock Drive Sidewalk, Kingshighway to Brookwood (Phase 1) and Brookwood to Perryville (Phase 2).
- Reviewed public improvement plans to serve South Side Village Subdivision, Capaha Place Subdivision, Mayson Headquarters at 580 S Mt Auburn, Bellevue Street Extension, Houck Stadium watermain ext, Isle Casino Hotel Addition/Water Main Ext.
- Reviewed & inspected public improvements constructed to serve Lifehouse Subdivision, Baldwin Creek Subdivision, Baldwin Farms Subdivision, Ramsay's Run Subdivision, Conrad Motors at 1295 Independence Street, and the Hawthorne Place Subdivision.
- Facilitated Deed issuance and acceptance for Southern Expressway (Rhodes), Southern Expressway (Six-Thirty, Inc.), Cornerstone Church (Minnesota/74), and 1327 Wayne (West End Blvd.).
- Accepted Right-of-Way and Permanent Utility Easements for Improvements at 2078 Southern Expressway, Water line at 400 Houck Place, Sanitary Sewer west of Bloomfield Road and south of County Road 208, for property located at 720 Main, fiber optics at 1920 Whitener Street, drainage at 4150 Thousand Oaks Lane, from Cape Retirement Community, Inc. at Ramsay's Run, to serve the Tru Hotel at 2520 Veterans Memorial Drive, and from SIMX Holdings, Inc. at 4269 Nash Road.
- Facilitated Easements from Biokyowa and a BNSF License Agreement for water main to serve 5566 Nash Road.



---

## City of Cape Girardeau 2024-2025 Budget

### **Engineering Services (cont.)**

- License and Indemnity Agreements for improvements along Creekside Way in the Baldwin Creek Subdivision, with Codefi for “Free Public Wifi” signs, and improvements in a utility easement along 2930 Pine Hill Spur.
- Worked on sidewalk transition plan utilizing data from SEMPO
- Hired and trained a new Assistant City Engineer, an Engineering Technician, an Engineering/Survey Technician, and an Acquisition Agent/Project Specialist.
- Assisted with the project management process for the Central Municipal Pool, Airport New Terminal Facility, and T-Hangars project.
- Worked to improve MUNIS workflows to make plan review more efficient and streamlined.
- Worked to create efficiencies between the MUNIS and ProjectDox softwares to ensure the systems will communicate and work together eliminating excess staff input and possible human error.
- Continued to review, update, and enforce the City’s Municipal Separate Storm Sewer System (MS4) program through review and education.

### **2024-2025 Goals:**

- Finalize TTF5 Project, bid, award and begin construction.
- Complete design, acquisitions, and construction for Main St (TTF5) project.
- Complete construction for Intersection Improvements at Route 74/Shawnee Parkway and Minnesota Avenue (MoDOT Cost-Share).
- Execute contract for preliminary design of Sprigg Street Improvements from North to Bertling, expand Broadway to Lexington if funds allow.
- Complete Engineering for Cape Rock Drive Sidewalk Phases 1 & 2 (TAP)
- Finalize engineering & construction on the Cape Rock Water Treatment plant – Mod to Filter Gallery Piping and Lime Density Improvements.
- Finalize and implement Pavement Management Program
- Finalize sidewalk transition plan utilizing data from SEMPO
- Finalize in-house design and construct Sprigg Street TTF6 Project
- Finalize Final Engineering and Begin Acquisition for VMD6 TTF6 Project
- Complete construction for Concrete Street Repair 2024
- Complete construction for 2024 Asphalt Overlay Project.
- Begin in-house design for Bertling Street TTF6 project.
- Complete Construction on the Lexington Ave TTF6 projects.
- Finalize the project/construction management of Airport Terminal
- Begin TTF7 planning/committee meetings
- Increase use of ProjectDox digital plan review software

ENGINEERING (2012)

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ 895,194               | \$ 1,022,656             | \$ 1,076,487             | \$ 1,153,264               |
| MATERIALS AND SUPPLIES | 15,641                   | 19,907                   | 24,796                   | 33,450                     |
| CONTRACTUAL SERVICES   | 92,540                   | 103,540                  | 182,768                  | 95,352                     |
| GENERAL OPERATIONS     | 5,201                    | 6,887                    | 19,735                   | 15,450                     |
| CAPITAL EXPENDITURES   | -                        | 3,542                    | -                        | -                          |
| SPECIAL PROJECTS       | -                        | -                        | -                        | -                          |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | -                        | -                        | -                        | -                          |
|                        | <u>\$ 1,008,576</u>      | <u>\$ 1,156,532</u>      | <u>\$ 1,303,786</u>      | <u>\$ 1,297,516</u>        |

TOTAL PERSONNEL SERVICE BY POSITION  
ENGINEERING

| CLASSIFICATION                   | SALARY GRADE | 2023-24<br>FISCAL YEAR | 2024-25<br>FISCAL YEAR |
|----------------------------------|--------------|------------------------|------------------------|
| Regular Employees                |              |                        |                        |
| City Engineer                    | Grade T      | 1                      | 1                      |
| Civil Engineer II                | Grade R      | 1                      | -                      |
| Civil Engineer                   | Grade R      | -                      | 1                      |
| Assistant City Engineer          | Grade S      | 1                      | 1                      |
| Acquisition Agent                | Grade L      | 1                      | 1                      |
| Chief Construction Inspector     | Grade P      | 1                      | 1                      |
| Engineering/Surveying Technician | Grade N      | -                      | 1                      |
| Sr. Construction Inspector       | Grade N      | 1                      | 2                      |
| Construction Inspector           | Grade M      | 3                      | 3                      |
| Engineering Technician           | Grade M      | 1                      | 1                      |
| Stormwater Coordinator           | Grade P      | 1                      | 1                      |
| Project Specialist               | Grade J      | 1                      | 1                      |
| Administrative Coordinator       | Grade J      | 1                      | 1                      |
| TOTAL                            |              | 13                     | 15                     |

Part-Time Employees

|                 | 2023-24                 |                                 | 2024-25                 |                                 |
|-----------------|-------------------------|---------------------------------|-------------------------|---------------------------------|
|                 | <u>Actual<br/>Hours</u> | <u>Full-Time<br/>Equivalent</u> | <u>Actual<br/>Hours</u> | <u>Full-Time<br/>Equivalent</u> |
| Part-Time Hours | 1,200                   | 0.58                            | -                       | -                               |

---

## City of Cape Girardeau 2024-2025 Budget

### Police

The Police Department maintains the public peace, suppresses crime, enforces traffic and other city ordinances, executes warrants and other processes issued by the municipal court, state court, and performs related duties.

#### **2023-2024 Accomplishments:**

- Engaged with community stakeholders to address violent crimes.
- Implemented camera license plate reader system throughout the city as a force multiplier in detecting and investigating crime.
- Developed and implemented a citizen's police academy to enhance community engagement.

#### **2024-2025 Goals:**

- Expand Co-Responder Unit by 50%.
- Partner with local law enforcement agencies to develop violent crime task force.
- Continue community engagement initiatives.

POLICE (3010)

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ 7,292,893             | \$ 7,945,248             | \$ 9,184,907             | \$ 9,614,771               |
| MATERIALS AND SUPPLIES | 504,606                  | 546,833                  | 604,332                  | 487,232                    |
| CONTRACTUAL SERVICES   | 962,856                  | 909,847                  | 1,030,597                | 1,181,792                  |
| GENERAL OPERATIONS     | 63,290                   | 103,538                  | 65,250                   | 70,550                     |
| CAPITAL EXPENDITURES   | 113,382                  | 238,948                  | 338,940                  | -                          |
| SPECIAL PROJECTS       | 251,744                  | 120,864                  | 201,740                  | 117,798                    |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | -                        | -                        | -                        | -                          |
|                        | <u>\$ 9,188,771</u>      | <u>\$ 9,865,278</u>      | <u>\$ 11,425,766</u>     | <u>\$ 11,472,143</u>       |

TOTAL PERSONNEL SERVICE BY POSITION  
POLICE

| CLASSIFICATION                       | SALARY GRADE | 2023-24<br>FISCAL YEAR | 2024-25<br>FISCAL YEAR |
|--------------------------------------|--------------|------------------------|------------------------|
| Regular Employees                    |              |                        |                        |
| Chief of Police                      | Grade LL     | 1                      | 1                      |
| Assistant Chief of Police            | Grade KK     | 2                      | 2                      |
| Police Lieutenant                    | Grade II     | 6                      | 6                      |
| Police Sergeant                      | Grade FF     | 8                      | 8                      |
| Police Corporal                      | Grade EE     | 11                     | 11                     |
| Police Officer                       | Grade CC     | 45                     | 43                     |
| Police Cadet - External              | Grade AA     | 2                      | 2                      |
| Police Cadet - Internal              | Grade BB     | 1                      | 1                      |
| Communications Manager               | Grade M      | 1                      | 1                      |
| Communications Officer               | Grade I      | 11                     | 11                     |
| Lead Communicator                    | Grade J      | 4                      | 4                      |
| Property Evidence Tech               | Grade J      | 1                      | -                      |
| Property/Evidence Specialist         | Grade J      | -                      | 1                      |
| Administrative Coordinator           | Grade J      | 2                      | 2                      |
| Station Commander                    | Grade H      | 1                      | -                      |
| Front Desk Officer                   | Grade H      | -                      | 3                      |
| Jailer                               | Grade I      | 12                     | 12                     |
| Records Clerk                        | Grade D      | 3                      | -                      |
| Co-Responder Behavioral Health       | Grade        | 2                      | 2                      |
| PD IT Technician                     | Grade M      | 1                      | 1                      |
| Tech Support Specialist              | Grade L      | 1                      | -                      |
| Evidence Technician                  | Grade K      | 4                      | 4                      |
| Safe Communities Coordinator         | Grade        | -                      | 1                      |
| Safe Communities Program Coordinator | Grade        | -                      | 1                      |
| Crime Prevention Officer             | Grade CC     | -                      | 1                      |
| TOTAL                                |              | 119                    | 118                    |

Part-Time Employees

|                 | 2023-24                 |                                 | 2024-25                 |                                 |
|-----------------|-------------------------|---------------------------------|-------------------------|---------------------------------|
|                 | <u>Actual<br/>Hours</u> | <u>Full-Time<br/>Equivalent</u> | <u>Actual<br/>Hours</u> | <u>Full-Time<br/>Equivalent</u> |
| Part-Time Hours | 16,640                  | 8                               | 4,631                   | 2                               |

---

## City of Cape Girardeau 2024-2025 Budget

### **Fire**

The major emphasis of this department will continue to be fire prevention and enforcement of the fire code, suppressing fires, together with providing first response emergency medical service, and performance of related duties.

#### **2023-2024 Accomplishments:**

- Secured the training site with perimeter fencing.
- Updated the City Emergency Operations Plan.
- Placed an Asst. EMD vehicle, a Dive Vehicle, and Marine 3 (Boat) in service.
- Outfitted all front line and specialty apparatus with new tablets and Automatic Vehicle Location software.
- Attended several job fairs and met with counselors to host another High School Academy.
- Received \$129,319.43 from various grant sources.
- Finished Strategic Planning for 2024-2027 based on input from external and internal stakeholders.
- Started work on a partnership with Cape Girardeau CTC to enhance our training site for fire, rescue, and drivers training.

#### **2024-2025 Goals:**

- Work with Finance to find creative ways to reduce FD overtime.
- Continue to enhance relationship with Cape County Emergency Management to improve interoperability.
- Seek grant opportunities to replace fire equipment.
- Work with city administration to develop a replacement plan for fire apparatus.
- Continue working with the Cape Girardeau CTC to develop the training site.
- On board a new Captain/Fire Inspector and Captain/Training Officer.
- Replace shift commander's vehicle.

FIRE (3030)

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ 5,679,266             | \$ 6,378,276             | \$ 6,222,908             | \$ 6,571,042               |
| MATERIALS AND SUPPLIES | 348,478                  | 354,509                  | 351,620                  | 326,106                    |
| CONTRACTUAL SERVICES   | 451,432                  | 585,551                  | 474,124                  | 724,664                    |
| GENERAL OPERATIONS     | 37,898                   | 33,617                   | 40,950                   | 59,115                     |
| CAPITAL EXPENDITURES   | 104,132                  | 321,860                  | 148,041                  | -                          |
| SPECIAL PROJECTS       | 44,472                   | 13,151                   | 3,350                    | 5,000                      |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | -                        | -                        | -                        | -                          |
|                        | <u>\$ 6,665,678</u>      | <u>\$ 7,686,964</u>      | <u>\$ 7,240,993</u>      | <u>\$ 7,685,927</u>        |

TOTAL PERSONNEL SERVICE BY POSITION  
FIRE

| CLASSIFICATION                           | SALARY GRADE | 2023-24<br>FISCAL YEAR | 2024-25<br>FISCAL YEAR |
|--|--------------|------------------------|------------------------|
| Regular Employees                        |              |                        |                        |
| Fire Chief                               | Grade LL     | 1                      | 1                      |
| Deputy Fire Chief                        | Grade KK     | 1                      | 1                      |
| Battalion Chief                          | Grade II     | 5                      | -                      |
| Battalion Chief/Fire Marshal             | Grade II     | -                      | 1                      |
| Battalion Chief/Shift Commander          | Grade II     | -                      | 3                      |
| Battalion Chief/Training & Safety Office | Grade II     | -                      | 1                      |
| Fire Captain                             | Grade FF     | 16                     | 15                     |
| Fire Captain/Fire Inspector              | Grade FF     | -                      | 1                      |
| Fire Captain/Asst Emergency Mgmt         | Grade FF     | -                      | 1                      |
| Fire Captain/Training & Safety           | Grade FF     | -                      | 1                      |
| Captain FSI                              | Grade FF     | 1                      | -                      |
| Driver/Operator                          | Grade EE     | 15                     | 15                     |
| Fire Fighter                             | Grade CC     | 27                     | 25                     |
| Fire Fighter Cadet - External            | Grade AA     | -                      | 2                      |
| Fire Mechanic                            | Grade M      | 1                      | 1                      |
| Administrative Coordinator               | Grade J      | 1                      | 1                      |
| Administrative Secretary                 | Grade F      | 1                      | 1                      |
| TOTAL                                    |              | 69                     | 70                     |

Part-Time Employees

|                 | 2023-24                 |                                 | 2024-25                 |                                 |
|-----------------|-------------------------|---------------------------------|-------------------------|---------------------------------|
|                 | <u>Actual<br/>Hours</u> | <u>Full-Time<br/>Equivalent</u> | <u>Actual<br/>Hours</u> | <u>Full-Time<br/>Equivalent</u> |
| Part-Time Hours | 1,040                   | 0.50                            | 500                     | 0.24                            |

---

## City of Cape Girardeau 2024-2025 Budget

### Street

This division maintains over 200 miles of public streets and right-of-ways. The division repairs street defects for short term and long term repairs, mows over 600 acres of right of way, and responds to emergencies as needed. The division also installs and maintains pavement markings, traffic signals and signs. This division manages multiple street maintenance contracts which expedite street repairs, and performs street evaluations to track City street conditions.

#### **2023-2024 Accomplishments:**

- Maintained the City's 22 traffic signals for optimal traffic flow.
- Maintained the City's street infrastructure, including pothole patching.
- Completed leaf pick-up for the citizens of Cape Girardeau.
- Performed snow removal for winter weather events.
- Provided traffic control signage for all City departments.
- Removed storm debris from wind and storm events.
- Inspected half of City Streets for condition ratings.
- Closed out the 22-23 CIST Street Repair contract.
- Juggled limited staff to address potholes and leaf pick-up operations.
- Completed the 23-24 Leaf Pick Up Program.

#### **2024-2025 Goals:**

- Have no lost time or at-fault accidents.
- Continue to respond to call-outs in a timely manner.
- Continue to maintain street infrastructure for the citizens, visitors, and businesses of the City of Cape Girardeau.
- Prepare for winter weather events.
- Complete pavement marking striping for various streets.
- Coordinate the 24-25 CIST Street Repair contract.

STREET (4010)

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ 1,163,544             | \$ 1,125,216             | \$ 1,304,576             | \$ 1,076,795               |
| MATERIALS AND SUPPLIES | 729,728                  | 842,083                  | 873,055                  | 833,009                    |
| CONTRACTUAL SERVICES   | 762,181                  | 668,596                  | 742,561                  | 634,092                    |
| GENERAL OPERATIONS     | 69,943                   | 82,031                   | 18,240                   | 26,740                     |
| CAPITAL EXPENDITURES   | -                        | -                        | -                        | -                          |
| SPECIAL PROJECTS       | -                        | -                        | -                        | -                          |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | -                        | -                        | -                        | -                          |
|                        | <u>\$ 2,725,396</u>      | <u>\$ 2,717,926</u>      | <u>\$ 2,938,432</u>      | <u>\$ 2,570,636</u>        |

TOTAL PERSONNEL SERVICE BY POSITION  
STREET

| CLASSIFICATION                | SALARY GRADE | 2023-24<br>FISCAL YEAR | 2024-25<br>FISCAL YEAR |
|-------------------------------|--------------|------------------------|------------------------|
| Regular Employees             |              |                        |                        |
| Public Works Director         | Grade V      | 0.2                    | 0.2                    |
| Traffic Operations Manager    | Grade R      | 1                      | 1                      |
| Special Projects Coord.       | Grade N      | 1                      | -                      |
| Street Maintenance Supervisor | Grade N      | 1                      | 1                      |
| Crew Leader                   | Grade L      | 2                      | 2                      |
| PW System/GIS Analyst         | Grade L      | 0.125                  | 0.125                  |
| Traffic Control Technician    | Grade K      | 1                      | 1                      |
| Equipment Operator            | Grade K      | 4.5                    | 1.5                    |
| Street Maintenance Tech       | Grade K      | 1                      | 1                      |
| PW Operations Specialist      | Grade J      | 7                      | 7                      |
| Public Works Technician       | Grade K      | 0.5                    | 0.5                    |
| TOTAL                         |              | 19.325                 | 15.325                 |

Part-Time Employees

|                 | 2023-24                 |                                 | 2024-25                 |                                 |
|-----------------|-------------------------|---------------------------------|-------------------------|---------------------------------|
|                 | <u>Actual<br/>Hours</u> | <u>Full-Time<br/>Equivalent</u> | <u>Actual<br/>Hours</u> | <u>Full-Time<br/>Equivalent</u> |
| Part-Time Hours | -                       | -                               | 2040                    | 0.98                            |



---

## City of Cape Girardeau 2024-2025 Budget

### **Park Maintenance**

This division maintains and operates all public parks, buildings, medians and areas around other public buildings and recreational facilities.

#### **2023-2024 Accomplishments:**

- Completed Capaha Park Pond renovations and improvements.
- Completed Capaha Park Garden renovations and improvements.
- Completed the Jefferson Community Center Park.
- Completed renovations of the Capaha Park Tot Lot Playground area.
- Developed and renovated Ranney Park.

#### **2024-2025 Goals:**

- Finish Walker Park preparation, including completing initial cleanup, establish parking lot and set Park sign.
- Complete roof repair of bathroom at Shawnee Park, located on hill by soccer field #12.
- Complete roof repair of Washington Park shelter.
- Replace bridge planks on three of the trail bridges along the Cape LaCroix Trail.
- Replace doors of the downtown bathrooms to keep them secure when doors are locked.
- Complete a thorough annual evaluation of all Parks playground equipment.
- Continue to improve safety practices and training. This is imperative to ensure the safety of our staff and reduce injuries and claims.
- Begin renovation of the Bloomfield Road/Shawnee section of the Cape La Croix Recreation Trail.
- Develop an overall park maintenance and replacement master plan.

PARK MAINTENANCE (5010)

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ 906,248               | \$ 915,218               | \$ 1,047,943             | \$ 1,033,057               |
| MATERIALS AND SUPPLIES | 149,451                  | 153,940                  | 158,386                  | 198,933                    |
| CONTRACTUAL SERVICES   | 278,958                  | 311,136                  | 346,054                  | 318,752                    |
| GENERAL OPERATIONS     | 11,256                   | 11,468                   | 10,870                   | 10,893                     |
| CAPITAL EXPENDITURES   | 124                      | 37,670                   | 160,000                  | -                          |
| SPECIAL PROJECTS       | 1,309                    | 6,183                    | 2,000                    | 2,000                      |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | -                        | -                        | -                        | -                          |
|                        | <u>\$ 1,347,346</u>      | <u>\$ 1,435,615</u>      | <u>\$ 1,725,253</u>      | <u>\$ 1,563,635</u>        |

TOTAL PERSONNEL SERVICE BY POSITION  
PARK MAINTENANCE

| CLASSIFICATION             | SALARY GRADE | 2023-24<br>FISCAL YEAR | 2024-25<br>FISCAL YEAR |
|----------------------------|--------------|------------------------|------------------------|
| Regular Employees          |              |                        |                        |
| Parks Division Manager     | Grade S      | 1                      | 1                      |
| Parks Supervisor           | Grade O      | 1                      | 1                      |
| Crew Leader                | Grade L      | 2                      | 2                      |
| Administrative Coordinator | Grade J      | 1                      | 2                      |
| Sr. Maintenance Worker     | Grade I      | 5                      | 5                      |
| Maintenance Worker         | Grade G      | 5                      | 5                      |
| Administrative Assistant   | Grade F      | 1                      | -                      |
| TOTAL                      |              | 16                     | 16                     |

Part-Time Employees

|                 | 2023-24                 |                                 | 2024-25                 |                                 |
|-----------------|-------------------------|---------------------------------|-------------------------|---------------------------------|
|                 | <u>Actual<br/>Hours</u> | <u>Full-Time<br/>Equivalent</u> | <u>Actual<br/>Hours</u> | <u>Full-Time<br/>Equivalent</u> |
| Part-Time Hours | 6,450                   | 3.1                             | 6,090                   | 2.9                             |

---

## City of Cape Girardeau 2024-2025 Budget

### Cemetery Maintenance

This division operates and maintains three Cemetery facilities within the community.

#### **2023-2024 Accomplishments:**

- Added solar LED lighting in various locations throughout New Lorimier to improve safety.
- Additional signs were placed in New Lorimier and Fairmount Cemeteries to assist patrons.
- Grooming of several trees in all three cemeteries which will make the mowing process more efficient.
- Uncovered and cleaned plot markers
- Cleaning of Military Markers in New Lorimier and Fairmount.

#### **2024-2025 Goals:**

- Finish the section signs for New Lorimier and Fairmount Cemeteries.
- Add native plants under the map signs and throughout the Cemeteries.
- Repair New Lorimier Mausoleum with tuck point restoration.
- Identify and remove trees that are damaged or have aged out and are becoming a hazard.
- Acquire additional Military Markers.
- Continue to find ways to streamline the mowing, trimming processes.
- Acquire additional grave spaces by contacting families or finding additional spaces on the current property.
- Repairing driveways in Cemeteries.
- Replace roof of the Old Office in Fairmount
- Acquire a security system for Old Lorimier Cemetery.
- Refresh The Louis Lorimier Pavilion at Old Lorimier Cemetery.
- Repair The Daues Crypt at Old Lorimier Cemetery.
- Cleaning additional headstones in Fairmount and New Lorimier Cemeteries as well as cleaning all headstones at Old Lorimier Cemeteries. This is the removal of Lichens, which is the growth that looks like mold (black & green).

CEMETERY (5020)

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ 132,173               | \$ 152,948               | \$ 168,688               | \$ 155,716                 |
| MATERIALS AND SUPPLIES | 21,580                   | 19,805                   | 17,172                   | 16,849                     |
| CONTRACTUAL SERVICES   | 33,426                   | 30,708                   | 29,185                   | 28,827                     |
| GENERAL OPERATIONS     | 20                       | 15                       | -                        | 22                         |
| CAPITAL EXPENDITURES   | 6,363                    | 6,650                    | -                        | -                          |
| SPECIAL PROJECTS       | -                        | -                        | -                        | -                          |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | -                        | -                        | -                        | -                          |
|                        | <u>\$ 193,562</u>        | <u>\$ 210,126</u>        | <u>\$ 215,045</u>        | <u>\$ 201,414</u>          |

TOTAL PERSONNEL SERVICE BY POSITION  
CEMETERY

| CLASSIFICATION      | SALARY RANGE            |                                 | 2023-24<br>FISCAL YEAR  | 2024-25<br>FISCAL YEAR          |
|---------------------|-------------------------|---------------------------------|-------------------------|---------------------------------|
| Regular Employees   |                         |                                 |                         |                                 |
| Cemetery Sexton     | Grade                   | N                               | 1                       | 1                               |
| Maintenance Worker  | Grade                   | G                               | <u>1</u>                | <u>1</u>                        |
| TOTAL               |                         |                                 | 2                       | 2                               |
| Part-Time Employees |                         |                                 |                         |                                 |
|                     |                         | 2023-24                         |                         | 2024-25                         |
|                     | <u>Actual<br/>Hours</u> | <u>Full-Time<br/>Equivalent</u> | <u>Actual<br/>Hours</u> | <u>Full-Time<br/>Equivalent</u> |
| Part-Time Hours     | 3,955                   | 1.9                             | 3,419                   | 1.6                             |

---

INTERDEPARTMENTAL SERVICES

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ -                     | \$ 29                    | \$ -                     | \$ -                       |
| MATERIALS AND SUPPLIES | 18,808                   | 10,403                   | 9,613                    | 11,061                     |
| CONTRACTUAL SERVICES   | 258,700                  | 397,999                  | 425,428                  | 503,557                    |
| GENERAL OPERATIONS     | 42,575                   | 167,194                  | 316,200                  | 527,887                    |
| CAPITAL EXPENDITURES   | 9,295                    | 50,560                   | 95,505                   | 30,000                     |
| SPECIAL PROJECTS       | 494,319                  | 3,710,649                | 575,880                  | 614,650                    |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | <u>3,754,299</u>         | <u>4,003,297</u>         | <u>4,450,138</u>         | <u>5,400,769</u>           |
|                        | <u>\$ 4,577,996</u>      | <u>\$ 8,340,131</u>      | <u>\$ 5,872,764</u>      | <u>\$ 7,087,924</u>        |

---

CONTINGENCY (8000)

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ -                     | \$ -                     | \$ 40,000                | \$ 40,000                  |
| MATERIALS AND SUPPLIES | -                        | -                        | -                        | -                          |
| CONTRACTUAL SERVICES   | 3,804                    | -                        | 11,000                   | 11,000                     |
| GENERAL OPERATIONS     | (9,667)                  | 9,667                    | 3,700                    | 3,700                      |
| CAPITAL EXPENDITURES   | -                        | -                        | -                        | -                          |
| SPECIAL PROJECTS       | -                        | -                        | 134,000                  | 134,000                    |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | -                        | -                        | -                        | -                          |
|                        | <u>\$ (5,863)</u>        | <u>\$ 9,667</u>          | <u>\$ 188,700</u>        | <u>\$ 188,700</u>          |

---

# **SPECIAL REVENUE FUNDS**

---

## **SPECIAL REVENUE FUNDS**

### **BUDGET HIGHLIGHTS**

Special Revenue Funds account for receipts from revenue sources that have been earmarked for specific purposes. Revenue funds are administered by various City departments and including the following funds.

- Airport Fund
- Parks and Recreation Fund
  - Arena Maintenance
  - Osage Park
  - Shawnee Park Community Center
  - Cape Aquatic Center
  - Family Aquatic Center
  - Jefferson Community Center
  - Recreation
  - Cultural Events
- Health Fund
- Convention and Tourism Fund
- Downtown Business District Fund
- Public Safety Trust Fund II
- Casino Revenue Fund
- Riverfront Region Economic Development Fund
- Motor Fuel Tax Fund
- Transportation Sales Tax Trust Fund V
- Transportation Sales Tax Trust Fund VI
- Capital Improvement Sales Tax Fund - Sewer System Improvements
- Capital Improvement Sales Tax Fund - General Improvements
- Park/Stormwater Sales Tax-Capital II Fund
- Fire Sales Tax Fund
- Park/Stormwater Sales Tax-Operating Fund



City of Cape Girardeau, Missouri  
 COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES PAID  
 AND CHANGES IN FUND BALANCES - SPECIAL REVENUE FUNDS  
 AIRPORT, PARK/REC, HEALTH, CONV/TOURISM, DOWNTOWN BUS. DIST.,  
 PUBLIC SAFETY TRUST II, CASINO REVENUE,  
 RIVERFRONT REGION ECONOMIC DEVELOPMENT, MOTOR FUEL,  
 TRANSP SALES TAX:V,VI, CAP IMP SALES TAX-SEWER SYSTEM IMPR,  
 CAP IMP SALES TAX-GENERAL IMPROVEMENTS,  
 PARK/STORMWATER SALES TAX-CAPITAL II, FIRE SALES TAX,  
 PARK/STORMWATER SALES TAX-OPERATIONS

|  | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|--|--------------------------|--------------------------|--------------------------|----------------------------|
| REVENUES COLLECTED:                                    |                          |                          |                          |                            |
| TAXES  | \$ 27,339,351            | \$ 28,934,740            | \$ 26,367,695            | \$ 28,818,513              |
| LICENSES AND PERMITS                                   | -                        | -                        | -                        | -                          |
| INTERGOVERN REVENUE                                    | 3,451,288                | 8,632,571                | 17,374,100               | 6,317,600                  |
| SERVICE CHARGES  | 2,049,771                | 1,959,466                | 2,471,262                | 2,937,815                  |
| FINES AND FORFEITS                                     | -                        | -                        | -                        | -                          |
| MISCELLANEOUS  | 1,092,542                | 2,966,617                | 982,632                  | 1,451,348                  |
| OTHER FINANCING  | <u>61,830</u>            | <u>2,254,731</u>         | <u>10,000</u>            | <u>8,000</u>               |
| TOTAL REVENUE  | \$ 33,994,782            | \$ 44,748,125            | \$ 47,205,689            | \$ 39,533,276              |
| EXPENSE OBJECT:  |                          |                          |                          |                            |
| PERSONNEL SERVICES                                     | \$ 3,123,650             | \$ 3,184,482             | \$ 3,809,629             | \$ 4,118,962               |
| MATERIALS & SUPPLIES                                   | 761,778                  | 717,831                  | 845,791                  | 849,346                    |
| CONTRACTUAL SERVICES                                   | 2,272,810                | 1,930,450                | 1,776,706                | 1,812,034                  |
| GENERAL OPERATIONS                                     | 68,122                   | 70,548                   | 75,322                   | 78,216                     |
| CAPITAL OUTLAY   | 5,120,763                | 13,646,567               | 32,050,184               | 32,039,388                 |
| SPECIAL PROJECTS                                       | 1,246,326                | 1,432,082                | 1,388,011                | 1,348,470                  |
| DEBT SERVICE   | <u>3,952,379</u>         | <u>6,611,297</u>         | <u>4,158,310</u>         | <u>4,180,784</u>           |
| TOTAL EXPENSES   | \$ 16,545,828            | \$ 27,593,257            | \$ 44,103,953            | \$ 44,427,200              |
| FUND TRANSFERS IN                                      | 7,586,095                | 13,459,634               | 5,920,040                | 6,257,474                  |
| FUND TRANSFERS OUT                                     | 14,237,406               | 20,598,435               | 16,020,956               | 16,818,471                 |
| PROJECTED NET REVENUE OVER<br>(UNDER) BUDGETED EXPENSE |                          |                          | 8,585,000                | -                          |
| RESERVED FUND BALANCE<br>DECREASE(INCREASE)            |                          |                          | 8,226                    | -                          |
| EMERGENCY RESERVE FUND BALANCE<br>DECREASE(INCREASE)   |                          |                          | 2,274                    | (59,269)                   |
| BEGINNING UNRESERVED FUND<br>BALANCE                   |                          |                          | 46,611,348               | 48,207,668                 |
| ENDING UNRESERVED FUND<br>BALANCE                      |                          |                          | <u>48,207,668</u>        | <u>32,693,478</u>          |
| EMERGENCY RESERVE FUND                                 |                          | <u>1,142,109</u>         | <u>1,139,835</u>         | <u>1,199,104</u>           |
| OPERATIONS AND REPAIR FUND                             |                          | <u>355,945</u>           | <u>347,719</u>           | <u>347,719</u>             |

---

THIS PAGE INTENTIONALLY LEFT BLANK

---

---

# **AIRPORT FUND**

---

## City of Cape Girardeau 2024-2025 Budget

### Airport/FBO

The Airport performs the operations and maintenance of the municipal airport facility in accordance with Federal Aviation Administration regulations. The airport provides a service facility for passenger traffic, private and commercial aircraft, and related business activities. Additionally, the FBO operates the Airport's fueling operations.

#### **2023-2024 Accomplishments:**

- Successfully completed Part 139 Inspections and conducted Triennial Live Fire Exercise
- Construction of New Passenger Terminal Building
- Continue to work toward construction of New T-hangars and associated taxiways
- Demolition of dilapidated T-hangars
- Supported SEMO University football and basketball charter flights
- Supported military charter flights
- Extended Air Traffic Control Tower hours (effective May 1, 2024)
- Hosted successful Eclipse event
- Design of Taxiway D
- Construction of extended long-term parking lot
- Installation of new taxiway connector to Taxiway E

#### **2024-2025 Goals:**

- Implement new fee structure
- Completion of New Passenger Terminal Building
- Completion of New T-hangars and associated taxiways
- Complete federal application to collect Passenger Facility Charges
- Construction of Taxiway D
- Complete Design of Taxiways E and F
- Pursue development opportunities including private hangar development
- Pursue funding opportunities to construct new Air Traffic Control Tower
- Pursue funding opportunities to construct new fuel farm

| AIRPORT FUND<br>BUDGET BY MAJOR OBJECT                 |                          |                          |                          |                            |
|--|--------------------------|--------------------------|--------------------------|----------------------------|
|  | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
| REVENUE SOURCE:  |                          |                          |                          |                            |
| TAXES  | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| LICENSES AND PERMITS                                   | -                        | -                        | -                        | -                          |
| INTERGOVERN REVENUE                                    | 1,323,155                | 6,575,132                | 15,750,000               | 4,367,000                  |
| SERVICE CHARGES  | 492,396                  | 489,857                  | 684,754                  | 641,147                    |
| FINES AND FORFEITS                                     | -                        | -                        | -                        | -                          |
| MISCELLANEOUS  | 299,799                  | 576,346                  | 323,828                  | 348,028                    |
| OTHER FINANCING  | -                        | -                        | -                        | -                          |
| TOTAL REVENUE  | \$ 2,115,350             | \$ 7,641,335             | \$ 16,758,582            | \$ 5,356,175               |
| EXPENSE OBJECT:  |                          |                          |                          |                            |
| PERSONNEL SERVICES                                     | \$ 844,292               | \$ 959,681               | \$ 1,123,858             | \$ 1,157,155               |
| MATERIALS & SUPPLIES                                   | 213,265                  | 257,961                  | 211,875                  | 204,945                    |
| CONTRACTUAL SERVICES                                   | 915,284                  | 438,424                  | 391,321                  | 516,968                    |
| GENERAL OPERATIONS                                     | 25,629                   | 39,154                   | 31,010                   | 37,810                     |
| CAPITAL OUTLAY   | 816,671                  | 6,623,139                | 15,583,000               | 4,200,000                  |
| SPECIAL PROJECTS                                       | 825                      | 1,000                    | 1,100                    | 1,100                      |
| DEBT SERVICE   | 19,118                   | 261,709                  | 103,524                  | 103,524                    |
| TOTAL EXPENSES   | \$ 2,835,084             | \$ 8,581,068             | \$ 17,445,688            | \$ 6,221,502               |
| FUND TRANSFERS IN                                      | 500,000                  | 5,103,592                | 687,106                  | 865,327                    |
| FUND TRANSFERS OUT                                     | -                        | -                        | -                        | -                          |
| PROJECTED NET REVENUE OVER<br>(UNDER) BUDGETED EXPENSE |                          |                          | -                        | -                          |
| RESERVED FUND BALANCE<br>DECREASE(INCREASE)            |                          |                          | -                        | -                          |
| EMERGENCY RESERVE FUND BALANCE<br>DECREASE(INCREASE)   |                          |                          | (13,070)                 | (23,822)                   |
| BEGINNING UNRESERVED FUND<br>BALANCE                   |                          |                          | 4,112,994                | 4,099,924                  |
| ENDING UNRESERVED FUND<br>BALANCE                      |                          |                          | <u>4,099,924</u>         | <u>4,076,102</u>           |
| EMERGENCY RESERVE FUND                                 |                          | <u>250,805</u>           | <u>263,875</u>           | <u>287,697</u>             |

| AIRPORT FUND REVENUE                     |                          |                          |                          |                            |
|--|--------------------------|--------------------------|--------------------------|----------------------------|
|  | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
| DOT-FAA Control Tower                    | \$ 167,000               | \$ 167,000               | \$ 167,000               | \$ 167,000                 |
| Other Federal Grants                     | <u>1,156,155</u>         | <u>6,408,132</u>         | <u>15,583,000</u>        | <u>4,200,000</u>           |
|  | 1,323,155                | 6,575,132                | 15,750,000               | 4,367,000                  |
| Special Event Fees                       | -                        | 100                      | 500                      | -                          |
| Fuel Flowage Fees                        | 33,040                   | 24,241                   | 47,800                   | 35,800                     |
| Miscellaneous Usage Fees                 | 19,411                   | 10,468                   | 25,000                   | 25,092                     |
| Airport Sales-Jet A Fuel Sales           | 1,068,287                | 1,178,518                | 1,068,324                | 1,283,522                  |
| Airport Sales-100 LL Fuel Sales          | 397,602                  | 555,274                  | 396,000                  | 633,785                    |
| Airport Sales-Oil Sales                  | 11,737                   | 12,867                   | 16,800                   | 16,800                     |
| Airport Sales-Catering                   | 165                      | 90                       | 250                      | 400                        |
| Airport Sales-Aircraft Washing           | 99                       | 419                      | 500                      | 500                        |
| Airport Sales-Misc Retail Sales          | 1,954                    | 2,984                    | 2,500                    | 2,500                      |
| Airport Sales-Miscellaneous Fees         | 8,408                    | 15,911                   | 10,000                   | 8,500                      |
| Airport Sales-Miscellaneous Fees (costs) | -                        | (3,300)                  | -                        | -                          |
| Miscellaneous Fees-Contour               | -                        | 83,399                   | 150,480                  | 150,480                    |
| Ramp/Parking Fees                        | -                        | -                        | -                        | 16,800                     |
| Airport Sales-Emerg Call Out Fees        | 1,588                    | 2,657                    | 1,600                    | 2,500                      |
| Cost of Items Resold-Jet A Fuel Sales    | (722,914)                | (897,026)                | (700,000)                | (975,477)                  |
| Cost of Items Resold-100 LL Fuel Sales   | (316,297)                | (479,197)                | (320,000)                | (545,055)                  |
| Cost of Items Resold-Oil Sales           | (10,388)                 | (13,651)                 | (13,000)                 | (13,000)                   |
| Cost of Items Resold-Misc Retail Sales   | <u>(296)</u>             | <u>(3,897)</u>           | <u>(2,000)</u>           | <u>(2,000)</u>             |
|  | 492,396                  | 489,857                  | 684,754                  | 641,147                    |
| Interest on Overnight Inv.               | 3,827                    | 250,206                  | 5,000                    | -                          |
| Interest Paid by Other Funds             | 33                       | -                        | -                        | -                          |
| Interest on Leases                       | 3,921                    | -                        | -                        | -                          |
| Office Space Lease                       | 23,374                   | 24,981                   | 26,832                   | 26,832                     |
| Crop Lease                               | 30,412                   | 65,877                   | 65,877                   | 65,877                     |
| Building Lease                           | 12,663                   | 12,663                   | 12,663                   | 12,663                     |
| Land Lease                               | 34,322                   | 23,020                   | 20,256                   | 20,256                     |
| Aviation Rental                          | 35,879                   | 44,101                   | 22,000                   | 24,000                     |
| Restaurant Rental                        | 4,800                    | 7,200                    | 7,200                    | 10,200                     |
| Sign Rentals                             | 3,985                    | 3,800                    | 3,800                    | 3,800                      |
| T-Hanger Rental                          | 144,211                  | 141,433                  | 158,000                  | 184,400                    |
| Cash Over and Short                      | (24)                     | 501                      | -                        | -                          |
| General Miscellaneous                    | <u>2,396</u>             | <u>2,565</u>             | <u>2,200</u>             | <u>-</u>                   |
|  | 299,799                  | 576,346                  | 323,828                  | 348,028                    |
| Transfer from General Fund               | -                        | 68,592                   | 687,106                  | 865,327                    |
| Transfer from PRS II                     | -                        | 85,000                   | -                        | -                          |
| Transfer from casino rev fund            | -                        | 1,200,000                | -                        | -                          |
| Transfer from Gen Impr Sales Tax         | <u>500,000</u>           | <u>3,750,000</u>         | <u>-</u>                 | <u>-</u>                   |
|  | <u>500,000</u>           | <u>5,103,592</u>         | <u>687,106</u>           | <u>865,327</u>             |
|  | <u>\$2,615,350</u>       | <u>\$12,744,927</u>      | <u>\$17,445,688</u>      | <u>\$ 6,221,502</u>        |

AIRPORT OPERATIONS (2020)

BUDGET BY MAJOR OBJECT

|                        | <u>ACTUAL</u>       | <u>ACTUAL</u>       | <u>2023-24<br/>BUDGET</u> | <u>2024-25<br/>PROPOSED</u> |
|------------------------|---------------------|---------------------|---------------------------|-----------------------------|
| PERSONNEL COSTS        | \$ 595,145          | \$ 775,458          | \$ 936,989                | \$ 966,972                  |
| MATERIALS AND SUPPLIES | 164,616             | 182,247             | 164,292                   | 148,369                     |
| CONTRACTUAL SERVICES   | 814,332             | 311,543             | 298,447                   | 389,598                     |
| GENERAL OPERATIONS     | 22,527              | 24,822              | 25,710                    | 32,510                      |
| CAPITAL EXPENDITURES   | 816,671             | 6,623,139           | 15,583,000                | 4,200,000                   |
| SPECIAL PROJECTS       | 825                 | 1,000               | 1,100                     | 1,100                       |
| DEBT PAYMENTS          | 19,118              | 261,709             | 103,524                   | 103,524                     |
| TRANSFERS              | -                   | -                   | -                         | -                           |
|                        | <u>\$ 2,433,234</u> | <u>\$ 8,179,918</u> | <u>\$ 17,113,062</u>      | <u>\$ 5,842,072</u>         |

TOTAL PERSONNEL SERVICE BY POSITION  
AIRPORT OPERATIONS

| CLASSIFICATION                | SALARY GRADE | 2023-24<br>FISCAL YEAR | 2024-25<br>FISCAL YEAR |
|-------------------------------|--------------|------------------------|------------------------|
| Regular Employees             |              |                        |                        |
| Airport Manager               | Grade U      | 1                      | 1                      |
| Control Tower Chief           | Grade S      | 1                      | 1                      |
| Air Traffic Controller        | Grade        | 3                      | 3                      |
| Airport Operations Specialist | Grade I      | 2                      | 2                      |
| Airport Operations Supervisor | Grade M      | 1                      | 1                      |
| Building Maintenance Worker   | Grade D      | 1                      | 1                      |
| Airport Support Specialist    | Grade F      | 1                      | 1                      |
| Flight Line Technician        | Grade F      | 1                      | 1                      |
| Flight Line Supervisor        | Grade M      | 1                      | 1                      |
| TOTAL                         |              | 12                     | 12                     |

Part-Time Employees

|                 | 2023-24                 |                                 | 2024-25                 |                                 |
|-----------------|-------------------------|---------------------------------|-------------------------|---------------------------------|
|                 | <u>Actual<br/>Hours</u> | <u>Full-Time<br/>Equivalent</u> | <u>Actual<br/>Hours</u> | <u>Full-Time<br/>Equivalent</u> |
| Part-Time Hours | 4,160                   | 2                               | 4,160                   | 2                               |

AIRPORT FBO OPERATIONS (2022)

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ 249,147               | \$ 184,223               | \$ 186,869               | \$ 190,183                 |
| MATERIALS AND SUPPLIES | 48,649                   | 75,714                   | 47,583                   | 56,576                     |
| CONTRACTUAL SERVICES   | 100,952                  | 126,881                  | 92,874                   | 127,371                    |
| GENERAL OPERATIONS     | 3,102                    | 14,332                   | 5,300                    | 5,300                      |
| CAPITAL EXPENDITURES   | -                        | -                        | -                        | -                          |
| SPECIAL PROJECTS       | -                        | -                        | -                        | -                          |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | -                        | -                        | -                        | -                          |
|                        | <u>\$ 401,850</u>        | <u>\$ 401,150</u>        | <u>\$ 332,626</u>        | <u>\$ 379,430</u>          |

TOTAL PERSONNEL SERVICE BY POSITION  
AIRPORT FBO OPERATIONS

| CLASSIFICATION              | SALARY GRADE            |                                 | 2023-24<br>FISCAL YEAR  | 2024-25<br>FISCAL YEAR          |
|-----------------------------|-------------------------|---------------------------------|-------------------------|---------------------------------|
| Regular Employees           |                         |                                 |                         |                                 |
| Lead Flight Line Technician | Grade                   | H                               | 1                       | 1                               |
| Administrative Secretary    | Grade                   | F                               | 1                       | 1                               |
| Flight Line Technician      | Grade                   | F                               | <u>1</u>                | <u>1</u>                        |
| TOTAL                       |                         |                                 | 3                       | 3                               |
| Part-Time Employees         |                         |                                 |                         |                                 |
|                             | 2023-24                 |                                 | 2024-25                 |                                 |
|                             | <u>Actual<br/>Hours</u> | <u>Full-Time<br/>Equivalent</u> | <u>Actual<br/>Hours</u> | <u>Full-Time<br/>Equivalent</u> |
| Part-Time Hours             | 3,120                   | 1.5                             | 3,120                   | 1.5                             |



---

# **PARKS AND RECREATION FUND**

| PARKS & RECREATION FUND<br>BUDGET BY MAJOR OBJECT      |                          |                          |                          |                            |
|--|--------------------------|--------------------------|--------------------------|----------------------------|
|  | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
| REVENUE SOURCE:  |                          |                          |                          |                            |
| TAXES  | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| LICENSES AND PERMITS                                   | -                        | -                        | -                        | -                          |
| INTERGOVERN REVENUE                                    | 279                      | 2,022                    | -                        | -                          |
| SERVICE CHARGES  | 1,557,375                | 1,469,609                | 1,786,508                | 2,296,668                  |
| FINES AND FORFEITS                                     | -                        | -                        | -                        | -                          |
| MISCELLANEOUS  | 36,139                   | 66,341                   | 32,993                   | 41,581                     |
| OTHER FINANCING  | -                        | 1,026                    | -                        | -                          |
|  | <u>-</u>                 | <u>-</u>                 | <u>-</u>                 | <u>-</u>                   |
| TOTAL REVENUE  | \$ 1,593,793             | \$ 1,538,998             | \$ 1,819,501             | \$ 2,338,249               |
| EXPENSE OBJECT:  |                          |                          |                          |                            |
| PERSONNEL SERVICES                                     | \$ 2,100,440             | \$ 2,069,692             | \$ 2,405,492             | \$ 2,663,309               |
| MATERIALS & SUPPLIES                                   | 442,860                  | 420,263                  | 526,298                  | 528,303                    |
| CONTRACTUAL SERVICES                                   | 314,152                  | 297,262                  | 284,733                  | 317,659                    |
| GENERAL OPERATIONS                                     | 14,063                   | 17,547                   | 42,312                   | 38,406                     |
| CAPITAL OUTLAY   | 30,664                   | 115,925                  | 5,000                    | 80,000                     |
| SPECIAL PROJECTS                                       | 124,638                  | 151,068                  | 155,150                  | 174,118                    |
| DEBT SERVICE   | -                        | -                        | -                        | -                          |
|  | <u>-</u>                 | <u>-</u>                 | <u>-</u>                 | <u>-</u>                   |
| TOTAL EXPENSES   | \$ 3,026,817             | \$ 3,071,757             | \$ 3,418,985             | \$ 3,801,795               |
| FUND TRANSFERS IN                                      | 1,774,450                | 1,572,056                | 1,599,484                | 1,463,546                  |
| FUND TRANSFERS OUT                                     | -                        | -                        | -                        | -                          |
| PROJECTED NET REVENUE OVER<br>(UNDER) BUDGETED EXPENSE |                          |                          |                          |                            |
| RESERVED FUND BALANCE                                  |                          |                          | -                        | -                          |
| DECREASE(INCREASE)                                     |                          |                          | 8,226                    | -                          |
| EMERGENCY RESERVE FUND BALANCE                         |                          |                          |                          |                            |
| DECREASE(INCREASE)                                     |                          |                          | (92,209)                 | (46,171)                   |
| BEGINNING UNRESERVED FUND                              |                          |                          |                          |                            |
| BALANCE  |                          |                          | 108,693                  | 24,709                     |
| ENDING UNRESERVED FUND                                 |                          |                          |                          |                            |
| BALANCE  |                          |                          | <u>24,709</u>            | <u>(21,462)</u>            |
| EMERGENCY RESERVE FUND                                 |                          | <u>419,889</u>           | <u>512,098</u>           | <u>558,269</u>             |
| OPERATIONS AND REPAIR FUND                             |                          | <u>355,945</u>           | <u>347,719</u>           | <u>347,719</u>             |

| PARKS & RECREATION FUND REVENUE    |                          |                          |                          |                            |
|------------------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
|                                    | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
| Fed Indirect Operating-Treasury    | 279                      | -                        | -                        | -                          |
| Fed indirect op-Health             | -                        | 2,022                    | -                        | -                          |
|                                    | 279                      | 2,022                    | -                        | -                          |
| Arena Building Usage Fees          | 65,166                   | 66,029                   | 78,000                   | 75,708                     |
| Arena Building Usage Fees          | -                        | 486                      | -                        | -                          |
| Park Shelter Fees                  | 20,654                   | 17,560                   | 11,685                   | 18,500                     |
| Miscellaneous Usage Fees           | 1,197                    | 2,595                    | 2,200                    | 1,500                      |
| City Central Pool Fees             | 110,899                  | 107,864                  | 47,836                   | 236,600                    |
| Aquatic Center Annual Passes       | 44,937                   | 48,250                   | 45,000                   | 58,600                     |
| Aquatic Center Annual Passes       | -                        | 144                      | -                        | -                          |
| Recreation Special Event Fees      | 107,640                  | 100,566                  | 110,447                  | 130,050                    |
| Parks Miscellaneous Retail Sales   | 15                       | -                        | 38                       | 50                         |
| Cost of Items Resold               | -                        | -                        | (25)                     | (25)                       |
| Central Vending Machines           | 69                       | 121                      | 400                      | 400                        |
| Special Events Fees                | -                        | -                        | 750                      | 750                        |
| Central Pool Concessions           | 19                       | 11                       | -                        | 1,800                      |
| Cost of Items Resold               | (30)                     | -                        | -                        | -                          |
| Special Events Fees                | 4,930                    | 6,162                    | 4,600                    | 8,720                      |
| Aquatic Center-Concessions         | 245,473                  | 221,210                  | 250,000                  | 265,000                    |
| Aquatic Miscellaneous Retail Sales | (6,305)                  | 9,878                    | 8,000                    | 13,000                     |
| Cost of Items Resold               | (159,443)                | (179,065)                | (160,000)                | (170,000)                  |
| Cost-sale of misc retail items     | (3,297)                  | (5,409)                  | (6,000)                  | (8,000)                    |
| League Fees                        | 117,861                  | 134,266                  | 134,930                  | 177,695                    |
| Special Events Concessions         | -                        | 40                       | -                        | -                          |
| Recreation Vending Machines        | 619                      | 986                      | 1,500                    | 1,500                      |
| Cost of Items Resold               | (886)                    | (413)                    | (890)                    | (890)                      |
| Osage Repair & Replacement         | 8,531                    | 5,194                    | 8,500                    | 8,500                      |
| Osage Building Usage               | 173,984                  | 180,399                  | 200,747                  | 291,025                    |
| Cost of Items Resold               | (9,061)                  | (9,255)                  | (7,000)                  | (8,000)                    |
| Shawnee Park Ctr Bldg Usage Fees   | 41,242                   | 47,344                   | 42,300                   | 61,500                     |
| Shawnee Park Program Fees          | 5,299                    | 13,057                   | 11,000                   | 9,900                      |
| Special Events Fees                | 2,407                    | 3,023                    | 2,850                    | 3,610                      |
| Shawnee Pk Ctr-Concs-Non-Alcoholic | -                        | (34)                     | -                        | -                          |
| Shawnee Pk Ctr Vending Machines    | 4,246                    | 4,686                    | 4,650                    | 4,650                      |
| Cost of Items Resold               | (2,891)                  | (3,693)                  | (3,600)                  | (3,700)                    |
| Recreation Program Fees            | 35,780                   | 31,350                   | 37,390                   | 30,575                     |
| Aquatics Program Fees-Central      | 21,941                   | 5,639                    | 7,950                    | 41,025                     |
| Miscellaneous Pool Revenue         | 4                        | -                        | -                        | 750                        |
| Program Fees                       | -                        | 2,685                    | 40,000                   | 6,200                      |
| Special Event Fees                 | -                        | -                        | -                        | 800                        |
| Pool Entrance Fees                 | -                        | 7,085                    | 125,000                  | 153,625                    |
| Miscellaneous Pool Revenue         | -                        | -                        | 3,750                    | 3,750                      |
| Jefferson Concessions              | -                        | 659                      | 20,000                   | 10,000                     |
| Cost of Items Resold               | -                        | (3,493)                  | (12,000)                 | (4,500)                    |
| Aquatics Program Fees-Splash       | 37,292                   | 30,627                   | 35,000                   | 41,000                     |
| Family Aquatic Ctr Pool Usage      | 567,951                  | 527,021                  | 665,000                  | 751,000                    |
| Miscellaneous Fees                 | 8,052                    | 4,318                    | 2,000                    | 6,000                      |
| Osage Building Concessions         | 4,865                    | 8,281                    | 8,500                    | 9,000                      |
| Osage Vending                      | 5,262                    | 5,475                    | 6,000                    | 6,000                      |
| Osage Program Fees                 | 102,953                  | 77,962                   | 60,000                   | 63,000                     |
|                                    | 1,557,375                | 1,469,609                | 1,786,508                | 2,296,668                  |

---

PARKS & RECREATION FUND REVENUE

|                                   | 2021-22<br><u>ACTUAL</u>   | 2022-23<br><u>ACTUAL</u>   | 2023-24<br><u>BUDGET</u>   | 2024-25<br><u>PROPOSED</u> |
|-----------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Interest on Overnight Investments | 15,173                     | 53,191                     | 18,593                     | 26,581                     |
| Operating Contributions           | 46                         | 320                        | -                          | 15,000                     |
| Property Rental                   | 14,375                     | 14,375                     | 14,400                     | -                          |
| General Miscellaneous             | 4,181                      | 2,803                      | -                          | -                          |
| Cash Overages & Shortages         | <u>2,364</u>               | <u>(4,347)</u>             | <u>-</u>                   | <u>-</u>                   |
|                                   | 36,139                     | 66,341                     | 32,993                     | 41,581                     |
| Compensation for Damages          | <u>-</u>                   | <u>1,026</u>               | <u>-</u>                   | <u>-</u>                   |
|                                   | -                          | 1,026                      | -                          | -                          |
| Transfer-General Fund             | 214,444                    | 318,411                    | 397,894                    | 235,421                    |
| Transfer-CVB                      | 333,333                    | -                          | -                          | -                          |
| Transfer-Park/Stormwtr-Operating  | 1,205,704                  | 1,253,645                  | 1,201,590                  | 1,228,125                  |
| Transfer-Park System Imp Ph 2     | <u>20,969</u>              | <u>-</u>                   | <u>-</u>                   | <u>-</u>                   |
|                                   | <u>1,774,450</u>           | <u>1,572,056</u>           | <u>1,599,484</u>           | <u>1,463,546</u>           |
|                                   | <u><u>\$ 3,368,243</u></u> | <u><u>\$ 3,111,054</u></u> | <u><u>\$ 3,418,985</u></u> | <u><u>\$ 3,801,795</u></u> |

---

## City of Cape Girardeau 2024-2025 Budget

### **A. C. Brase Arena/4-H Exhibit Hall**

This division is responsible for the operations and maintenance of the A.C. Brase Arena and the 4-H Exhibit Hall in Arena Park.

#### **2023-2024 Accomplishments:**

- Repainting of the outside of the A.C Brase Arena scheduled Summer 2024.
- Upgraded the HVAC computer control system.
- In progress of developing a facility event management plan involving the Facility Services Assistant position and team of part-time staff to effectively and efficiently set up, manage, and clean up facility events.
- Recruited two new multi-day circus event rentals for the A.C Brase Arena as well as secured five rental dates per year of Cape Championship Wrestling working with the new owner/promoter.

#### **2024-2025 Goals:**

- Attain revenue goal of \$76,000.
- Stay within the FY '25 expense budget.
- Achieve a 40% cost recovery.
- Procure the next order of Arena tables and chairs to improve the A.C Brase Arena rental inventory.
- Increase daily rental fees for A.C Brase Arena (Non-Profit & Commercial) and 4-H Exhibit Hall.
- Recruit 1-2 new annual rental events for the A.C Brase Arena.
- Will implement price increases for new table, chair, riser, and other rented service amenities for Parks and Recreation Foundation- Arena Fund.

ARENA MAINTENANCE (5032)

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ 187,065               | \$ 88,617                | \$ 157,353               | \$ 148,104                 |
| MATERIALS AND SUPPLIES | 73,755                   | 72,296                   | 74,320                   | 102,103                    |
| CONTRACTUAL SERVICES   | 32,678                   | 31,945                   | 32,935                   | 36,845                     |
| GENERAL OPERATIONS     | 658                      | 700                      | 1,242                    | 1,242                      |
| CAPITAL EXPENDITURES   | 14,724                   | 7,700                    | -                        | -                          |
| SPECIAL PROJECTS       | -                        | -                        | -                        | -                          |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | -                        | -                        | -                        | -                          |
|                        | <u>\$ 308,880</u>        | <u>\$ 201,258</u>        | <u>\$ 265,850</u>        | <u>\$ 288,294</u>          |

TOTAL PERSONNEL SERVICE BY POSITION  
ARENA MAINTENANCE

| CLASSIFICATION              | SALARY GRADE            |                                 | 2023-24<br>FISCAL YEAR  | 2024-25<br>FISCAL YEAR          |
|-----------------------------|-------------------------|---------------------------------|-------------------------|---------------------------------|
| Regular Employees           |                         |                                 |                         |                                 |
| Facility Services Assistant | Grade                   | I                               | <u>2</u>                | <u>2</u>                        |
| TOTAL                       |                         |                                 | 2                       | 2                               |
| Part-Time Employees         |                         |                                 |                         |                                 |
|                             | 2023-24                 |                                 | 2024-25                 |                                 |
|                             | <u>Actual<br/>Hours</u> | <u>Full-Time<br/>Equivalent</u> | <u>Actual<br/>Hours</u> | <u>Full-Time<br/>Equivalent</u> |
| Part-Time Hours             | 2,122                   | 1.02                            | 1,710                   | 0.82                            |

---

## City of Cape Girardeau 2024-2025 Budget

### Osage Centre

This division is responsible for the operations and maintenance of the multi-purpose building at Osage Park.

#### **2023-2024 Accomplishments:**

- Increased court reservations for Pursuit Volleyball and NSSC increasing revenue
- Added four new main floor events increasing revenue.
- Added new meeting room clients increasing revenue
- Increased pickleball open play hours to meet patron needs.
- Purchased new Fitness equipment to meet the needs of our patrons including a Pilates Reformer which increased personal training revenue.
- Developed a facility event management plan that involves the development of Facility Services Assistant positions and teams of part-time staff to effectively and efficiently set up, manage and clean up facility events.

#### **2024-2025 Goals:**

- Meet or exceed 2024-2025 operating revenue goal.
- Continue to add main floor events as well as maintain 90% of current main floor bookings.
- Meet or exceed cost recovery goal of 50%.
- Continue to add new meeting room clients.
- Continue to add new Main Floor events while maintaining 90% of current events.
- Improve the quality and safety of group fitness through the purchases of additional equipment.
- Develop and implement a facility preventative maintenance schedule.
- Develop and implement a two year plan to replace the current volleyball net systems with two new net systems in FY25 and FY26.
- Develop and implement a three year plan to replace the current fluorescent lighting with LED lights in the fitness area, all hallways and meeting rooms improving the look and efficiency of the facility.

OSAGE PARK COMMUNITY CENTER (5034)

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ 402,763               | \$ 365,506               | \$ 564,779               | \$ 589,385                 |
| MATERIALS AND SUPPLIES | 106,504                  | 99,696                   | 89,153                   | 94,866                     |
| CONTRACTUAL SERVICES   | 80,214                   | 74,082                   | 64,668                   | 69,118                     |
| GENERAL OPERATIONS     | 1,767                    | 1,931                    | 2,430                    | 2,550                      |
| CAPITAL EXPENDITURES   | -                        | 93,300                   | -                        | -                          |
| SPECIAL PROJECTS       | -                        | 2,360                    | 1,500                    | 1,500                      |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | -                        | -                        | -                        | -                          |
|                        | <u>\$ 591,248</u>        | <u>\$ 636,875</u>        | <u>\$ 722,530</u>        | <u>\$ 757,419</u>          |

TOTAL PERSONNEL SERVICE BY POSITION  
OSAGE PARK COMMUNITY CENTER

| CLASSIFICATION                    | SALARY GRADE | 2023-24<br>FISCAL YEAR | 2024-25<br>FISCAL YEAR |
|-----------------------------------|--------------|------------------------|------------------------|
| Regular Employees                 |              |                        |                        |
| Asst. Recreation Division Manager | Grade P      | 0.25                   | 0.25                   |
| Recreation Supervisor             | Grade O      | 1                      | 1                      |
| Facility Maintenance Coordinator  | Grade M      | 0.5                    | 0.5                    |
| Fitness & Wellness Specialist     | Grade M      | 0.5                    | 0.5                    |
| Facility Services Assistant       | Grade I      | 2                      | 2                      |
| Administrative Assistant          | Grade F      | 1                      | -                      |
| Administrative Coordinator        | Grade J      | -                      | 1                      |
| Administrative Secretary          | Grade F      | 0.5                    | 0.5                    |
| TOTAL                             |              | 5.75                   | 5.75                   |

Part-Time Employees

|                 | 2023-24                 |                                 | 2024-25                 |                                 |
|-----------------|-------------------------|---------------------------------|-------------------------|---------------------------------|
|                 | <u>Actual<br/>Hours</u> | <u>Full-Time<br/>Equivalent</u> | <u>Actual<br/>Hours</u> | <u>Full-Time<br/>Equivalent</u> |
| Part-Time Hours | 16,082                  | 7.73                            | 16,133                  | 7.76                            |



---

## City of Cape Girardeau 2024-2025 Budget

### Shawnee Park Center

This division is responsible for the operations and maintenance of the Shawnee Park Center.

#### 2023-2024 Accomplishments:

- Increased revenue through acquiring new rentals (Church / Boys and Girls club) and retaining yearly rentals.
- Further implemented the camps and programs developed with PORCH by providing new special events.
- Bid out and started the installation of a facility PA system.
- Installed a new LED Sign to promote events, facility rentals, and leagues.
- Executed a maintenance and replacement plan on basketball goals systems.

#### 2024-2025 Goals:

- Attain a cost recovery of 40%.
- Continue to look for ways to increase revenue
- Increase facility attendance through rentals, open gym, camps and classes
- Continue to develop the SPARKS Camps, Programs, and Events.
- Complete installation of PA system
- Continue working cooperatively with CPSEMO and PORCH to recruit staff and acquire resources to improve the programming opportunities at the Shawnee Park Center.

SHAWNEE PARK COMMUNITY CENTER (5036)

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ 95,268                | \$ 128,557               | \$ 135,348               | \$ 145,738                 |
| MATERIALS AND SUPPLIES | 30,099                   | 37,872                   | 39,972                   | 48,445                     |
| CONTRACTUAL SERVICES   | 21,145                   | 20,622                   | 23,505                   | 27,994                     |
| GENERAL OPERATIONS     | 935                      | 1,592                    | 22,280                   | 18,017                     |
| CAPITAL EXPENDITURES   | -                        | -                        | -                        | -                          |
| SPECIAL PROJECTS       | 1,168                    | 2,088                    | 2,300                    | 2,850                      |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | -                        | -                        | -                        | -                          |
|                        | <u>\$ 148,615</u>        | <u>\$ 190,731</u>        | <u>\$ 223,405</u>        | <u>\$ 243,044</u>          |

TOTAL PERSONNEL SERVICE BY POSITION  
SHAWNEE PARK COMMUNITY CENTER

| CLASSIFICATION        | SALARY GRADE           | 2023-24<br>FISCAL YEAR | 2024-25<br>FISCAL YEAR         |
|-----------------------|------------------------|------------------------|--------------------------------|
| Regular Employees     |                        |                        |                                |
| Recreation Supervisor | Grade O                | <u>0.5</u>             | <u>0.5</u>                     |
| TOTAL                 |                        | 0.5                    | 0.5                            |
| Part-Time Employees   |                        |                        |                                |
|                       | 2023-24                | 2024-25                |                                |
|                       | Actual<br><u>Hours</u> | Actual<br><u>Hours</u> | Full-Time<br><u>Equivalent</u> |
| Part-Time Hours       | 7,183                  | 7,525                  | 3.62                           |

---

## City of Cape Girardeau 2024-2025 Budget

### Cape Aquatic Center

#### **2023-2024 Accomplishments:**

- Renovation of the pool and improvements to the bathhouse completed.
- Added Fiber to bathhouse to better accommodate full time staff and better communication.
- Agreement with Cape Girardeau Public School District and Local Swim Club re-evaluated and completed.

#### **2024-2025 Goals:**

- Continue to endeavor towards fiscal stewardship to control expenditures.
- Draw new users in through special events to increase usage, attendance and revenue.
- Develop a sponsorship sign program.
- Bring one new large swim meet to newly renovated pool.
- Develop a plan to fundraise for a video scoreboard system.
- Work with local swim clubs to increase participation in swimming within the community.
- Continue to improve safety through staff readiness and response.
- Develop and improve swim lesson programming.
- Work with Cape Public Schools to implement lifeguard training as part of the school curriculum.

CAPE AQUATIC CENTER (5040)

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ 311,424               | \$ 204,212               | \$ 252,400               | \$ 421,225                 |
| MATERIALS AND SUPPLIES | 113,576                  | 49,497                   | 74,979                   | 91,395                     |
| CONTRACTUAL SERVICES   | 33,626                   | 23,853                   | 26,202                   | 27,988                     |
| GENERAL OPERATIONS     | 2,948                    | 2,434                    | 3,210                    | 3,210                      |
| CAPITAL EXPENDITURES   | 11,645                   | -                        | -                        | -                          |
| SPECIAL PROJECTS       | 1,237                    | 929                      | 1,725                    | 1,725                      |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | -                        | -                        | -                        | -                          |
|                        | <u>\$ 474,456</u>        | <u>\$ 280,925</u>        | <u>\$ 358,516</u>        | <u>\$ 545,543</u>          |

TOTAL PERSONNEL SERVICE BY POSITION  
CAPE AQUATIC CENTER

| CLASSIFICATION                    | SALARY GRADE | 2023-24<br>FISCAL YEAR | 2024-25<br>FISCAL YEAR |
|-----------------------------------|--------------|------------------------|------------------------|
| Regular Employees                 |              |                        |                        |
| Asst. Recreation Division Manager | Grade P      | 0.25                   | 0.25                   |
| Recreation Supervisor             | Grade O-1    | 0.58                   | 0.58                   |
| Recreation Coordinator            | Grade L      | 1                      | 1                      |
| Senior Maintenance Worker         | Grade I      | 1                      | 1                      |
| TOTAL                             |              | 2.83                   | 2.83                   |

Part-Time Employees

|                 | 2023-24                 |                                 | 2024-25                 |                                 |
|-----------------|-------------------------|---------------------------------|-------------------------|---------------------------------|
|                 | <u>Actual<br/>Hours</u> | <u>Full-Time<br/>Equivalent</u> | <u>Actual<br/>Hours</u> | <u>Full-Time<br/>Equivalent</u> |
| Part-Time Hours | 4,845                   | 2.33                            | 14,030                  | 6.75                            |

---

## City of Cape Girardeau 2024-2025 Budget

### **Family Aquatic Center (Cape Splash)**

This division is responsible for the operations and maintenance of an Outdoor Family Aquatic Center adjacent to the Osage Centre.

#### **2023-2024 Accomplishments:**

- Endeavored to fulfill the expectation to manage a gainful operation.
- Extended River Walking program 15 minutes on night sessions to better accommodate patrons.
- Continued to have an exemplary record in facility safety concerning major incidents. Minor incidents that staff reported were effectively handled following safety protocols.
- Expanded after hour party bookings to increase revenue.
- Added new food offerings in concession stand that increased concession sales.
- Expanded merchandise offerings to increase revenue sales.
- Replaced old daily lockers with new ones to better accommodate patron accessibility.
- Replaced office A/C unit in concession stand and main office.
- Added windows in the concession stand to better accommodate air flow to keep kitchen cooler throughout the day.

#### **2024-2025 Goals:**

- Continue endeavor towards fiscal stewardship by controlling expenditures and effectively managing part time personnel schedules.
- Continue to improve marketing special events including two Adult Beach Bashes, Luau Party and Doggy Swim Day through social media.
- Continue to evaluate events to determine what to reduce, eliminate, or expand based on trends and fiscal outcome.
- Develop a plan to replace aging umbrellas.
- Develop a plan to replace aging tables and lounge chairs.
- Develop a plan to offer Wi-Fi for patrons at the facility.
- Develop sponsorship package.
- Secure a presenting sponsor for the Luau Party.
- Continue to improve safety, staff readiness and response to emergencies by evaluating and integrating emergency response protocol with the Fire Department.
- Invest in further Lifeguard staff development, training, and recruitment.
- Develop a plan to fix the Speed Slide Tower Slides with new fiberglass Coating.
- Add an additional night of River Walking to keep up with the demand.

FAMILY AQUATIC CENTER (5042)

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ 501,617               | \$ 555,456               | \$ 603,437               | \$ 655,191                 |
| MATERIALS AND SUPPLIES | 112,223                  | 119,560                  | 104,049                  | 161,884                    |
| CONTRACTUAL SERVICES   | 64,588                   | 79,126                   | 55,956                   | 70,326                     |
| GENERAL OPERATIONS     | 2,182                    | 2,176                    | 3,520                    | 3,557                      |
| CAPITAL EXPENDITURES   | -                        | 9,925                    | -                        | -                          |
| SPECIAL PROJECTS       | 448                      | 1,016                    | 900                      | 1,000                      |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | -                        | -                        | -                        | -                          |
|                        | <u>\$ 681,058</u>        | <u>\$ 767,259</u>        | <u>\$ 767,862</u>        | <u>\$ 891,958</u>          |

TOTAL PERSONNEL SERVICE BY POSITION  
FAMILY AQUATIC CENTER

| CLASSIFICATION                    | SALARY GRADE | 2023-24<br>FISCAL YEAR | 2024-25<br>FISCAL YEAR |
|-----------------------------------|--------------|------------------------|------------------------|
| Regular Employees                 |              |                        |                        |
| Asst. Recreation Division Manager | Grade P      | 0.25                   | 0.25                   |
| Recreation Supervisor             | Grade O-1    | 0.42                   | 0.42                   |
| Facility Maintenance Coordinator  | Grade M      | 0.5                    | 0.5                    |
| Marketing Coordinator             | Grade L      | 0.25                   | -                      |
| Marketing/Social Media Specialist | Grade M      | -                      | 0.25                   |
| Administrative Secretary          | Grade F      | 0.5                    | 0.5                    |
| TOTAL                             |              | <u>1.92</u>            | <u>1.92</u>            |

Part-Time Employees

|                 | 2023-24                 |                                 | 2024-25                 |                                 |
|-----------------|-------------------------|---------------------------------|-------------------------|---------------------------------|
|                 | <u>Actual<br/>Hours</u> | <u>Full-Time<br/>Equivalent</u> | <u>Actual<br/>Hours</u> | <u>Full-Time<br/>Equivalent</u> |
| Part-Time Hours | 31,913                  | 15.34                           | 35,185                  | 16.92                           |

---

## City of Cape Girardeau 2024-2025 Budget

### Jefferson Community Center

This division operates an indoor aquatic facility in conjunction with the Cape Girardeau Public School District at Jefferson Elementary School.

#### **2023-2024 Accomplishments:**

- Developed a facility operating agreement with Cape Girardeau Public School District.
- Developed positive relationships with the local swim club and other groups engaged in use of the facility.
- Designed and implemented concession operations to serve the needs of facility patrons and generate additional revenue.

#### **2024-2025 Goals:**

- Develop a positive partnership with the Cape Girardeau Public School District in the collaborative operation of the facility.
- Practice good fiscal stewardship by controlling expenses and maximizing revenue potential.
- Maximize facility usage, attendance and revenue through quality programming, marketing and professional operation of the facility.
- Develop and implement in-service programs to ensure excellent staff readiness and response.
- Design a program portfolio to maximize revenue potential including birthday party packages, facility rentals and other applicable programs.
- Develop swim lesson and water exercise programs to serve the needs of the community
- Renegotiate contract to better reflect operations.

JEFFERSON COMMUNITY CENTER (5043)

BUDGET BY MAJOR OBJECT

|                        | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ 52,541                | \$ 185,229               | \$ 122,791                 |
| MATERIALS AND SUPPLIES | 16,397                   | 54,425                   | 13,860                     |
| CONTRACTUAL SERVICES   | 1,067                    | 9,500                    | 11,134                     |
| GENERAL OPERATIONS     | 109                      | -                        | 200                        |
| CAPITAL EXPENDITURES   | -                        | -                        | -                          |
| SPECIAL PROJECTS       | -                        | 5,000                    | 3,000                      |
| DEBT PAYMENTS          | -                        | -                        | -                          |
| TRANSFERS              | -                        | -                        | -                          |
|                        | <u>\$ 70,114</u>         | <u>\$ 254,154</u>        | <u>\$ 150,986</u>          |

TOTAL PERSONNEL SERVICE BY POSITION  
JEFFERSON POOL

Part-Time Employees

|                 | 2023-24                 |                                 | 2024-25                 |                                 |
|-----------------|-------------------------|---------------------------------|-------------------------|---------------------------------|
|                 | <u>Actual<br/>Hours</u> | <u>Full-Time<br/>Equivalent</u> | <u>Actual<br/>Hours</u> | <u>Full-Time<br/>Equivalent</u> |
| Part-Time Hours | 11,925                  | 5.73                            | 7,250                   | 3.49                            |



---

## City of Cape Girardeau 2024-2025 Budget

### Recreation

This division operates a year-round public program for all age groups, including a multitude of programs, and coordinates use of all facilities by organized groups.

#### **2023-2024 Accomplishments:**

- Increased participation in a majority of summer classes, events, and leagues.
- Added reoccurring Painting with a Princess program.
- Boys and Girls Basketball League teams grew from 127 teams in 2023 to 147 teams in 2024
- Brought Father Daughter Dance participation back closer to historical numbers.
- Increased participation in recreation leagues. Youth Cross Country 35; Youth Track Club 134; NFL Flag Football 266.
- Brought back the Trail of Tears Triathlon.
- Returned Youth Catch and Release program back to Capaha Park to utilize the enhanced pond design.
- Increased the number of qualified sports officials across all leagues.
- Successfully implemented Cape Public School partnership into youth leagues
- Increased competitive part-time salaries and improved recruiting methods to gain quality sports officials and staff.

#### **2024-2025 Goals:**

- Meet or exceed cost recovery goal for 2024-2025.
- Offset some of the minimum wage increase by lowering expenses where possible and increasing revenue.
- Continue to restructure the class schedule and come up with new program opportunities.
- Continue to develop a more comprehensive and effective staff training program.
- Continue to offer competitive salaries and improve recruiting methods to gain quality sports officials and staff.
- Bring back trips to Patti's Settlement and a Cardinals game.
- Continue to enhance the Camp Playmo experience adding new themes, activities and field trip opportunities.
- Look to partnering with outside entities to enhance our classes and programs to bring in new innovative ideas.
- Continue to increase participation in youth and adult leagues.
- Continue to grow relationship with Cape Public Schools through increased league entries

RECREATION (5050)

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ 602,303               | \$ 674,803               | \$ 506,946               | \$ 580,875                 |
| MATERIALS AND SUPPLIES | 6,581                    | 20,344                   | 88,900                   | 12,750                     |
| CONTRACTUAL SERVICES   | 46,796                   | 37,478                   | 36,567                   | 38,835                     |
| GENERAL OPERATIONS     | 5,573                    | 8,605                    | 9,630                    | 9,630                      |
| CAPITAL EXPENDITURES   | 4,295                    | -                        | -                        | 80,000                     |
| SPECIAL PROJECTS       | 102,932                  | 125,846                  | 121,525                  | 141,793                    |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | -                        | -                        | -                        | -                          |
|                        | <u>\$ 768,480</u>        | <u>\$ 867,076</u>        | <u>\$ 763,568</u>        | <u>\$ 863,883</u>          |

TOTAL PERSONNEL SERVICE BY POSITION  
RECREATION

| CLASSIFICATION                    | SALARY GRADE           |                                | 2023-24<br>FISCAL YEAR | 2024-25<br>FISCAL YEAR         |
|-----------------------------------|------------------------|--------------------------------|------------------------|--------------------------------|
| Regular Employees                 |                        |                                |                        |                                |
| Parks & Recreation Director       | Grade                  | V                              | 1                      | 1                              |
| Asst Recreation Division Manager  | Grade                  | P                              | 0.25                   | 0.25                           |
| Recreation Division Manager       | Grade                  | S                              | 2                      | 2                              |
| Recreation Specialist             | Grade                  | M                              | 1                      | 1                              |
| Recreation Coordinator            | Grade                  | L                              | 0.5                    | 0.5                            |
| Marketing Coordinator             | Grade                  | L                              | 0.25                   | -                              |
| Marketing/Social Media Specialist | Grade                  | M                              | <u>-</u>               | <u>0.25</u>                    |
| TOTAL                             |                        |                                | 5                      | 5                              |
| Part-Time Employees               |                        |                                |                        |                                |
|                                   |                        | 2023-24                        |                        | 2024-25                        |
|                                   | Actual<br><u>Hours</u> | Full-Time<br><u>Equivalent</u> | Actual<br><u>Hours</u> | Full-Time<br><u>Equivalent</u> |
| Part-Time Hours                   | 5,005                  | 2.41                           | 7,735                  | 3.72                           |

---

## City of Cape Girardeau 2024-2025 Budget

### **Cultural Events**

This division provides open-air concerts at the Amphitheatre in Capaha Park, the Broadway Art Exhibition and additional concerts and events in other areas within the community.

#### **2023-2024 Accomplishments:**

- Had eight band concerts.
- Held July 4<sup>th</sup> Celebration Event in Arena Park.
- Conducted the Annual Broadway Art Exhibition in conjunction with the Arts Council of Southeast Missouri.

#### **2024-2025 Goals:**

- Coordinate the Summer Concert Series in conjunction with the Cape Girardeau Municipal Band utilizing the Capaha Park Amphitheatre.
- Conduct the Annual July 4<sup>th</sup> Celebration Event in Arena Park.

---

CULTURAL EVENTS (5060)

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| MATERIALS AND SUPPLIES | 122                      | 4,601                    | 500                      | 3,000                      |
| CONTRACTUAL SERVICES   | 35,105                   | 29,089                   | 35,400                   | 35,419                     |
| GENERAL OPERATIONS     | -                        | -                        | -                        | -                          |
| CAPITAL EXPENDITURES   | -                        | 5,000                    | 5,000                    | -                          |
| SPECIAL PROJECTS       | 18,853                   | 18,829                   | 22,200                   | 22,250                     |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | -                        | -                        | -                        | -                          |
|                        | <u>\$ 54,080</u>         | <u>\$ 57,519</u>         | <u>\$ 63,100</u>         | <u>\$ 60,669</u>           |

---

**HEALTH**

**FUND**

---

## City of Cape Girardeau 2024-2025 Budget

### **Health Fund**

This division provides limited funding for enforcement of health ordinances including animal control, weed abatement, and demolitions of condemned structures. In addition, contractual payments to the County Health Department and annual support to SEMO Pets are also paid by this fund.

#### **2023-2024 Accomplishments:**

- Responded to and resolved over 4,500 calls for vehicle and animal complaints.
- Transitioned all nuisance abatement functions from Development Services to the Police Department, increasing staff and adding needed equipment.

#### **2024-2025 Goals:**

- Reduce parking and animal complaints through education and enforcement.
- Continue working with property owners and landlords to address nuisance issues.

HEALTH FUND  
BUDGET BY MAJOR OBJECT

|  | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|--|--------------------------|--------------------------|--------------------------|----------------------------|
| REVENUE SOURCE:  |                          |                          |                          |                            |
| TAXES  | \$ 402,686               | \$ 430,630               | \$ 412,340               | \$ 442,087                 |
| LICENSES AND PERMITS                                   | -                        | -                        | -                        | -                          |
| INTERGOVERN REVENUE                                    | 10,505                   | 10,493                   | 10,600                   | 10,600                     |
| SERVICE CHARGES  | -                        | -                        | -                        | -                          |
| FINES AND FORFEITS                                     | -                        | -                        | -                        | -                          |
| MISCELLANEOUS  | 4,915                    | 18,419                   | 7,200                    | 7,000                      |
| OTHER FINANCING  | <u>-</u>                 | <u>-</u>                 | <u>-</u>                 | <u>-</u>                   |
| TOTAL REVENUE  | \$ 418,106               | \$ 459,542               | \$ 430,140               | \$ 459,687                 |
| EXPENSE OBJECT:  |                          |                          |                          |                            |
| PERSONNEL SERVICES                                     | \$ 178,918               | \$ 155,109               | \$ 280,279               | \$ 298,499                 |
| MATERIALS & SUPPLIES                                   | 13,076                   | 8,507                    | 14,309                   | 10,540                     |
| CONTRACTUAL SERVICES                                   | 95,178                   | 98,999                   | 100,723                  | 25,851                     |
| GENERAL OPERATIONS                                     | 23,430                   | 8,847                    | 2,000                    | 2,000                      |
| CAPITAL OUTLAY   | -                        | -                        | -                        | -                          |
| SPECIAL PROJECTS                                       | 118,127                  | 138,276                  | 141,904                  | 174,952                    |
| DEBT SERVICE   | <u>-</u>                 | <u>-</u>                 | <u>-</u>                 | <u>-</u>                   |
| TOTAL EXPENSES   | <u>\$ 428,729</u>        | <u>\$ 409,738</u>        | <u>\$ 539,215</u>        | <u>\$ 511,842</u>          |
| FUND TRANSFERS IN                                      | -                        | -                        | 109,075                  | 52,155                     |
| FUND TRANSFERS OUT                                     | -                        | -                        | -                        | -                          |
| PROJECTED NET REVENUE OVER<br>(UNDER) BUDGETED EXPENSE |                          |                          | -                        | -                          |
| RESERVED FUND BALANCE<br>DECREASE(INCREASE)            |                          |                          | -                        | -                          |
| EMERGENCY RESERVE FUND BALANCE<br>DECREASE(INCREASE)   |                          |                          | (19,421)                 | 4,106                      |
| BEGINNING UNRESERVED FUND<br>BALANCE                   |                          |                          | 306,463                  | 287,042                    |
| ENDING UNRESERVED FUND<br>BALANCE                      |                          |                          | <u>287,042</u>           | <u>291,148</u>             |
| EMERGENCY RESERVE FUND                                 |                          | <u>61,461</u>            | <u>80,882</u>            | <u>76,776</u>              |

| HEALTH FUND REVENUE               |                          |                          |                          |                            |
|-----------------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
|                                   | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
| Real Estate Tax                   | \$ 295,256               | \$ 306,939               | \$ 305,000               | \$ 323,300                 |
| Personal Property Tax             | 81,906                   | 96,352                   | 80,000                   | 90,787                     |
| Railroad & Utility Tax            | 16,183                   | 15,732                   | 16,000                   | 16,000                     |
| Intangible Tax                    | -                        | 25                       | 500                      | 200                        |
| Delinquent Real Estate Tax        | 4,407                    | 5,195                    | 5,200                    | 5,200                      |
| Delinquent Personal Prop Tax      | 2,649                    | 3,577                    | 3,400                    | 4,200                      |
| Penalty on Delinquent R.E. Tax    | 1,329                    | 1,495                    | 1,250                    | 1,200                      |
| Penalty on Delinquent P.P. Tax    | 956                      | 1,314                    | 990                      | 1,200                      |
|                                   | <u>402,686</u>           | <u>430,630</u>           | <u>412,340</u>           | <u>442,087</u>             |
| County Business Surtax            | <u>10,505</u>            | <u>10,493</u>            | <u>10,600</u>            | <u>10,600</u>              |
|                                   | 10,505                   | 10,493                   | 10,600                   | 10,600                     |
| Interest on Overnight Investments | 4,881                    | 18,232                   | 7,200                    | 7,000                      |
| Interest on Taxes from County     | <u>34</u>                | <u>187</u>               | <u>-</u>                 | <u>-</u>                   |
|                                   | <u>4,915</u>             | <u>18,419</u>            | <u>7,200</u>             | <u>7,000</u>               |
| Transfer from General Fund        | <u>-</u>                 | <u>-</u>                 | <u>109,075</u>           | <u>52,155</u>              |
|                                   | <u>-</u>                 | <u>-</u>                 | <u>109,075</u>           | <u>52,155</u>              |
|                                   | <u>\$ 418,106</u>        | <u>\$ 459,543</u>        | <u>\$ 539,215</u>        | <u>\$ 511,841</u>          |



HEALTH FUND (3070)

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br>ACTUAL | 2022-23<br>ACTUAL | 2023-24<br>BUDGET | 2024-25<br>PROPOSED |
|------------------------|-------------------|-------------------|-------------------|---------------------|
| PERSONNEL COSTS        | \$ 178,918        | \$ 155,109        | \$ 280,279        | \$ 298,499          |
| MATERIALS AND SUPPLIES | 13,076            | 8,507             | 14,309            | 10,540              |
| CONTRACTUAL SERVICES   | 95,178            | 98,999            | 100,723           | 25,851              |
| GENERAL OPERATIONS     | 23,430            | 8,847             | 2,000             | 2,000               |
| CAPITAL EXPENDITURES   | -                 | -                 | -                 | -                   |
| SPECIAL PROJECTS       | 118,127           | 138,276           | 141,904           | 174,952             |
| DEBT PAYMENTS          | -                 | -                 | -                 | -                   |
| TRANSFERS              | -                 | -                 | -                 | -                   |
|                        | <u>\$ 428,729</u> | <u>\$ 409,738</u> | <u>\$ 539,215</u> | <u>\$ 511,841</u>   |

TOTAL PERSONNEL SERVICE BY POSITION  
HEALTH

| CLASSIFICATION             | SALARY GRADE | 2023-24<br>FISCAL YEAR | 2024-25<br>FISCAL YEAR |
|----------------------------|--------------|------------------------|------------------------|
| Regular Employees          |              |                        |                        |
| Police Officer             | Grade CC-5   | 1                      | 1                      |
| Nuisance Abatement Officer | Grade I      | <u>4</u>               | <u>4</u>               |
| TOTAL                      |              | 5                      | 5                      |

---

THIS PAGE INTENTIONALLY LEFT BLANK

---

---

# **CONVENTION AND VISITOR'S BUREAU FUND**

---

## **CONVENTION AND VISITOR'S FUND BUDGET HIGHLIGHTS**

### **ACTIVITIES**

The Convention and Visitor's Fund provides for the receipt and disbursement of all funds in conjunction with the hotel/motel/restaurant tax. This is a gross receipt tax that provides for a rate of 4% on hotel/motel rooms and 1% on restaurants. The funds may be used for conventions and tourism purposes, as well as other uses authorized by the ordinance and law.

Future expenditures from this fund are controlled by an agreement between the City and MidAmerican Hotels Corporation. This budget includes payments to the Cape Chamber of Commerce for operation of the Convention and Visitors Bureau, debt payments on bonds issued to fund the construction of a new indoor sports complex, and transfers to cover operations of the indoor sports complex fund.

| CONVENTION VISITORS FUND<br>BUDGET BY MAJOR OBJECT     |                          |                          |                          |                            |
|--|--------------------------|--------------------------|--------------------------|----------------------------|
|  | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
| REVENUE SOURCE:  |                          |                          |                          |                            |
| TAXES  | \$ 2,848,695             | \$ 3,108,058             | \$ 2,767,085             | \$ 2,984,800               |
| LICENSES AND PERMITS                                   | -                        | -                        | -                        | -                          |
| INTERGOVERN REVENUE                                    | -                        | -                        | -                        | -                          |
| SERVICE CHARGES  | -                        | -                        | -                        | -                          |
| FINES AND FORFEITS                                     | -                        | -                        | -                        | -                          |
| MISCELLANEOUS  | 29,131                   | 144,582                  | 46,700                   | 118,000                    |
| OTHER FINANCING  | -                        | -                        | -                        | -                          |
| TOTAL REVENUE  | \$ 2,877,826             | \$ 3,252,640             | \$ 2,813,785             | \$ 3,102,800               |
| EXPENSE OBJECT:  |                          |                          |                          |                            |
| PERSONNEL SERVICES                                     | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| MATERIALS & SUPPLIES                                   | -                        | -                        | -                        | -                          |
| CONTRACTUAL SERVICES                                   | 786,073                  | 897,457                  | 807,600                  | 807,600                    |
| GENERAL OPERATIONS                                     | -                        | -                        | -                        | -                          |
| CAPITAL OUTLAY   | -                        | -                        | 125,727                  | 453,278                    |
| SPECIAL PROJECTS                                       | -                        | -                        | -                        | -                          |
| DEBT SERVICE   | 1,225,730                | 913,035                  | 924,642                  | 936,303                    |
| TOTAL EXPENSES   | \$ 2,011,803             | \$ 1,810,492             | \$ 1,857,969             | \$ 2,197,181               |
| FUND TRANSFERS IN                                      | -                        | -                        | -                        | -                          |
| FUND TRANSFERS OUT                                     | 385,140                  | 49,630                   | 68,471                   | 82,148                     |
| PROJECTED NET REVENUE OVER<br>(UNDER) BUDGETED EXPENSE |                          |                          | -                        | -                          |
| RESERVED FUND BALANCE<br>DECREASE(INCREASE)            |                          |                          | -                        | -                          |
| EMERGENCY RESERVE FUND BALANCE<br>DECREASE(INCREASE)   |                          |                          | (640)                    | -                          |
| BEGINNING UNRESERVED FUND<br>BALANCE                   |                          |                          | 3,727,912                | 4,614,617                  |
| ENDING UNRESERVED FUND<br>BALANCE                      |                          |                          | 4,614,617                | 5,438,088                  |
| EMERGENCY RESERVE FUND                                 |                          | 120,500                  | 121,140                  | 121,140                    |

---

CONVENTION/VISITOR BUREAU FUND REVENUE

|                             | 2021-22<br><u>ACTUAL</u>  | 2022-23<br><u>ACTUAL</u>  | 2023-24<br><u>BUDGET</u>  | 2024-25<br><u>PROPOSED</u> |
|-----------------------------|---------------------------|---------------------------|---------------------------|----------------------------|
| Hotel / Motel Tax           | \$ 974,429                | \$ 1,052,615              | \$ 875,000                | \$ 1,080,000               |
| Restaurant Tax              | 1,871,322                 | 2,051,252                 | 1,888,000                 | 1,900,000                  |
| Osage Caterer Fee           | <u>2,944</u>              | <u>4,191</u>              | <u>4,085</u>              | <u>4,800</u>               |
|                             | 2,848,695                 | 3,108,058                 | 2,767,085                 | 2,984,800                  |
| Interest on Overnight Invmt | <u>29,131</u>             | <u>144,582</u>            | <u>46,700</u>             | <u>118,000</u>             |
|                             | <u>29,131</u>             | <u>144,582</u>            | <u>46,700</u>             | <u>118,000</u>             |
|                             | <u><u>\$2,877,826</u></u> | <u><u>\$3,252,640</u></u> | <u><u>\$2,813,785</u></u> | <u><u>\$ 3,102,800</u></u> |

---

CONVENTION & VISITORS BUREAU FUND

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| MATERIALS AND SUPPLIES | -                        | -                        | -                        | -                          |
| CONTRACTUAL SERVICES   | 786,073                  | 897,457                  | 807,600                  | 807,600                    |
| GENERAL OPERATIONS     | -                        | -                        | -                        | -                          |
| CAPITAL EXPENDITURES   | -                        | -                        | 125,727                  | 453,278                    |
| SPECIAL PROJECTS       | -                        | -                        | -                        | -                          |
| DEBT PAYMENTS          | 1,225,730                | 913,035                  | 924,642                  | 936,303                    |
| TRANSFERS              | <u>385,140</u>           | <u>49,630</u>            | <u>68,471</u>            | <u>82,148</u>              |
|                        | <u>\$ 2,396,943</u>      | <u>\$ 1,860,122</u>      | <u>\$ 1,926,440</u>      | <u>\$ 2,279,329</u>        |

---

THIS PAGE INTENTIONALLY LEFT BLANK

---



---

# **DOWNTOWN BUSINESS DISTRICT FUND**

DOWNTOWN BUSINESS DISTRICT FUND  
BUDGET BY MAJOR OBJECT

|  | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|--|--------------------------|--------------------------|--------------------------|----------------------------|
| REVENUE SOURCE:  |                          |                          |                          |                            |
| TAXES  | \$ 35,650                | \$ 33,205                | \$ 36,714                | \$ 33,280                  |
| LICENSES AND PERMITS                                   | -                        | -                        | -                        | -                          |
| INTERGOVERN REVENUE                                    | -                        | -                        | -                        | -                          |
| SERVICE CHARGES  | -                        | -                        | -                        | -                          |
| FINES AND FORFEITS                                     | -                        | -                        | -                        | -                          |
| MISCELLANEOUS  | 2,204                    | 7,550                    | 2,500                    | 2,876                      |
| OTHER FINANCING  | -                        | -                        | -                        | -                          |
|  | <hr/>                    | <hr/>                    | <hr/>                    | <hr/>                      |
| TOTAL REVENUE  | \$ 37,854                | \$ 40,755                | \$ 39,214                | \$ 36,156                  |
| EXPENSE OBJECT:  |                          |                          |                          |                            |
| PERSONNEL SERVICES                                     | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| MATERIALS & SUPPLIES                                   | 75,000                   | (24,500)                 | -                        | -                          |
| CONTRACTUAL SERVICES                                   | 5,245                    | 9,296                    | 39,214                   | 36,156                     |
| GENERAL OPERATIONS                                     | -                        | -                        | -                        | -                          |
| CAPITAL OUTLAY   | -                        | -                        | -                        | -                          |
| SPECIAL PROJECTS                                       | -                        | -                        | -                        | -                          |
| DEBT SERVICE   | -                        | -                        | -                        | -                          |
|  | <hr/>                    | <hr/>                    | <hr/>                    | <hr/>                      |
| TOTAL EXPENSES   | \$ 80,245                | \$ (15,204)              | \$ 39,214                | \$ 36,156                  |
| FUND TRANSFERS IN                                      | -                        | -                        | -                        | -                          |
| FUND TRANSFERS OUT                                     | -                        | -                        | -                        | -                          |
| PROJECTED NET REVENUE OVER<br>(UNDER) BUDGETED EXPENSE |                          |                          | -                        | -                          |
| RESERVED FUND BALANCE<br>DECREASE(INCREASE)            |                          |                          | -                        | -                          |
| EMERGENCY RESERVE FUND BALANCE<br>DECREASE(INCREASE)   |                          |                          | (4,488)                  | 459                        |
| BEGINNING UNRESERVED FUND<br>BALANCE                   |                          |                          | 162,961                  | 158,473                    |
| ENDING UNRESERVED FUND<br>BALANCE                      |                          |                          | <u>158,473</u>           | <u>158,932</u>             |
| EMERGENCY RESERVE FUND                                 |                          | <u>1,394</u>             | <u>5,882</u>             | <u>5,423</u>               |

---

DOWNTOWN BUSINESS DISTRICT FUND REVENUE

|                                 | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|---------------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| Real Estate Tax                 | \$ 33,814                | \$ 33,145                | \$ 36,514                | \$ 33,100                  |
| Delinquent Real Estate Tax      | 1,499                    | -                        | 100                      | 100                        |
| Penalty on Delinquent R.E. Tax  | <u>296</u>               | <u>60</u>                | <u>100</u>               | <u>80</u>                  |
|                                 | 35,650                   | 33,205                   | 36,714                   | 33,280                     |
| Interest on Overnight Investmnt | <u>2,204</u>             | <u>7,550</u>             | <u>2,500</u>             | <u>2,876</u>               |
|                                 | <u>2,204</u>             | <u>7,550</u>             | <u>2,500</u>             | <u>2,876</u>               |
|                                 | <u><u>\$ 37,854</u></u>  | <u><u>\$ 40,755</u></u>  | <u><u>\$ 39,214</u></u>  | <u><u>\$ 36,156</u></u>    |

---

DOWNTOWN BUSINESS DISTRICT FUND

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| MATERIALS AND SUPPLIES | 75,000                   | (24,500)                 | -                        | -                          |
| CONTRACTUAL SERVICES   | 5,245                    | 9,296                    | 39,214                   | 36,156                     |
| GENERAL OPERATIONS     | -                        | -                        | -                        | -                          |
| CAPITAL EXPENDITURES   | -                        | -                        | -                        | -                          |
| SPECIAL PROJECTS       | -                        | -                        | -                        | -                          |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | -                        | -                        | -                        | -                          |
|                        | <u>\$ 80,245</u>         | <u>\$ (15,204)</u>       | <u>\$ 39,214</u>         | <u>\$ 36,156</u>           |

---

# **PUBLIC SAFETY TRUST FUND II**

---

## **PUBLIC SAFETY TRUST FUND II**

### **BUDGET HIGHLIGHTS**

#### **ACTIVITIES**

The Public Safety Trust Fund II is a fund established to account for transfers received from the General Fund that is equal to the amount of Fire operating expenses offset by transfers received by the General Fund from the Fires Sales Tax Trust Fund after March 31, 2014. These revenues can only be used to offset Public Safety operating and capital expenditures.

#### **REVENUE/EXPENDITURE PROJECTIONS**

This budget includes transfers from the General Fund totaling \$3,275,000. This budget also includes \$1,297,636 for debt service on bonds issued to build a new police headquarters, replacement and relocation of fire station #4, upgrades to fire stations #1 and #2, replacement of fire apparatus, and \$1,637,500 for transfers to the General Fund to cover various public safety operating expenses.

PUBLIC SAFETY TRUST FUND II  
BUDGET BY MAJOR OBJECT

|  | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|--|--------------------------|--------------------------|--------------------------|----------------------------|
| REVENUE SOURCE:  |                          |                          |                          |                            |
| TAXES  | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| LICENSES AND PERMITS                                   | -                        | -                        | -                        | -                          |
| INTERGOVERN REVENUE                                    | -                        | 58,660                   | -                        | -                          |
| SERVICE CHARGES  | -                        | -                        | -                        | -                          |
| FINES AND FORFEITS                                     | -                        | -                        | -                        | -                          |
| MISCELLANEOUS  | 17,911                   | 90,417                   | 20,100                   | 24,012                     |
| OTHER FINANCING  | <u>19,068</u>            | <u>-</u>                 | <u>-</u>                 | <u>-</u>                   |
| TOTAL REVENUE  | \$ 36,979                | \$ 149,077               | \$ 20,100                | \$ 24,012                  |
| EXPENSE OBJECT:  |                          |                          |                          |                            |
| PERSONNEL SERVICES                                     | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| MATERIALS & SUPPLIES                                   | -                        | 37,967                   | 75,309                   | 87,558                     |
| CONTRACTUAL SERVICES                                   | -                        | 59,479                   | 50,000                   | 100,000                    |
| GENERAL OPERATIONS                                     | -                        | -                        | -                        | -                          |
| CAPITAL OUTLAY   | 215,983                  | 362,555                  | 20,000                   | 176,317                    |
| SPECIAL PROJECTS                                       | -                        | -                        | 12,500                   | -                          |
| DEBT SERVICE   | <u>1,584,685</u>         | <u>1,290,365</u>         | <u>1,281,442</u>         | <u>1,297,637</u>           |
| TOTAL EXPENSES   | \$ 1,800,668             | \$ 1,750,366             | \$ 1,439,251             | \$ 1,661,512               |
| FUND TRANSFERS IN                                      | 3,348,340                | 3,166,959                | 2,912,375                | 3,275,000                  |
| FUND TRANSFERS OUT                                     | 1,505,453                | 1,583,479                | 1,456,187                | 1,637,500                  |
| PROJECTED NET REVENUE OVER<br>(UNDER) BUDGETED EXPENSE |                          |                          | -                        | -                          |
| RESERVED FUND BALANCE<br>DECREASE(INCREASE)            |                          |                          | -                        | -                          |
| EMERGENCY RESERVE FUND BALANCE<br>DECREASE(INCREASE)   |                          |                          | 216,851                  | (7,463)                    |
| BEGINNING UNRESERVED FUND<br>BALANCE                   |                          |                          | 432,522                  | 686,410                    |
| ENDING UNRESERVED FUND<br>BALANCE                      |                          |                          | <u>686,410</u>           | <u>678,947</u>             |
| EMERGENCY RESERVE FUND                                 |                          | <u>237,522</u>           | <u>20,671</u>            | <u>28,134</u>              |

---

PUBLIC SAFETY TRUST FUND II REVENUE

|                                | <u>2021-22</u><br><u>ACTUAL</u> | <u>2022-23</u><br><u>ACTUAL</u> | <u>2023-24</u><br><u>BUDGET</u> | <u>2024-25</u><br><u>PROPOSED</u> |
|--------------------------------|---------------------------------|---------------------------------|---------------------------------|-----------------------------------|
| Federal Direct Capital - FEMA  | \$ -                            | \$ 58,660                       | \$ -                            | \$ -                              |
|                                | -                               | 58,660                          | -                               | -                                 |
| Interest on Overnight Invmts   | 17,911                          | 70,767                          | 20,100                          | 24,012                            |
| Sale of Assets                 | <u>-</u>                        | <u>19,650</u>                   | <u>-</u>                        | <u>-</u>                          |
|                                | 17,911                          | 90,417                          | 20,100                          | 24,012                            |
| Compensation for Damages       | <u>19,068</u>                   | <u>-</u>                        | <u>-</u>                        | <u>-</u>                          |
|                                | 19,068                          | -                               | -                               | -                                 |
| Transfers In -General          | 3,010,907                       | 3,166,959                       | 2,912,375                       | 3,275,000                         |
| Transfer from Pub Safety Tr Fd | 4,100                           | -                               | -                               | -                                 |
| Transfer from parks and rec fd | <u>333,333</u>                  | <u>-</u>                        | <u>-</u>                        | <u>-</u>                          |
|                                | <u>3,348,340</u>                | <u>3,166,959</u>                | <u>2,912,375</u>                | <u>3,275,000</u>                  |
|                                | <u>\$ 3,385,319</u>             | <u>\$ 3,316,036</u>             | <u>\$ 2,932,475</u>             | <u>\$ 3,299,012</u>               |



---

PUBLIC SAFETY TRUST FUND II

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| MATERIALS AND SUPPLIES | -                        | 37,967                   | 75,309                   | 87,558                     |
| CONTRACTUAL SERVICES   | -                        | 59,479                   | 50,000                   | 100,000                    |
| GENERAL OPERATIONS     | -                        | -                        | -                        | -                          |
| CAPITAL EXPENDITURES   | 215,983                  | 362,555                  | 20,000                   | 176,317                    |
| SPECIAL PROJECTS       | -                        | -                        | 12,500                   | -                          |
| DEBT PAYMENTS          | 1,584,685                | 1,290,365                | 1,281,442                | 1,297,637                  |
| TRANSFERS              | <u>1,505,453</u>         | <u>1,583,479</u>         | <u>1,456,187</u>         | <u>1,637,500</u>           |
|                        | <u>\$ 3,306,121</u>      | <u>\$ 3,333,845</u>      | <u>\$ 2,895,438</u>      | <u>\$ 3,299,012</u>        |

---

THIS PAGE INTENTIONALLY LEFT BLANK

---

---

# **CASINO REVENUE FUND**

---

## **CASINO REVENUE FUND BUDGET HIGHLIGHTS**

### **ACTIVITIES**

This fund will account for the receipt of all revenues associated with the Century (formerly) Isle of Capri Casino that opened in October 2012.

### **REVENUE/EXPENDITURE PROJECTIONS**

This budget includes tax revenue from the Casino, interest revenue, and repayments received on loans made to the solid waste and airport fund. It also provides for a \$201,446 matching transfer to the riverfront economic development fund, and \$78,800 for revenue share payments to adjacent communities.

Expenditures are in accordance with the objectives detailed in the Casino Funding Policy, approved by City Council May 15, 2023.

| CASINO REVENUE FUND<br>BUDGET BY MAJOR OBJECT          |                          |                          |                          |                            |
|--|--------------------------|--------------------------|--------------------------|----------------------------|
|  | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-24<br><u>PROPOSED</u> |
| REVENUE SOURCE:  |                          |                          |                          |                            |
| TAXES  | \$ 2,624,246             | \$ 2,471,999             | \$ 2,400,000             | \$ 2,400,000               |
| LICENSES AND PERMITS                                   | -                        | -                        | -                        | -                          |
| INTERGOVERN REVENUE                                    | 345,526                  | -                        | -                        | -                          |
| SERVICE CHARGES  | -                        | -                        | -                        | -                          |
| FINES AND FORFEITS                                     | -                        | -                        | -                        | -                          |
| MISCELLANEOUS  | 320,893                  | 483,017                  | 299,652                  | 318,739                    |
| OTHER FINANCING  | -                        | 2,220,868                | -                        | -                          |
| TOTAL REVENUE  | 3,290,665                | \$ 5,175,884             | \$ 2,699,652             | \$ 2,718,739               |
| EXPENSE OBJECT:  |                          |                          |                          |                            |
| PERSONNEL SERVICES                                     | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| MATERIALS & SUPPLIES                                   | -                        | -                        | -                        | -                          |
| CONTRACTUAL SERVICES                                   | 73,570                   | 41,446                   | 95,000                   | -                          |
| GENERAL OPERATIONS                                     | 5,000                    | 5,000                    | -                        | -                          |
| CAPITAL OUTLAY   | 434,932                  | (41,788)                 | 652,414                  | 885,000                    |
| SPECIAL PROJECTS                                       | 76,912                   | 678,727                  | 678,800                  | 678,800                    |
| DEBT SERVICE   | 460,000                  | 2,300,000                | -                        | -                          |
| TOTAL EXPENSES   | \$ 1,050,414             | \$ 2,983,385             | \$ 1,426,214             | \$ 1,563,800               |
| FUND TRANSFERS IN                                      | -                        | 12,543                   | -                        | -                          |
| FUND TRANSFERS OUT                                     | 1,253,837                | 1,804,485                | 612,000                  | 601,446                    |
| PROJECTED NET REVENUE OVER<br>(UNDER) BUDGETED EXPENSE |                          |                          |                          |                            |
| RESERVED FUND BALANCE                                  |                          |                          | -                        | -                          |
| DECREASE(INCREASE)                                     |                          |                          | -                        | -                          |
| EMERGENCY RESERVE FUND BALANCE                         |                          |                          |                          |                            |
| DECREASE(INCREASE)                                     |                          |                          | (84,647)                 | 14,250                     |
| BEGINNING UNRESERVED FUND                              |                          |                          |                          |                            |
| BALANCE  |                          |                          | 2,927,318                | 3,504,109                  |
| ENDING UNRESERVED FUND                                 |                          |                          |                          |                            |
| BALANCE  |                          |                          | <u>3,504,109</u>         | <u>4,071,851</u>           |
| EMERGENCY RESERVE FUND                                 |                          |                          |                          |                            |
|  |                          | <u>31,423</u>            | <u>116,070</u>           | <u>101,820</u>             |

| CASINO REVENUE FUND REVENUE       |                          |                          |                          |                            |
|-----------------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
|                                   | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
| Gaming Gross Receipts Tax         | \$ 2,624,246             | \$ 2,471,999             | \$ 2,400,000             | \$ 2,400,000               |
|                                   | 2,624,246                | 2,471,999                | 2,400,000                | 2,400,000                  |
| Fed Direct Cap-Treasury           | 345,526                  | -                        | -                        | -                          |
|                                   | 345,526                  | -                        | -                        | -                          |
| Interest Paid by other Funds      | 15,475                   | 29,596                   | 25,397                   | 22,747                     |
| Repayment of Interfund Adv        | 278,285                  | 335,924                  | 211,999                  | 213,086                    |
| Interest on Overnight Investments | 27,133                   | 117,497                  | 62,256                   | 82,906                     |
|                                   | 320,893                  | 483,017                  | 299,652                  | 318,739                    |
| Sale of Assets (Governmental)     | -                        | 2,220,868                | -                        | -                          |
|                                   | -                        | 2,220,868                | -                        | -                          |
| Transfer from General Fund        | -                        | 12,543                   | -                        | -                          |
|                                   | -                        | 12,543                   | -                        | -                          |
|                                   | <u>\$ 3,290,665</u>      | <u>\$ 5,188,427</u>      | <u>\$ 2,699,652</u>      | <u>\$ 2,718,739</u>        |

---

CASINO REVENUE FUND

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| MATERIALS AND SUPPLIES | -                        | -                        | -                        | -                          |
| CONTRACTUAL SERVICES   | 73,570                   | 41,446                   | 95,000                   | -                          |
| GENERAL OPERATIONS     | 5,000                    | 5,000                    | -                        | -                          |
| CAPITAL EXPENDITURES   | 434,932                  | (41,788)                 | 652,414                  | 885,000                    |
| SPECIAL PROJECTS       | 76,912                   | 678,727                  | 678,800                  | 678,800                    |
| DEBT PAYMENTS          | 460,000                  | 2,300,000                | -                        | -                          |
| TRANSFERS              | <u>1,253,837</u>         | <u>1,804,485</u>         | <u>612,000</u>           | <u>601,446</u>             |
|                        | <u>\$ 2,304,251</u>      | <u>\$ 4,787,870</u>      | <u>\$ 2,038,214</u>      | <u>\$ 2,165,246</u>        |

---

THIS PAGE INTENTIONALLY LEFT BLANK

---



---

# **RIVERFRONT REGION ECONOMIC DEVELOPMENT FUND**

---

## **RIVERFRONT REGION ECONOMIC DEVELOPMENT FUND BUDGET HIGHLIGHTS**

### **ACTIVITIES**

This fund was established by a development agreement between IOC-Cape Girardeau LLC (Developer) and the City. The developer shall pay monthly .3% of its gross gaming revenue into this fund for improvements, economic development, and other public purposes benefiting the downtown commercial and riverfront areas. The developer's monthly payments are only required if the City funds, or makes a binding commitment to fund, an equal amount to be deposited into this fund.

### **REVENUE/EXPENDITURE PROJECTIONS**

This budget includes \$201,446 in revenue that is expected to be received from the developer during the current fiscal year and matching funding from the City. This budget allocates \$106,500 to be used to fund the operations of Old Town Cape, \$18,000 Bill Emerson Bridge lighting, and \$293,342 for currently undetermined future development projects.

RIVERFRONT REGION ECONOMIC DEVELOPMENT FUND  
BUDGET BY MAJOR OBJECT

|  | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|--|--------------------------|--------------------------|--------------------------|----------------------------|
| REVENUE SOURCE:  |                          |                          |                          |                            |
| TAXES  | \$ 220,154               | \$ 213,348               | \$ 219,000               | \$ 210,196                 |
| LICENSES AND PERMITS                                   | -                        | -                        | -                        | -                          |
| INTERGOVERN REVENUE                                    | 60,000                   | -                        | -                        | -                          |
| SERVICE CHARGES  | -                        | -                        | -                        | -                          |
| FINES AND FORFEITS                                     | -                        | -                        | -                        | -                          |
| MISCELLANEOUS  | 1,735                    | 19,197                   | 6,859                    | 14,000                     |
| OTHER FINANCING  | -                        | -                        | -                        | -                          |
|  | <u>-</u>                 | <u>-</u>                 | <u>-</u>                 | <u>-</u>                   |
| TOTAL REVENUE  | \$ 281,889               | \$ 232,544               | \$ 225,859               | \$ 224,196                 |
| EXPENSE OBJECT:  |                          |                          |                          |                            |
| PERSONNEL SERVICES                                     | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| MATERIALS & SUPPLIES                                   | 17,577                   | 17,633                   | 18,000                   | 18,000                     |
| CONTRACTUAL SERVICES                                   | 83,308                   | 7,800                    | 8,115                    | 7,800                      |
| GENERAL OPERATIONS                                     | -                        | -                        | -                        | -                          |
| CAPITAL OUTLAY   | -                        | -                        | 309,744                  | 293,342                    |
| SPECIAL PROJECTS                                       | 106,500                  | 102,000                  | 102,000                  | 106,500                    |
| DEBT SERVICE   | 68                       | -                        | -                        | -                          |
|  | <u>68</u>                | <u>-</u>                 | <u>-</u>                 | <u>-</u>                   |
| TOTAL EXPENSES   | \$ 207,453               | \$ 127,433               | \$ 437,859               | \$ 425,642                 |
| FUND TRANSFERS IN                                      | 213,205                  | 204,485                  | 212,000                  | 201,446                    |
| FUND TRANSFERS OUT                                     | -                        | -                        | -                        | -                          |
| PROJECTED NET REVENUE OVER<br>(UNDER) BUDGETED EXPENSE |                          |                          | -                        | -                          |
| RESERVED FUND BALANCE<br>DECREASE(INCREASE)            |                          |                          | -                        | -                          |
| EMERGENCY RESERVE FUND BALANCE<br>DECREASE(INCREASE)   |                          |                          | (102)                    | (628)                      |
| BEGINNING UNRESERVED FUND<br>BALANCE                   |                          |                          | 596,846                  | 596,744                    |
| ENDING UNRESERVED FUND<br>BALANCE                      |                          |                          | <u>596,744</u>           | <u>596,116</u>             |
| EMERGENCY RESERVE FUND                                 |                          | <u>19,115</u>            | <u>19,217</u>            | <u>19,845</u>              |

---

RIVERFRONT REGIONAL ECONOMIC DEVELOPMENT FUND REVENUE

|                                   | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|-----------------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| Gaming Gross Receipts Tax         | \$ 211,883               | \$ 204,127               | \$ 212,000               | \$ 201,446                 |
| CID - Sales Tax                   | <u>8,271</u>             | <u>9,221</u>             | <u>7,000</u>             | <u>8,750</u>               |
|                                   | 220,154                  | 213,348                  | 219,000                  | 210,196                    |
| Fed Direct Operating-Commerce     | <u>60,000</u>            | <u>-</u>                 | <u>-</u>                 | <u>-</u>                   |
|                                   | 60,000                   | -                        | -                        | -                          |
| Interest on Overnight Investments | <u>1,735</u>             | <u>19,197</u>            | <u>6,859</u>             | <u>14,000</u>              |
|                                   | 1,735                    | 19,197                   | 6,859                    | 14,000                     |
| Transfer from Casino Revenue Fund | <u>213,205</u>           | <u>204,485</u>           | <u>212,000</u>           | <u>201,446</u>             |
|                                   | <u>213,205</u>           | <u>204,485</u>           | <u>212,000</u>           | <u>201,446</u>             |
|                                   | <u><u>\$ 495,094</u></u> | <u><u>\$ 437,029</u></u> | <u><u>\$ 437,859</u></u> | <u><u>\$ 425,642</u></u>   |

---

RIVERFRONT REGIONAL ECONOMIC DEVELOPMENT FUND

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| MATERIALS AND SUPPLIES | 17,577                   | 17,633                   | 18,000                   | 18,000                     |
| CONTRACTUAL SERVICES   | 83,308                   | 7,800                    | 8,115                    | 7,800                      |
| GENERAL OPERATIONS     | -                        | -                        | -                        | -                          |
| CAPITAL EXPENDITURES   | -                        | -                        | 309,744                  | 293,342                    |
| SPECIAL PROJECTS       | 106,500                  | 102,000                  | 102,000                  | 106,500                    |
| DEBT PAYMENTS          | 68                       | -                        | -                        | -                          |
| TRANSFERS              | -                        | -                        | -                        | -                          |
|                        | <u>\$ 207,453</u>        | <u>\$ 127,433</u>        | <u>\$ 437,859</u>        | <u>\$ 425,642</u>          |

---

THIS PAGE INTENTIONALLY LEFT BLANK

---

---

# **MOTOR FUEL TAX FUND**

---

## **MOTOR FUEL TAX FUND BUDGET HIGHLIGHTS**

### **ACTIVITIES**

The Motor Fuel Tax Fund provides for the receipt of funds from the City's allocable portion of the state motor fuel taxes, the state sales tax on motor vehicles, the state vehicle license fees. The state motor fuel tax is 15% of the remaining net proceeds of that tax and is allocated to various incorporated cities, towns and villages within the State based on the population of that City. As stipulated in Article IV of the Missouri Constitution all taxes in this fund provide for the construction, repair, signing or lighting of roads, street and bridge projects. The only airport improvement expenses that could be approved are those for construction or repair of streets and roads within the airport property.

### **REVENUE/EXPENDITURE PROJECTIONS**

State Motor Fuel Tax revenues for fiscal year ending June 30, 2025 are projected to increase.

This budget includes \$1,540,000 transfers to the general fund.



| MOTOR FUEL TAX FUND<br>BUDGET BY MAJOR OBJECT          |                          |                          |                          |                            |
|--|--------------------------|--------------------------|--------------------------|----------------------------|
|  | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
| REVENUE SOURCE:  |                          |                          |                          |                            |
| TAXES  | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| LICENSES AND PERMITS                                   | -                        | -                        | -                        | -                          |
| INTERGOVERN REVENUE                                    | 1,667,771                | 1,950,706                | 1,613,500                | 1,940,000                  |
| SERVICE CHARGES  | -                        | -                        | -                        | -                          |
| FINES AND FORFEITS                                     | -                        | -                        | -                        | -                          |
| MISCELLANEOUS  | 3,796                    | 38,681                   | 13,800                   | 15,900                     |
| OTHER FINANCING  | <u>4,512</u>             | <u>21,137</u>            | <u>10,000</u>            | <u>8,000</u>               |
| TOTAL REVENUE  | \$ 1,676,079             | \$ 2,010,524             | \$ 1,637,300             | \$ 1,963,900               |
| EXPENSE OBJECT:  |                          |                          |                          |                            |
| PERSONNEL SERVICES                                     | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| MATERIALS & SUPPLIES                                   | -                        | -                        | -                        | -                          |
| CONTRACTUAL SERVICES                                   | -                        | -                        | -                        | -                          |
| GENERAL OPERATIONS                                     | -                        | -                        | -                        | -                          |
| CAPITAL OUTLAY   | 43,052                   | -                        | 237,300                  | 235,400                    |
| SPECIAL PROJECTS                                       | -                        | -                        | -                        | -                          |
| DEBT SERVICE   | <u>-</u>                 | <u>-</u>                 | <u>-</u>                 | <u>-</u>                   |
| TOTAL EXPENSES   | <u>\$ 43,052</u>         | <u>\$ -</u>              | <u>\$ 237,300</u>        | <u>\$ 235,400</u>          |
| FUND TRANSFERS IN                                      | -                        | -                        | -                        | -                          |
| FUND TRANSFERS OUT                                     | 1,400,000                | 1,400,000                | 1,400,000                | 1,540,000                  |
| PROJECTED NET REVENUE OVER<br>(UNDER) BUDGETED EXPENSE |                          |                          | -                        | -                          |
| RESERVED FUND BALANCE<br>DECREASE(INCREASE)            |                          |                          | -                        | -                          |
| EMERGENCY RESERVE FUND BALANCE<br>DECREASE(INCREASE)   |                          |                          | -                        | -                          |
| BEGINNING UNRESERVED FUND<br>BALANCE                   |                          |                          | 1,145,805                | 1,145,805                  |
| ENDING UNRESERVED FUND<br>BALANCE                      |                          |                          | <u>1,145,805</u>         | <u>1,334,305</u>           |
| EMERGENCY RESERVE FUND                                 |                          | <u>-</u>                 | <u>-</u>                 | <u>-</u>                   |

| MOTOR FUEL TAX FUND REVENUE       |                          |                          |                          |                            |
|-----------------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
|                                   | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
| Motor Fuel Tax                    | \$ 1,112,843             | \$ 1,348,502             | \$ 1,040,000             | \$ 1,350,000               |
| Motor Vehicle Sales Tax           | 375,207                  | 417,744                  | 400,000                  | 418,000                    |
| Vehicle License Fees              | <u>179,721</u>           | <u>184,460</u>           | <u>173,500</u>           | <u>172,000</u>             |
|                                   | 1,667,771                | 1,950,706                | 1,613,500                | 1,940,000                  |
| Interest on Overnight Investments | 2,503                    | 29,911                   | 8,800                    | 14,700                     |
| Interest on Special Assessments   | <u>1,293</u>             | <u>8,770</u>             | <u>5,000</u>             | <u>1,200</u>               |
|                                   | 3,796                    | 38,681                   | 13,800                   | 15,900                     |
| Street Assessments                | <u>4,512</u>             | <u>21,137</u>            | <u>10,000</u>            | <u>8,000</u>               |
|                                   | <u>4,512</u>             | <u>21,137</u>            | <u>10,000</u>            | <u>8,000</u>               |
|                                   | <u>\$ 1,676,079</u>      | <u>\$ 2,010,524</u>      | <u>\$ 1,637,300</u>      | <u>\$ 1,963,900</u>        |

---

MOTOR FUEL TAX FUND

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| MATERIALS AND SUPPLIES | -                        | -                        | -                        | -                          |
| CONTRACTUAL SERVICES   | -                        | -                        | -                        | -                          |
| GENERAL OPERATIONS     | -                        | -                        | -                        | -                          |
| CAPITAL EXPENDITURES   | 43,052                   | -                        | 237,300                  | 235,400                    |
| SPECIAL PROJECTS       | -                        | -                        | -                        | -                          |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | <u>1,400,000</u>         | <u>1,400,000</u>         | <u>1,400,000</u>         | <u>1,540,000</u>           |
|                        | <u>\$ 1,443,052</u>      | <u>\$ 1,400,000</u>      | <u>\$ 1,637,300</u>      | <u>\$ 1,775,400</u>        |

---

THIS PAGE INTENTIONALLY LEFT BLANK

---

---

# **TRANSPORTATION SALES TAX TRUST FUND V**

---

## **TRANSPORTATION SALES TAX TRUST FUND V**

### **BUDGET HIGHLIGHTS**

#### **ACTIVITIES**

The Transportation Sales Tax Trust Fund is a fund established to account for receipt of ½ cent sales tax authorized by the voters in August 2015, to fund major street improvement projects. The tax is effective January 1, 2016 through December 31, 2020.

#### **REVENUE/EXPENDITURE PROJECTIONS**

Interest revenue is expected for fiscal year ending June 30, 2025 and expenditures reflect finalizing projects that are in process.

TRANSPORTATION SALES TAX TRUST FUND V  
BUDGET BY MAJOR OBJECT

|  | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|--|--------------------------|--------------------------|--------------------------|----------------------------|
| REVENUE SOURCE:  |                          |                          |                          |                            |
| TAXES  | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| LICENSES AND PERMITS                                   | -                        | -                        | -                        | -                          |
| INTERGOVERN REVENUE                                    | 44,052                   | 35,558                   | -                        | -                          |
| SERVICE CHARGES  | -                        | -                        | -                        | -                          |
| FINES AND FORFEITS                                     | -                        | -                        | -                        | -                          |
| MISCELLANEOUS  | 187,538                  | 574,681                  | 45,000                   | 165,281                    |
| OTHER FINANCING  | -                        | -                        | -                        | -                          |
|  | <u>-</u>                 | <u>-</u>                 | <u>-</u>                 | <u>-</u>                   |
| TOTAL REVENUE  | \$ 231,590               | \$ 610,239               | \$ 45,000                | \$ 165,281                 |
| EXPENSE OBJECT:  |                          |                          |                          |                            |
| PERSONNEL SERVICES                                     | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| MATERIALS & SUPPLIES                                   | -                        | -                        | -                        | -                          |
| CONTRACTUAL SERVICES                                   | -                        | -                        | -                        | -                          |
| GENERAL OPERATIONS                                     | -                        | -                        | -                        | -                          |
| CAPITAL OUTLAY   | 1,425,561                | 3,587,189                | 8,630,000                | 9,671,579                  |
| SPECIAL PROJECTS                                       | -                        | -                        | -                        | -                          |
| DEBT SERVICE   | -                        | -                        | -                        | -                          |
|  | <u>-</u>                 | <u>-</u>                 | <u>-</u>                 | <u>-</u>                   |
| TOTAL EXPENSES   | \$ 1,425,561             | \$ 3,587,189             | \$ 8,630,000             | \$ 9,671,579               |
| FUND TRANSFERS IN                                      | 100                      | -                        | -                        | -                          |
| FUND TRANSFERS OUT                                     | -                        | -                        | -                        | -                          |
| PROJECTED NET REVENUE OVER<br>(UNDER) BUDGETED EXPENSE |                          |                          | 8,585,000                | -                          |
| RESERVED FUND BALANCE<br>DECREASE(INCREASE)            |                          |                          | -                        | -                          |
| EMERGENCY RESERVE FUND BALANCE<br>DECREASE(INCREASE)   |                          |                          | -                        | -                          |
| BEGINNING UNRESERVED FUND<br>BALANCE                   |                          |                          | 9,506,298                | 9,506,298                  |
| ENDING UNRESERVED FUND<br>BALANCE                      |                          |                          | <u>9,506,298</u>         | <u>-</u>                   |
| EMERGENCY RESERVE FUND                                 |                          | <u>-</u>                 | <u>-</u>                 | <u>-</u>                   |

---

TRANSPORTATION SALES TAX TRUST FUND V REVENUE

|                                   | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|-----------------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| Fd indirect cap-Transportation    | \$ 44,052                | \$ 35,558                | \$ -                     | \$ -                       |
|                                   | 44,052                   | 35,558                   | -                        | -                          |
| Interest on Overnight Investments | <u>187,538</u>           | <u>574,681</u>           | <u>45,000</u>            | <u>165,281</u>             |
|                                   | 187,538                  | 574,681                  | 45,000                   | 165,281                    |
| Transfer from TTF IV              | <u>100</u>               | <u>-</u>                 | <u>-</u>                 | <u>-</u>                   |
|                                   | <u>100</u>               | <u>-</u>                 | <u>-</u>                 | <u>-</u>                   |
|                                   | <u>\$ 231,690</u>        | <u>\$ 610,239</u>        | <u>\$ 45,000</u>         | <u>\$ 165,281</u>          |



---

TRANSPORTATION SALES TAX TRUST FUND V

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| MATERIALS AND SUPPLIES | -                        | -                        | -                        | -                          |
| CONTRACTUAL SERVICES   | -                        | -                        | -                        | -                          |
| GENERAL OPERATIONS     | -                        | -                        | -                        | -                          |
| CAPITAL EXPENDITURES   | 1,425,561                | 3,587,189                | 8,630,000                | 9,671,579                  |
| SPECIAL PROJECTS       | -                        | -                        | -                        | -                          |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | -                        | -                        | -                        | -                          |
|                        | <u>\$ 1,425,561</u>      | <u>\$ 3,587,189</u>      | <u>\$ 8,630,000</u>      | <u>\$ 9,671,579</u>        |

---

THIS PAGE INTENTIONALLY LEFT BLANK

---

---

**TRANSPORTATION  
SALES  
TAX  
TRUST  
FUND  
VI**

---

## **TRANSPORTATION SALES TAX TRUST FUND VI** **BUDGET HIGHLIGHTS**

### **ACTIVITIES**

The Transportation Sales Tax Trust Fund is a fund established to account for receipt of ½ cent sales tax authorized by the voters in August 2020, to fund major street improvement projects. The tax is effective January 1, 2021 through December 31, 2025.

### **REVENUE/EXPENDITURE PROJECTIONS**

Capital expenditures for this fund are analyzed by management and appropriations for the projects are made annually through the budget process and reflected in the budget.

TRANSPORTATION SALES TAX TRUST FUND VI  
BUDGET BY MAJOR OBJECT

|  | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|--|--------------------------|--------------------------|--------------------------|----------------------------|
| REVENUE SOURCE:  |                          |                          |                          |                            |
| TAXES  | \$ 5,966,689             | \$ 6,378,124             | \$ 5,824,749             | \$ 6,373,150               |
| LICENSES AND PERMITS                                   | -                        | -                        | -                        | -                          |
| INTERGOVERN REVENUE                                    | -                        | -                        | -                        | -                          |
| SERVICE CHARGES  | -                        | -                        | -                        | -                          |
| FINES AND FORFEITS                                     | -                        | -                        | -                        | -                          |
| MISCELLANEOUS  | 53,770                   | 369,331                  | 54,000                   | 213,991                    |
| OTHER FINANCING  | -                        | -                        | -                        | -                          |
|  | <u>-</u>                 | <u>-</u>                 | <u>-</u>                 | <u>-</u>                   |
| TOTAL REVENUE  | \$ 6,020,459             | \$ 6,747,455             | \$ 5,878,749             | \$ 6,587,141               |
| EXPENSE OBJECT:  |                          |                          |                          |                            |
| PERSONNEL SERVICES                                     | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| MATERIALS & SUPPLIES                                   | -                        | -                        | -                        | -                          |
| CONTRACTUAL SERVICES                                   | -                        | -                        | -                        | -                          |
| GENERAL OPERATIONS                                     | -                        | -                        | -                        | -                          |
| CAPITAL OUTLAY   | 1,695,644                | 2,487,320                | 5,824,749                | 9,811,472                  |
| SPECIAL PROJECTS                                       | 377,988                  | 120,049                  | 54,000                   | 50,000                     |
| DEBT SERVICE   | -                        | -                        | -                        | -                          |
|  | <u>-</u>                 | <u>-</u>                 | <u>-</u>                 | <u>-</u>                   |
| TOTAL EXPENSES   | \$ 2,073,632             | \$ 2,607,369             | \$ 5,878,749             | \$ 9,861,472               |
|  | <u>-</u>                 | <u>-</u>                 | <u>-</u>                 | <u>-</u>                   |
| FUND TRANSFERS IN                                      | -                        | -                        | -                        | -                          |
| FUND TRANSFERS OUT                                     | -                        | -                        | -                        | -                          |
| PROJECTED NET REVENUE OVER<br>(UNDER) BUDGETED EXPENSE |                          |                          | -                        | -                          |
| RESERVED FUND BALANCE<br>DECREASE(INCREASE)            |                          |                          | -                        | -                          |
| EMERGENCY RESERVE FUND BALANCE<br>DECREASE(INCREASE)   |                          |                          | -                        | -                          |
| BEGINNING UNRESERVED FUND<br>BALANCE                   |                          |                          | 9,585,384                | 9,585,384                  |
| ENDING UNRESERVED FUND<br>BALANCE                      |                          |                          | <u>9,585,384</u>         | <u>6,311,053</u>           |
| EMERGENCY RESERVE FUND                                 |                          | <u>-</u>                 | <u>-</u>                 | <u>-</u>                   |

---

TRANSPORTATION SALES TAX TRUST FUND VI REVENUE

|                                   | 2021-22<br><u>ACTUAL</u>   | 2022-23<br><u>ACTUAL</u>   | 2023-24<br><u>BUDGET</u>   | 2024-25<br><u>PROPOSED</u> |
|-----------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Transportation Sales Tax          | <u>\$ 5,966,689</u>        | <u>\$ 6,378,124</u>        | <u>\$ 5,824,749</u>        | <u>\$ 6,373,150</u>        |
|                                   | 5,966,689                  | 6,378,124                  | 5,824,749                  | 6,373,150                  |
| Interest on Overnight Investments | 53,770                     | 368,969                    | 54,000                     | 213,991                    |
| Interest paid by State            | <u>-</u>                   | <u>363</u>                 | <u>-</u>                   | <u>-</u>                   |
|                                   | <u>53,770</u>              | <u>369,331</u>             | <u>54,000</u>              | <u>213,991</u>             |
|                                   | <u><u>\$ 6,020,459</u></u> | <u><u>\$ 6,747,456</u></u> | <u><u>\$ 5,878,749</u></u> | <u><u>\$ 6,587,141</u></u> |

---

TRANSPORTATION SALES TAX TRUST FUND VI

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| MATERIALS AND SUPPLIES | -                        | -                        | -                        | -                          |
| CONTRACTUAL SERVICES   | -                        | -                        | -                        | -                          |
| GENERAL OPERATIONS     | -                        | -                        | -                        | -                          |
| CAPITAL EXPENDITURES   | 1,695,644                | 2,487,320                | 5,824,749                | 9,811,472                  |
| SPECIAL PROJECTS       | 377,988                  | 120,049                  | 54,000                   | 50,000                     |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | -                        | -                        | -                        | -                          |
|                        | <u>\$ 2,073,632</u>      | <u>\$ 2,607,369</u>      | <u>\$ 5,878,749</u>      | <u>\$ 9,861,472</u>        |

---

THIS PAGE INTENTIONALLY LEFT BLANK

---



---

**CAPITAL  
IMPROVEMENT  
SALES  
TAX  
FUND**

**SEWER PROJECTS**

---

## **CAPITAL IMPROVEMENT SALES TAX FUND-SEWER SYSTEM IMPRV. BUDGET HIGHLIGHTS**

### **ACTIVITIES**

The Capital Improvement Sales Tax Fund – Sewer System Improvements is a fund established to account for receipt of ¼¢ sales tax collections authorized by the voters for the purpose of funding capital improvements, operations and maintenance of such improvements, and constructing a new wastewater treatment plant. This tax was initially authorized to fund major capital improvement projects for the water system and expired March 31, 2017. It was subsequently extended by the voters for twenty years to pay for improvements to the city's sewer system. The sales tax will terminate automatically on December 31, 2037.

Included in this budget are sales tax and interest revenue, payments on the, Academy, and Greater Missouri Builder's development agreements, capital improvements and transfers to the sewer fund for debt service on bonds issued to build the new sewer plant.

CAPITAL IMPROVEMENT SALES TAX FUND  
(SEWER SYSTEM IMPROVEMENTS)  
BUDGET BY MAJOR OBJECT

|  | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|--|--------------------------|--------------------------|--------------------------|----------------------------|
| REVENUE SOURCE:  |                          |                          |                          |                            |
| TAXES  | \$ 3,064,518             | \$ 3,277,594             | \$ 2,912,375             | \$ 3,275,000               |
| LICENSES AND PERMITS                                   | -                        | -                        | -                        | -                          |
| INTERGOVERN REVENUE                                    | -                        | -                        | -                        | -                          |
| SERVICE CHARGES  | -                        | -                        | -                        | -                          |
| FINES AND FORFEITS                                     | -                        | -                        | -                        | -                          |
| MISCELLANEOUS  | 33,596                   | 263,940                  | 85,000                   | 62,126                     |
| OTHER FINANCING  | -                        | -                        | -                        | -                          |
|  | <u>          </u>        | <u>          </u>        | <u>          </u>        | <u>          </u>          |
| TOTAL REVENUE  | \$ 3,098,114             | \$ 3,541,534             | \$ 2,997,375             | \$ 3,337,126               |
| EXPENSE OBJECT:  |                          |                          |                          |                            |
| PERSONNEL SERVICES                                     | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| MATERIALS & SUPPLIES                                   | -                        | -                        | -                        | -                          |
| CONTRACTUAL SERVICES                                   | -                        | -                        | -                        | -                          |
| GENERAL OPERATIONS                                     | -                        | -                        | -                        | -                          |
| CAPITAL OUTLAY   | -                        | -                        | -                        | 2,000,000                  |
| SPECIAL PROJECTS                                       | 220,668                  | 120,481                  | 121,057                  | 81,500                     |
| DEBT SERVICE   | -                        | -                        | -                        | -                          |
|  | <u>          </u>        | <u>          </u>        | <u>          </u>        | <u>          </u>          |
| TOTAL EXPENSES   | \$ 220,668               | \$ 120,481               | \$ 121,057               | \$ 2,081,500               |
| FUND TRANSFERS IN                                      | -                        | -                        | -                        | -                          |
| FUND TRANSFERS OUT                                     | -                        | 2,647,275                | 2,876,318                | 3,068,126                  |
| PROJECTED NET REVENUE OVER<br>(UNDER) BUDGETED EXPENSE |                          |                          | -                        | -                          |
| RESERVED FUND BALANCE<br>DECREASE(INCREASE)            |                          |                          | -                        | -                          |
| EMERGENCY RESERVE FUND BALANCE<br>DECREASE(INCREASE)   |                          |                          | -                        | -                          |
| BEGINNING UNRESERVED FUND<br>BALANCE                   |                          |                          | 4,736,387                | 4,736,387                  |
| ENDING UNRESERVED FUND<br>BALANCE                      |                          |                          | <u>4,736,387</u>         | <u>2,923,887</u>           |
| EMERGENCY RESERVE FUND                                 |                          | <u>          </u>        | <u>          </u>        | <u>          </u>          |

---

CAPITAL IMPROVEMENT SALES TAX FUND REVENUE  
(SEWER SYSTEM IMPROVEMENTS)

|                                   | 2021-22<br><u>ACTUAL</u>   | 2022-23<br><u>ACTUAL</u>   | 2023-24<br><u>BUDGET</u>   | 2024-25<br><u>PROPOSED</u> |
|-----------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Capital Improvements Sales Tax    | <u>\$ 3,064,518</u>        | <u>\$ 3,277,594</u>        | <u>\$ 2,912,375</u>        | <u>\$ 3,275,000</u>        |
|                                   | 3,064,518                  | 3,277,594                  | 2,912,375                  | 3,275,000                  |
| Interest on Overnight Investments | 33,596                     | 263,753                    | 85,000                     | 62,126                     |
| Interest paid by state            | <u>-</u>                   | <u>187</u>                 | <u>-</u>                   | <u>-</u>                   |
|                                   | <u>33,596</u>              | <u>263,940</u>             | <u>85,000</u>              | <u>62,126</u>              |
|                                   | <u><u>\$ 3,098,114</u></u> | <u><u>\$ 3,541,534</u></u> | <u><u>\$ 2,997,375</u></u> | <u><u>\$ 3,337,126</u></u> |

CAPITAL IMPROVEMENT SALES TAX FUND  
(SEWER SYSTEM IMPROVEMENTS)  
BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| MATERIALS AND SUPPLIES | -                        | -                        | -                        | -                          |
| CONTRACTUAL SERVICES   | -                        | -                        | -                        | -                          |
| GENERAL OPERATIONS     | -                        | -                        | -                        | -                          |
| CAPITAL EXPENDITURES   | -                        | -                        | -                        | 2,000,000                  |
| SPECIAL PROJECTS       | 220,668                  | 120,481                  | 121,057                  | 81,500                     |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | -                        | 2,647,275                | 2,876,318                | 3,068,126                  |
|                        | <u>\$ 220,668</u>        | <u>\$ 2,767,756</u>      | <u>\$ 2,997,375</u>      | <u>\$ 5,149,626</u>        |

---

THIS PAGE INTENTIONALLY LEFT BLANK

---

---

**CAPITAL  
IMPROVEMENT  
SALES  
TAX  
FUND**

**GENERAL  
IMPROVEMENTS**

---

**CAPITAL IMPROVEMENT SALES TAX FUND-  
GENERAL IMPROVEMENTS  
BUDGET HIGHLIGHTS**

**ACTIVITIES**

The Capital Improvement Sales Tax Fund – General Improvements fund was established to account for the receipt of ¼ cent sales tax collections authorized by the voters in August, 2019. The tax is to fund capital improvements for water system projects, street repairs, and city facilities in addition to the New City Hall project and airport improvement projects. The tax will expire on December 31, 2034.



CAPITAL IMPROVEMENT SALES TAX FUND  
(GENERAL IMPROVEMENTS)  
BUDGET BY MAJOR OBJECT

|  | 2021-22<br><u>ACTUAL</u>    | 2022-23<br><u>ACTUAL</u>         | 2023-24<br><u>BUDGET</u>         | 2024-25<br><u>PROPOSED</u>       |
|--|-----------------------------|----------------------------------|----------------------------------|----------------------------------|
| REVENUE SOURCE:  |                             |                                  |                                  |                                  |
| TAXES  | \$ 3,064,518                | \$ 3,277,594                     | \$ 2,912,375                     | \$ 3,275,000                     |
| LICENSES AND PERMITS                                   | -                           | -                                | -                                | -                                |
| INTERGOVERN REVENUE                                    | -                           | -                                | -                                | -                                |
| SERVICE CHARGES  | -                           | -                                | -                                | -                                |
| FINES AND FORFEITS                                     | -                           | -                                | -                                | -                                |
| MISCELLANEOUS  | 53,307                      | 243,557                          | 5,000                            | 77,050                           |
| OTHER FINANCING  | -                           | -                                | -                                | -                                |
|  | <u>                    </u> | <u>                    </u>      | <u>                    </u>      | <u>                    </u>      |
| TOTAL REVENUE  | \$ 3,117,825                | \$ 3,521,151                     | \$ 2,917,375                     | \$ 3,352,050                     |
| EXPENSE OBJECT:  |                             |                                  |                                  |                                  |
| PERSONNEL SERVICES                                     | \$ -                        | \$ -                             | \$ -                             | \$ -                             |
| MATERIALS & SUPPLIES                                   | -                           | -                                | -                                | -                                |
| CONTRACTUAL SERVICES                                   | -                           | 80,287                           | -                                | -                                |
| GENERAL OPERATIONS                                     | -                           | -                                | -                                | -                                |
| CAPITAL OUTLAY   | 313,264                     | 325,532                          | 529,250                          | 4,100,000                        |
| SPECIAL PROJECTS                                       | 220,668                     | 120,481                          | 121,500                          | 81,500                           |
| DEBT SERVICE   | 364,850                     | 1,548,260                        | 1,550,592                        | 1,545,210                        |
|  | <u>                    </u> | <u>                    </u>      | <u>                    </u>      | <u>                    </u>      |
| TOTAL EXPENSES   | \$ 898,782                  | \$ 2,074,560                     | \$ 2,201,342                     | \$ 5,726,710                     |
| FUND TRANSFERS IN                                      | 1,750,000                   | 3,400,000                        | 400,000                          | 400,000                          |
| FUND TRANSFERS OUT                                     | 1,100,000                   | 3,750,000                        | 1,116,033                        | 1,437,840                        |
| PROJECTED NET REVENUE OVER<br>(UNDER) BUDGETED EXPENSE |                             |                                  | -                                | -                                |
| RESERVED FUND BALANCE<br>DECREASE(INCREASE)            |                             |                                  | -                                | -                                |
| EMERGENCY RESERVE FUND BALANCE<br>DECREASE(INCREASE)   |                             |                                  | -                                | -                                |
| BEGINNING UNRESERVED FUND<br>BALANCE                   |                             |                                  | 5,928,074                        | 5,928,074                        |
| ENDING UNRESERVED FUND<br>BALANCE                      |                             |                                  | <u>5,928,074</u>                 | <u>2,515,574</u>                 |
| EMERGENCY RESERVE FUND                                 |                             | <u>                    </u><br>- | <u>                    </u><br>- | <u>                    </u><br>- |

CAPITAL IMPROVEMENT SALES TAX FUND REVENUE  
(GENERAL IMPROVEMENTS)

|  | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|--|--------------------------|--------------------------|--------------------------|----------------------------|
| Capital Improvement Sales Tax          | \$ 3,064,518             | \$ 3,277,594             | \$ 2,912,375             | \$ 3,275,000               |
|  | 3,064,518                | 3,277,594                | 2,912,375                | 3,275,000                  |
| Interest on Overnight Investments      | 53,307                   | 243,371                  | 5,000                    | 77,050                     |
| Interest paid by state                 | <u>-</u>                 | <u>187</u>               | <u>-</u>                 | <u>-</u>                   |
|  | 53,307                   | 243,557                  | 5,000                    | 77,050                     |
| Transfer from Casino Revenue           | -                        | 400,000                  | 400,000                  | 400,000                    |
| Transfer from General Capital Improve. | <u>1,750,000</u>         | <u>3,000,000</u>         | <u>-</u>                 | <u>-</u>                   |
|  | <u>1,750,000</u>         | <u>3,400,000</u>         | <u>400,000</u>           | <u>400,000</u>             |
|  | <u>\$ 4,867,825</u>      | <u>\$ 6,921,152</u>      | <u>\$ 3,317,375</u>      | <u>\$ 3,752,050</u>        |

CAPITAL IMPROVEMENT SALES TAX FUND  
(GENERAL IMPROVEMENTS)  
BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| MATERIALS AND SUPPLIES | -                        | -                        | -                        | -                          |
| CONTRACTUAL SERVICES   | -                        | 80,287                   | -                        | -                          |
| GENERAL OPERATIONS     | -                        | -                        | -                        | -                          |
| CAPITAL EXPENDITURES   | 313,264                  | 325,532                  | 529,250                  | 4,100,000                  |
| SPECIAL PROJECTS       | 220,668                  | 120,481                  | 121,500                  | 81,500                     |
| DEBT PAYMENTS          | 364,850                  | 1,548,260                | 1,550,592                | 1,545,210                  |
| TRANSFERS              | <u>1,100,000</u>         | <u>3,750,000</u>         | <u>1,116,033</u>         | <u>1,437,840</u>           |
|                        | <u>\$ 1,998,782</u>      | <u>\$ 5,824,560</u>      | <u>\$ 3,317,375</u>      | <u>\$ 7,164,550</u>        |

---

THIS PAGE INTENTIONALLY LEFT BLANK

---

---

**PARKS/  
STORMWATER  
SALES TAX –  
CAPITAL  
FUND II**

---

## **PARKS/STORMWATER SALES TAX-CAPITAL FUND II**

### **BUDGET HIGHLIGHTS**

#### **ACTIVITIES**

The Parks/Storm Water Sales Tax - Capital Fund was a fund established to account for receipt of 3/8 cent sales tax authorized by the voters in April 2018. Two thirds of this tax will fund major parks, recreation, and storm water capital projects and parks and recreation equipment. The remaining third will fund other storm water projects and operating expenditures. The tax went into effect January 1, 2019. This tax will expire on December 31, 2033.

#### **EXPENDITURE PROJECTIONS**

Debt service expenditures are amounts due on Special Obligation Bonds issued in October 2018 to fund a portion of the parks and storm water projects. Transfers to cover the costs of major parks & recreation capital projects are \$1,614,576 for the year ending June 30, 2025. In addition, transfers for storm water capital projects and operations are \$1,924,335 for the budget year.

PARK/STORMWATER SALES TAX - CAPITAL II FUND  
BUDGET BY MAJOR OBJECT

|  | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|--|--------------------------|--------------------------|--------------------------|----------------------------|
| REVENUE SOURCE:  |                          |                          |                          |                            |
| TAXES  | \$ 4,596,639             | \$ 4,916,390             | \$ 4,368,562             | \$ 4,912,500               |
| LICENSES AND PERMITS                                   | -                        | -                        | -                        | -                          |
| INTERGOVERN REVENUE                                    | -                        | -                        | -                        | -                          |
| SERVICE CHARGES  | -                        | -                        | -                        | -                          |
| FINES AND FORFEITS                                     | -                        | -                        | -                        | -                          |
| MISCELLANEOUS  | 46,437                   | 67,176                   | 40,000                   | 42,765                     |
| OTHER FINANCING  | <u>38,250</u>            | <u>11,700</u>            | <u>-</u>                 | <u>-</u>                   |
| TOTAL REVENUE  | \$ 4,681,326             | \$ 4,995,266             | \$ 4,408,562             | \$ 4,955,265               |
| EXPENSE OBJECT:  |                          |                          |                          |                            |
| PERSONNEL SERVICES                                     | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| MATERIALS & SUPPLIES                                   | -                        | -                        | -                        | -                          |
| CONTRACTUAL SERVICES                                   | -                        | -                        | -                        | -                          |
| GENERAL OPERATIONS                                     | -                        | -                        | -                        | -                          |
| CAPITAL OUTLAY   | 144,992                  | 186,695                  | 133,000                  | 133,000                    |
| SPECIAL PROJECTS                                       | -                        | -                        | -                        | -                          |
| DEBT SERVICE   | <u>297,928</u>           | <u>297,928</u>           | <u>298,110</u>           | <u>298,110</u>             |
| TOTAL EXPENSES   | \$ <u>442,920</u>        | \$ <u>484,623</u>        | \$ <u>431,110</u>        | \$ <u>431,110</u>          |
| FUND TRANSFERS IN                                      | -                        | -                        | -                        | -                          |
| FUND TRANSFERS OUT                                     | 3,983,620                | 4,556,714                | 3,977,452                | 3,538,912                  |
| PROJECTED NET REVENUE OVER<br>(UNDER) BUDGETED EXPENSE |                          |                          | -                        | -                          |
| RESERVED FUND BALANCE<br>DECREASE(INCREASE)            |                          |                          | -                        | -                          |
| EMERGENCY RESERVE FUND BALANCE<br>DECREASE(INCREASE)   |                          |                          | -                        | -                          |
| BEGINNING UNRESERVED FUND<br>BALANCE                   |                          |                          | 2,860,889                | 2,860,889                  |
| ENDING UNRESERVED FUND<br>BALANCE                      |                          |                          | <u>2,860,889</u>         | <u>3,846,132</u>           |
| EMERGENCY RESERVE FUND                                 |                          | <u>-</u>                 | <u>-</u>                 | <u>-</u>                   |

---

PARK STORMWATER SALES TAX - CAPITAL FUND II REVENUE

|                               | 2021-22<br><u>ACTUAL</u>   | 2022-23<br><u>ACTUAL</u>   | 2023-24<br><u>BUDGET</u>   | 2024-25<br><u>PROPOSED</u> |
|-------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Park/Stormwater Sales Tax     | <u>\$ 4,596,639</u>        | <u>\$ 4,916,390</u>        | <u>\$ 4,368,562</u>        | <u>\$ 4,912,500</u>        |
|                               | 4,596,639                  | 4,916,390                  | 4,368,562                  | 4,912,500                  |
| Int-cash equiv and pooled inv | 46,437                     | 66,896                     | 40,000                     | 42,765                     |
| Interest Paid by State        | <u>-</u>                   | <u>280</u>                 | <u>-</u>                   | <u>-</u>                   |
|                               | 46,437                     | 67,176                     | 40,000                     | 42,765                     |
| Proceeds from Sale of Assets  | <u>38,250</u>              | <u>11,700</u>              | <u>-</u>                   | <u>-</u>                   |
|                               | <u>38,250</u>              | <u>11,700</u>              | <u>-</u>                   | <u>-</u>                   |
|                               | <u><u>\$ 4,681,326</u></u> | <u><u>\$ 4,995,265</u></u> | <u><u>\$ 4,408,562</u></u> | <u><u>\$ 4,955,265</u></u> |



---

PARK STORMWATER SALES TAX - CAPITAL FUND II

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| MATERIALS AND SUPPLIES | -                        | -                        | -                        | -                          |
| CONTRACTUAL SERVICES   | -                        | -                        | -                        | -                          |
| GENERAL OPERATIONS     | -                        | -                        | -                        | -                          |
| CAPITAL EXPENDITURES   | 144,992                  | 186,695                  | 133,000                  | 133,000                    |
| SPECIAL PROJECTS       | -                        | -                        | -                        | -                          |
| DEBT PAYMENTS          | 297,928                  | 297,928                  | 298,110                  | 298,110                    |
| TRANSFERS              | <u>3,983,620</u>         | <u>4,556,714</u>         | <u>3,977,452</u>         | <u>3,538,912</u>           |
|                        | <u>\$ 4,426,540</u>      | <u>\$ 5,041,337</u>      | <u>\$ 4,408,562</u>      | <u>\$ 3,970,022</u>        |

---

THIS PAGE INTENTIONALLY LEFT BLANK

---

---

# **FIRE SALES TAX FUND**

---

## **FIRE SALES TAX FUND BUDGET HIGHLIGHTS**

### **ACTIVITIES**

The Fire Sales Tax Fund is a fund established to account for receipt of ¼ cent sales tax authorized by the voters in June 2004 to fund operating and capital expenditures of the Fire department. The tax went into effect October 1, 2004. One-eighth of the tax expires December 31, 2035 and the remaining 1/8 does not expire. The total amount of the tax will be transferred each year to the General Fund to offset Fire operating and capital expenditures.

| FIRE SALES TAX FUND<br>BUDGET BY MAJOR OBJECT          |                          |                          |                          |                            |
|--|--------------------------|--------------------------|--------------------------|----------------------------|
|  | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
| REVENUE SOURCE:  |                          |                          |                          |                            |
| TAXES  | \$ 2,983,343             | \$ 3,189,062             | \$ 2,912,375             | \$ 3,275,000               |
| LICENSES AND PERMITS                                   | -                        | -                        | -                        | -                          |
| INTERGOVERN REVENUE                                    | -                        | -                        | -                        | -                          |
| SERVICE CHARGES  | -                        | -                        | -                        | -                          |
| FINES AND FORFEITS                                     | -                        | -                        | -                        | -                          |
| MISCELLANEOUS  | -                        | 181                      | -                        | -                          |
| OTHER FINANCING  | -                        | -                        | -                        | -                          |
|  | <hr/>                    | <hr/>                    | <hr/>                    | <hr/>                      |
| TOTAL REVENUE  | \$ 2,983,343             | \$ 3,189,243             | \$ 2,912,375             | \$ 3,275,000               |
| EXPENSE OBJECT:  |                          |                          |                          |                            |
| PERSONNEL SERVICES                                     | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| MATERIALS & SUPPLIES                                   | -                        | -                        | -                        | -                          |
| CONTRACTUAL SERVICES                                   | -                        | -                        | -                        | -                          |
| GENERAL OPERATIONS                                     | -                        | -                        | -                        | -                          |
| CAPITAL OUTLAY   | -                        | -                        | -                        | -                          |
| SPECIAL PROJECTS                                       | -                        | -                        | -                        | -                          |
| DEBT SERVICE   | -                        | -                        | -                        | -                          |
|  | <hr/>                    | <hr/>                    | <hr/>                    | <hr/>                      |
| TOTAL EXPENSES   | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| FUND TRANSFERS IN                                      | -                        | -                        | -                        | -                          |
| FUND TRANSFERS OUT                                     | 3,010,907                | 3,166,959                | 2,912,375                | 3,275,000                  |
| PROJECTED NET REVENUE OVER<br>(UNDER) BUDGETED EXPENSE |                          |                          |                          |                            |
| RESERVED FUND BALANCE<br>DECREASE(INCREASE)            |                          |                          | -                        | -                          |
| EMERGENCY RESERVE FUND BALANCE<br>DECREASE(INCREASE)   |                          |                          | -                        | -                          |
| BEGINNING UNRESERVED FUND<br>BALANCE                   |                          |                          | 268,870                  | 268,870                    |
| ENDING UNRESERVED FUND<br>BALANCE                      |                          |                          | <u>268,870</u>           | <u>268,870</u>             |
| EMERGENCY RESERVE FUND                                 |                          | <u>-</u>                 | <u>-</u>                 | <u>-</u>                   |

|                        | FIRE SALES TAX FUND REVENUE |                     |                     |                     |
|------------------------|-----------------------------|---------------------|---------------------|---------------------|
|                        | 2021-22<br>ACTUAL           | 2022-23<br>ACTUAL   | 2023-24<br>BUDGET   | 2024-25<br>PROPOSED |
| Fire Sales Tax         | \$ 2,983,343                | \$ 3,189,062        | \$ 2,912,375        | \$ 3,275,000        |
|                        | 2,983,343                   | 3,189,062           | 2,912,375           | 3,275,000           |
| Interest paid by state | -                           | 181                 | -                   | -                   |
|                        | -                           | 181                 | -                   | -                   |
|                        | <u>\$ 2,983,343</u>         | <u>\$ 3,189,243</u> | <u>\$ 2,912,375</u> | <u>\$ 3,275,000</u> |

---

FIRE SALES TAX FUND

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| MATERIALS AND SUPPLIES | -                        | -                        | -                        | -                          |
| CONTRACTUAL SERVICES   | -                        | -                        | -                        | -                          |
| GENERAL OPERATIONS     | -                        | -                        | -                        | -                          |
| CAPITAL EXPENDITURES   | -                        | -                        | -                        | -                          |
| SPECIAL PROJECTS       | -                        | -                        | -                        | -                          |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | <u>3,010,907</u>         | <u>3,166,959</u>         | <u>2,912,375</u>         | <u>3,275,000</u>           |
|                        | <u>\$ 3,010,907</u>      | <u>\$ 3,166,959</u>      | <u>\$ 2,912,375</u>      | <u>\$ 3,275,000</u>        |

---

THIS PAGE INTENTIONALLY LEFT BLANK

---



---

**PARKS/  
STORMWATER  
SALES TAX –  
OPERATIONS  
FUND**

---

## **PARKS/STORMWATER SALES TAX-OPERATIONS FUND**

### **BUDGET HIGHLIGHTS**

#### **ACTIVITIES**

The Parks/Storm Water Sales Tax - Operations Fund is a fund established to account for receipt of 1/8 cent sales tax authorized by the voters in April 2008 to fund parks and recreation operating expenditures. The tax went into effect October 1, 2008. This tax does not expire. Approximately 75% of the revenue from taxes are transferred to the General, Parks and Recreation, and Softball Complex funds to cover additional personnel and operating expenses.

PARK/STORMWATER SALES TAX - OPERATIONS FUND  
BUDGET BY MAJOR OBJECT

|  | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|--|--------------------------|--------------------------|--------------------------|----------------------------|
| REVENUE SOURCE:  |                          |                          |                          |                            |
| TAXES  | \$ 1,532,213             | \$ 1,638,737             | \$ 1,602,120             | \$ 1,637,500               |
| LICENSES AND PERMITS                                   | -                        | -                        | -                        | -                          |
| INTERGOVERN REVENUE                                    | -                        | -                        | -                        | -                          |
| SERVICE CHARGES  | -                        | -                        | -                        | -                          |
| FINES AND FORFEITS                                     | -                        | -                        | -                        | -                          |
| MISCELLANEOUS  | 1,371                    | 3,201                    | -                        | -                          |
| OTHER FINANCING  | -                        | -                        | -                        | -                          |
|  | <u>-</u>                 | <u>-</u>                 | <u>-</u>                 | <u>-</u>                   |
| TOTAL REVENUE  | \$ 1,533,584             | \$ 1,641,938             | \$ 1,602,120             | \$ 1,637,500               |
| EXPENSE OBJECT:  |                          |                          |                          |                            |
| PERSONNEL SERVICES                                     | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| MATERIALS & SUPPLIES                                   | -                        | -                        | -                        | -                          |
| CONTRACTUAL SERVICES                                   | -                        | -                        | -                        | -                          |
| GENERAL OPERATIONS                                     | -                        | -                        | -                        | -                          |
| CAPITAL OUTLAY   | -                        | -                        | -                        | -                          |
| SPECIAL PROJECTS                                       | -                        | -                        | -                        | -                          |
| DEBT SERVICE   | -                        | -                        | -                        | -                          |
|  | <u>-</u>                 | <u>-</u>                 | <u>-</u>                 | <u>-</u>                   |
| TOTAL EXPENSES   | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| FUND TRANSFERS IN                                      | -                        | -                        | -                        | -                          |
| FUND TRANSFERS OUT                                     | 1,598,449                | 1,639,893                | 1,602,120                | 1,637,500                  |
| PROJECTED NET REVENUE OVER<br>(UNDER) BUDGETED EXPENSE |                          |                          | -                        | -                          |
| RESERVED FUND BALANCE<br>DECREASE(INCREASE)            |                          |                          | -                        | -                          |
| EMERGENCY RESERVE FUND BALANCE<br>DECREASE(INCREASE)   |                          |                          | -                        | -                          |
| BEGINNING UNRESERVED FUND<br>BALANCE                   |                          |                          | 203,933                  | 203,933                    |
| ENDING UNRESERVED FUND<br>BALANCE                      |                          |                          | <u>203,933</u>           | <u>203,933</u>             |
| EMERGENCY RESERVE FUND                                 |                          | <u>-</u>                 | <u>-</u>                 | <u>-</u>                   |

---

PARK STORMWATER SALES TAX - OPERATIONS FUND REVENUE

|                                | 2021-22<br><u>ACTUAL</u>   | 2022-23<br><u>ACTUAL</u>  | 2023-24<br><u>BUDGET</u>   | 2024-25<br><u>PROPOSED</u> |
|--------------------------------|----------------------------|---------------------------|----------------------------|----------------------------|
| Park/Stormwater Sales Tax      | <u>\$ 1,532,213</u>        | <u>\$ 1,638,737</u>       | <u>\$ 1,602,120</u>        | <u>\$ 1,637,500</u>        |
|                                | 1,532,213                  | 1,638,737                 | 1,602,120                  | 1,637,500                  |
| Interest on Overnight Invments | 1,371                      | 3,107                     | -                          | -                          |
| Interest paid by state         | <u>-</u>                   | <u>93</u>                 | <u>-</u>                   | <u>-</u>                   |
|                                | <u>1,371</u>               | <u>3,201</u>              | <u>-</u>                   | <u>-</u>                   |
|                                | <u><u>\$ 1,533,584</u></u> | <u><u>\$1,641,937</u></u> | <u><u>\$ 1,602,120</u></u> | <u><u>\$ 1,637,500</u></u> |

---

PARK STORMWATER SALES TAX - OPERATIONS FUND

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| MATERIALS AND SUPPLIES | -                        | -                        | -                        | -                          |
| CONTRACTUAL SERVICES   | -                        | -                        | -                        | -                          |
| GENERAL OPERATIONS     | -                        | -                        | -                        | -                          |
| CAPITAL EXPENDITURES   | -                        | -                        | -                        | -                          |
| SPECIAL PROJECTS       | -                        | -                        | -                        | -                          |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | <u>1,598,449</u>         | <u>1,639,893</u>         | <u>1,602,120</u>         | <u>1,637,500</u>           |
|                        | <u>\$ 1,598,449</u>      | <u>\$ 1,639,893</u>      | <u>\$ 1,602,120</u>      | <u>\$ 1,637,500</u>        |

---

THIS PAGE INTENTIONALLY LEFT BLANK

---

---

# **GENERAL CAPITAL IMPROVEMENTS FUND**

---

## **GENERAL CAPITAL IMPROVEMENTS FUND**

### **BUDGET HIGHLIGHTS**

#### **ACTIVITIES**

The General Capital Improvements Fund is a fund established to account for major capital improvement projects, funded through local revenue sources, involving general public facilities. This budget proposes no major capital improvement projects.



GENERAL CAPITAL IMPROVEMENTS FUND  
BUDGET BY MAJOR OBJECT

|  | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|--|--------------------------|--------------------------|--------------------------|----------------------------|
| REVENUE SOURCE:  |                          |                          |                          |                            |
| TAXES  | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| LICENSES AND PERMITS                                   | -                        | -                        | -                        | -                          |
| INTERGOVERN REVENUE                                    | -                        | -                        | -                        | -                          |
| SERVICE CHARGES  | -                        | -                        | -                        | -                          |
| FINES AND FORFEITS                                     | -                        | -                        | -                        | -                          |
| MISCELLANEOUS  | 77,145                   | 69,396                   | -                        | 20,742                     |
| OTHER FINANCING  | <u>5,000,000</u>         | <u>-</u>                 | <u>-</u>                 | <u>-</u>                   |
| TOTAL REVENUE  | \$ 5,077,145             | \$ 69,396                | \$ -                     | \$ 20,742                  |
| EXPENSE OBJECT:  |                          |                          |                          |                            |
| PERSONNEL SERVICES                                     | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| MATERIALS & SUPPLIES                                   | -                        | -                        | -                        | -                          |
| CONTRACTUAL SERVICES                                   | -                        | -                        | -                        | -                          |
| GENERAL OPERATIONS                                     | -                        | -                        | -                        | -                          |
| CAPITAL OUTLAY   | 150,418                  | (36,544)                 | -                        | 1,300,000                  |
| SPECIAL PROJECTS                                       | -                        | -                        | -                        | -                          |
| DEBT SERVICE   | <u>-</u>                 | <u>-</u>                 | <u>-</u>                 | <u>-</u>                   |
| TOTAL EXPENSES   | <u>\$ 150,418</u>        | <u>\$ (36,544)</u>       | <u>\$ -</u>              | <u>\$ 1,300,000</u>        |
| FUND TRANSFERS IN                                      | 413,173                  | -                        | -                        | -                          |
| FUND TRANSFERS OUT                                     | 1,750,000                | 3,000,000                | -                        | -                          |
| PROJECTED NET REVENUE OVER<br>(UNDER) BUDGETED EXPENSE |                          |                          | -                        | -                          |
| RESERVED FUND BALANCE<br>DECREASE(INCREASE)            |                          |                          | -                        | -                          |
| EMERGENCY RESERVE FUND BUDGET<br>DECREASE(INCREASE)    |                          |                          | -                        | -                          |
| BEGINNING UNRESERVED FUND<br>BALANCE                   |                          |                          | 1,364,317                | 1,364,317                  |
| ENDING UNRESERVED FUND<br>BALANCE                      |                          |                          | <u>1,364,317</u>         | <u>85,059</u>              |
| EMERGENCY RESERVE FUND                                 |                          | <u>-</u>                 | <u>-</u>                 | <u>-</u>                   |

GENERAL CAPITAL IMPROVEMENTS FUND REVENUE

|                                  | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|----------------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| Interest on Overnight Invments   | \$ 77,145                | \$ 69,396                | \$ -                     | \$ 20,742                  |
|                                  | 77,145                   | 69,396                   | -                        | 20,742                     |
| Annual approp bond proceeds      | 5,000,000                | -                        | -                        | -                          |
|                                  | 5,000,000                | -                        | -                        | -                          |
| Trfer from Sewer Fund            | 1,103                    | -                        | -                        | -                          |
| Trfer from Water Fund            | 1,103                    | -                        | -                        | -                          |
| Transfer from Casino Rev Fd      | 410,632                  | -                        | -                        | -                          |
| Transfer from Riverfront Ec. Dev | 335                      | -                        | -                        | -                          |
|                                  | 413,173                  | -                        | -                        | -                          |
|                                  | <u>\$ 5,490,318</u>      | <u>\$ 69,396</u>         | <u>\$ -</u>              | <u>\$ 20,742</u>           |

---

GENERAL CAPITAL IMPROVEMENTS FUND

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| MATERIALS AND SUPPLIES | -                        | -                        | -                        | -                          |
| CONTRACTUAL SERVICES   | -                        | -                        | -                        | -                          |
| GENERAL OPERATIONS     | -                        | -                        | -                        | -                          |
| CAPITAL EXPENDITURES   | 150,418                  | (36,544)                 | -                        | 1,300,000                  |
| SPECIAL PROJECTS       | -                        | -                        | -                        | -                          |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | <u>1,750,000</u>         | <u>3,000,000</u>         | <u>-</u>                 | <u>-</u>                   |
|                        | <u>\$ 1,900,418</u>      | <u>\$ 2,963,456</u>      | <u>\$ -</u>              | <u>\$ 1,300,000</u>        |

---

THIS PAGE INTENTIONALLY LEFT BLANK

---

---

# **ENTERPRISE FUNDS**

---

## **ENTERPRISE FUNDS BUDGET HIGHLIGHTS**

Enterprise Funds account for business type activities that are supported by user charges. The City of Cape Girardeau operates the water, sewer, solid waste utilities, golf course, indoor sports complex, and sport complexes as enterprise operations. Utility billing works in conjunction with the utility based enterprise funds.

City of Cape Girardeau, Missouri  
 COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES PAID  
 AND CHANGES IN FUND BALANCES - ENTERPRISE FUNDS  
 SEWER, WATER, SOLID WASTE, GOLF COURSE, INDOOR SPORTS COMPLEX, SPORTS COMPLEXES

|  | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|--|--------------------------|--------------------------|--------------------------|----------------------------|
| REVENUES COLLECTED:                                    |                          |                          |                          |                            |
| TAXES  | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| LICENSES AND PERMITS                                   | -                        | -                        | -                        | -                          |
| INTERGOVERN REVENUE                                    | 302,003                  | 2,413,885                | -                        | -                          |
| SERVICE CHARGES  | 22,463,789               | 23,886,235               | 23,576,114               | 24,579,901                 |
| FINES AND FORFEITS                                     | -                        | -                        | -                        | -                          |
| MISCELLANEOUS  | 790,927                  | 1,657,760                | 454,900                  | 623,064                    |
| OTHER FINANCING  | <u>4,292</u>             | <u>60,558</u>            | <u>-</u>                 | <u>-</u>                   |
| TOTAL REVENUE  | \$ 23,561,011            | \$ 28,018,438            | \$ 24,031,014            | \$ 25,202,965              |
| EXPENSE OBJECT:  |                          |                          |                          |                            |
| PERSONNEL SERVICES                                     | \$ 4,311,424             | \$ 4,409,238             | \$ 5,437,709             | \$ 5,542,704               |
| MATERIALS & SUPPLIES                                   | 3,070,098                | 3,463,725                | 3,990,900                | 4,301,868                  |
| CONTRACTUAL SERVICES                                   | 8,759,172                | 9,727,396                | 10,704,555               | 10,989,383                 |
| GENERAL OPERATIONS                                     | 785,495                  | 937,885                  | 832,253                  | 876,353                    |
| CAPITAL OUTLAY   | 1,217,912                | 3,691,626                | 6,180,000                | 6,982,134                  |
| SPECIAL PROJECTS                                       | 290,941                  | 893,701                  | 365,894                  | 360,143                    |
| DEBT SERVICE   | <u>5,712,307</u>         | <u>5,829,775</u>         | <u>5,705,384</u>         | <u>5,721,454</u>           |
| TOTAL EXPENSES   | <u>\$ 24,147,349</u>     | <u>\$ 28,953,346</u>     | <u>\$ 33,216,695</u>     | <u>\$ 34,774,039</u>       |
| FUND TRANSFERS IN                                      | 2,973,610                | 5,109,346                | 6,104,179                | 7,054,854                  |
| FUND TRANSFERS OUT                                     | 2,205                    | -                        | -                        | -                          |
| PROJECTED NET REVENUE OVER<br>(UNDER) BUDGETED EXPENSE |                          |                          | -                        | -                          |
| RESERVED FUND BALANCE<br>DECREASE (INCREASE)           |                          |                          | (142,857)                | (234,000)                  |
| EMERGENCY RESERVE FUND BALANCE<br>DECREASE (INCREASE)  |                          |                          | (334,462)                | (110,871)                  |
| BEGINNING UNRESERVED FUND<br>BALANCE                   |                          |                          | 22,492,355               | 18,933,534                 |
| ENDING UNRESERVED FUND<br>BALANCE                      |                          |                          | <u>18,933,534</u>        | <u>16,072,443</u>          |
| EMERGENCY RESERVE FUND                                 |                          | <u>2,865,234</u>         | <u>3,199,697</u>         | <u>3,310,567</u>           |

---

THIS PAGE INTENTIONALLY LEFT BLANK

---



---

**UTILITY**

**BILLING**

---

## City of Cape Girardeau 2024-2025 Budget

### Utility Billing Office

The overall goal is to provide quality customer service to the citizens of Cape Girardeau through personal accountability and professional commitment. Activities involve interfacing (in person, over the phone and email) with customers concerning their utility services which may include transfers, turn on/off and general service issues/inquiries (leaks, rereads, billing questions, etc.); providing over-the-phone payment processing for billing needs; handling weekly collection attempts for delinquent accounts and issuing cut off work orders; daily mail pickup and bank deposit deliveries; adjusting the annual sewer rate calculations for each customer's account and billing for state required fees, along with submittal of those fees back to the state; facilitating in the testing/training of the Utility Billing's software upgrades, service pack releases and initiating/following up with support of any issues that may arise on a daily basis or because of these releases.

We strive to provide great service to each person that comes in, calls or emails our office. We make every effort to be fair and consistent with all of our customers and help them with whatever concerns they may have.

#### **2023-2024 Accomplishments:**

- Worked with lockbox company to complete scrub files to decrease the amount of checks being processed from bank bill-pay
- Updated the Red Flag Rule/Policy and completed staff training
- Facilitated various state agencies pledging processes/portals to apply utility payments
- Worked with Development Services on providing assistance with condemned properties
- Changed payment vendor to allow EMV compliancy within the needed upgrade to the Tyler Cashiering system
- Helped facilitate the upgrade to both the Tyler Cashiering and EERP system to the web version

#### **2024-2025 Goals:**

- With City Council approval, revamp the disconnect procedure to decrease the length of time from bill delinquency to utility disconnection
- Merge customers within the UB module to allow only one CID to be used for each person/entity
- Update and re-adopt the Utility Billing Policy Manual
- Set up/implement training documents for a UB manual (optimal for new hires)
- Once CSS migrates to using Tyler Payments, we would like to switch citizen access via CSS to log in credentials instead of only searching, thus allowing linking of multiple module's accounts under one log in and preparing for future enhancements of the citizen portal
- Identify customers within 200' of sewer main and allocate a unique charge code for tracking purposes. Work with GIS to facilitate this project
- Schedule tour/ride-along with Alliance Water and water plant for all UB staff to get a better understanding of what they do and how it impacts our processes
- Change from sending XML files to PDF files for utility bill print vendor

---

**SEWER**

**FUND**

---

## **SEWER FUND BUDGET HIGHLIGHTS**

### **ACTIVITIES**

The Sewer Fund provides for five critical functions for the City including, Storm Water, Main Street Levees, Sludge Operations, Wastewater Operations, and Sewer Line Maintenance.

### **REVENUE/RATE INCREASES**

Revenue is projected based on projected residential and commercial usage for the current year. A 5% rate increase for residential service and a 5% increase for commercial service is included in this budget.

### **CAPITAL IMPROVEMENT BUDGET AND EQUIPMENT REPLACEMENT**

Capital expenditures provided by this budget are \$4,765,000 and include fleet replacements totaling \$305,000 and Capital Improvements totaling \$4,460,000.

| SEWER FUND<br>BUDGET BY MAJOR OBJECT                   |                          |                          |                          |                            |
|--|--------------------------|--------------------------|--------------------------|----------------------------|
|  | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
| REVENUE SOURCE:  |                          |                          |                          |                            |
| TAXES  | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| LICENSES AND PERMITS                                   | -                        | -                        | -                        | -                          |
| INTERGOVERN REVENUE                                    | 300,872                  | 2,358,264                | -                        | -                          |
| SERVICE CHARGES  | 7,546,349                | 7,772,200                | 7,685,000                | 7,973,000                  |
| FINES AND FORFEITS                                     | -                        | -                        | -                        | -                          |
| MISCELLANEOUS  | 386,804                  | 695,604                  | 2,000                    | 231,649                    |
| OTHER FINANCING  | <u>7,450</u>             | <u>30,540</u>            | <u>-</u>                 | <u>-</u>                   |
| TOTAL REVENUE  | \$ 8,241,475             | \$ 10,856,608            | \$ 7,687,000             | \$ 8,204,649               |
| EXPENSE OBJECT:  |                          |                          |                          |                            |
| PERSONNEL SERVICES                                     | \$ 1,568,585             | \$ 1,429,983             | \$ 1,553,893             | \$ 1,593,629               |
| MATERIALS & SUPPLIES                                   | 908,286                  | 808,362                  | 1,328,268                | 1,157,943                  |
| CONTRACTUAL SERVICES                                   | 1,524,440                | 1,972,767                | 2,373,837                | 2,531,878                  |
| GENERAL OPERATIONS                                     | 403,964                  | 451,399                  | 424,045                  | 432,565                    |
| CAPITAL OUTLAY   | 800,401                  | 3,216,379                | 3,500,000                | 4,765,000                  |
| SPECIAL PROJECTS                                       | 53,914                   | 327,872                  | 25,000                   | 25,000                     |
| DEBT SERVICE   | <u>4,285,304</u>         | <u>4,300,045</u>         | <u>4,314,245</u>         | <u>4,328,886</u>           |
| TOTAL EXPENSES   | \$ 9,544,894             | \$ 12,506,807            | \$ 13,519,288            | \$ 14,834,901              |
| FUND TRANSFERS IN                                      | 1,548,980                | 4,272,268                | 4,168,457                | 4,705,626                  |
| FUND TRANSFERS OUT                                     | 1,103                    | -                        | -                        | -                          |
| PROJECTED NET REVENUE OVER<br>(UNDER) BUDGETED EXPENSE |                          |                          | -                        | -                          |
| RESERVED FUND BALANCE<br>DECREASE(INCREASE)            |                          |                          | -                        | -                          |
| EMERGENCY RESERVE FUND BALANCE<br>DECREASE(INCREASE)   |                          |                          | (115,624)                | (5,396)                    |
| BEGINNING UNRESERVED FUND<br>BALANCE                   |                          |                          | 11,048,376               | 9,268,921                  |
| ENDING UNRESERVED FUND<br>BALANCE                      |                          |                          | <u>9,268,921</u>         | <u>7,338,899</u>           |
| EMERGENCY RESERVE FUND                                 |                          | <u>740,132</u>           | <u>855,756</u>           | <u>861,152</u>             |
| FUNDS RESERVED FOR DEBT SERVICE                        |                          | <u>4,280,199</u>         | <u>4,280,199</u>         | <u>4,280,199</u>           |
| FUNDS RESERVED FOR<br>EQUIPMENT REPLACEMENT            |                          | <u>2,171,395</u>         | <u>2,171,395</u>         | <u>2,171,395</u>           |

| SEWER FUND REVENUE                |                          |                          |                          |                            |
|-----------------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
|                                   | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
| Health - Grant                    | \$ -                     | \$ 9,600                 | \$ -                     | \$ -                       |
| Treasury - Grant                  | <u>300,872</u>           | <u>2,348,664</u>         | <u>-</u>                 | <u>-</u>                   |
|                                   | 300,872                  | 2,358,264                | -                        | -                          |
| Residential Sewer Usage           | 4,731,471                | 4,925,863                | 4,900,000                | 5,100,000                  |
| Commercial Sewer Usage            | 2,385,220                | 2,572,935                | 2,500,000                | 2,600,000                  |
| Waste Haulers Dumping Fees        | 7,225                    | 17,654                   | 18,000                   | 6,000                      |
| Com sewer penalty charges         | 15,263                   | 20,087                   | 20,000                   | 20,000                     |
| Penalty                           | 96,602                   | 85,118                   | 97,000                   | 97,000                     |
| Special Assessment                | 1,968                    | 500                      | -                        | -                          |
| Sewer Connection Fees             | <u>308,299</u>           | <u>150,010</u>           | <u>150,000</u>           | <u>150,000</u>             |
|                                   | 7,546,048                | 7,772,167                | 7,685,000                | 7,973,000                  |
| Interest-Restrict Inv-SRF Bond    | 519                      | 85,038                   | -                        | -                          |
| Interest on Overnight Investments | 188,935                  | 608,306                  | -                        | 229,649                    |
| Rebates                           | 5,350                    | -                        | -                        | -                          |
| General Miscellaneous             | <u>192,000</u>           | <u>2,259</u>             | <u>2,000</u>             | <u>2,000</u>               |
|                                   | 386,804                  | 695,604                  | 2,000                    | 231,649                    |
| Property sale (Proprietary)       | <u>7,450</u>             | <u>30,540</u>            | <u>-</u>                 | <u>-</u>                   |
|                                   | 7,450                    | 30,540                   | -                        | -                          |
| Project Personnel Cost            | <u>301</u>               | <u>33</u>                | <u>-</u>                 | <u>-</u>                   |
|                                   | 301                      | 33                       | -                        | -                          |
| Transfer-Capital Imp. Sales Tax   | -                        | 2,647,275                | 2,876,317                | 3,068,126                  |
| Transfer - Park/Stormwater II     | <u>1,548,980</u>         | <u>1,624,993</u>         | <u>1,292,140</u>         | <u>1,637,500</u>           |
|                                   | 1,548,980                | 4,272,268                | 4,168,457                | 4,705,626                  |
|                                   | <u>\$ 9,790,455</u>      | <u>\$ 15,128,876</u>     | <u>\$ 11,855,457</u>     | <u>\$ 12,910,275</u>       |

---

## City of Cape Girardeau 2024-2025 Budget

### Stormwater

This division maintains stormwater drainage and retention facilities accepted by the City from private developers or neighborhoods and will continue operations and maintenance of the Flood Protection System. This division also provides nuisance abatement services.

#### **2023-2024 Accomplishments:**

- Completed routine maintenance on the Mill and Merriwether pump stations and floodwall/levee.
- Completed routine maintenance along the floodwall and levee.
- Continued routine stormwater basin mowing and maintenance.
- Continued maintenance on the LaSalle Dam & Detention Basin
- Continued maintenance on curb inlets and street crossing pipes/box culverts.
- Responded to nuisance abatement orders.
- Completed the Sherwood/Hood/Brookwood Drainage Project (PRS2 project).
- Prepared the bid package for the Westwood, Glenridge, Lisa, Melrose, and Perryville Rd. Drainage Crossings using PRS2 and ARPA funds.

#### **2024-2025 Goals:**

- Continue to mow and maintain stormwater basins and the LaSalle Dam & Basin.
- Continue to maintain and operate the Mill and Merriwether pump stations and floodwall/levee.
- Have no lost time or at-fault accidents.
- Respond to nuisance abatement orders.
- Respond to stormwater complaints in a timely manner.
- Maintain fleet for extended service life.
- Complete the Westwood, Glenridge, Lisa, Melrose and Perryville Rd. Drainage Crossings.

STORMWATER (4020)

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ 316,752               | \$ 337,992               | \$ 421,907               | \$ 402,214                 |
| MATERIALS AND SUPPLIES | 54,169                   | 35,225                   | 90,811                   | 78,198                     |
| CONTRACTUAL SERVICES   | 111,375                  | 81,694                   | 151,644                  | 124,234                    |
| GENERAL OPERATIONS     | 8,146                    | 10,581                   | 19,350                   | 19,350                     |
| CAPITAL EXPENDITURES   | 68,200                   | 12,100                   | -                        | 180,000                    |
| SPECIAL PROJECTS       | -                        | -                        | -                        | -                          |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | -                        | -                        | -                        | -                          |
|                        | <u>\$ 558,642</u>        | <u>\$ 477,592</u>        | <u>\$ 683,712</u>        | <u>\$ 803,996</u>          |

TOTAL PERSONNEL SERVICE BY POSITION  
STORMWATER

| CLASSIFICATION                  | SALARY GRADE | 2023-24<br>FISCAL YEAR | 2024-25<br>FISCAL YEAR |
|---------------------------------|--------------|------------------------|------------------------|
| Regular Employees               |              |                        |                        |
| Assistant Public Works Director | Grade U      | 0.125                  | 0.125                  |
| Stormwater Supervisor           | Grade N      | 1                      | 1                      |
| PW Engineer                     | Grade P      | 0.5                    | 0.5                    |
| Crew Leader                     | Grade L      | 1                      | 1                      |
| PW System/GIS Analyst           | Grade L      | 0.25                   | 0.25                   |
| Equipment Operator              | Grade K      | 2                      | 5                      |
| Stormwater Maintenance Worker   | Grade G      | 2                      | -                      |
| PW Special Projets Coordinator  | Grade M      | -                      | 1                      |
| PW Operations Specialiat        | Grade J      | -                      | 2                      |
| TOTAL                           |              | 6.875                  | 10.875                 |



---

## City of Cape Girardeau 2024-2025 Budget

### Main Street Levees

During the fiscal year ending June 30, 2008 the assets and operations of the Main Street Levee District and North Main Street Levee District were assumed by the City. This division accounts for the operations of the former two levee districts which is the Riverfront Levee and Floodwall System.

#### **2023-2024 Accomplishments:**

- Maintained the Mill Street and Merriwether Pump Stations.
- Completed routine maintenance along the floodwall and levee.
- Worked with USACE for update of the Levee Safety System data base.
- Had successful inspections by the USACE.

#### **2024-2025 Goals:**

- Continue operations during Mississippi River flooding events.
- Continue routine maintenance activities for the floodwall and levee system.
- Replace seals on all four gates
- Have no lost time or at-fault accidents.
- Maintain fleet for extended service life.

---

MAIN STREET LEVEES (4025)

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| MATERIALS AND SUPPLIES | 12,335                   | 9,694                    | 21,105                   | 20,597                     |
| CONTRACTUAL SERVICES   | 15,161                   | 10,206                   | 36,718                   | 27,985                     |
| GENERAL OPERATIONS     | 1,456                    | 1,981                    | 3,500                    | 3,500                      |
| CAPITAL EXPENDITURES   | -                        | -                        | -                        | -                          |
| SPECIAL PROJECTS       | -                        | -                        | -                        | -                          |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | -                        | -                        | -                        | -                          |
|                        | <u>\$ 28,952</u>         | <u>\$ 21,881</u>         | <u>\$ 61,323</u>         | <u>\$ 52,082</u>           |

---

## City of Cape Girardeau 2024-2025 Budget

### **Sludge Operations**

The sludge division processes approximately 775 dry tons of bio-solids per year from the wastewater. Biosolids are heat treated to reduce pathogens and moisture content to >92% solids for vector control. This produces a Class “A” exceptional quality unrestricted use product. Other material is sent to the landfill for disposal. The bio-solids program involves labor, testing, hauling, and farming practices. With the addition of the pathogen reduction system, the City meets the current Environmental Protection Agency and Missouri Department of Natural Resources rules and regulations.

#### **2023-2024 Accomplishments:**

- Continued successful training on the Bio-solids equipment.
- Maintained bio-solids dryer equipment and worked through equipment issues.
- Produced 777 tons of product as a fertilizer.
- Continued to maximize efforts to reduce the volume of bio-solids sent to landfill.

#### **2024-2025 Goals:**

- Continue increasing ratio of fertilizer produced.
- Have no lost time or at-fault accidents.

| SLUDGE OPERATIONS (4030) |                   |                   |                   |                   |
|--------------------------|-------------------|-------------------|-------------------|-------------------|
| BUDGET BY MAJOR OBJECT   |                   |                   |                   |                   |
|                          | 2021-22           | 2022-23           | 2023-24           | 2024-25           |
|                          | <u>ACTUAL</u>     | <u>ACTUAL</u>     | <u>BUDGET</u>     | <u>PROPOSED</u>   |
| PERSONNEL COSTS          | \$ 214,966        | \$ 248,331        | \$ 231,986        | \$ 250,816        |
| MATERIALS AND SUPPLIES   | 188,620           | 123,002           | 239,750           | 239,528           |
| CONTRACTUAL SERVICES     | 257,257           | 75,417            | 123,680           | 129,276           |
| GENERAL OPERATIONS       | 246               | 178               | 1,075             | 1,075             |
| CAPITAL EXPENDITURES     | -                 | -                 | -                 | -                 |
| SPECIAL PROJECTS         | -                 | -                 | -                 | -                 |
| DEBT PAYMENTS            | -                 | -                 | -                 | -                 |
| TRANSFERS                | -                 | -                 | -                 | -                 |
|                          | <u>\$ 661,089</u> | <u>\$ 446,928</u> | <u>\$ 596,491</u> | <u>\$ 620,695</u> |

| TOTAL PERSONNEL SERVICE BY POSITION |       |              |                        |                        |
|-------------------------------------|-------|--------------|------------------------|------------------------|
| SLUDGE OPERATIONS                   |       |              |                        |                        |
| CLASSIFICATION                      |       | SALARY GRADE | 2023-24<br>FISCAL YEAR | 2024-25<br>FISCAL YEAR |
| Regular Employees                   |       |              |                        |                        |
| Biosolids Crew Leader               | Grade | L            | -                      | 1                      |
| Maintenance Worker                  | Grade | G            | -                      | 1                      |
| Wastewater Treatment Operator       | Grade | K            | <u>4</u>               | <u>2</u>               |
| TOTAL                               |       |              | 4                      | 4                      |

---

## City of Cape Girardeau 2024-2025 Budget

### Wastewater Operations

The wastewater operations division operates and maintains an eleven million gallon per day activated sludge treatment facility. Plant operations involve lift stations, an industrial pretreatment program, laboratory testing, record keeping, and maintenance of the overall facility. The facility meets the Environmental Protection Agency and Missouri Department of Natural Resources required parameters.

#### **2023-2024 Accomplishments:**

- Provided wastewater processing for the citizens, visitors, and businesses of Cape Girardeau.
- Met all requirements of the City's DNR wastewater permit.
- Maintained the wastewater treatment facility.
- Maintained the City's 32 lift stations.
- Maintained the irrigation system at the old Airport Lagoon.
- Continued improvement in the Class A Bio-solids operations
- Bid out the Influent Pump Station Mechanical Bar Screen project.

#### **2024-2025 Goals:**

- Continue to provide wastewater processing for the citizens, visitors, and businesses of Cape Girardeau.
- Continue to maintain the City's 32 lift stations.
- Meet all requirements of the City's DNR wastewater permit.
- Have no lost time or at-fault accidents.
- Begin construction on the Influent Pump Station Mechanical Bar Screen.

WASTEWATER OPERATIONS (4032)

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ 740,047               | \$ 736,634               | \$ 745,059               | \$ 782,895                 |
| MATERIALS AND SUPPLIES | 584,338                  | 588,459                  | 818,728                  | 708,394                    |
| CONTRACTUAL SERVICES   | 692,016                  | 734,057                  | 659,844                  | 686,066                    |
| GENERAL OPERATIONS     | 360,808                  | 437,733                  | 389,900                  | 407,800                    |
| CAPITAL EXPENDITURES   | 134,127                  | 499,417                  | 3,500,000                | 4,435,000                  |
| SPECIAL PROJECTS       | 53,914                   | 327,872                  | 25,000                   | 25,000                     |
| DEBT PAYMENTS          | 4,285,304                | 4,300,045                | 4,314,245                | 4,328,886                  |
| TRANSFERS              | -                        | -                        | -                        | -                          |
|                        | <u>\$ 6,850,554</u>      | <u>\$ 7,624,217</u>      | <u>\$ 10,452,776</u>     | <u>\$ 11,374,041</u>       |

TOTAL PERSONNEL SERVICE BY POSITION  
WASTEWATER OPERATIONS

| CLASSIFICATION                      | SALARY GRADE | 2023-24<br>FISCAL YEAR | 2024-25<br>FISCAL YEAR |
|-------------------------------------|--------------|------------------------|------------------------|
| Regular Employees                   |              |                        |                        |
| Assistant Public Works Director     | Grade U      | 0.25                   | 0.25                   |
| Wastewater Plant Manager            | Grade Q      | 1                      | 1                      |
| Chief Wastewater Operator           | Grade O      | 1                      | 1                      |
| Wastewater Pretreatment Coordinator | Grade M      | 1                      | 1                      |
| Wastewater Specialist               | Grade L      | 1                      | 1                      |
| Wastewater Mechanic                 | Grade L      | 3                      | 3                      |
| Wastewater Treatment Operator       | Grade K      | 3                      | 3                      |
| Senior Customer Service Rep.        | Grade H      | 0.3                    | 0.3                    |
| Customer Serv. Reps.                | Grade G      | 1.23                   | 1.23                   |
| TOTAL                               |              | 11.78                  | 11.78                  |

---

## City of Cape Girardeau 2024-2025 Budget

### Sewer Line Maintenance

The sewer line maintenance division maintains over 200 miles of sewer lines. This division includes preventative maintenance, television inspection, routine maintenance, point repairs, flat grate cleaning, sewer separation and maintenance as required. This division is staffed by Alliance Water Resources.

#### **2023-2024 Accomplishments:**

- CCTV'd over 23,000 LF of sanitary sewer main.
- Jet rodded over 260,000 LF of sanitary sewer main.
- Inspected over 1,300 manholes.
- Responded to 120 sewer calls/complaints.
- Repaired 7 sanitary sewer mains.

#### **2024-2025 Goals:**

- Man the Mill Street and Merriwether Pump Stations during Mississippi River flood events.
- Complete routine rodding list.
- Have no lost time or at-fault accidents.
- Maintain fleet for extended service life.

SEWER LINE MAINTENANCE (4034)

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ 296,820               | \$ 107,026               | \$ 154,941               | \$ 157,704                 |
| MATERIALS AND SUPPLIES | 68,824                   | 51,982                   | 157,874                  | 111,226                    |
| CONTRACTUAL SERVICES   | 448,631                  | 1,071,393                | 1,401,951                | 1,564,318                  |
| GENERAL OPERATIONS     | 33,308                   | 926                      | 10,220                   | 840                        |
| CAPITAL EXPENDITURES   | 598,074                  | 2,704,862                | -                        | 150,000                    |
| SPECIAL PROJECTS       | -                        | -                        | -                        | -                          |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | -                        | -                        | -                        | -                          |
|                        | <u>\$ 1,445,657</u>      | <u>\$ 3,936,189</u>      | <u>\$ 1,724,986</u>      | <u>\$ 1,984,088</u>        |

TOTAL PERSONNEL SERVICE BY POSITION  
SEWER LINE MAINTENANCE

| CLASSIFICATION               | SALARY GRADE | 2023-24<br>FISCAL YEAR | 2024-25<br>FISCAL YEAR |
|------------------------------|--------------|------------------------|------------------------|
| Regular Employees            |              |                        |                        |
| Public Works Director        | Grade V      | 0.2                    | 0.2                    |
| Director of Citizen Services | Grade U      | 0.15                   | 0.15                   |
| Customer Service Manager     | Grade P-3    | 0.33                   | 0.33                   |
| PW Engineer                  | Grade P      | 0.5                    | 0.5                    |
| Public Works Technician      | Grade K      | 0.5                    | 0.5                    |
| PW System/GIS Analyst        | Grade L-6    | 0.125                  | 0.125                  |
| TOTAL                        |              | 1.805                  | 1.805                  |



---

**WATER**

**FUND**

---

## City of Cape Girardeau 2024-2025 Budget

### Water Fund

The water division is responsible for the operation and maintenance of waterlines and water plant in cooperation with Alliance Water Resources.

#### **2023-2024 Accomplishments:**

- Completed several necessary projects at the water plant which addressed flow to filters 19 and 20, reduced scale build up, rehabbed all filters, redesigned a drain pit, conducted polymer trials, and implemented a chlorine booster pump.
- Continued to provide high quality drinking water for the community.
- 2.2 billion gallons of water treated and distributed to the users.
- Addressed numerous water main breaks and service line leaks.

#### **2024-2025 Goals:**

- Continue to produce high quality water for the City.
- Continue to coordinate with Engineering on necessary water plant upgrades for the Filter Gallery, Lime System, SCADA, Corrosion Control, and Plant Expansion.

WATER FUND  
BUDGET BY MAJOR OBJECT

|  | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|--|--------------------------|--------------------------|--------------------------|----------------------------|
| REVENUE SOURCE:  |                          |                          |                          |                            |
| TAXES  | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| LICENSES AND PERMITS                                   | -                        | -                        | -                        | -                          |
| INTERGOVERN REVENUE                                    | -                        | 30,309                   | -                        | -                          |
| SERVICE CHARGES  | 7,732,325                | 8,128,457                | 7,844,000                | 8,211,400                  |
| FINES AND FORFEITS                                     | -                        | -                        | -                        | -                          |
| MISCELLANEOUS  | 130,273                  | 456,520                  | 192,000                  | 151,000                    |
| OTHER FINANCING  | <u>(4,433)</u>           | <u>18,618</u>            | <u>-</u>                 | <u>-</u>                   |
| TOTAL REVENUE  | \$ 7,858,165             | \$ 8,633,904             | \$ 8,036,000             | \$ 8,362,400               |
| EXPENSE OBJECT:  |                          |                          |                          |                            |
| PERSONNEL SERVICES                                     | \$ 166,798               | \$ 143,837               | \$ 387,366               | \$ 403,834                 |
| MATERIALS & SUPPLIES                                   | 1,508,989                | 1,898,471                | 1,877,211                | 2,337,038                  |
| CONTRACTUAL SERVICES                                   | 3,876,136                | 3,934,115                | 4,236,992                | 4,223,868                  |
| GENERAL OPERATIONS                                     | 365,101                  | 468,586                  | 369,600                  | 397,660                    |
| CAPITAL OUTLAY   | 404,119                  | 357,249                  | 2,500,000                | 1,997,134                  |
| SPECIAL PROJECTS                                       | -                        | 44,000                   | -                        | -                          |
| DEBT SERVICE   | <u>882,268</u>           | <u>882,368</u>           | <u>881,150</u>           | <u>879,250</u>             |
| TOTAL EXPENSES   | <u>\$ 7,203,411</u>      | <u>\$ 7,728,626</u>      | <u>\$ 10,252,319</u>     | <u>\$ 10,238,784</u>       |
| FUND TRANSFERS IN                                      | 600,000                  | 8,758                    | 1,116,033                | 1,437,840                  |
| FUND TRANSFERS OUT                                     | 1,103                    | -                        | -                        | -                          |
| PROJECTED NET REVENUE OVER<br>(UNDER) BUDGETED EXPENSE |                          |                          | -                        | -                          |
| RESERVED FUND BALANCE<br>DECREASE(INCREASE)            |                          |                          | (142,857)                | (150,000)                  |
| EMERGENCY RESERVE FUND BALANCE<br>DECREASE(INCREASE)   |                          |                          | (97,816)                 | (73,685)                   |
| BEGINNING UNRESERVED FUND<br>BALANCE                   |                          |                          | 7,574,985                | 6,234,026                  |
| ENDING UNRESERVED FUND<br>BALANCE                      |                          |                          | <u>6,234,026</u>         | <u>5,571,797</u>           |
| EMERGENCY RESERVE FUND                                 |                          | <u>932,859</u>           | <u>1,030,675</u>         | <u>1,104,360</u>           |
| FUNDS RESERVED FOR DEBT SERVICE                        |                          | <u>307,140</u>           | <u>307,140</u>           | <u>307,140</u>             |
| FUNDS RESERVED FOR<br>EQUIPMENT REPLACEMENT            |                          | <u>1,821,044</u>         | <u>1,821,044</u>         | <u>1,821,044</u>           |
| RESERVED FOR FUTURE CAPITAL                            |                          | <u>1,502,727</u>         | <u>1,645,584</u>         | <u>1,795,584</u>           |

| WATER FUND REVENUE                |                          |                          |                          |                            |
|-----------------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
|                                   | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
| State Grants                      | \$ -                     | \$ 30,309                | \$ -                     | \$ -                       |
|                                   | -                        | 30,309                   | -                        | -                          |
| Residential Water Usage           | 4,364,344                | 4,709,502                | 4,500,000                | 4,725,000                  |
| Commercial Water Usage            | 2,837,916                | 3,051,714                | 3,000,000                | 3,150,000                  |
| Water Tap Fee                     | 309,052                  | 140,915                  | 150,000                  | 150,000                    |
| Water Penalty                     | 89,671                   | 88,785                   | 83,000                   | 75,000                     |
| Commercial Sewer Penalty          | 18,369                   | 23,904                   | 23,000                   | 23,400                     |
| Residential Service Revenue       | <u>112,973</u>           | <u>113,637</u>           | <u>88,000</u>            | <u>88,000</u>              |
|                                   | 7,732,325                | 8,128,457                | 7,844,000                | 8,211,400                  |
| Interest on Overnight Investments | 107,862                  | 413,714                  | 170,000                  | 143,000                    |
| Interest on Leases                | 4,882                    | 11,527                   | -                        | -                          |
| Property rental                   | 9,661                    | 16,370                   | 14,000                   | -                          |
| Parts markup                      | -                        | -                        | -                        | -                          |
| General Miscellaneous             | <u>7,868</u>             | <u>14,909</u>            | <u>8,000</u>             | <u>8,000</u>               |
|                                   | 130,273                  | 456,520                  | 192,000                  | 151,000                    |
| Compensation for Damages          | (4,583)                  | 6,476                    | -                        | -                          |
| Property Sale                     | <u>150</u>               | <u>12,142</u>            | <u>-</u>                 | <u>-</u>                   |
|                                   | (4,433)                  | 18,618                   | -                        | -                          |
| Transfers - General Fund          | -                        | 8,758                    | -                        | -                          |
| Transfer-Capital Sales Tax-Gen    | <u>600,000</u>           | <u>-</u>                 | <u>1,116,033</u>         | <u>1,437,840</u>           |
|                                   | <u>600,000</u>           | <u>8,758</u>             | <u>1,116,033</u>         | <u>1,437,840</u>           |
|                                   | <u>\$ 8,458,165</u>      | <u>\$ 8,642,662</u>      | <u>\$ 9,152,033</u>      | <u>\$ 9,800,240</u>        |

WATER FUND (4060)

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ 166,798               | \$ 143,837               | \$ 387,366               | \$ 403,834                 |
| MATERIALS AND SUPPLIES | 1,508,989                | 1,898,471                | 1,877,211                | 2,337,038                  |
| CONTRACTUAL SERVICES   | 3,876,136                | 3,934,115                | 4,236,992                | 4,223,868                  |
| GENERAL OPERATIONS     | 365,101                  | 468,586                  | 369,600                  | 397,660                    |
| CAPITAL EXPENDITURES   | 404,119                  | 357,249                  | 2,500,000                | 1,997,134                  |
| SPECIAL PROJECTS       | -                        | 44,000                   | -                        | -                          |
| DEBT PAYMENTS          | 882,268                  | 882,368                  | 881,150                  | 879,250                    |
| TRANSFERS              | 1,103                    | -                        | -                        | -                          |
|                        | <u>\$ 7,204,514</u>      | <u>\$ 7,728,626</u>      | <u>\$ 10,252,319</u>     | <u>\$ 10,238,784</u>       |

TOTAL PERSONNEL SERVICE BY POSITION  
WATER

| CLASSIFICATION                   | SALARY GRADE | 2023-24<br>FISCAL YEAR | 2024-25<br>FISCAL YEAR |
|----------------------------------|--------------|------------------------|------------------------|
| Regular Employees                |              |                        |                        |
| Public Works Director            | Grade V      | 0.2                    | 0.2                    |
| Director of Citizen Services     | Grade U      | 0.15                   | 0.15                   |
| Customer Serv. Manager           | Grade P      | 0.33                   | 0.33                   |
| Foreman                          | Grade L      | 1                      | 1                      |
| Water Field Maintenance Mechanic | Grade J      | 2                      | 2                      |
| Senior Customer Service Rep.     | Grade H      | 0.4                    | 0.4                    |
| Equipment Operator               | Grade K      | 1                      | 1                      |
| Customer Serv. Reps.             | Grade G      | 1.53                   | 1.53                   |
| TOTAL                            |              | 6.61                   | 6.61                   |

---

THIS PAGE INTENTIONALLY LEFT BLANK

---

---

# **SOLID WASTE FUND**

---

## **SOLID WASTE FUND BUDGET HIGHLIGHTS**

### **ACTIVITIES**

The Solid Waste Fund is responsible for operation and maintenance of the Transfer Station, Residential Solid Waste, Landfill and Recycling.

### **REVENUE/RATE INCREASES**

A rate increase of 5.00% is included in this budget.



| SOLID WASTE FUND<br>BUDGET BY MAJOR OBJECT             |                          |                          |                          |                            |
|--|--------------------------|--------------------------|--------------------------|----------------------------|
|  | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
| REVENUE SOURCE:  |                          |                          |                          |                            |
| TAXES  | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| LICENSES AND PERMITS                                   | -                        | -                        | -                        | -                          |
| INTERGOVERN REVENUE                                    | 797                      | 25,312                   | -                        | -                          |
| SERVICE CHARGES  | 5,262,899                | 5,919,094                | 5,921,800                | 6,062,000                  |
| FINES AND FORFEITS                                     | -                        | -                        | -                        | -                          |
| MISCELLANEOUS  | 169,055                  | 343,193                  | 180,000                  | 145,000                    |
| OTHER FINANCING  | -                        | -                        | -                        | -                          |
| TOTAL REVENUE  | \$ 5,432,751             | \$ 6,287,599             | \$ 6,101,800             | \$ 6,207,000               |
| EXPENSE OBJECT:  |                          |                          |                          |                            |
| PERSONNEL SERVICES                                     | \$ 1,295,764             | \$ 1,260,794             | \$ 1,664,082             | \$ 1,632,386               |
| MATERIALS & SUPPLIES                                   | 254,494                  | 307,855                  | 342,182                  | 307,062                    |
| CONTRACTUAL SERVICES                                   | 2,930,145                | 3,388,055                | 3,592,618                | 3,670,850                  |
| GENERAL OPERATIONS                                     | 12,319                   | 14,633                   | 27,230                   | 33,630                     |
| CAPITAL OUTLAY   | -                        | 90,200                   | 180,000                  | 220,000                    |
| SPECIAL PROJECTS                                       | 75,616                   | 284,038                  | 138,000                  | 113,000                    |
| DEBT SERVICE   | 544,735                  | 647,362                  | 509,989                  | 513,319                    |
| TOTAL EXPENSES   | \$ 5,113,073             | \$ 5,992,937             | \$ 6,454,101             | \$ 6,490,247               |
| FUND TRANSFERS IN                                      | -                        | -                        | -                        | -                          |
| FUND TRANSFERS OUT                                     | -                        | -                        | -                        | -                          |
| PROJECTED NET REVENUE OVER<br>(UNDER) BUDGETED EXPENSE |                          |                          | -                        | -                          |
| RESERVED FUND BALANCE<br>DECREASE(INCREASE)            |                          |                          | -                        | -                          |
| EMERGENCY RESERVE FUND BALANCE<br>DECREASE(INCREASE)   |                          |                          | (76,998)                 | 1,078                      |
| BEGINNING UNRESERVED FUND<br>BALANCE                   |                          |                          | 2,623,211                | 2,193,912                  |
| ENDING UNRESERVED FUND<br>BALANCE                      |                          |                          | <u>2,193,912</u>         | <u>1,911,743</u>           |
| EMERGENCY RESERVE FUND                                 |                          | <u>787,619</u>           | <u>864,617</u>           | <u>863,539</u>             |
| FUNDS RESERVED FOR<br>EQUIPMENT REPLACEMENT            |                          | <u>1,645,457</u>         | <u>1,645,457</u>         | <u>1,645,457</u>           |

SOLID WASTE FUND REVENUE

|                                   | 2021-22<br><u>ACTUAL</u>   | 2022-23<br><u>ACTUAL</u>   | 2023-24<br><u>BUDGET</u>   | 2024-25<br><u>PROPOSED</u> |
|-----------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Fed Treasury Grant                | \$ 797                     | \$ -                       | \$ -                       | \$ -                       |
| Solid Waste Dist. Oper Grant      | <u>-</u>                   | <u>25,312</u>              | <u>-</u>                   | <u>-</u>                   |
|                                   | 797                        | 25,312                     | -                          | -                          |
| Penalty                           | 57,518                     | 75,320                     | 58,000                     | -                          |
| City Collection                   | 51,327                     | 50,384                     | 53,000                     | 51,000                     |
| Residential Collection            | 3,154,343                  | 3,333,335                  | 3,300,000                  | 3,500,000                  |
| Commercial Collection             | 8                          | 425                        | -                          | -                          |
| Transfer Station Fees             | 1,987,110                  | 2,447,707                  | 2,500,000                  | 2,500,000                  |
| Other residential water fees      | -                          | 25                         | -                          | -                          |
| Lugger service fee                | 92                         | -                          | -                          | -                          |
| Special Wednesday Pickup          | <u>12,501</u>              | <u>11,899</u>              | <u>10,800</u>              | <u>11,000</u>              |
|                                   | 5,262,899                  | 5,919,094                  | 5,921,800                  | 6,062,000                  |
| Interest on Overnight Investments | 45,078                     | 168,661                    | 50,000                     | -                          |
| Interest on Leases                | 19,340                     | 19,408                     | -                          | -                          |
| General Miscellaneous             | 11,718                     | 7,593                      | 5,000                      | -                          |
| Recycling Revenue                 | 53,315                     | 93,123                     | 65,000                     | 85,000                     |
| Building Lease                    | 40,660                     | 56,575                     | 60,000                     | 60,000                     |
| Cash Overages & Shortages         | <u>(1,056)</u>             | <u>(2,166)</u>             | <u>-</u>                   | <u>-</u>                   |
|                                   | <u>169,055</u>             | <u>343,193</u>             | <u>180,000</u>             | <u>145,000</u>             |
|                                   | <u><u>\$ 5,432,751</u></u> | <u><u>\$ 6,287,599</u></u> | <u><u>\$ 6,101,800</u></u> | <u><u>\$ 6,207,000</u></u> |

---

## City of Cape Girardeau 2024-2025 Budget

### Transfer Station

The transfer station is the disposal point of solid waste materials. This facility also receives waste materials from numerous residential, commercial, and industrial facilities throughout the county. The station prepares waste material for shipment to the sanitary landfill facility in Dexter, MO. The facility is the processing point for the Single Stream Recycling operations. The recycle materials are loaded on trucks for transport to the processing facility in St. Louis.

#### **2023-2024 Accomplishments:**

- Continued weekly solid waste processing and recycling City of Cape Girardeau and commercial users.
- Processed over 45,000 tons of solid waste that was sent to the landfill.
- Processed over 2,600 tons of recycling materials, including residential and commercial recycling.

#### **2024-2025 Goals:**

- Continue weekly solid waste processing for the City of Cape Girardeau and commercial users.
- Continue weekly recycling processing for the City of Cape Girardeau and commercial users.
- Have no lost time or at-fault accidents.
- Maintain fleet for extended service life.
- Fill open positions for full staffing.

TRANSFER STATION (4080)

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ 265,691               | \$ 275,170               | \$ 315,474               | \$ 317,693                 |
| MATERIALS AND SUPPLIES | 47,509                   | 52,098                   | 57,804                   | 48,754                     |
| CONTRACTUAL SERVICES   | 2,263,212                | 2,508,080                | 2,563,834                | 2,658,669                  |
| GENERAL OPERATIONS     | 2,078                    | 1,248                    | 7,100                    | 7,500                      |
| CAPITAL EXPENDITURES   | -                        | 90,200                   | -                        | -                          |
| SPECIAL PROJECTS       | -                        | -                        | -                        | -                          |
| DEBT PAYMENTS          | 250,975                  | 385,366                  | 376,118                  | 381,010                    |
| TRANSFERS              | -                        | -                        | -                        | -                          |
|                        | <u>\$ 2,829,465</u>      | <u>\$ 3,312,162</u>      | <u>\$ 3,320,330</u>      | <u>\$ 3,413,626</u>        |

TOTAL PERSONNEL SERVICE BY POSITION  
TRANSFER STATION

| CLASSIFICATION                           | SALARY GRADE | 2023-24<br>FISCAL YEAR | 2024-25<br>FISCAL YEAR |
|--|--------------|------------------------|------------------------|
| Regular Employees                        |              |                        |                        |
| Assistant Public Works Director          | Grade U      | 0.125                  | 0.125                  |
| Transfer Station Chief Operator          | Grade L      | 1                      | 1                      |
| Administrative Technician                | Grade G      | 0.25                   | -                      |
| Transfer Station Operator                | Grade K      | 3                      | 3                      |
| Transfer Station Operator-Scale Operator | Grade F      | 1                      | 1                      |
| TOTAL                                    |              | 5.375                  | 5.125                  |

---

## City of Cape Girardeau 2024-2025 Budget

### Residential Solid Waste

The residential division collects and disposes of solid waste materials generated by citizens, as well as provides for special pick-up services for items and materials excluded in scheduled daily collection.

#### **2023-2024 Accomplishments:**

- Continued curbside weekly solid waste service.
- Adjusted weekly assignments to address staffing shortages.
- Picked up over 7,600 tons of residential solid waste.
- Completed special Wednesday pick-ups as scheduled.

#### **2024-2025 Goals:**

- Continue weekly curbside solid waste service for Cape Girardeau residents.
- Complete special Wednesday pick-ups as scheduled.
- Have no lost time or at-fault accidents.
- Maintain fleet for extended service life.

RESIDENTIAL WASTE DISPOSAL (4082)

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ 636,042               | \$ 597,742               | \$ 901,561               | \$ 896,478                 |
| MATERIALS AND SUPPLIES | 127,116                  | 167,897                  | 185,561                  | 168,246                    |
| CONTRACTUAL SERVICES   | 536,769                  | 653,276                  | 710,703                  | 722,676                    |
| GENERAL OPERATIONS     | 7,856                    | 11,535                   | 13,050                   | 19,050                     |
| CAPITAL EXPENDITURES   | -                        | -                        | -                        | 175,000                    |
| SPECIAL PROJECTS       | -                        | 176,000                  | -                        | -                          |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | -                        | -                        | -                        | -                          |
|                        | <u>\$ 1,307,783</u>      | <u>\$ 1,606,450</u>      | <u>\$ 1,810,875</u>      | <u>\$ 1,981,450</u>        |

TOTAL PERSONNEL SERVICE BY POSITION  
RESIDENTIAL WASTE DISPOSAL

| CLASSIFICATION                  | SALARY GRADE | 2023-24<br>FISCAL YEAR | 2024-25<br>FISCAL YEAR |
|---------------------------------|--------------|------------------------|------------------------|
| Regular Employees               |              |                        |                        |
| Public Works Director           | Grade V      | 0.2                    | 0.2                    |
| Director of Citizen Services    | Grade U      | 0.15                   | 0.15                   |
| Assistant Public Works Director | Grade U      | 0.25                   | 0.25                   |
| Solid Waste Superintendent      | Grade Q      | 1                      | 1                      |
| Fleet Manager                   | Grade O      | 0.25                   | -                      |
| Customer Service Manager        | Grade P      | 0.34                   | 0.34                   |
| Crew Leader                     | Grade L      | 1                      | 1                      |
| PW System/GIS Analyst           | Grade L      | 0.125                  | 0.125                  |
| Senior Solid Waste Driver       | Grade K      | 1                      | 1                      |
| Solid Waste Driver              | Grade K      | 2                      | 2                      |
| Senior Customer Service Rep.    | Grade H      | 0.3                    | 0.3                    |
| Administrative Technician       | Grade G      | 0.25                   | -                      |
| Customer Service Rep.           | Grade G      | 1.24                   | 1.24                   |
| Solid Waste Worker II           | Grade F      | 3                      | -                      |
| Solid Waste Worker              | Grade J      | -                      | 3                      |
| Equipment Operator              | Grade K      | 2                      | 2                      |
| Administrative Secretary        | Grade F      | 1                      | 1                      |
| TOTAL                           |              | 14.105                 | 13.605                 |

---

## City of Cape Girardeau 2024-2025 Budget

### **Landfill**

The landfill which has served as a back-up disposal facility in the past is now closed. The City is required by state and federal laws and regulations to place a final cover on the landfill and perform monitoring functions for thirty years after closure. The proposed budget provides for post closure maintenance and monitoring of the landfill.

#### **2023-2024 Accomplishments:**

- Continued post closure maintenance of the landfill by mowing on a routine basis.

#### **2024-2025 Goals:**

- Visually monitor the landfill area for any changes in ground conditions.
- Continue post closure landfill maintenance activities.
- Continue to support the Galaxy Park model airplane operations.

LANDFILL (4084)

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ 2,376                 | \$ -                     | \$ -                     | \$ -                       |
| MATERIALS AND SUPPLIES | 379                      | 854                      | 1,038                    | 1,016                      |
| CONTRACTUAL SERVICES   | 1,070                    | 677                      | 2,100                    | 2,100                      |
| GENERAL OPERATIONS     | -                        | -                        | -                        | -                          |
| CAPITAL EXPENDITURES   | -                        | -                        | -                        | -                          |
| SPECIAL PROJECTS       | -                        | -                        | -                        | -                          |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | -                        | -                        | -                        | -                          |
|                        | <u>\$ 3,825</u>          | <u>\$ 1,531</u>          | <u>\$ 3,138</u>          | <u>\$ 3,116</u>            |



---

## City of Cape Girardeau 2024-2025 Budget

### Recycling

The recycling division accounts for the collection and processing cost of handling all recyclable materials. Materials are collected on weekly routes and are received at the Recycling Center.

#### 2023-2024 Accomplishments:

- Though staffing challenges forced occasional adjustments, the Recycling Division completed curbside pickup of recycling each week.
- Picked up over 1,800 tons of recycling.

#### 2024-2025 Goals:

- Continue weekly curbside recycling service for Cape Girardeau residents.
- Continue operations for the Recycling Drop Off Center.
- Have no lost time or at-fault accidents.
- Maintain fleet for extended service life.

RECYCLING (4086)

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ 391,655               | \$ 387,882               | \$ 447,047               | \$ 418,216                 |
| MATERIALS AND SUPPLIES | 79,490                   | 87,006                   | 97,779                   | 89,046                     |
| CONTRACTUAL SERVICES   | 129,094                  | 226,022                  | 315,981                  | 287,405                    |
| GENERAL OPERATIONS     | 2,385                    | 1,850                    | 7,080                    | 7,080                      |
| CAPITAL EXPENDITURES   | -                        | -                        | 180,000                  | 45,000                     |
| SPECIAL PROJECTS       | 75,616                   | 108,038                  | 138,000                  | 113,000                    |
| DEBT PAYMENTS          | 293,760                  | 261,996                  | 133,871                  | 132,309                    |
| TRANSFERS              | -                        | -                        | -                        | -                          |
|                        | <u>\$ 972,000</u>        | <u>\$ 1,072,794</u>      | <u>\$ 1,319,758</u>      | <u>\$ 1,092,056</u>        |

TOTAL PERSONNEL SERVICE BY POSITION  
RECYCLING

| CLASSIFICATION             | SALARY GRADE | 2023-24<br>FISCAL YEAR | 2024-25<br>FISCAL YEAR |
|----------------------------|--------------|------------------------|------------------------|
| Regular Employees          |              |                        |                        |
| Fleet Manager              | Grade O      | 0.25                   | -                      |
| Crew Leader                | Grade L      | 1                      | 1                      |
| PW System/GIS Analyst      | Grade L      | 0.125                  | 0.125                  |
| Equipment Operator         | Grade K      | 0.5                    | 0.5                    |
| Administrative Coordinator | Grade J      | 1                      | 1                      |
| Solid Waste Driver         | Grade K      | 4                      | 4                      |
| Administrative Technician  | Grade G      | 0.25                   | -                      |
| TOTAL                      |              | 7.125                  | 6.625                  |

---

# **GOLF COURSE FUND**

---

## City of Cape Girardeau 2024-2025 Budget

### Golf

This division provides for the operation and maintenance of the 18 hole Jaycee Municipal Golf Course and the operation of the golf pro shop which provides services such as concessions, equipment, rental, marshalling the course and conducting tournaments.

#### **2023-2024 Accomplishments:**

- Developed a plan to utilize the shelter and outdoor kitchen to enhance tournament amenities and explore other opportunities for special events.
- Added an additional sponsorship hole to increase the total to 18.
- Continued to add more tournaments and sponsorships while also retaining 90% of existing tournaments and sponsorships.
- Increased participation in the Junior Golf program. Had three sessions from May through August.
- We had a very successful 2023. We did not lose any grass on the greens or fairways which is outstanding considering the level of play the course receives.
- Effectively managed the 2023-24 Operating Budget by completing projects in-house and value engineering where possible to help stay within the budget.
- We added an additional concrete cart path by hole #10 to help maintain the grass around the tee box for hole #10.
- Installed new Zoysia sod in ditch by hole #15.
- Cut back the wood line on #11 & #15 tee which improved airflow and sunlight for better turf.
- Cut down three trees on #16 rough that were overgrown, which has improved the tee shot to the green.
- Upgraded the course irrigation system by purchasing an updated computer system for irrigation control.
- Successfully transitioned from retired Golf Course Superintendent (Randy Lueder) to new Superintendent (Rusty Golightly).
- Recruited and hired 3 new full-time staff to bring the maintenance crew to full capacity for the first time in two years.

#### **2024-2025 Goals:**

- Meet or exceed 2024-2025 operating revenue.
- Meet or exceed cost recovery of 100%.
- Maintain consistent full time and part time staffing.
- Continue to develop a plan to improve the pro shop concession offerings and overall look.
- Work on improving the course championship and add new course tournaments.
- Host a Junior Golf tournament.
- Increase yearly membership sales.

---

## City of Cape Girardeau 2024-2025 Budget

### **Golf (cont.)**

- Continue to develop opportunities to utilize the renovated and improved pavilion for patron enjoyment, promotion and revenue opportunities.
- Develop a coordinated plan with the Golf Manager and Marketing Coordinator to increase participation in Jaycee sponsored tournaments.
- Replace the shingles on the Pro Shop roof.
- Replace broken cart path on holes #5 & #8.
- Concrete a connection point by the putting green.
- Repair sand traps on holes #4 & #15.
- Plant additional trees along holes #2, #3 #6, #7 & #8 to add additional greenery throughout the course.
- Cut back the wood line on #8 tee to improve airflow and sunlight for better turf.
- Continue to effectively manage the Golf Course operations budget while continuing to maintain the course efficiently and effectively.

GOLF FUND  
BUDGET BY MAJOR OBJECT

|  | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|--|--------------------------|--------------------------|--------------------------|----------------------------|
| REVENUE SOURCE:  |                          |                          |                          |                            |
| TAXES  | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| LICENSES AND PERMITS                                   | -                        | -                        | -                        | -                          |
| INTERGOVERN REVENUE                                    | 199                      | -                        | -                        | -                          |
| SERVICE CHARGES  | 766,185                  | 841,939                  | 778,300                  | 929,526                    |
| FINES AND FORFEITS                                     | -                        | -                        | -                        | -                          |
| MISCELLANEOUS  | 14,240                   | 36,014                   | 4,800                    | -                          |
| OTHER FINANCING  | <u>1,275</u>             | <u>11,400</u>            | <u>-</u>                 | <u>-</u>                   |
| TOTAL REVENUE  | \$ 781,899               | \$ 889,353               | \$ 783,100               | \$ 929,526                 |
| EXPENSE OBJECT:  |                          |                          |                          |                            |
| PERSONNEL SERVICES                                     | \$ 347,636               | \$ 412,040               | \$ 487,474               | \$ 523,300                 |
| MATERIALS & SUPPLIES                                   | 133,393                  | 137,661                  | 114,264                  | 131,257                    |
| CONTRACTUAL SERVICES                                   | 109,145                  | 125,065                  | 135,396                  | 133,622                    |
| GENERAL OPERATIONS                                     | 772                      | 404                      | 4,050                    | 4,050                      |
| CAPITAL OUTLAY   | 13,392                   | 27,798                   | -                        | -                          |
| SPECIAL PROJECTS                                       | 2,376                    | 3,925                    | 7,000                    | 7,100                      |
| DEBT SERVICE   | <u>-</u>                 | <u>-</u>                 | <u>-</u>                 | <u>-</u>                   |
| TOTAL EXPENSES   | <u>\$ 606,714</u>        | <u>\$ 706,893</u>        | <u>\$ 748,184</u>        | <u>\$ 799,329</u>          |
| FUND TRANSFERS IN                                      | 37,010                   | 16,000                   | -                        | -                          |
| FUND TRANSFERS OUT                                     | -                        | -                        | -                        | -                          |
| PROJECTED NET REVENUE OVER<br>(UNDER) BUDGETED EXPENSE |                          |                          | -                        | -                          |
| RESERVED FUND BALANCE<br>DECREASE(INCREASE)            |                          |                          | -                        | (84,000)                   |
| EMERGENCY RESERVE FUND BALANCE<br>DECREASE(INCREASE)   |                          |                          | (10,364)                 | (7,671)                    |
| BEGINNING UNRESERVED FUND<br>BALANCE                   |                          |                          | 547,770                  | 572,322                    |
| ENDING UNRESERVED FUND<br>BALANCE                      |                          |                          | <u>572,322</u>           | <u>610,848</u>             |
| EMERGENCY RESERVE FUND                                 |                          | <u>101,864</u>           | <u>112,228</u>           | <u>119,899</u>             |
| FUNDS RESERVED FOR<br>EQUIPMENT REPLACEMENT            |                          | <u>-</u>                 | <u>-</u>                 | <u>84,000</u>              |

| GOLF FUND REVENUE                       |                          |                          |                          |                            |
|---|--------------------------|--------------------------|--------------------------|----------------------------|
|   | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
| Fed Indirect Operating-Treasury         | \$ 199                   | \$ -                     | \$ -                     | \$ -                       |
|   | 199                      | -                        | -                        | -                          |
| Pro Shop Concessions                    | 32,680                   | 35,517                   | 52,000                   | 55,000                     |
| Pro Shop Concessions-Beer               | 62,601                   | 64,681                   | 65,000                   | 70,000                     |
| Cost of Misc Retail Items               | (2,081)                  | (8,653)                  | (5,000)                  | (15,000)                   |
| Cost of Items Resold                    | (45,003)                 | (58,608)                 | (59,400)                 | (59,400)                   |
| Green Fees - Weekend                    | 133,078                  | 130,559                  | 135,000                  | 138,000                    |
| Green Fees - Weekly                     | 163,109                  | 164,191                  | 155,500                  | 167,000                    |
| Private-Cart Fees                       | 2,149                    | 154                      | 1,500                    | -                          |
| Motor-Cart Fees                         | 276,997                  | 359,579                  | 275,000                  | 439,226                    |
| Other Equipment Rental                  | 687                      | -                        | 700                      | -                          |
| Equipment Sales                         | 13,378                   | 65,204                   | 14,000                   | 17,000                     |
| Annual Pass Fees                        | 120,655                  | 79,493                   | 121,000                  | 100,000                    |
| Golf Class Fees                         | 5,765                    | 4,284                    | 5,500                    | 5,700                      |
| Tournament Fees                         | 2,170                    | 5,540                    | 17,500                   | 12,000                     |
|   | 766,185                  | 841,939                  | 778,300                  | 929,526                    |
| Interest on Overnight Investments       | 6,319                    | 30,100                   | 3,800                    | -                          |
| Cash Overages & Shortages               | 6,592                    | 5,915                    | -                        | -                          |
| General Miscellaneous                   | 1,329                    | -                        | 1,000                    | -                          |
|   | 14,240                   | 36,014                   | 4,800                    | -                          |
| Property Sale                           | 1,275                    | 9,700                    | -                        | -                          |
| Operating contributions                 | -                        | 1,700                    | -                        | -                          |
|   | 1,275                    | 11,400                   | -                        | -                          |
| Transfers In Parks & Rec Fund           | -                        | 6,000                    | -                        | -                          |
| Transfers In-Parks & Rec Foundation     | 17,010                   | 10,000                   | -                        | -                          |
| Transfers In-Park/Stormwater -Operating | 10,000                   | -                        | -                        | -                          |
| Transfers In-Pk System Imp Ph 2         | 10,000                   | -                        | -                        | -                          |
|   | 37,010                   | 16,000                   | -                        | -                          |
|   | <u>\$ 818,909</u>        | <u>\$ 905,354</u>        | <u>\$ 783,100</u>        | <u>\$ 929,526</u>          |

GOLF FUND (5075)

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ 347,636               | \$ 412,040               | \$ 487,474               | \$ 523,300                 |
| MATERIALS AND SUPPLIES | 133,393                  | 137,661                  | 114,264                  | 131,257                    |
| CONTRACTUAL SERVICES   | 109,145                  | 125,065                  | 135,396                  | 133,622                    |
| GENERAL OPERATIONS     | 772                      | 404                      | 4,050                    | 4,050                      |
| CAPITAL EXPENDITURES   | 13,392                   | 27,798                   | -                        | -                          |
| SPECIAL PROJECTS       | 2,376                    | 3,925                    | 7,000                    | 7,100                      |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | -                        | -                        | -                        | -                          |
|                        | <u>\$ 606,714</u>        | <u>\$ 706,893</u>        | <u>\$ 748,184</u>        | <u>\$ 799,329</u>          |

TOTAL PERSONNEL SERVICE BY POSITION  
GOLF

| CLASSIFICATION             | SALARY GRADE | 2023-24<br>FISCAL YEAR | 2024-25<br>FISCAL YEAR |
|----------------------------|--------------|------------------------|------------------------|
| Regular Employees          |              |                        |                        |
| Golf Course Supervisor     | Grade N      | 1                      | -                      |
| Golf Course Superintendent | Grade N      | -                      | 1                      |
| Golf Course Manager        | Grade N      | 1                      | 1                      |
| Senior Maintenance Worker  | Grade I      | 1                      | 2                      |
| Maintenance Worker         | Grade G      | 2                      | 1                      |
| TOTAL                      |              | 5                      | 5                      |

Part-Time Employees

|                 | 2023-24                 | 2024-25                         |                         |                                 |
|-----------------|-------------------------|---------------------------------|-------------------------|---------------------------------|
|                 | <u>Actual<br/>Hours</u> | <u>Full-Time<br/>Equivalent</u> | <u>Actual<br/>Hours</u> | <u>Full-Time<br/>Equivalent</u> |
| Part-Time Hours | 12,035                  | 5.78                            | 13,215                  | 6.35                            |



---

# **INDOOR SPORTS COMPLEX FUND**

---

## City of Cape Girardeau 2024-2025 Budget

### Indoor Sports Complex

The Indoor Sports Complex Fund provides for the operation and maintenance of the Sportsplex which opened in May 2017.

#### 2023-2024 Accomplishments:

- Attained a cost recovery of 95% on direct expenses not counting depreciation allocations.
- Hosted 39 sports tournaments which boosted economic impact in Cape Girardeau through hotel stays, restaurant visits and retail purchases.
- Secured all sign sponsors on courts and new sign sponsors on fields as well as new program sponsors at the SportsPlex to gain additional revenue.
- Maintained or grew participation in a majority of youth and adult sports leagues.
- Concession revenue increased by \$15,000 over the previous fiscal year.
- Birthday parties and meeting room rentals doubled in numbers and revenue over the previous fiscal year.
- Partnered with Cape Noon Optimist Club to bring the Indoor Soccer League to the SportsPlex.
- Continued rental relationships with several local sports clubs including NSSC Volleyball, Pursuit Volleyball, SEMO Elite Soccer, Perryville Stars Softball and Jackson Tribe Baseball.
- Provided an indoor training facility for local high schools and Southeast Missouri State University soccer, baseball, softball and football.
- Rented to ten schools for field trips during weekday daytime hours.

#### 2024-2025 Goals:

- Meet or exceed direct expense cost recovery goal of 100%.
- Help offset the minimum wage increase by reducing expenses when possible and increasing revenue through fee increases and increased participation.
- Host a sports tournament or other large event 42 weekends during the year to boost economic impact in Cape Girardeau through restaurant visits and hotel stays.
- Increase court and field rental revenue by 5% by obtaining new rental customers and fee increases.
- Obtain new tournaments, large corporate, school and church rentals during our non-peak time of late summer and fall.
- Create new summer sports-related youth programming at the SportsPlex such as sports camps and clinics.
- Operate the concession stand at a fee based service ratio of 1.5 by implementing small price increases.
- Implement quarterly professional development training for part-time staff.
- Continue selling all wall space through our sponsor signage program.
- Create a facility maintenance plan for upcoming desired facility repairs and restorations.

INDOOR SPORTS COMPLEX FUND  
BUDGET BY MAJOR OBJECT

|  | <u>2021-22</u><br><u>ACTUAL</u> | <u>2022-23</u><br><u>ACTUAL</u> | <u>2023-24</u><br><u>BUDGET</u> | <u>2024-25</u><br><u>PROPOSED</u> |
|--|---------------------------------|---------------------------------|---------------------------------|-----------------------------------|
| REVENUE SOURCE:  |                                 |                                 |                                 |                                   |
| TAXES  | \$ -                            | \$ -                            | \$ -                            | \$ -                              |
| LICENSES AND PERMITS                                   | -                               | -                               | -                               | -                                 |
| INTERGOVERN REVENUE                                    | -                               | -                               | -                               | -                                 |
| SERVICE CHARGES  | 786,059                         | 823,881                         | 883,688                         | 940,365                           |
| FINES AND FORFEITS                                     | -                               | -                               | -                               | -                                 |
| MISCELLANEOUS  | 84,323                          | 98,812                          | 75,850                          | 95,165                            |
| OTHER FINANCING  | <u>-</u>                        | <u>-</u>                        | <u>-</u>                        | <u>-</u>                          |
| TOTAL REVENUE  | \$ 870,382                      | \$ 922,693                      | \$ 959,538                      | \$ 1,035,530                      |
| EXPENSE OBJECT:  |                                 |                                 |                                 |                                   |
| PERSONNEL SERVICES                                     | \$ 450,102                      | \$ 521,157                      | \$ 592,137                      | \$ 608,440                        |
| MATERIALS & SUPPLIES                                   | 146,465                         | 169,592                         | 164,134                         | 196,110                           |
| CONTRACTUAL SERVICES                                   | 147,981                         | 151,345                         | 193,633                         | 233,373                           |
| GENERAL OPERATIONS                                     | 2,093                           | 2,036                           | 4,610                           | 3,930                             |
| CAPITAL OUTLAY   | -                               | -                               | -                               | -                                 |
| SPECIAL PROJECTS                                       | 61,945                          | 100,942                         | 73,495                          | 75,825                            |
| DEBT SERVICE   | <u>-</u>                        | <u>-</u>                        | <u>-</u>                        | <u>-</u>                          |
| TOTAL EXPENSES   | <u>\$ 808,586</u>               | <u>\$ 945,072</u>               | <u>\$ 1,028,009</u>             | <u>\$ 1,117,678</u>               |
| FUND TRANSFERS IN                                      | 51,807                          | 59,430                          | 68,471                          | 82,148                            |
| FUND TRANSFERS OUT                                     | -                               | -                               | -                               | -                                 |
| PROJECTED NET REVENUE OVER<br>(UNDER) BUDGETED EXPENSE |                                 |                                 | -                               | -                                 |
| RESERVED FUND BALANCE<br>DECREASE(INCREASE)            |                                 |                                 | -                               | -                                 |
| EMERGENCY RESERVE FUND BALANCE<br>DECREASE(INCREASE)   |                                 |                                 | (13,201)                        | (13,451)                          |
| BEGINNING UNRESERVED FUND<br>BALANCE                   |                                 |                                 | 339,609                         | 326,408                           |
| ENDING UNRESERVED FUND<br>BALANCE                      |                                 |                                 | <u>326,408</u>                  | <u>312,957</u>                    |
| EMERGENCY RESERVE FUND                                 |                                 | <u>141,000</u>                  | <u>154,201</u>                  | <u>167,652</u>                    |

INDOOR SPORTS COMPLEX FUND REVENUE

|                                   | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u>   | 2024-25<br><u>PROPOSED</u> |
|-----------------------------------|--------------------------|--------------------------|----------------------------|----------------------------|
| Vending machine sales             | \$ 5,303                 | \$ 9,807                 | \$ 7,200                   | \$ 8,100                   |
| Concessions-non-alcoholic         | 369,196                  | 414,399                  | 420,000                    | 445,000                    |
| Concessions-non-alcohol(cost)     | (210,141)                | (235,291)                | (225,000)                  | (240,000)                  |
| Concessions-misc retail items     | 1,258                    | (779)                    | 1,000                      | 700                        |
| Concess-misc ret items (cost)     | -                        | (91)                     | (300)                      | (300)                      |
| Total cost of concession sales    | (983)                    | -                        | 1,000                      | -                          |
| Program Fees                      | 42,797                   | 48,396                   | 48,775                     | 43,000                     |
| League Fees                       | 158,562                  | 158,862                  | 169,538                    | 187,865                    |
| Special Event Fees                | 15,730                   | 12,485                   | 18,600                     | 18,000                     |
| Entrance Fees                     | <u>404,337</u>           | <u>416,094</u>           | <u>442,875</u>             | <u>478,000</u>             |
|                                   | 786,059                  | 823,881                  | 883,688                    | 940,365                    |
| Interest on Overnight Investments | 5,616                    | 20,709                   | -                          | 16,500                     |
| Operating contributions           | 10,042                   | 5,011                    | 5,000                      | 5,000                      |
| Advertising space lease           | 68,850                   | 73,290                   | 70,850                     | 73,665                     |
| Cash over (short)                 | <u>(185)</u>             | <u>(198)</u>             | <u>-</u>                   | <u>-</u>                   |
|                                   | 84,323                   | 98,812                   | 75,850                     | 95,165                     |
| Transfer from Parks and Rec       | -                        | 9,800                    | -                          | -                          |
| Trf from CVB                      | <u>51,807</u>            | <u>49,630</u>            | <u>68,471</u>              | <u>82,148</u>              |
|                                   | <u>51,807</u>            | <u>59,430</u>            | <u>68,471</u>              | <u>82,148</u>              |
|                                   | <u><u>\$ 922,189</u></u> | <u><u>\$ 982,123</u></u> | <u><u>\$ 1,028,009</u></u> | <u><u>\$ 1,117,678</u></u> |

INDOOR SPORTS COMPLEX FUND

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ 450,102               | \$ 521,157               | \$ 592,137               | \$ 608,440                 |
| MATERIALS AND SUPPLIES | 146,465                  | 169,592                  | 164,134                  | 196,110                    |
| CONTRACTUAL SERVICES   | 147,981                  | 151,345                  | 193,633                  | 233,373                    |
| GENERAL OPERATIONS     | 2,093                    | 2,036                    | 4,610                    | 3,930                      |
| CAPITAL EXPENDITURES   | -                        | -                        | -                        | -                          |
| SPECIAL PROJECTS       | 61,945                   | 100,942                  | 73,495                   | 75,825                     |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | -                        | -                        | -                        | -                          |
|                        | <u>\$ 808,586</u>        | <u>\$ 945,072</u>        | <u>\$ 1,028,009</u>      | <u>\$ 1,117,678</u>        |

TOTAL PERSONNEL SERVICE BY POSITION  
INDOOR SPORTS COMPLEX

| CLASSIFICATION                    | SALARY GRADE | 2023-24<br>FISCAL YEAR | 2024-25<br>FISCAL YEAR |
|-----------------------------------|--------------|------------------------|------------------------|
| Regular Employees                 |              |                        |                        |
| Sportsplex Facility Supervisor    | Grade P      | 1                      | 1                      |
| Recreation Specialist             | Grade M      | 1                      | 1                      |
| Marketing Coordinator             | Grade L      | 0.25                   | -                      |
| Marketing/Social Media Specialist | Grade M      | -                      | 0.25                   |
| Recreation Coordinator            | Grade L      | 1                      | 1                      |
| Senior Maintenance Worker         | Grade I      | 1                      | -                      |
| Facility Services Assistant       | Grade I      | 1                      | 2                      |
| TOTAL                             |              | 5.25                   | 5.25                   |

Part-Time Employees

|                 | 2023-24                        | 2024-25                        |
|-----------------|--------------------------------|--------------------------------|
|                 | Actual<br><u>Hours</u>         | Actual<br><u>Hours</u>         |
| Part-Time Hours | 17,436                         | 18,386                         |
|                 | Full-Time<br><u>Equivalent</u> | Full-Time<br><u>Equivalent</u> |
|                 | 8.38                           | 8.84                           |

---

THIS PAGE INTENTIONALLY LEFT BLANK

---

---

# **SPORTS COMPLEXES FUND**

---

## City of Cape Girardeau 2024-2025 Budget

### Shawnee Park Sports Complex Division

The Sports Complexes Fund provides for the operation and maintenance of all of the athletic fields throughout the city and the operation of concession stands for league and tournament events.

#### 2023-2024 Accomplishments:

- Successfully hosted The Bank of Missouri Fall Cape Classic Soccer tournament with a total of 123 teams (increase of 14 teams from previous year).
- From July 2023 through November 2024, we hosted 9 baseball, softball and soccer tournaments with an approximate total of 300 teams at the Shawnee Park Sports Complex and Arena Park Sports Complex.
- Increased participation of youth leagues including Spring Soccer, Fall Soccer and Youth Baseball
- Met monthly with Visit Cape to discuss scheduled tournaments and better coordinate with our local hoteliers.
- Had a successful summer and fall league and tournament season while operating with only four of our six full-time maintenance positions and only two of three recreation full-time staff for the first three months.
- Retained our current baseball, softball and soccer tournament rentals and added one tournament.
- Attained a revenue budget improving the Sports Complex's cost recovery.
- Completed renovation of baseball / softball fields 1-8.
- Completed demolition and build of new Capaha Field outfield fence
- Implemented Cape Public School partnership in youth leagues increasing participation. )

#### 2024-2025 Goals:

- Fill our two open full-time maintenance position and retain current employees.
- Continue to grow the participation levels of all of our youth and adult sports leagues.
- Attain or exceed 2023/2024 revenue budget improving the Sports Complex's cost recovery.
- Increase positive margin on concession operations to exceed fee based service ratio of 1.30.
- Continue to meet monthly with Visit Cape to discuss scheduled tournaments and coordinate with our local hoteliers.
- Develop a professional facility brochure for the Shawnee Park Sports Complex.
- Implement interior facility way finding signs for the Shawnee Park Sports Complex.
- Initiate Youth Complex RFP and development process. This will include issuing an RFP, selection and development process. Construction on the Youth Sports Complex will begin in Fall 2024.
- Continue to grow the Youth Sports League partnership with Cape Public Schools.



SPORTS COMPLEXES FUND  
BUDGET BY MAJOR OBJECT

|  | <u>2021-22</u><br><u>ACTUAL</u> | <u>2022-23</u><br><u>ACTUAL</u> | <u>2023-24</u><br><u>BUDGET</u> | <u>2024-25</u><br><u>BUDGET</u> |
|--|---------------------------------|---------------------------------|---------------------------------|---------------------------------|
| REVENUE SOURCE:  |                                 |                                 |                                 |                                 |
| TAXES  | \$ -                            | \$ -                            | \$ -                            | \$ -                            |
| LICENSES AND PERMITS                                   | -                               | -                               | -                               | -                               |
| INTERGOVERN REVENUE                                    | 135                             | -                               | -                               | -                               |
| SERVICE CHARGES  | 369,972                         | 400,664                         | 463,326                         | 463,610                         |
| FINES AND FORFEITS                                     | -                               | -                               | -                               | -                               |
| MISCELLANEOUS  | 6,232                           | 27,617                          | 250                             | 250                             |
| OTHER FINANCING  | <u>-</u>                        | <u>-</u>                        | <u>-</u>                        | <u>-</u>                        |
| TOTAL REVENUE  | \$ 376,339                      | \$ 428,281                      | \$ 463,576                      | \$ 463,860                      |
| EXPENSE OBJECT:  |                                 |                                 |                                 |                                 |
| PERSONNEL SERVICES                                     | \$ 482,539                      | \$ 641,427                      | \$ 752,757                      | \$ 781,115                      |
| MATERIALS & SUPPLIES                                   | 118,471                         | 141,784                         | 164,841                         | 172,458                         |
| CONTRACTUAL SERVICES                                   | 171,325                         | 156,049                         | 172,079                         | 195,792                         |
| GENERAL OPERATIONS                                     | 1,246                           | 827                             | 2,718                           | 4,518                           |
| CAPITAL OUTLAY   | -                               | -                               | -                               | -                               |
| SPECIAL PROJECTS                                       | 97,090                          | 132,924                         | 122,399                         | 139,218                         |
| DEBT SERVICE   | <u>-</u>                        | <u>-</u>                        | <u>-</u>                        | <u>-</u>                        |
| TOTAL EXPENSES   | <u>\$ 870,671</u>               | <u>\$ 1,073,011</u>             | <u>\$ 1,214,794</u>             | <u>\$ 1,293,101</u>             |
| FUND TRANSFERS IN                                      | 735,813                         | 752,890                         | 751,218                         | 829,241                         |
| FUND TRANSFERS OUT                                     | -                               | -                               | -                               | -                               |
| PROJECTED NET REVENUE OVER<br>(UNDER) BUDGETED EXPENSE |                                 |                                 | -                               | -                               |
| RESERVED FUND BALANCE<br>DECREASE(INCREASE)            |                                 |                                 | -                               | -                               |
| EMERGENCY RESERVE FUND BALANCE<br>DECREASE(INCREASE)   |                                 |                                 | (20,459)                        | (11,746)                        |
| BEGINNING UNRESERVED FUND<br>BALANCE                   |                                 |                                 | 358,404                         | 337,945                         |
| ENDING UNRESERVED FUND<br>BALANCE                      |                                 |                                 | <u>337,945</u>                  | <u>326,199</u>                  |
| EMERGENCY RESERVE FUND                                 |                                 | <u>161,760</u>                  | <u>182,219</u>                  | <u>193,965</u>                  |

SPORTS COMPLEXES FUND REVENUE

|  | <u>2021-22</u><br><u>ACTUAL</u> | <u>2022-23</u><br><u>ACTUAL</u> | <u>2023-24</u><br><u>BUDGET</u> | <u>2024-25</u><br><u>PROPOSED</u> |
|--|---------------------------------|---------------------------------|---------------------------------|-----------------------------------|
| Fed Indirect Operating-Treasury        | \$ 135                          | \$ -                            | \$ -                            | \$ -                              |
|  | 135                             | -                               | -                               | -                                 |
| Concessions                            | 150,187                         | 149,960                         | 180,000                         | 167,000                           |
| Concessions-Beer                       | 16,506                          | 16,355                          | 18,000                          | 18,000                            |
| Equipment Sales                        | 1,955                           | 4,881                           | 2,650                           | 2,650                             |
| Cost of Items Resold                   | (101,350)                       | (107,483)                       | (108,000)                       | (108,000)                         |
| Field Rental                           | 30,779                          | 36,282                          | 74,861                          | 38,760                            |
| Field Usage Fees-Capaha                | 37,922                          | 37,448                          | -                               | 46,465                            |
| League Fees                            | 218,100                         | 252,270                         | 283,490                         | 290,410                           |
| Entrance Fees                          | 7,317                           | 7,272                           | 12,000                          | 8,000                             |
| Tournament Fees                        | 8,556                           | 3,679                           | 225                             | 225                               |
| Shelter rental fees                    | -                               | -                               | 100                             | 100                               |
|  | 369,972                         | 400,664                         | 463,326                         | 463,610                           |
| Interest on Overnight Invments         | 4,492                           | 22,769                          | -                               | -                                 |
| Cash Over and Short                    | 1,490                           | 4,273                           | -                               | -                                 |
| General Miscellaneous                  | 250                             | 575                             | 250                             | 250                               |
|  | 6,232                           | 27,617                          | 250                             | 250                               |
| Transfer from General Fund             | 337,918                         | 359,642                         | 343,688                         | 412,866                           |
| Transfer from Parks & Rec Fund         | 12,650                          | -                               | -                               | -                                 |
| Transfer from Parks/Stormwtr-Operating | 372,745                         | 386,248                         | 400,530                         | 409,375                           |
| Transfer from Parks & Rec Foundation   | 7,000                           | 7,000                           | 7,000                           | 7,000                             |
| Transfer from Park System Imp Ph 2     | 5,500                           | -                               | -                               | -                                 |
|  | 735,813                         | 752,890                         | 751,218                         | 829,241                           |
|  | <u>\$ 1,112,152</u>             | <u>\$ 1,181,171</u>             | <u>\$ 1,214,794</u>             | <u>\$ 1,293,101</u>               |

SPORTS COMPLEXES FUND

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ 482,539               | \$ 641,427               | \$ 752,757               | \$ 781,115                 |
| MATERIALS AND SUPPLIES | 118,471                  | 141,784                  | 164,841                  | 172,458                    |
| CONTRACTUAL SERVICES   | 171,325                  | 156,049                  | 172,079                  | 195,792                    |
| GENERAL OPERATIONS     | 1,246                    | 827                      | 2,718                    | 4,518                      |
| CAPITAL EXPENDITURES   | -                        | -                        | -                        | -                          |
| SPECIAL PROJECTS       | 97,090                   | 132,924                  | 122,399                  | 139,218                    |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | -                        | -                        | -                        | -                          |
|                        | <u>\$ 870,671</u>        | <u>\$ 1,073,011</u>      | <u>\$ 1,214,794</u>      | <u>\$ 1,293,101</u>        |

TOTAL PERSONNEL SERVICE BY POSITION  
SPORTS COMPLEXES

| CLASSIFICATION                        | SALARY GRADE | 2023-24<br>FISCAL YEAR | 2024-25<br>FISCAL YEAR |
|---------------------------------------|--------------|------------------------|------------------------|
| Regular Employees                     |              |                        |                        |
| Assistant Recreation Division Manager | Grade P      | 1                      | 1                      |
| Recreation Supervisor                 | Grade O      | 0.5                    | 0.5                    |
| Recreation Coordinator                | Grade L      | 0.5                    | 0.5                    |
| Maintenance Supervisor                | Grade L      | 2                      | 2                      |
| Marketing Coordinator                 | Grade L      | 0.25                   | -                      |
| Marketing/Social Media Specialist     | Grade M      | -                      | 0.25                   |
| Sr. Maintenance Worker                | Grade I      | 1                      | 1                      |
| Maintenance Worker                    | Grade G      | 3                      | 3                      |
| TOTAL                                 |              | 8.25                   | 8.25                   |

Part-Time Employees

|                 | 2023-24                 | 2024-25                         |
|-----------------|-------------------------|---------------------------------|
|                 | <u>Actual<br/>Hours</u> | <u>Full-Time<br/>Equivalent</u> |
| Part-Time Hours | 14,880                  | 7.15                            |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |
|                 |                         |                                 |

---

THIS PAGE INTENTIONALLY LEFT BLANK

---

---

# **INTERNAL SERVICE FUNDS**

---

## **INTERNAL SERVICE FUNDS**

### **BUDGET HIGHLIGHTS**

#### **ACTIVITIES**

Internal Service Funds are similar to Enterprise Funds except that the services are not rendered to the general public but are for other City departments.

Information Technology

Fleet Management

Employee Benefit Fund

Risk Management Fund

Equipment Replacement Fund

City of Cape Girardeau, Missouri  
 COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES PAID  
 AND CHANGES IN FUND BALANCES - INTERNAL SERVICE FUNDS  
 INFORMATION TECHNOLOGY FUND, FLEET, EMPLOYEE BENEFITS, RISK MANAGEMENT, AND  
 EQUIPMENT REPLACEMENT FUNDS

|  | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|--|--------------------------|--------------------------|--------------------------|----------------------------|
| REVENUES COLLECTED:                                    |                          |                          |                          |                            |
| TAXES  | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| LICENSES AND PERMITS                                   | -                        | -                        | -                        | -                          |
| INTERGOVERN REVENUE                                    | -                        | -                        | -                        | -                          |
| SERVICE CHARGES  | 7,715,168                | 7,754,490                | 8,183,891                | 7,746,844                  |
| FINES AND FORFEITS                                     | -                        | -                        | -                        | -                          |
| MISCELLANEOUS  | 410,840                  | 546,885                  | 315,475                  | 372,034                    |
| OTHER FINANCING  | <u>47</u>                | <u>62,813</u>            | <u>-</u>                 | <u>-</u>                   |
| TOTAL REVENUE  | \$ 8,126,055             | \$ 8,364,188             | \$ 8,499,366             | \$ 8,118,878               |
| EXPENSE OBJECT:  |                          |                          |                          |                            |
| PERSONNEL SERVICES                                     | \$ 1,047,581             | \$ 1,123,762             | \$ 1,179,274             | \$ 1,241,427               |
| MATERIALS & SUPPLIES                                   | 619,236                  | 628,156                  | 620,997                  | 620,372                    |
| CONTRACTUAL SERVICES                                   | 5,800,649                | 6,806,605                | 6,170,307                | 6,359,556                  |
| GENERAL OPERATIONS                                     | 33,075                   | 31,636                   | 113,853                  | 40,771                     |
| CAPITAL OUTLAY   | 394,830                  | 117,529                  | 470,448                  | 415,052                    |
| SPECIAL PROJECTS                                       | 1,790                    | 1,825                    | 2,737                    | 1,700                      |
| DEBT SERVICE   | <u>1,576</u>             | <u>392</u>               | <u>-</u>                 | <u>-</u>                   |
| TOTAL EXPENSES   | \$ 7,898,737             | \$ 8,709,905             | \$ 8,557,616             | \$ 8,678,878               |
| FUND TRANSFERS IN                                      | 171,566                  | 68,392                   | -                        | 560,000                    |
| FUND TRANSFERS OUT                                     | -                        | 29,700                   | 30,000                   | -                          |
| PROJECTED NET REVENUE OVER<br>(UNDER) BUDGETED EXPENSE |                          |                          | -                        | -                          |
| RESERVED FUND BALANCE<br>DECREASE(INCREASE)            |                          |                          | -                        | -                          |
| EMERGENCY RESERVE FUND BALANCE<br>DECREASE(INCREASE)   |                          |                          | -                        | -                          |
| BEGINNING UNRESERVED FUND<br>BALANCE                   |                          |                          | 4,615,175                | 4,526,925                  |
| ENDING UNRESERVED FUND<br>BALANCE                      |                          |                          | <u>4,526,925</u>         | <u>4,526,925</u>           |

---

THIS PAGE INTENTIONALLY LEFT BLANK

---



---

# **INFORMATION TECHNOLOGY FUND**

---

## City of Cape Girardeau 2024-2025 Budget

### Information Technology

This division manages and maintains all information technology software and infrastructure throughout the City. Provides support to County Sheriff and Jackson PD as the City of Cape host a RMS system used by all local law enforcement to include County Prosecutors.

#### **2023-2024 Accomplishments:**

- Support Munis SaaS
  - Manage and maintain all environments performing weekly updates to keep system up-to-date with the most current fixes
  - Created and manage new accounts for access to Cashiering and data cubes
  - Continue to be POC for any and all Munis issues working with SaaS support
  - Continue to be the point of contact for all issue and new module versions
- Extended network to new Cape Aquatic Center (CAC)
  - Worked with public works to get fiber extended into CAC
  - Purchased and installed new network switches
  - Installed 3 computers and VOIP Cisco phones
  - Installing Wi-Fi for entire facility for public access
- Purchased new hardware to replacing aging network switches in every office
  - Have backup switches to replace single points of failure
  - Installing redundant switches in City Hall for network high available
- Completed Travelers Cyber insurance renewal certifying the network passes Travelers security requirements for renewal of the cyber insurance policy
- Continue to assist Municipal Court's transition to the state's court system as there have been many issues
- Manage remote access for Cape County sheriff's office, Count Prosecutors, Jackson PD and county 911 allowing them direct access to Police CAD and RMS shared by all
- Maintain 20 internal servers that support the operations for all departments.
- Complete 50+ help desk requests a week from end users for software and hardware issues
- Replaced approximately 50 computers and 50 phones
- Worked with HR removing network accounts of user no longer employed by the city
- Reduced the IT annual budget by \$21,700
- After working with Johnson Controls we now have a quote to upgrade our badge system
  - Quote is good for 150 days so most likely we will upgrade next fiscal year
- Upgraded the Milestone camera server to the current supported version
- Upgraded Cisco DUO multi-factor authentication software used by all city employees
- Upgraded the Microsoft Azure software for Munis authentication
  - Munis increased security requiring us to implement the newest version
- Placed order for Charter Internet at City Hall to implement Wi-Fi for council chambers and citizens isolating them from the city network
- Working with Airport contractors on network for new airport terminal
- Working with CPU getting all HR data exported from the old aging GEMS server an imported in the current CPU payroll system
- Worked with Munis support in upgrading Munis from version 2019 to version 2021

---

## City of Cape Girardeau 2024-2025 Budget

### **Information Technology (cont.)**

- Worked with customer service upgrading cashiering to new version and hardware

#### **2024-2025 Goals:**

- Continue providing IT support to all city employees for any and all computer needs
- Migrate all local virtual servers (20) to the newest Microsoft OS version 2021 as most systems are running on an unsupported OS versions
- Replace aging network switches in offices with older out dated equipment
- Upgrade the Johnson Controls badge system to newest supported version
- Replace all Cisco phones with newer models that support Gigabit speeds allowing faster network access to local and remote servers in the Cloud
- Continue working with Municipal Court's transition to the state's court system
- Review IT budget because of growing number of network devices
- Stream-line computer purchasing process by having departments purchase their own computers
- Continue supporting public safety's CAD, RMS and 911 systems
  - These are used by Cape, County, Jackson, Fire and both 911 centers

INFORMATION TECHNOLOGY FUND  
BUDGET BY MAJOR OBJECT

|  | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|--|--------------------------|--------------------------|--------------------------|----------------------------|
| REVENUE SOURCE:  |                          |                          |                          |                            |
| TAXES  | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| LICENSES AND PERMITS                                   | -                        | -                        | -                        | -                          |
| INTERGOVERN REVENUE                                    | -                        | -                        | -                        | -                          |
| SERVICE CHARGES  | 939,338                  | 1,038,849                | 1,041,450                | 1,030,509                  |
| FINES AND FORFEITS                                     | -                        | -                        | -                        | -                          |
| MISCELLANEOUS  | -                        | 1,277                    | -                        | 4,420                      |
| OTHER FINANCING  | -                        | -                        | -                        | -                          |
|  | <u>          </u>        | <u>          </u>        | <u>          </u>        | <u>          </u>          |
| TOTAL REVENUE  | \$ 939,338               | \$ 1,040,126             | \$ 1,041,450             | \$ 1,034,929               |
| EXPENSE OBJECT:  |                          |                          |                          |                            |
| PERSONNEL SERVICES                                     | \$ 306,875               | \$ 361,581               | \$ 336,645               | \$ 291,482                 |
| MATERIALS & SUPPLIES                                   | 80,458                   | 66,797                   | 86,200                   | 86,200                     |
| CONTRACTUAL SERVICES                                   | 483,509                  | 483,712                  | 484,307                  | 535,397                    |
| GENERAL OPERATIONS                                     | 1,707                    | 24                       | 2,350                    | 1,850                      |
| CAPITAL OUTLAY   | 79,251                   | 117,529                  | 131,948                  | 120,000                    |
| SPECIAL PROJECTS                                       | -                        | -                        | -                        | -                          |
| DEBT SERVICE   | 1,576                    | 392                      | -                        | -                          |
|  | <u>          </u>        | <u>          </u>        | <u>          </u>        | <u>          </u>          |
| TOTAL EXPENSES   | \$ 953,376               | \$ 1,030,035             | \$ 1,041,450             | \$ 1,034,929               |
| FUND TRANSFERS IN                                      | 171,566                  | 392                      | -                        | -                          |
| FUND TRANSFERS OUT                                     | -                        | -                        | -                        | -                          |
| PROJECTED NET REVENUE OVER<br>(UNDER) BUDGETED EXPENSE |                          |                          | -                        | -                          |
| RESERVED FUND BALANCE<br>DECREASE(INCREASE)            |                          |                          | -                        | -                          |
| EMERGENCY RESERVE FUND BALANCE<br>DECREASE(INCREASE)   |                          |                          | -                        | -                          |
| BEGINNING UNRESERVED FUND<br>BALANCE                   |                          |                          | 16,791                   | 16,791                     |
| ENDING UNRESERVED FUND<br>BALANCE                      |                          |                          | <u>16,791</u>            | <u>16,791</u>              |
| EMERGENCY RESERVE FUND                                 |                          | <u>          </u>        | <u>          </u>        | <u>          </u>          |

---

INFORMATION TECHNOLOGY FUND REVENUE

|                              | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| Internal EDP Services        | \$ 939,338               | \$ 1,038,849             | \$ 1,041,450             | \$ 1,030,509               |
|                              | 939,338                  | 1,038,849                | 1,041,450                | 1,030,509                  |
| Int on Overnight Investments | <u>-</u>                 | <u>1,277</u>             | <u>-</u>                 | <u>4,420</u>               |
|                              | -                        | 1,277                    | -                        | 4,420                      |
| Transfer - General Fund      | <u>171,566</u>           | <u>392</u>               | <u>-</u>                 | <u>-</u>                   |
|                              | 171,566                  | 392                      | -                        | -                          |
|                              | <u>\$ 1,110,904</u>      | <u>\$ 1,040,519</u>      | <u>\$ 1,041,450</u>      | <u>\$ 1,034,929</u>        |

INFORMATION TECHNOLOGY FUND

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ 306,875               | \$ 361,581               | \$ 336,645               | \$ 291,482                 |
| MATERIALS AND SUPPLIES | 80,458                   | 66,797                   | 86,200                   | 86,200                     |
| CONTRACTUAL SERVICES   | 483,509                  | 483,712                  | 484,307                  | 535,397                    |
| GENERAL OPERATIONS     | 1,707                    | 24                       | 2,350                    | 1,850                      |
| CAPITAL EXPENDITURES   | 79,251                   | 117,529                  | 131,948                  | 120,000                    |
| SPECIAL PROJECTS       | -                        | -                        | -                        | -                          |
| DEBT PAYMENTS          | 1,576                    | 392                      | -                        | -                          |
| TRANSFERS              | -                        | -                        | -                        | -                          |
|                        | <u>\$ 953,376</u>        | <u>\$ 1,030,035</u>      | <u>\$ 1,041,450</u>      | <u>\$ 1,034,929</u>        |

TOTAL PERSONNEL SERVICE BY POSITION  
INFORMATION TECHNOLOGY

| CLASSIFICATION                         | SALARY GRADE | 2023-24<br>FISCAL YEAR | 2024-25<br>FISCAL YEAR |
|--|--------------|------------------------|------------------------|
| Regular Employees                      |              |                        |                        |
| Information Technology Manager         | Grade T      | 1                      | 1                      |
| Senior Networking Engineer             | Grade Q      | 1                      | 1                      |
| Network Engineer                       | Grade M      | 1                      | 1                      |
| Applications & Tech Support Specialist | Grade L      | <u>1</u>               | <u>-</u>               |
| TOTAL                                  |              | 4                      | 3                      |

---

# **FLEET MANAGEMENT FUND**

---

## City of Cape Girardeau 2024-2025 Budget

### **Fleet Management Fund**

This division manages and maintains all fleet vehicles and equipment throughout the City. This division also maintains the facilities for Public Works buildings.

#### **2023-2024 Accomplishments:**

- Processed over 226,000 gallons of fuel through the City's fueling island.
- Managed over \$1.3 million of internal and external fleet repairs.
- Purchased 30 vehicles/pieces of equipment.
- Cross Training within the crew for more flexible operations

#### **2024-2025 Goals:**

- Have no lost time or at-fault accidents.
- Maintain fleet for extended service life.
- Continue to cut costs by performing additional in-house fleet repairs instead of sending out fleet/equipment for repair.
- Continue to perform necessary repairs or replacement of elements for the various Public Works buildings



| FLEET MANAGEMENT FUND<br>BUDGET BY MAJOR OBJECT        |                          |                          |                          |                          |
|--|--------------------------|--------------------------|--------------------------|--------------------------|
|  | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>BUDGET</u> |
| REVENUE SOURCE:  |                          |                          |                          |                          |
| TAXES  | \$ -                     | \$ -                     | \$ -                     | \$ -                     |
| LICENSES AND PERMITS                                   | -                        | -                        | -                        | -                        |
| INTERGOVERN REVENUE                                    | -                        | -                        | -                        | -                        |
| SERVICE CHARGES  | 1,683,298                | 1,650,251                | 1,727,000                | 1,835,831                |
| FINES AND FORFEITS                                     | -                        | -                        | -                        | -                        |
| MISCELLANEOUS  | 7,640                    | 11,736                   | 3,780                    | 8,000                    |
| OTHER FINANCING  | <u>47</u>                | <u>1,313</u>             | <u>-</u>                 | <u>-</u>                 |
| TOTAL REVENUE  | \$ 1,690,985             | \$ 1,663,300             | \$ 1,730,780             | \$ 1,843,831             |
| EXPENSE OBJECT:  |                          |                          |                          |                          |
| PERSONNEL SERVICES                                     | \$ 740,706               | \$ 762,181               | \$ 842,629               | \$ 949,945               |
| MATERIALS & SUPPLIES                                   | 538,426                  | 561,092                  | 534,396                  | 533,772                  |
| CONTRACTUAL SERVICES                                   | 386,137                  | 346,143                  | 349,202                  | 356,564                  |
| GENERAL OPERATIONS                                     | 850                      | 555                      | 4,553                    | 3,550                    |
| CAPITAL OUTLAY   | 7,350                    | -                        | -                        | -                        |
| SPECIAL PROJECTS                                       | -                        | -                        | -                        | -                        |
| DEBT SERVICE   | <u>-</u>                 | <u>-</u>                 | <u>-</u>                 | <u>-</u>                 |
| TOTAL EXPENSES   | \$ 1,673,469             | \$ 1,669,971             | \$ 1,730,780             | \$ 1,843,831             |
| FUND TRANSFERS IN                                      | -                        | 68,000                   | -                        | -                        |
| FUND TRANSFERS OUT                                     | -                        | -                        | -                        | -                        |
| PROJECTED NET REVENUE OVER<br>(UNDER) BUDGETED EXPENSE |                          |                          | -                        | -                        |
| RESERVED FUND BALANCE<br>DECREASE(INCREASE)            |                          |                          | -                        | -                        |
| EMERGENCY RESERVE FUND BALANCE<br>DECREASE(INCREASE)   |                          |                          | -                        | -                        |
| BEGINNING UNRESERVED FUND<br>BALANCE                   |                          |                          | 402,622                  | 402,622                  |
| ENDING UNRESERVED FUND<br>BALANCE                      |                          |                          | <u>402,622</u>           | <u>402,622</u>           |
| EMERGENCY RESERVE FUND                                 |                          | <u>-</u>                 | <u>-</u>                 | <u>-</u>                 |

FLEET MANAGEMENT FUND REVENUE

|                              | 2021-22<br><u>ACTUAL</u>   | 2022-23<br><u>ACTUAL</u>   | 2023-24<br><u>BUDGET</u>   | 2024-25<br><u>PROPOSED</u> |
|------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Diesel Fuel Sales            | \$ 211,939                 | \$ 346,977                 | \$ 300,000                 | \$ 342,468                 |
| Diesel Fuel Sales (cost)     | (213,807)                  | (325,298)                  | (288,000)                  | (303,665)                  |
| Unleaded fuel sales          | 93                         | 609                        | -                          | -                          |
| Unleaded fuel sales (cost)   | (90)                       | (614)                      | -                          | -                          |
| Internal Fleet Services      | <u>1,685,163</u>           | <u>1,628,577</u>           | <u>1,715,000</u>           | <u>1,797,028</u>           |
|                              | 1,683,298                  | 1,650,251                  | 1,727,000                  | 1,835,831                  |
| Int on Overnight Investments | 2,593                      | 10,201                     | -                          | 6,500                      |
| Interest On Notes Receivable | -                          | -                          | -                          | -                          |
| Miscellaneous                | <u>5,047</u>               | <u>1,534</u>               | <u>3,780</u>               | <u>1,500</u>               |
|                              | 7,640                      | 11,736                     | 3,780                      | 8,000                      |
| Gain From Sale of Asset      | 47                         | 1,313                      | -                          | -                          |
| Compensation for Damages     | <u>-</u>                   | <u>-</u>                   | <u>-</u>                   | <u>-</u>                   |
|                              | 47                         | 1,313                      | -                          | -                          |
| Transfer from General Fund   | <u>-</u>                   | <u>68,000</u>              | <u>-</u>                   | <u>-</u>                   |
|                              | <u>-</u>                   | <u>68,000</u>              | <u>-</u>                   | <u>-</u>                   |
|                              | <u><u>\$ 1,690,985</u></u> | <u><u>\$ 1,731,299</u></u> | <u><u>\$ 1,730,780</u></u> | <u><u>\$ 1,843,831</u></u> |

FLEET MANAGEMENT FUND (9020)

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ 740,706               | \$ 762,181               | \$ 842,629               | \$ 949,945                 |
| MATERIALS AND SUPPLIES | 538,426                  | 561,092                  | 534,396                  | 533,772                    |
| CONTRACTUAL SERVICES   | 386,137                  | 346,143                  | 349,202                  | 356,564                    |
| GENERAL OPERATIONS     | 850                      | 555                      | 4,553                    | 3,550                      |
| CAPITAL EXPENDITURES   | 7,350                    | -                        | -                        | -                          |
| SPECIAL PROJECTS       | -                        | -                        | -                        | -                          |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | -                        | -                        | -                        | -                          |
|                        | <u>\$ 1,673,469</u>      | <u>\$ 1,669,971</u>      | <u>\$ 1,730,780</u>      | <u>\$ 1,843,831</u>        |

TOTAL PERSONNEL SERVICE BY POSITION

FLEET MANAGEMENT

| CLASSIFICATION                  | SALARY GRADE | 2023-24<br>FISCAL YEAR | 2024-25<br>FISCAL YEAR |
|---------------------------------|--------------|------------------------|------------------------|
| Regular Employees               |              |                        |                        |
| Public Works Director           | Grade V      | 0.2                    | 0.2                    |
| Assistant Public Works Director | Grade U      | 0.25                   | 0.25                   |
| Fleet Manager                   | Grade O      | 0.5                    | 1                      |
| Fleet Maintenance Supervisor    | Grade M      | 1                      | 1                      |
| Senior Mechanic                 | Grade L      | 1                      | 1                      |
| PW System/GIS Analyst           | Grade L      | 0.25                   | 0.25                   |
| Fleet Mechanic                  | Grade L      | 5                      | 5                      |
| Fleet Specialist                | Grade I      | 1                      | 1                      |
| Administrative Technician       | Grade G      | 0.25                   | 1                      |
| Parts Technician                | Grade F      | 1                      | 1                      |
| Administrative Secretary        | Grade F      | 1                      | 1                      |
| Maintenance Worker              | Grade G      | 1                      | 1                      |
| TOTAL                           |              | 12.45                  | 13.7                   |

Part-Time Employees

|                 | 2023-24                 |                                 | 2024-25                 |                                 |
|-----------------|-------------------------|---------------------------------|-------------------------|---------------------------------|
|                 | <u>Actual<br/>Hours</u> | <u>Full-Time<br/>Equivalent</u> | <u>Actual<br/>Hours</u> | <u>Full-Time<br/>Equivalent</u> |
| Part-Time Hours | 1,040                   | 0.5                             | 2,998                   | 1.44                            |

---

THIS PAGE INTENTIONALLY LEFT BLANK

---

---

# **EMPLOYEE BENEFITS FUND**

---

## City of Cape Girardeau 2024-2025 Budget

### **Employee Benefits Fund**

This division manages all employee benefits programs, including, health and dental insurance plans.

| EMPLOYEE BENEFITS FUND<br>BUDGET BY MAJOR OBJECT       |                          |                          |                          |                            |
|--|--------------------------|--------------------------|--------------------------|----------------------------|
|  | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
| REVENUE SOURCE:  |                          |                          |                          |                            |
| TAXES  | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| LICENSES AND PERMITS                                   | -                        | -                        | -                        | -                          |
| INTERGOVERN REVENUE                                    | -                        | -                        | -                        | -                          |
| SERVICE CHARGES  | 4,453,453                | 4,286,245                | 4,623,441                | 4,084,334                  |
| FINES AND FORFEITS                                     | -                        | -                        | -                        | -                          |
| MISCELLANEOUS  | 44,622                   | 117,738                  | 50,000                   | 54,062                     |
| OTHER FINANCING  | -                        | -                        | -                        | -                          |
| TOTAL REVENUE  | \$ 4,498,075             | \$ 4,403,983             | \$ 4,673,441             | \$ 4,138,396               |
| EXPENSE OBJECT:  |                          |                          |                          |                            |
| PERSONNEL SERVICES                                     | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| MATERIALS & SUPPLIES                                   | 352                      | 267                      | 401                      | 400                        |
| CONTRACTUAL SERVICES                                   | 4,464,469                | 5,298,239                | 4,614,798                | 4,674,296                  |
| GENERAL OPERATIONS                                     | 19,665                   | 21,873                   | 25,505                   | 22,000                     |
| CAPITAL OUTLAY   | -                        | -                        | -                        | -                          |
| SPECIAL PROJECTS                                       | 1,790                    | 1,825                    | 2,737                    | 1,700                      |
| DEBT SERVICE   | -                        | -                        | -                        | -                          |
| TOTAL EXPENSES   | \$ 4,486,276             | \$ 5,322,204             | \$ 4,643,441             | \$ 4,698,396               |
| FUND TRANSFERS IN                                      | -                        | -                        | -                        | 560,000                    |
| FUND TRANSFERS OUT                                     | -                        | 29,700                   | 30,000                   | -                          |
| PROJECTED NET REVENUE OVER<br>(UNDER) BUDGETED EXPENSE |                          |                          | -                        | -                          |
| RESERVED FUND BALANCE<br>DECREASE(INCREASE)            |                          |                          | -                        | -                          |
| EMERGENCY RESERVE FUND BALANCE<br>DECREASE(INCREASE)   |                          |                          | -                        | -                          |
| BEGINNING UNRESERVED FUND<br>BALANCE                   |                          |                          | 1,260,250                | 1,260,250                  |
| ENDING UNRESERVED FUND<br>BALANCE                      |                          |                          | <u>1,260,250</u>         | <u>1,260,250</u>           |
| EMERGENCY RESERVE FUND                                 |                          | <u>-</u>                 | <u>-</u>                 | <u>-</u>                   |

EMPLOYEE BENEFITS FUND REVENUE

|                                | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|--------------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| Internal Health Prem.-Employee | \$ 3,616,005             | \$ 3,485,608             | \$ 3,702,019             | \$ 3,526,954               |
| Internal Health Prem.-Retiree  | 822,653                  | 793,207                  | 910,533                  | 555,613                    |
| Cobra Health & Dental          | <u>14,795</u>            | <u>7,430</u>             | <u>10,889</u>            | <u>1,767</u>               |
|                                | 4,453,453                | 4,286,245                | 4,623,441                | 4,084,334                  |
| Interest on Overnight Invments | 34,374                   | 107,528                  | 50,000                   | 54,062                     |
| Operating Contributions        | 10,000                   | 10,000                   | -                        | -                          |
| General Miscellaneous          | <u>248</u>               | <u>209</u>               | <u>-</u>                 | <u>-</u>                   |
|                                | 44,622                   | 117,738                  | 50,000                   | 54,062                     |
| Transfer-General Fund          | <u>-</u>                 | <u>-</u>                 | <u>-</u>                 | <u>560,000</u>             |
|                                | <u>-</u>                 | <u>-</u>                 | <u>-</u>                 | <u>560,000</u>             |
|                                | <u>\$ 4,498,075</u>      | <u>\$ 4,403,982</u>      | <u>\$ 4,673,441</u>      | <u>\$ 4,698,396</u>        |



| EMPLOYEE BENEFITS FUND |                          |                          |                          |                            |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| BUDGET BY MAJOR OBJECT |                          |                          |                          |                            |
|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
| PERSONNEL COSTS        | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| MATERIALS AND SUPPLIES | 352                      | 267                      | 401                      | 400                        |
| CONTRACTUAL SERVICES   | 4,464,469                | 5,298,239                | 4,614,798                | 4,674,296                  |
| GENERAL OPERATIONS     | 19,665                   | 21,873                   | 25,505                   | 22,000                     |
| CAPITAL EXPENDITURES   | -                        | -                        | -                        | -                          |
| SPECIAL PROJECTS       | 1,790                    | 1,825                    | 2,737                    | 1,700                      |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | -                        | 29,700                   | 30,000                   | -                          |
|                        | <u>\$ 4,486,276</u>      | <u>\$ 5,351,904</u>      | <u>\$ 4,673,441</u>      | <u>\$ 4,698,396</u>        |

---

THIS PAGE INTENTIONALLY LEFT BLANK

---

---

# **RISK MANAGEMENT FUND**

---

**City of Cape Girardeau 2024-2025 Budget**

**Risk Management Fund**

This division manages the cities Risk Management program including Workers Compensation.

| RISK MANAGEMENT FUND<br>BUDGET BY MAJOR OBJECT         |                          |                          |                          |                            |
|--|--------------------------|--------------------------|--------------------------|----------------------------|
|  | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
| REVENUE SOURCE:  |                          |                          |                          |                            |
| TAXES  | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| LICENSES AND PERMITS                                   | -                        | -                        | -                        | -                          |
| INTERGOVERN REVENUE                                    | -                        | -                        | -                        | -                          |
| SERVICE CHARGES  | 639,079                  | 779,145                  | 792,000                  | 796,170                    |
| FINES AND FORFEITS                                     | -                        | -                        | -                        | -                          |
| MISCELLANEOUS  | 5,476                    | 23,878                   | 11,445                   | 10,500                     |
| OTHER FINANCING  | -                        | -                        | -                        | -                          |
| TOTAL REVENUE  | \$ 644,555               | \$ 803,023               | \$ 803,445               | \$ 806,670                 |
| EXPENSE OBJECT:  |                          |                          |                          |                            |
| PERSONNEL SERVICES                                     | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| MATERIALS & SUPPLIES                                   | -                        | -                        | -                        | -                          |
| CONTRACTUAL SERVICES                                   | 466,534                  | 678,511                  | 722,000                  | 793,299                    |
| GENERAL OPERATIONS                                     | 10,853                   | 9,184                    | 81,445                   | 13,371                     |
| CAPITAL OUTLAY   | -                        | -                        | -                        | -                          |
| SPECIAL PROJECTS                                       | -                        | -                        | -                        | -                          |
| DEBT SERVICE   | -                        | -                        | -                        | -                          |
| TOTAL EXPENSES   | \$ 477,387               | \$ 687,695               | \$ 803,445               | \$ 806,670                 |
| FUND TRANSFERS IN                                      | -                        | -                        | -                        | -                          |
| FUND TRANSFERS OUT                                     | -                        | -                        | -                        | -                          |
| PROJECTED NET REVENUE OVER<br>(UNDER) BUDGETED EXPENSE |                          |                          | -                        | -                          |
| RESERVED FUND BALANCE<br>DECREASE(INCREASE)            |                          |                          | -                        | -                          |
| EMERGENCY RESERVE FUND BALANCE<br>DECREASE(INCREASE)   |                          |                          | -                        | -                          |
| BEGINNING UNRESERVED FUND<br>BALANCE                   |                          |                          | 512,700                  | 512,700                    |
| ENDING UNRESERVED FUND<br>BALANCE                      |                          |                          | 512,700                  | 512,700                    |
| EMERGENCY RESERVE FUND                                 |                          | -                        | -                        | -                          |

| RISK MANAGEMENT FUND REVENUE   |                          |                          |                          |                            |
|--------------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
|                                | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
| Internal Work Comp Premium     | \$ 639,079               | \$ 779,145               | \$ 792,000               | \$ 796,170                 |
|                                | 639,079                  | 779,145                  | 792,000                  | 796,170                    |
| Interest on Overnight Invments | 5,161                    | 13,823                   | 11,445                   | 10,500                     |
| Interest on Investments        | 315                      | 10,054                   | -                        | -                          |
|                                | 5,476                    | 23,878                   | 11,445                   | 10,500                     |
|                                | <u>\$ 644,555</u>        | <u>\$ 803,023</u>        | <u>\$ 803,445</u>        | <u>\$ 806,670</u>          |

---

RISK MANAGEMENT FUND

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| MATERIALS AND SUPPLIES | -                        | -                        | -                        | -                          |
| CONTRACTUAL SERVICES   | 466,534                  | 678,511                  | 722,000                  | 793,299                    |
| GENERAL OPERATIONS     | 10,853                   | 9,184                    | 81,445                   | 13,371                     |
| CAPITAL EXPENDITURES   | -                        | -                        | -                        | -                          |
| SPECIAL PROJECTS       | -                        | -                        | -                        | -                          |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | -                        | -                        | -                        | -                          |
|                        | <u>\$ 477,387</u>        | <u>\$ 687,695</u>        | <u>\$ 803,445</u>        | <u>\$ 806,670</u>          |

---

THIS PAGE INTENTIONALLY LEFT BLANK

---



---

# **EQUIPMENT REPLACEMENT FUND**

---

## City of Cape Girardeau 2024-2025 Budget

### **Equipment Replacement Fund**

This division manages the City's Equipment Replacement Program to assist in maintaining and planning the City's Fleet needs.

EQUIPMENT REPLACEMENT FUND  
BUDGET BY MAJOR OBJECT

|  | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>BUDGET</u> |
|--|--------------------------|--------------------------|--------------------------|--------------------------|
| REVENUE SOURCE:  |                          |                          |                          |                          |
| TAXES  | \$ -                     | \$ -                     | \$ -                     | \$ -                     |
| LICENSES AND PERMITS                                   | -                        | -                        | -                        | -                        |
| INTERGOVERN REVENUE                                    | -                        | -                        | -                        | -                        |
| SERVICE CHARGES  | -                        | -                        | -                        | -                        |
| FINES AND FORFEITS                                     | -                        | -                        | -                        | -                        |
| MISCELLANEOUS  | 353,102                  | 392,256                  | 250,250                  | 295,052                  |
| OTHER FINANCING  | <u>-</u>                 | <u>61,500</u>            | <u>-</u>                 | <u>-</u>                 |
| TOTAL REVENUE  | \$ 353,102               | \$ 453,756               | \$ 250,250               | \$ 295,052               |
| EXPENSE OBJECT:  |                          |                          |                          |                          |
| PERSONNEL SERVICES                                     | \$ -                     | \$ -                     | \$ -                     | \$ -                     |
| MATERIALS & SUPPLIES                                   | -                        | -                        | -                        | -                        |
| CONTRACTUAL SERVICES                                   | -                        | -                        | -                        | -                        |
| GENERAL OPERATIONS                                     | -                        | -                        | -                        | -                        |
| CAPITAL OUTLAY   | 308,229                  | -                        | 338,500                  | 295,052                  |
| SPECIAL PROJECTS                                       | -                        | -                        | -                        | -                        |
| DEBT SERVICE   | <u>-</u>                 | <u>-</u>                 | <u>-</u>                 | <u>-</u>                 |
| TOTAL EXPENSES   | <u>\$ 308,229</u>        | <u>\$ -</u>              | <u>\$ 338,500</u>        | <u>\$ 295,052</u>        |
| FUND TRANSFERS IN                                      | -                        | -                        | -                        | -                        |
| FUND TRANSFERS OUT                                     | -                        | -                        | -                        | -                        |
| PROJECTED NET REVENUE OVER<br>(UNDER) BUDGETED EXPENSE |                          |                          | -                        | -                        |
| RESERVED FUND BALANCE<br>DECREASE(INCREASE)            |                          |                          | -                        | -                        |
| EMERGENCY RESERVE FUND BALANCE<br>DECREASE(INCREASE)   |                          |                          | -                        | -                        |
| BEGINNING UNRESERVED FUND<br>BALANCE                   |                          |                          | 2,422,812                | 2,334,562                |
| ENDING UNRESERVED FUND<br>BALANCE                      |                          |                          | <u>2,334,562</u>         | <u>2,334,562</u>         |
| EMERGENCY RESERVE FUND                                 |                          | <u>-</u>                 | <u>-</u>                 | <u>-</u>                 |

---

EQUIPMENT REPLACEMENT FUND REVENUE

|                                   | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|-----------------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| Interest on Overnight Investments | \$ 28,547                | \$ 109,918               | \$ 35,000                | \$ 72,684                  |
| Lease Revenue                     | <u>324,555</u>           | <u>282,338</u>           | <u>215,250</u>           | <u>222,368</u>             |
|                                   | 353,102                  | 392,256                  | 250,250                  | 295,052                    |
| Property sale (Proprietary)       | <u>-</u>                 | <u>61,500</u>            | <u>-</u>                 | <u>-</u>                   |
|                                   | <u>-</u>                 | <u>61,500</u>            | <u>-</u>                 | <u>-</u>                   |
|                                   | <u>\$ 353,102</u>        | <u>\$ 453,756</u>        | <u>\$ 250,250</u>        | <u>\$ 295,052</u>          |

---

EQUIPMENT REPLACEMENT FUND

BUDGET BY MAJOR OBJECT

|                        | 2021-22<br><u>ACTUAL</u> | 2022-23<br><u>ACTUAL</u> | 2023-24<br><u>BUDGET</u> | 2024-25<br><u>PROPOSED</u> |
|------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| PERSONNEL COSTS        | \$ -                     | \$ -                     | \$ -                     | \$ -                       |
| MATERIALS AND SUPPLIES | -                        | -                        | -                        | -                          |
| CONTRACTUAL SERVICES   | -                        | -                        | -                        | -                          |
| GENERAL OPERATIONS     | -                        | -                        | -                        | -                          |
| CAPITAL EXPENDITURES   | 308,229                  | -                        | 338,500                  | 295,052                    |
| SPECIAL PROJECTS       | -                        | -                        | -                        | -                          |
| DEBT PAYMENTS          | -                        | -                        | -                        | -                          |
| TRANSFERS              | -                        | -                        | -                        | -                          |
|                        | <u>\$ 308,229</u>        | <u>\$ -</u>              | <u>\$ 338,500</u>        | <u>\$ 295,052</u>          |

---

THIS PAGE INTENTIONALLY LEFT BLANK

---

---

# APPENDICES

---

# **FEE SCHEDULE CHANGES**



# CITY *of* CAPE GIRARDEAU

## FEE SCHEDULE

July 1, 2024

*Fees are non-refundable, unless an application is canceled by the City or the applicant. Upon receipt of written notification of cancelling an application, the applicant will receive a refund of any amount paid which exceeds the cost incurred by the City in processing and reviewing the application to date.*

### **APPLICATION FEES**

---

#### **Administrative Relief (25-13)**

\$82.00 application fee per section

#### **CBD Design Standards Approval**

*No fee*

#### **Certificate Of Appropriateness**

*No fee*

#### **Exception (25-13)**

\$82.00 application fee per section

#### **Local Historic District Designation (30-74)**

\$148.00 application fee

#### **Local Historic Landmark Designation (30-74)**

\$148.00 application fee

#### **Rezoning / Special Use Permit (30-104)**

\$148.00 application fee + \$88.00 if rezoning to Planned Development (PD) + Recording fee if Special Use Permit

#### **Variance – Board Of Adjustment (30-30)**

\$82.00 application fee per section

#### **Board Of Appeals (7-8)**

\$165.00 application fee

#### **Annexation**

\$148.00 application fee + recording fee

#### **License And Indemnity**

\$55.00 application fee + recording fee

#### **Vacation Of Right-Of-Way Or Easement (25-308)**

\$165.00 application fee + recording fee

#### **Envelopes**

\$2.85 per adjacent property owner if not included with Application. This applies to Administrative Relief, Exception, Rezoning, Special Use Permit and Variance.

#### **Special Event (15-602)**

\$105.00 application fee

# CITY of CAPE GIRARDEAU

## INSPECTION FEES (25-356)

---

### Infrastructure Improvements / Relocations / Modifications

(STREETS, WATER, SANITARY SEWER, AND PUBLIC STORM WATER)

Actual inspection costs

## PERMIT FEES

---

### BUILDING PERMITS (7-6)

---

#### Demolition (7-381)

\$82.00 (flat fee)

#### New Construction and Additions

|                            |   |  |
|----------------------------|---|--|
| 0 - 1,000 sq ft            | = | \$ .130 per sq ft (\$88.00 minimum)                    |
| 1,000 sq ft – 2,500 sq ft  | = | \$138.00 + \$.130 per sq ft for area over 1,000 sq ft  |
| 2,501 sq ft – 10,000 sq ft | = | \$276.00 + \$.130 per sq ft for area over 2,500 sq ft  |
| Over 10,000 sq ft          | = | \$510.00 + \$.130 per sq ft for area over 10,000 sq ft |

#### Re-Inspection Fees (7-38(8))

\$33.00 per inspection after the first two (2) inspections

#### Remodeling

|                      |   |  |
|----------------------|---|--|
| \$0 - \$3,000        | = | \$ 84.00   |
| \$3,001 - \$10,000   | = | \$137.00 + \$3.50 each additional \$1,000 (next \$7,000)   |
| \$10,001 - \$50,000  | = | \$163.00 + \$2.50 each additional \$1,000 (next \$40,000)  |
| \$50,001 - \$100,000 | = | \$221.00 + \$1.50 each additional \$1,000 (next \$50,000)  |
| Over \$100,000       | = | \$268.00 + \$1.00 each additional \$1,000 (over \$100,000) |

#### Signs and Billboards (25-136)

|           |   |          |
|-----------|---|----------|
| Sign      | = | \$ 71.00 |
| Billboard | = | \$ 55.00 |

#### Miscellaneous

|   |   |   |
|---|---|---|
| Commercial driveway                     | = | \$ 82.00  |
| Residential driveway                    | = | \$ 71.00  |
| Driveway with culvert                   | = | \$110.00  |
| Fence (25-159)                          | = | \$ 82.00  |
| Mobile home park <b>license</b> (27-24) | = | \$ 42.00 (to operate)                                       |
| Mobile home park <b>permit</b> (27-23)  | = | \$ 44.00 (to construct, alter, extend any mobile home park) |
| Mobile home re-inspection               | = | \$ 33.00  |
| Retaining wall (25-196)                 | = | \$110.00  |
| Sidewalk Café (25-157)                  | = | fee as required under building permit                       |
| Sidewalk                                | = | \$ 71.00  |

# CITY *of* CAPE GIRARDEAU

## ELECTRICAL PERMITS

---

- \$ 4.20 per circuit
- \$ 33.00 per service
- \$ **38.00 minimum** permit charge

## ROW/EXCAVATION (24-109)

---

- \$ 60.00 excavation with no pavement cut
- \$110.00 excavation with pavement cut

## WIRELESS COMMUNICATIONS FACILITIES (24-192)

---

- \$110.00 per small wireless facility
- \$551.00 per installation, modification, or replacement of a utility pole
- \$165.00 per collocation of a small wireless facility to a city utility pole

## FLOODPLAIN DEVELOPMENT (12-44)

---

- \$ 55.00 development in the floodplain
- \$ 55.00 development in the floodway

## MECHANICAL PERMITS (7-127(6))

---

- \$ 27.00 per appliance
- \$121.00 for gas piping
- \$ 22.00 to move meter
- \$ **44.00 minimum** permit charge

## PLUMBING PERMITS

---

- \$ **44.00 minimum** permit charge + \$2.10 per fixture
- \$ 33.00 cut wye into sewer main
- \$ 22.00 backflow preventer

## SANITARY SEWER PERMITS (25-281)

---

### **Private Sewage Disposal System**

- \$ 33.00 single family
- \$ 55.00 multifamily, commercial, and industrial

### **Sewer Connection for Parcel Outside the Boundaries of a Sewer District (25-279)**

- \$263.00 per building served

### **Sewer Main Connection (25-279(h)(5))**

- \$500.00 (*flat fee*)

### **Sewer Service if Producing Industrial Wastes**

- \$ 33.00 residential or commercial building sewer permit
- \$ 38.00 industrial building sewer permit

# CITY of CAPE GIRARDEAU

## **Sewer Tap Fees (25-281(4)(e))**

|                |   |  |
|----------------|---|--|
| 3/4" water tap | = | \$2,500.00   |
| 1"             | = | \$3,000.00   |
| 1 1/2"         | = | \$3,500.00   |
| 2"             | = | \$4,000.00   |
| 3"             | = | \$9,010.00   |
| 4" & larger    | = | \$ 0.373 per est. gallon/day of volume for new connector |

## **WATER PERMITS (25-282 & 29-247)**

Prices below assume no additional construction costs including pavement repair. If additional costs are incurred, adjustments to reflect actual cost will be made after completion of work. Cost estimates may be provided upon request.

### **Water Service Installation Fees**

|                              |   |            |                         |              |
|------------------------------|---|------------|-------------------------|--------------|
| 5/8" service line            | = | \$1,600.00 |                         |              |
| 3/4" service line            | = | \$1,700.00 | 3/4" service line w/PRV | = \$1,800.00 |
| 1"                           | = | \$1,800.00 | 1" w/PRV                | = \$1,950.00 |
| 1 1/2"                       | = | \$3,000.00 |                         |              |
| 2"                           | = | \$4,000.00 | 2" w/PRV                | = \$4,500.00 |
| OVER 2" Deposit              | = | \$4,000.00 |                         |              |
| OVER 2" w/ PRV Deposit       | = | \$4,500.00 |                         |              |
| Non-metered                  |   |            |                         |              |
| Fire Service Line (any size) | = | \$1,800.00 |                         |              |
|                              | = | \$1,800.00 |                         |              |

DEPOSIT – *adjustments to reflect actual cost will be made after completion of work*

## **MISCELLANEOUS WATER FEES**

### **Fire Hydrant Meter (29-253)**

|                                   |   |                     |
|-----------------------------------|---|---------------------|
| Deposit (Equipment + consumption) | = | \$1,300.00 1" meter |
|                                   |   | \$2,800.00 3" meter |
| User Fee (nonrefundable)          | = | \$45 per month      |

### **Water Service Disconnect/Reconnect Fees (29-214)**

|                         |   |         |
|-------------------------|---|---------|
| Disconnect Fee          | = | \$20.75 |
| Reconnect Fee           | = | \$20.75 |
| Reconnect after 4:30 pm | = | \$41.50 |

# CITY *of* CAPE GIRARDEAU

## PLAN REVIEW FEES (25-354 & 25-355))

---

Plan Review Deposit due at time building plans are submitted for review:

\$ 88.00 = electronic plan review submittal

\$110.00 = paper plan review submittal

### **Commercial Building**

New construction and additions: \$88.00 + \$0.05 per sq. ft.

Remodels: \$ 88.00 + 0.2% of the cost of construction

### **Residential Building**

New construction and additions: \$88.00 + \$0.05 per sq. ft.

### **Subdivision Plat (25-318 & 25-321)**

\$22.00 per lot (\$220.00 minimum) + recording fee (cannot be e-filed)

### **Stormwater Management (23-6(15) and 23-7)**

Grading/fill permit: \$110.00

Stormwater permit: \$221.00

## RECORDING FEES\*

---

(includes applicable County credit card fee)

18" x 24" = \$46.00 first page, \$25.00 for each additional page

24" x 36" = \$71.00 first page, \$25.00 for each additional page

8.5" x 11" = \$25.00 first page, \$3.00 for each additional page

E-file (Simplifile) = \$5.50 per document + recording fee

\* Recording fees are set by the Cape Girardeau County Recorder of Deeds Office and are subject to change.

## PRINT FEES

---

| Size       | Color   | Black/White |
|------------|---------|-------------|
| 8.5" x 11" | \$ 1.30 | \$ .10      |
| 8.5" x 14" | \$ 1.95 | \$ .10      |
| 11" x 17"  | \$ 2.60 | \$ .33      |
| 2' x 3'    | \$15.60 | \$3.90      |
| 3' x 4'    | \$26.00 | \$6.50      |

# CITY of CAPE GIRARDEAU

## LICENSE FEES

---

### Residential Rental License (15-379)

|                          |   |  |
|--------------------------|---|--|
| One (1) - five (5) units | = | \$ 53.00 ( <i>renewable annually</i> ) |
| Six (6) or more units    | = | \$105.00 ( <i>renewable annually</i> ) |
| Re-inspection fee        | = | \$ 68.00                               |
| Missed inspection fee    | = | \$ 68.00                               |

### License Renewal Late Fees

After: 30 days = 5%, 60 days = 10%, 90 days = 15%, 120 days = 20%, 150 days and after = 25%

### Trade License (15-491)

|                        |   |                                       |
|------------------------|---|---------------------------------------|
| Building trade license | = | \$49.00 ( <i>renewable annually</i> ) |
|------------------------|---|---------------------------------------|

### License Renewal Late Fees

After: May 1<sup>st</sup> = 5%, June 1<sup>st</sup> = 10%, July 1<sup>st</sup> = 15%, August 1<sup>st</sup> = 20%, September 1<sup>st</sup> and after = 25%

### Business Licenses

*License Tax for Certain Occupations Businesses and Trades (15-3) \$40.00*

#### *Tax Schedule for Business License Gross Sales (15-73 and 15-78)*

- (1) Gross sales less than \$10,000.00. Where the annual gross sales of such licensee derived from his business, occupation or calling have amounted to less than \$10,000.00 during the year for which the license was issued, the sum of \$10.00.
- (2) Gross sales more than \$10,000.00. Where the annual gross sales of such licensee derived from his business, occupation or calling have amounted to more than \$10,000.00 during the year for which the license was issued, the sum of \$10.00 for the first \$10,000.00 and \$1.00 for each \$1,000.00 or fractional part thereof in excess of \$10,000.00.
- (3) Licensee to receive \$10.00 credit. The licensee shall receive as a credit on the license tax the \$10.00 delivered to the city clerk at the time the license was issued

#### *Pawnbrokers (15-168 and 15-169)*

- (1) *License Tax.* \$40.00
- (2) *Bond required.* Before any license to conduct the business of pawnbroker is issued, broker must enter into a bond to the city, with two or more sureties, \$500.00.

#### *Downtown Mobile Vendor*

15 days or less = \$100/month  
16 days or more = \$150/month

*Taxicab License (15-232) \$40.00.*

*Convalescent, Nursing Or Boarding Home, License Display Fee (15-295) \$40.00.*

#### *Vending Machine Operation Of Cigarettes Registration (15-319 and 15-320)*

- (1) *Registration Fee.* \$1.00 for each place of business
- (2) *Occupation License Tax.* \$1.50 per every 1,000 cigarettes sold

# CITY of CAPE GIRARDEAU

*Security Guard License (15-424)* \$40.00

*Adult Entertainment License (15-515)*

Adult entertainment business license \$40.00

Managers license \$40.00

Entertainers licenses \$40.00

Servers license \$40.00

## License Renewal Late Fees

After: February 1st = 5%, March 1st = 10%, April 1st = 15%, May 1st = 20%, June 1st and after = 25%

## Liquor Licenses

Fees for Liquor License are required for each place of business, and license shall be paid annually

*Caterers, temporary (5-12 and 5-54k)* \$10.00 per day

*Special caterer's license (5-12 & 5-54l)*

50 day maximum, \$500.00

Unlimited per year, \$1,000

*Manufactures of malt liquors (5-54b)* \$350.00

*Distillers, manufacturers of intoxicating liquors (5-54c)*

1. Manufacturers or microbreweries of beer containing alcohol in excess of five percent by weight, \$500.00
2. Wine or brandy manufacturers, not in excess of 18 percent of alcohol by weight for wine, or not in excess of 34 percent for brandy, \$300.00

*Wholesalers and distributors of malt liquor (5-54d)* \$150.00

*Wholesalers and distributors of liquor; delivery (5-54e)*

1. Distributors or wholesalers of intoxicating liquor not in excess of 22 percent of alcohol by weight, \$300.00
2. Distributors or wholesalers of intoxicating liquors of all kinds, \$750.00
3. Delivery of intoxicating liquor of all kinds and not included any other license, \$50.00

*Retailers of liquor by the drink not more than 5 percent and light wines (5-54f)* \$52.50

*Retailers of liquor over 5 percent (5-54g)* \$450.00

*Retailers of package liquor (5-54h)* \$150.00

*Sunday sales (5-54i)* \$300.00

*Wine tasting (5-54j)* \$37.50

*Temporary liquor license (5-60)* \$10.00 per day

*Consumption liquor license (5-62)* \$300.00

# CITY *of* CAPE GIRARDEAU

## **FALSE ALARM FEES (15-676)**

---

|  |                            |
|--|----------------------------|
| Alarm System Permit Fee  | \$ 25.00                   |
| Annual Renewal Fee   | \$ 25.00                   |
| Late Fee after 30 days   | \$ 25.00                   |
| First Alarm  | No charge                  |
| Second Alarm   | \$ 50.00                   |
| Third Alarm  | \$ 75.00                   |
| Fourth Alarm   | \$100.00                   |
| Fifth Alarm  | \$150.00                   |
| Sixth Alarm  | \$200.00                   |
| Seventh Alarm  | \$250.00                   |
| Eighth Alarm   | \$300.00                   |
| Each Additional Alarm  | \$300.00                   |
| Each Alarm without a valid registration, \$100.00 in addition to above alarm fee |                            |
| Appeal Hearing   | \$ 25.00 plus assessed fee |
| Reinstatement of Response Fee  | \$50.00                    |
| Application for trial de novo  | \$ 30.00                   |

## **NUISANCE ABATEMENT FEES (13-28(h))**

---

*Nuisance Abatement.* \$150.00 administrative cost plus actual cost of the abatement.

## **TRANSACTION FEES**

---

|                           |   |                                      |
|---------------------------|---|--------------------------------------|
| Transaction Fees*         | Credit/debit card                             | 3.75% of amount; \$1.95 min          |
| *fees set by third-party  | IVR (phone) credit/debit card                 | 3.75% of amount; \$1.95 min; + \$.50 |
| credit card company       | E-checks                                      | \$1.95                               |
| and subject to change     | IVR E-checks                                  | \$2.45                               |
| <b>Return Payment Fee</b> | includes auto-pay, ACH, DC/CC, check, e-check | \$25                                 |



# CITY *of* CAPE GIRARDEAU

## CEMETERY FEES (Ch. 9)

---

*Grave Space Cost* (9-32) \$400.00  
Title Transfer \$75.00

*Weekday Processing Fee* (includes deeds and permits for services) \$100.00

*Weekend Processing Fee* (includes deeds and permits for services) \$150.00

*Weekday/Holiday Grave Openings*  
Cremation \$200.00

*Weekend/Holiday Grave Openings*  
Cremation \$400.00

*Disinterments*  
Adult \$350.00  
Infant \$100.00

*Indigent Grave Openings* (eligibility guidelines must be met)  
Adult \$ 65.00  
Infant \$ 20.00  
Cremation \$ 20.00

*Mausoleum Fee* \$200.00

*Impedements*, Removal of any concrete walls or grave dividers that impede the opening of a gravesite, \$25.00 per hour plus cost of materials and supplies.

# CITY of CAPE GIRARDEAU

## SOLID WASTE FEES

---

### *Residential Solid Waste Collection Fee (22-38)*

\$26.94 per month per dwelling + fuel surcharge, if applicable.

Additional 64-gallon solid waste container and/or 96-gallon recycling container,  
\$53.88 per month

### *Residential Solid Waste Fuel Surcharge (22-30)*

The monthly solid waste collection fee for residential customers shall be increased when the previous month's average per gallon diesel fuel price exceeds \$3.75. The charge will be increased by 25 percent of the difference between the previous month's average per gallon diesel fuel price and \$3.75. All surcharges will be rounded up to the next cent average per gallon diesel fuel costs will be the average of the Midwest Region Index as published by the U.S. Department of Energy.

### *Waste Hauler Disposal Fees (22-30)*

Disposing less than 20 tons of solid waste per week at the City's Transfer Station  
\$79.83 per ton + fuel surcharge, if applicable.

Disposing 20 tons or more of solid waste per week at the City's Transfer Station  
\$68.75 per ton + fuel surcharge, if applicable. Rate will increase December 2024.

Unsecured load fee \$25.00

Waste Hauler Fuel Surcharge - The charge per ton of solid waste will be increased when the previous month's average per gallon diesel fuel price exceeds \$3.75. The charge per ton will be increased by 100 percent of the difference between the previous month's average per gallon diesel fuel price and \$3.75. All surcharges will be rounded up to the next cent. Average per gallon diesel fuel costs will be the average of the Midwest Region Index as published by the U.S. Department of Energy.

### *Transfer Station*

- \$79.83/ton for disposal of trash - \$10.00 minimum
  - January 1, 2025 - \$12.00 minimum
- \$79.83/ton for disposal of limbs and brush - \$10.00 minimum
  - January 1, 2025 - \$12.00 minimum
- White Goods (Appliances) = \$12.00 ea.

### *Special Pick-ups and Specialty Charges*

- Wednesday Special Pick-up
  - Bags & Boxes \$ 6.30
  - Appliances \$12.60
  - Furniture and Large Items \$12.60
  - Special Pickups over 10 min. \$ 1.52/minute additional charge
  - Limbs: 1-5 bundles \$ 6.30
  - Limbs: 6+ bundles \$12.60

## CITY *of* CAPE GIRARDEAU

- Christmas Trees \$ 6.30
- City Compost Bags \$ 7.80 (5 count)
- Non-City Compost Bags \$12.60 (1-10 Count)
- Riverboat Pick-up
  - Trip Fee \$25.00
  - Riverboat Trash Pickup \$ 1.52/minute

### **WASTEWATER TREATMENT PLANT FEES (29-35)**

---

*Waste Hauler Permit Fee* \$60 annually

*Sludge Disposal Fee* \$0.33 per gallon

- After Hours Fee = \$100 for dumping outside of 7:30 am to 4:00 pm, Monday through Friday, in addition to \$0.33 per gallon

# CITY *of* CAPE GIRARDEAU

## AIRPORT FEES

---

### **Commercial and/or Non-Commercial Improved (Access to Utilities) Land Lease**

|                            |   |           |
|----------------------------|---|-----------|
| Automatic Reversion Clause | = | \$0.20/SF |
| 75% FMV Purchase Option    | = | \$0.22/SF |

### **Community Hangar Lease – (Commander/Rickard)**

|                |   |                    |
|----------------|---|--------------------|
| Single         | = | \$175.00 per month |
| Small Twin     | = | \$335.00 per month |
| Cab Class Twin | = | \$385.00 per month |
| Jet/Turbo      | = | \$650.00 per month |

### **T-Hangar Lease**

|             |   |                    |
|-------------|---|--------------------|
| Units 1-10  | = | \$175.00 per month |
| Units 11-20 | = | \$205.00 per month |
| Units 21-47 | = | \$220.00 per month |

### **Crop Duster Permit**

|                 |   |                               |
|-----------------|---|-------------------------------|
| First Aircraft  | = | \$500.00 per year per company |
| Second Aircraft | = | \$200.00 per year per company |

### **Aircraft Cleaning** (no tax)

|                     |   |               |
|---------------------|---|---------------|
| Small single engine | = | \$ 150.00     |
| Small Twin          | = | \$ 300.00     |
| Small Cabin Class   | = | \$ 500.00     |
| Larger Aircraft     | = | Based on Size |

### **Aircraft De-Icing** (no tax)

|            |   |          |
|------------|---|----------|
| Single     | = | \$130.00 |
| Light Twin | = | \$150.00 |

|  |                                   |  | Daily/ Overnight   |                       | Weekly       |   |               |                |  |
|--|-----------------------------------|--|--|-----------------------|--------------|---|---------------|----------------|--|
| Aircraft Type  | (39) Ramp Fee                     | Fuel Waive                                   | (38) Parking   | (65) Hangar           | (38) Parking | (65) Hangar   | (46) Cleaning | (58) De Icing  |  |
| Small Single piston<br><i>C172,C180,C152,PA28</i>  | \$12.00                           | 10 gal                                       | \$15.00  | \$65.00               | \$80.00      | \$350.00  | \$150.00      | \$130.00       |  |
| Large Single Piston<br><i>BE35/36,SR20,SR22,C185,C182,C206, C210,PA32,PA45</i>                               | \$20.00                           | 15 gal                                       | \$20.00  | \$80.00               | \$110.00     | \$420.00  | \$150.00      | \$130.00       |  |
| Small/Medium Twin Piston<br><i>BE55,BE58,PA23,PA30,PA34,PA31, C310,C337,C335,C340,C414,C421</i>              | \$50.00                           | 40 gal                                       | \$40.00  | \$100.00              | \$225.00     | \$550.00  | \$300.00      | \$150.00       |  |
| Small Turbo Prop Single<br><i>TBM,PA46,EVOT,EPIC</i>   | \$65.00                           | 50 gal                                       | \$50.00  | \$200.00              | \$250.00     | \$600.00  | \$300.00      | N/A            |  |
| Med/Large Turboprop Single<br><i>Caravan,Kodiak,PC12,VisionJet</i>   | \$90.00                           | 80 gal                                       | \$80.00  | \$250.00              | \$450.00     | \$800.00  | \$500.00      | N/A            |  |
| X  | X                                 | X  | X  | X                     | X            | X   | X             | X              |  |
| Small/ Medium Turboprop Twin<br><i>BE90,PA31T,C425,C441, BE100,BE200,BE250,BE300,BE350, BE360,PA42, MU-2</i> | \$125.00                          | 90 gal                                       | \$90.00  | \$250.00              | \$450.00     | \$800.00  | \$500.00      | N/A            |  |
| Large Turboprop Twin<br><i>ATR,DASH8,328, Piaggio</i>  | \$400.00                          | 250 gal                                      | \$400.00   | \$1,000.00            | \$1,200.00   | \$4,000.00  | BOS           | N/A            |  |
| X  | X                                 | X  | X  | X                     | X            | X   | X             | X              |  |
| Light/ Medium/ Heavy Jet<br><i>10k- 55k</i>  | \$250.00                          | 200 gal                                      | \$120.00   | \$300.00              | \$600.00     | \$1,200.00  | N/A           | N/A            |  |
| X  | X                                 | X  | X  | X                     | X            | X   | X             | X              |  |
| Jet<br><i>55k+</i>   | \$500.00                          | 400 gal                                      | \$450.00   | N/A                   | \$1,200.00   | N/A   | N/A           | N/A            |  |
| Airline Style  | \$1,000.00                        | 700 gal                                      | \$500.00   | N/A                   | \$2,500.00   | N/A   | N/A           | N/A            |  |
| Helicopter<br><i>AVGAS</i>   | \$25.00                           | 20 gal                                       | \$20.00  | \$100.00              | \$100.00     | \$500.00  | N/A           | N/A            |  |
| Helicopter<br><i>JET A Single</i>  | \$50.00                           | 40 gal                                       | \$50.00  | \$200.00              | \$225.00     | \$1,000.00  | N/A           | N/A            |  |
| Helicopter<br><i>Jet A Twin</i>  | \$100.00                          | 100 gal                                      | \$100.00   | \$400.00              | \$475.00     | \$1,800.00  | N/A           | N/A            |  |
| (67 Labor) Windshield Cleaning   | \$10.00                           | Other Fees                                   | Hangar Door Dimensions   |                       |              |   | Discounts     |                |  |
| (34) Lavatory Services   | \$100.00                          |  | Cape Aviation- West<br>Cape Aviation- East<br>Commander<br>Rickard<br>City T Hangars | Height                | Width        | Jet A   |               |                |  |
| (21) Call Out Fee  | \$75.00                           |  |  | 15ft 19in             | 59ft         |   |               |                |  |
| (89) Forklift Fee  | \$400.00                          |  |  | 19ft 10in             | 85ft         |   | 100LL         |                |  |
|  |                                   |  |  | 17ft                  | 58ft         |   |               |                |  |
| (52) Catering Fee  | cost + 40%                        | (\$40 minium)                                |  |                       |              |   |               |                |  |
| (26 Facility) Conference Room  | \$15/ hr- \$50/4 hrs- \$100/ 8hrs |  |  |                       |              | Angel Flights   | ?             | \$0.10         |  |
| (16) Oil- plus tax   |                                   | (76) Pilot Supplies- plus tax (SEMO 10% off) |  |                       |              |   |               | Discount Codes |  |
| W100   | \$17.26                           | T Shirts                                     | \$18.00  | Ear Plugs             | \$3.67       |   | 1             | \$0.10         |  |
| W100 Plus  | \$11.66                           | Low/ High Enroute Charts                     | \$5.25   | Pilot Log             | \$15.00      |   | 2             | \$0.20         |  |
| 100 Mineral  | \$16.32                           | Terminal Area Charts ( TAC)                  | \$6.20   | Engine Log            | \$10.00      |   | 3             | \$0.30         |  |
| W80  | \$11.69                           | Sectional Charts                             | \$9.75   | Aircraft Log          | \$10.00      |   | 4             | \$0.40         |  |
| 80 Mineral   | \$6.99                            | Chart Wallet- Accordion                      | \$9.95   | Propeller Log         | \$8.00       |   | 5             | \$0.50         |  |
| 15W50  | \$18.66                           | Chart Wallet- Book                           | \$12.95  | Fuel Tester- Stick    | \$10.71      |   | 6             | \$1.00         |  |
| 20W50  | \$13.90                           | FAR AIM                                      | \$34.93  | Fuel Tester- Sump Cup | \$34.93      | (70) Miscellaneous<br>(86) Payment On Account<br>(87) Blank<br>(88) Blank |               |                |  |
| 2380 Turbine   | \$37.80                           | Kneeboard                                    | \$27.93  | Fuel Tester- GAT      | \$27.79      |   |               |                |  |
| Mobil Jet 2  | \$31.79                           | E6B Computer                                 | \$20.93  | Micro Plotter         | \$12.25      |   |               |                |  |
| 25W60 (Gallon)   | \$27.30                           | Rotating Plotter                             | \$23.73  | AA/ AAA Battery       | \$2.00       |   |               |                |  |
|  |                                   | Prist Window Cleaner                         | \$10.07  | C/ D Battery          | \$2.50       |   |               |                |  |
|  |                                   | Carbon Monoxide Tester                       | \$5.53   | 9V Battery            | \$3.00       |   |               |                |  |

---

THIS PAGE INTENTIONALLY LEFT BLANK

---

---

# **AUTHORIZED POSITIONS SUMMARY**

AUTHORIZED POSITIONS SUMMARY  
Full Time Equivalents (FTE's)

|                             | <u>Actual<br/>2018-19</u> | <u>Actual<br/>2019-20</u> | <u>Actual<br/>2020-21</u> | <u>Actual<br/>2021-22</u> | <u>Actual<br/>2022-23</u> | <u>Actual<br/>2023-24</u> | <u>Proposed<br/>2024-25</u> |
|-----------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|
| <u>Administrative</u>       |                           |                           |                           |                           |                           |                           |                             |
| City Manager                | 4.40                      | 4.40                      | 4.40                      | 4.40                      | 3.00                      | 3.00                      | 3.00                        |
| City Clerk                  |                           |                           |                           |                           | 2.40                      | 2.40                      | 1.40                        |
| City Attorney               | 3.50                      | 3.50                      | 3.50                      | 3.50                      | 2.00                      | 2.00                      | 2.00                        |
| Human Resources             | 4.10                      | 4.10                      | 3.50                      | 3.50                      | 4.00                      | 4.50                      | 4.50                        |
| Finance                     | 7.85                      | 7.85                      | 6.25                      | 5.90                      | 5.90                      | 5.90                      | 5.40                        |
| Facility Maintenance        | 3.00                      | 3.99                      | 3.99                      | 3.67                      | 4.00                      | 4.00                      | 4.00                        |
| Municipal Court             | 5.00                      | 5.00                      | 5.00                      | 5.00                      | 5.00                      | 5.00                      | 4.00                        |
| Public Awareness            | 2.15                      | 2.15                      | 1.15                      | 1.15                      | 1.15                      | 1.65                      | 1.15                        |
| Interdepartmental           | -                         | -                         | -                         | -                         | -                         | -                         | -                           |
| TOTAL                       | <u>30.00</u>              | <u>30.99</u>              | <u>27.79</u>              | <u>27.12</u>              | <u>27.45</u>              | <u>28.45</u>              | <u>25.45</u>                |
| <u>Development Services</u> |                           |                           |                           |                           |                           |                           |                             |
| Planning                    | 4.00                      | 4.00                      | 4.00                      | 4.00                      | 2.00                      | 2.00                      | 2.00                        |
| Inspection                  | 8.40                      | 8.40                      | 8.40                      | 12.40                     | 13.00                     | 13.00                     | 12.00                       |
| Engineering                 | <u>16.05</u>              | <u>16.05</u>              | <u>15.05</u>              | <u>15.06</u>              | <u>14.58</u>              | <u>14.58</u>              | <u>15.00</u>                |
| Airport                     |                           |                           |                           |                           |                           |                           |                             |
| Operations                  | 9.02                      | 9.34                      | 8.34                      | 9.14                      | 13.00                     | 14.00                     | 14.00                       |
| FBO Operations              | <u>6.99</u>               | <u>6.99</u>               | <u>6.99</u>               | <u>6.59</u>               | <u>4.50</u>               | <u>4.50</u>               | <u>4.50</u>                 |
| Airport Total               | <u>16.01</u>              | <u>16.33</u>              | <u>15.33</u>              | <u>15.73</u>              | <u>17.50</u>              | <u>18.50</u>              | <u>18.50</u>                |
| TOTAL                       | <u>44.47</u>              | <u>44.79</u>              | <u>42.78</u>              | <u>47.19</u>              | <u>47.08</u>              | <u>48.08</u>              | <u>47.50</u>                |
| <u>Parks and Recreation</u> |                           |                           |                           |                           |                           |                           |                             |
| Park Maintenance            | 24.17                     | 24.17                     | 22.90                     | 22.48                     | 22.38                     | 19.10                     | 18.93                       |
| Cemetery                    | 3.83                      | 3.93                      | 3.93                      | 4.02                      | 3.92                      | 3.90                      | 3.64                        |
| Arena Building Maintenance  | 3.90                      | 3.88                      | 3.88                      | 3.88                      | 3.89                      | 3.02                      | 2.82                        |
| Central Pool                | 8.88                      | 8.54                      | 9.12                      | 9.76                      | 9.41                      | 5.16                      | 9.58                        |
| Family Aquatic Center       | 18.18                     | 17.46                     | 16.88                     | 18.87                     | 18.84                     | 17.26                     | 18.84                       |
| Jefferson Pool              | 0.00                      | 0.00                      | 0.00                      | 0.00                      | 5.23                      | 5.73                      | 3.49                        |
| Recreation                  | 11.32                     | 11.00                     | 9.92                      | 7.04                      | 6.71                      | 7.41                      | 8.72                        |
| Osage Park                  | 13.24                     | 13.02                     | 12.77                     | 13.48                     | 13.48                     | 13.48                     | 13.51                       |
| Shawnee Park Comm. Ctr.     | 4.68                      | 4.50                      | 4.50                      | 4.09                      | 4.19                      | 3.95                      | 4.12                        |
| Golf Course                 | 10.48                     | 10.49                     | 10.49                     | 11.70                     | 11.65                     | 10.78                     | 11.35                       |
| Indoor Sports Complex       | 13.26                     | 13.51                     | 13.51                     | 12.58                     | 13.11                     | 13.63                     | 14.09                       |
| Softball Complex            | <u>17.58</u>              | <u>17.09</u>              | <u>17.09</u>              | <u>16.71</u>              | <u>16.14</u>              | <u>15.40</u>              | <u>16.31</u>                |
| TOTAL                       | <u>129.52</u>             | <u>127.59</u>             | <u>124.99</u>             | <u>124.61</u>             | <u>128.95</u>             | <u>118.82</u>             | <u>125.40</u>               |
| <u>Public Safety</u>        |                           |                           |                           |                           |                           |                           |                             |
| Health                      | 3.50                      | 3.50                      | 3.50                      | 3.50                      | 3.00                      | 5.00                      | 5.00                        |
| Police                      | 116.44                    | 120.48                    | 123.48                    | 123.48                    | 126.00                    | 127.00                    | 120.00                      |
| Fire                        | <u>65.00</u>              | <u>65.00</u>              | <u>69.00</u>              | <u>69.00</u>              | <u>69.50</u>              | <u>69.50</u>              | <u>70.24</u>                |
| TOTAL                       | <u>184.94</u>             | <u>188.98</u>             | <u>195.98</u>             | <u>195.98</u>             | <u>198.50</u>             | <u>201.50</u>             | <u>195.24</u>               |
| <u>Internal Service</u>     |                           |                           |                           |                           |                           |                           |                             |
| Information Technology      | 4.15                      | 4.15                      | 4.00                      | 4.00                      | 4.00                      | 4.00                      | 3.00                        |
| Fleet                       | <u>12.45</u>              | <u>12.45</u>              | <u>12.45</u>              | <u>12.62</u>              | <u>12.95</u>              | <u>12.95</u>              | <u>15.14</u>                |
| TOTAL                       | <u>16.60</u>              | <u>16.60</u>              | <u>16.45</u>              | <u>16.62</u>              | <u>16.95</u>              | <u>16.95</u>              | <u>18.14</u>                |



AUTHORIZED POSITIONS SUMMARY  
Full Time Equivalents (FTE's)

|                       | <u>Actual<br/>2018-19</u> | <u>Actual<br/>2019-20</u> | <u>Actual<br/>2020-21</u> | <u>Actual<br/>2021-22</u> | <u>Actual<br/>2022-23</u> | <u>Actual<br/>2023-24</u> | <u>Proposed<br/>2024-25</u> |
|-----------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|
| <u>Public Works</u>   |                           |                           |                           |                           |                           |                           |                             |
| Street                | 22.92                     | 22.31                     | 22.31                     | 22.31                     | 21.33                     | 19.33                     | 16.31                       |
| Sewer                 |                           |                           |                           |                           |                           |                           |                             |
| Stormwater            | 6.38                      | 6.38                      | 7.38                      | 7.13                      | 6.88                      | 6.88                      | 10.88                       |
| Main Street Levees    | 0.72                      | 0.72                      | 0.72                      | 0.00                      | 0.00                      | 0.00                      | 0.00                        |
| Sludge                | 3.00                      | 4.00                      | 4.00                      | 4.00                      | 4.00                      | 4.00                      | 4.00                        |
| Wastewater Operations | 11.92                     | 11.92                     | 11.92                     | 11.78                     | 11.78                     | 11.78                     | 11.78                       |
| Line Maintenance      | <u>13.18</u>              | <u>13.18</u>              | <u>13.23</u>              | <u>13.73</u>              | <u>1.81</u>               | <u>1.81</u>               | <u>1.81</u>                 |
| Sewer Total           | 35.20                     | 36.20                     | 37.25                     | 36.63                     | 24.46                     | 24.46                     | 28.47                       |
| Water                 | 5.72                      | 6.72                      | 6.72                      | 6.77                      | 6.61                      | 6.61                      | 6.61                        |
| Solid Waste           |                           |                           |                           |                           |                           |                           |                             |
| Transfer Station      | 5.38                      | 5.38                      | 5.38                      | 5.38                      | 5.38                      | 5.38                      | 5.13                        |
| Residential           | 12.09                     | 12.09                     | 12.14                     | 12.11                     | 12.11                     | 14.11                     | 13.61                       |
| Commercial            |                           |                           |                           |                           |                           |                           |                             |
| Landfill              |                           |                           |                           |                           |                           |                           |                             |
| Recycling             | <u>6.63</u>               | <u>7.13</u>               | <u>7.13</u>               | <u>7.13</u>               | <u>7.13</u>               | <u>7.13</u>               | <u>6.63</u>                 |
| Solid Waste Total     | 24.10                     | 24.60                     | 24.65                     | 24.61                     | 24.61                     | 26.61                     | 25.37                       |
| TOTAL                 | <u>87.94</u>              | <u>89.83</u>              | <u>90.93</u>              | <u>90.32</u>              | <u>77.01</u>              | <u>77.01</u>              | <u>76.76</u>                |
| <br>TOTAL FTE'S       | <br><u>493.47</u>         | <br><u>498.77</u>         | <br><u>498.92</u>         | <br><u>501.84</u>         | <br><u>495.93</u>         | <br><u>490.81</u>         | <br><u>488.49</u>           |

---

THIS PAGE INTENTIONALLY LEFT BLANK

---

---

# **PROPOSED PAY PLAN**

**City of Cape Girardeau, Missouri**  
**Pay Plan Effective 7/1/24 - 6/30/25**

Updated 5/8/2024

|                |  | Years of Service     | 0 to 4        | 5 to 9        | 10 to 14      | 15 to 19      | 20 to 24      | 25 to 29           | 30+ |
|----------------|--|----------------------|---------------|---------------|---------------|---------------|---------------|--------------------|-----|
| <u>Grade</u>   | <u>Position</u>                            | <u>Salary Range</u>  |               |               |               |               |               |                    |     |
|                |  | <b>Step 0 (Base)</b> | <b>Step 1</b> | <b>Step 2</b> | <b>Step 3</b> | <b>Step 4</b> | <b>Step 5</b> | <b>Step 6(Max)</b> |     |
| <b>Grade F</b> |  | <b>30,781</b>        | <b>32,320</b> | <b>33,936</b> | <b>35,632</b> | <b>37,414</b> | <b>39,285</b> | <b>41,249</b>      |     |
|                | ADMINISTRATIVE SECRETARY                   | 14.80                | 15.54         | 16.32         | 17.13         | 17.99         | 18.89         | 19.83              |     |
|                | AIRPORT SUPPORT SPECIALIST                 |                      |               |               |               |               |               |                    |     |
|                | FLIGHT LINE TECHNICIAN                     |                      |               |               |               |               |               |                    |     |
|                | PARTS TECHNICIAN                           |                      |               |               |               |               |               |                    |     |
|                | TRANSFER STATION OPERATOR - SCALE OPERATOR |                      |               |               |               |               |               |                    |     |
|                | VIOLATIONS CLERK                           |                      |               |               |               |               |               |                    |     |
| <b>Grade G</b> |  | <b>32,388</b>        | <b>34,008</b> | <b>35,708</b> | <b>37,494</b> | <b>39,368</b> | <b>41,337</b> | <b>43,403</b>      |     |
|                | CUSTOMER SERVICE REP                       | 15.57                | 16.35         | 17.17         | 18.03         | 18.93         | 19.87         | 20.87              |     |
|                | MAINTENANCE WORKER                         |                      |               |               |               |               |               |                    |     |
| <b>Grade H</b> |  | <b>33,970</b>        | <b>35,669</b> | <b>37,452</b> | <b>39,325</b> | <b>41,291</b> | <b>43,356</b> | <b>45,524</b>      |     |
|                | LEAD FLIGHT LINE TECHNICIAN                | 16.33                | 17.15         | 18.01         | 18.91         | 19.85         | 20.84         | 21.89              |     |
|                | FRONT DESK OFFICER                         |                      |               |               |               |               |               |                    |     |
|                | SENIOR CUSTOMER SERVICE REP                |                      |               |               |               |               |               |                    |     |
| <b>Grade I</b> |  | <b>35,676</b>        | <b>37,460</b> | <b>39,333</b> | <b>41,300</b> | <b>43,365</b> | <b>45,533</b> | <b>47,809</b>      |     |
|                | AIRPORT OPERATIONS SPECIALIST              | 17.15                | 18.01         | 18.91         | 19.86         | 20.85         | 21.89         | 22.99              |     |
|                | COMMUNICATIONS OFFICER                     |                      |               |               |               |               |               |                    |     |
|                | COURT CLERK                                |                      |               |               |               |               |               |                    |     |
|                | FACILITY SERVICES ASSISTANT                |                      |               |               |               |               |               |                    |     |
|                | FLEET SPECIALIST                           |                      |               |               |               |               |               |                    |     |
|                | INSPECTIONS SPECIALIST                     |                      |               |               |               |               |               |                    |     |
|                | JAILER                                     |                      |               |               |               |               |               |                    |     |
|                | NUISANCE ABATEMENT OFFICER                 |                      |               |               |               |               |               |                    |     |
|                | SENIOR MAINTENANCE WORKER                  |                      |               |               |               |               |               |                    |     |
| <b>Grade J</b> |  | <b>37,530</b>        | <b>39,407</b> | <b>41,377</b> | <b>43,446</b> | <b>45,618</b> | <b>47,899</b> | <b>50,294</b>      |     |
|                | ADMINISTRATIVE COORDINATOR                 | 18.04                | 18.95         | 19.89         | 20.89         | 21.93         | 23.03         | 24.18              |     |
|                | LEAD COMMUNICATOR                          |                      |               |               |               |               |               |                    |     |
|                | PROJECT SPECIALIST                         |                      |               |               |               |               |               |                    |     |
|                | PROPERTY/EVIDENCE SPECIALIST               |                      |               |               |               |               |               |                    |     |
|                | PW OPERATIONS SPECIALIST                   |                      |               |               |               |               |               |                    |     |
|                | SOLID WASTE WORKER                         |                      |               |               |               |               |               |                    |     |
|                | WATER FIELD MAINTENANCE MECHANIC           |                      |               |               |               |               |               |                    |     |
| <b>Grade K</b> |  | <b>39,410</b>        | <b>41,380</b> | <b>43,449</b> | <b>45,622</b> | <b>47,903</b> | <b>50,298</b> | <b>52,813</b>      |     |
|                | EQUIPMENT OPERATOR                         | 18.95                | 19.89         | 20.89         | 21.93         | 23.03         | 24.18         | 25.39              |     |
|                | EVIDENCE TECHNICIAN                        |                      |               |               |               |               |               |                    |     |
|                | EXECUTIVE ASSISTANT TO CITY MANAGER        |                      |               |               |               |               |               |                    |     |
|                | PLANNING TECHNICIAN                        |                      |               |               |               |               |               |                    |     |
|                | PUBLIC WORKS TECHNICIAN                    |                      |               |               |               |               |               |                    |     |
|                | SOLID WASTE DRIVER                         |                      |               |               |               |               |               |                    |     |
|                | SENIOR SOLID WASTE DRIVER**                |                      |               |               |               |               |               |                    |     |
|                | STREET MAINTENANCE TECH                    |                      |               |               |               |               |               |                    |     |
|                | TRAFFIC CONTROL TECHNICIAN                 |                      |               |               |               |               |               |                    |     |
|                | TRANSFER STATION OPERATOR                  |                      |               |               |               |               |               |                    |     |
|                | WASTEWATER TREATMENT OPERATOR              |                      |               |               |               |               |               |                    |     |
| <b>Grade L</b> |  | <b>41,363</b>        | <b>43,431</b> | <b>45,602</b> | <b>47,883</b> | <b>50,277</b> | <b>52,791</b> | <b>55,430</b>      |     |
|                | ACQUISITION AGENT                          | 19.89                | 20.88         | 21.92         | 23.02         | 24.17         | 25.38         | 26.65              |     |
|                | CODE ENFORCEMENT OFFICER                   |                      |               |               |               |               |               |                    |     |
|                | CODE INSPECTOR                             |                      |               |               |               |               |               |                    |     |
|                | CREW LEADER                                |                      |               |               |               |               |               |                    |     |
|                | FLEET MECHANIC                             |                      |               |               |               |               |               |                    |     |
|                | MAINTENANCE SUPERVISOR                     |                      |               |               |               |               |               |                    |     |
|                | PAYROLL & BENEFITS COORDINATOR             |                      |               |               |               |               |               |                    |     |
|                | PUBLIC WORKS SYSTEM GIS ANALYST            |                      |               |               |               |               |               |                    |     |
|                | RECREATION COORDINATOR                     |                      |               |               |               |               |               |                    |     |
|                | SENIOR MECHANIC**                          |                      |               |               |               |               |               |                    |     |
|                | TRANSFER STATION CHIEF OPERATOR            |                      |               |               |               |               |               |                    |     |
|                | WASTEWATER MECHANIC                        |                      |               |               |               |               |               |                    |     |
|                | WASTEWATER SPECIALIST                      |                      |               |               |               |               |               |                    |     |
|                | WATER CREW FOREMAN                         |                      |               |               |               |               |               |                    |     |
| <b>Grade M</b> |  | <b>43,489</b>        | <b>45,663</b> | <b>47,946</b> | <b>50,344</b> | <b>52,861</b> | <b>55,504</b> | <b>58,279</b>      |     |
|                | AIRPORT OPERATIONS SUPERVISOR              | 20.91                | 21.95         | 23.05         | 24.20         | 25.41         | 26.68         | 28.02              |     |
|                | CHIEF COURT CLERK                          |                      |               |               |               |               |               |                    |     |
|                | COMMUNICATIONS MANAGER                     |                      |               |               |               |               |               |                    |     |
|                | CONSTRUCTION INSPECTOR                     |                      |               |               |               |               |               |                    |     |
|                | DEPUTY CITY CLERK/ADMINISTRATIVE AIDE      |                      |               |               |               |               |               |                    |     |
|                | ENGINEERING TECHNICIAN                     |                      |               |               |               |               |               |                    |     |
|                | FACILITY MAINTENANCE COORDINATOR           |                      |               |               |               |               |               |                    |     |
|                | FIRE MECHANIC                              |                      |               |               |               |               |               |                    |     |
|                | FITNESS & WELLNESS SPECIALIST              |                      |               |               |               |               |               |                    |     |
|                | FLEET MAINTENANCE SUPERVISOR               |                      |               |               |               |               |               |                    |     |
|                | FLIGHT LINE SUPERVISOR                     |                      |               |               |               |               |               |                    |     |
|                | MARKETING/SOCIAL MEDIA SPECIALIST          |                      |               |               |               |               |               |                    |     |
|                | PD IT TECHNICIAN                           |                      |               |               |               |               |               |                    |     |
|                | PW SPECIAL PROJECTS COORDINATOR            |                      |               |               |               |               |               |                    |     |
|                | RECREATION SPECIALIST                      |                      |               |               |               |               |               |                    |     |
|                | WASTEWATER PRETREATMENT COORDINATOR        |                      |               |               |               |               |               |                    |     |

\*Place one grade higher with PE registration in the state of Missouri.

\*\*Added speciality pay of \$0.35 per hour.

City of Cape Girardeau, Missouri  
Pay Plan Effective 7/1/24 - 6/30/25

Updated 5/8/2024

|                |   | Years of Service    | 0 to 4        | 5 to 9        | 10 to 14      | 15 to 19      | 20 to 24      | 25 to 29       | 30+ |
|----------------|---|---------------------|---------------|---------------|---------------|---------------|---------------|----------------|-----|
| <u>Grade</u>   | <u>Position</u>                                       | <u>Salary Range</u> |               |               |               |               |               |                |     |
|                |   | Step 0 (Base)       | Step 1        | Step 2        | Step 3        | Step 4        | Step 5        | Step 6(Max)    |     |
| <b>Grade N</b> |   | <b>45,689</b>       | <b>47,973</b> | <b>50,372</b> | <b>52,890</b> | <b>55,535</b> | <b>58,312</b> | <b>61,227</b>  |     |
|                | ACCOUNTANT  | 21.97               | 23.06         | 24.22         | 25.43         | 26.70         | 28.03         | 29.44          |     |
|                | CEMETERY SEXTON                                       |                     |               |               |               |               |               |                |     |
|                | GOLF COURSE MANAGER                                   |                     |               |               |               |               |               |                |     |
|                | GOLF COURSE SUPERINTENDENT                            |                     |               |               |               |               |               |                |     |
|                | HUMAN RESOURCES SPECIALIST                            |                     |               |               |               |               |               |                |     |
|                | ENGINEERING/SURVEYING TECHNICIAN                      |                     |               |               |               |               |               |                |     |
|                | LEGAL ASSISTANT                                       |                     |               |               |               |               |               |                |     |
|                | SENIOR CONSTRUCTION INSPECTOR                         |                     |               |               |               |               |               |                |     |
|                | STORMWATER SUPERVISOR                                 |                     |               |               |               |               |               |                |     |
|                | STREET MAINTENANCE SUPERVISOR                         |                     |               |               |               |               |               |                |     |
| <b>Grade O</b> |   | <b>48,037</b>       | <b>50,439</b> | <b>52,961</b> | <b>55,609</b> | <b>58,389</b> | <b>61,309</b> | <b>64,374</b>  |     |
|                | CHIEF WASTEWATER OPERATOR                             | 23.09               | 24.25         | 25.46         | 26.74         | 28.07         | 29.48         | 30.95          |     |
|                | FLEET MANAGER   |                     |               |               |               |               |               |                |     |
|                | NETWORK ENGINEER                                      |                     |               |               |               |               |               |                |     |
|                | PARKS SUPERVISOR                                      |                     |               |               |               |               |               |                |     |
|                | RECREATION SUPERVISOR                                 |                     |               |               |               |               |               |                |     |
|                | SENIOR CODE INSPECTOR                                 |                     |               |               |               |               |               |                |     |
| <b>Grade P</b> |   | <b>50,436</b>       | <b>52,958</b> | <b>55,606</b> | <b>58,386</b> | <b>61,305</b> | <b>64,371</b> | <b>67,589</b>  |     |
|                | ASSISTANT RECREATION DIVISION MANAGER                 | 24.25               | 25.46         | 26.73         | 28.07         | 29.47         | 30.95         | 32.49          |     |
|                | CHIEF CONSTRUCTION INSPECTOR                          |                     |               |               |               |               |               |                |     |
|                | CUSTOMER SERVICE MANAGER                              |                     |               |               |               |               |               |                |     |
|                | PUBLIC WORKS ENGINEER*                                |                     |               |               |               |               |               |                |     |
|                | SPORTSPLEX FACILITY SUPERVISOR                        |                     |               |               |               |               |               |                |     |
|                | STORMWATER COORDINATOR                                |                     |               |               |               |               |               |                |     |
| <b>Grade Q</b> |   | <b>55,652</b>       | <b>58,435</b> | <b>61,356</b> | <b>64,424</b> | <b>67,645</b> | <b>71,028</b> | <b>74,579</b>  |     |
|                | CIVIL ENGINEER*                                       | 26.76               | 28.09         | 29.50         | 30.97         | 32.52         | 34.15         | 35.86          |     |
|                | PLAN REVIEWER/SITE INSPECTOR                          |                     |               |               |               |               |               |                |     |
|                | SOLID WASTE SUPERINTENDENT                            |                     |               |               |               |               |               |                |     |
|                | SR ACCOUNTANT   |                     |               |               |               |               |               |                |     |
|                | SR NETWORKING ENGINEER                                |                     |               |               |               |               |               |                |     |
|                | WASTEWATER PLANT MANAGER                              |                     |               |               |               |               |               |                |     |
| <b>Grade R</b> |   | <b>61,438</b>       | <b>64,510</b> | <b>67,736</b> | <b>71,123</b> | <b>74,679</b> | <b>78,413</b> | <b>82,333</b>  |     |
|                | ASSISTANT CITY ENGINEER*                              | 29.54               | 31.01         | 32.57         | 34.19         | 35.90         | 37.70         | 39.58          |     |
|                | BUILDING & CODE ENFORCEMENT MANAGER                   |                     |               |               |               |               |               |                |     |
|                | CITY PLANNER  |                     |               |               |               |               |               |                |     |
|                | PUBLIC INFORMATION MANAGER                            |                     |               |               |               |               |               |                |     |
|                | TRAFFIC OPERATIONS MANAGER/ENGINEER*                  |                     |               |               |               |               |               |                |     |
|                |   | MIN                 |               |               |               |               |               | MAX            |     |
| <b>Grade S</b> |   | <b>67,867</b>       |               |               |               |               |               | <b>90,941</b>  |     |
|                | CONTROL TOWER CHIEF                                   | 32.63               |               |               |               |               |               | 43.72          |     |
|                | ASSISTANT PARKS & RECREATION DIRECTOR                 |                     |               |               |               |               |               |                |     |
|                | RECREATION DIVISION MANAGER                           |                     |               |               |               |               |               |                |     |
| <b>Grade T</b> |   | <b>74,912</b>       |               |               |               |               |               | <b>100,382</b> |     |
|                | CITY ENGINEER   | 36.02               |               |               |               |               |               | 48.26          |     |
|                | CONTROLLER  |                     |               |               |               |               |               |                |     |
|                | INFORMATION TECHNOLOGY MANAGER                        |                     |               |               |               |               |               |                |     |
| <b>Grade U</b> |   | <b>82,677</b>       |               |               |               |               |               | <b>110,787</b> |     |
|                | AIRPORT MANAGER                                       | 39.75               |               |               |               |               |               | 53.26          |     |
|                | ASSISTANT PUBLIC WORKS DIRECTOR                       |                     |               |               |               |               |               |                |     |
|                | DIRECTOR OF CITIZEN SERVICES                          |                     |               |               |               |               |               |                |     |
| <b>Grade V</b> |   | <b>91,254</b>       |               |               |               |               |               | <b>122,280</b> |     |
|                | DIRECTOR OF HUMAN RESOURCES/RISK MANAGEMENT           | 43.87               |               |               |               |               |               | 58.79          |     |
|                | PARKS & RECREATION DIRECTOR                           |                     |               |               |               |               |               |                |     |
|                | PUBLIC WORKS DIRECTOR                                 |                     |               |               |               |               |               |                |     |
| <b>Grade W</b> |   | <b>100,371</b>      |               |               |               |               |               | <b>134,498</b> |     |
|                | CITY ATTORNEY   |                     |               |               |               |               |               |                |     |
|                | FINANCE DIRECTOR                                      |                     |               |               |               |               |               |                |     |
| <b>Grade X</b> |   | <b>111,208</b>      |               |               |               |               |               | <b>149,019</b> |     |
|                | ASSISTANT CITY MANAGER/COMMUNITY DEVELOPMENT DIRECTOR | 53.47               |               |               |               |               |               | 71.64          |     |

\*Place one grade higher with PE registration in the state of Missouri.

\*\*Added speciality pay of \$0.35 per hour.

City of Cape Girardeau, Missouri  
Pay Plan Effective 7/1/24- 6/30/25

Updated 5/8/2024

Public Safety

Years of service: 0 to 3 4 to 7 8 to 11 12 to 15 16 to 19 20 to 23 24+

|                 |   | <u>Salary Range</u>  |               |               |               |               |               |                    |
|-----------------|---|----------------------|---------------|---------------|---------------|---------------|---------------|--------------------|
| <u>Grade</u>    | <u>Position</u>                           | <u>Step 0 (Base)</u> | <u>Step 1</u> | <u>Step 2</u> | <u>Step 3</u> | <u>Step 4</u> | <u>Step 5</u> | <u>Step 6(Max)</u> |
| <b>Grade AA</b> | FIRE FIGHTER CADET - EXTERNAL             | 41,537               | 43,614        | 45,794        | 48,084        | 50,488        | 53,013        | 55,663             |
|                 | POLICE CADET - EXTERNAL                   | 14.26                | 14.98         | 15.73         | 16.51         | 17.34         | 18.20         | 19.12              |
| <b>Grade BB</b> | POLICE CADET - EXTERNAL                   | 19.97                | 20.97         | 22.02         | 23.12         | 24.27         | 25.49         | 26.76              |
|                 |   | 43,612               | 45,793        | 48,083        | 50,487        | 53,011        | 55,662        | 58,445             |
| <b>Grade CC</b> | FIRE FIGHTER CADET - INTERNAL             | 14.98                | 15.73         | 16.51         | 17.34         | 18.20         | 19.11         | 20.07              |
|                 | POLICE CADET - INTERNAL                   | 20.97                | 22.02         | 23.12         | 24.27         | 25.49         | 26.76         | 28.10              |
| <b>Grade DD</b> | FIRE FIGHTER                              | 45,837               | 48,129        | 50,535        | 53,062        | 55,715        | 58,501        | 61,426             |
|                 | POLICE OFFICER                            | 15.74                | 16.53         | 17.35         | 18.22         | 19.13         | 20.09         | 21.09              |
| <b>Grade EE</b> |   | 22.04                | 23.14         | 24.30         | 25.51         | 26.79         | 28.13         | 29.53              |
|                 |   | 48,188               | 50,597        | 53,127        | 55,783        | 58,572        | 61,501        | 64,576             |
| <b>Grade FF</b> |   | 23.17                | 24.33         | 25.54         | 26.82         | 28.16         | 29.57         | 31.05              |
|                 |   | 50,634               | 53,165        | 55,824        | 58,615        | 61,546        | 64,623        | 67,854             |
| <b>Grade GG</b> | DRIVER/OPERATOR                           | 17.39                | 18.26         | 19.17         | 20.13         | 21.14         | 22.19         | 23.30              |
|                 | POLICE CORPORAL                           | 24.34                | 25.56         | 26.84         | 28.18         | 29.59         | 31.07         | 32.62              |
| <b>Grade HH</b> |   | 53,206               | 55,866        | 58,659        | 61,592        | 64,672        | 67,905        | 71,301             |
|                 |   | 18.27                | 19.18         | 20.14         | 21.15         | 22.21         | 23.32         | 24.49              |
| <b>Grade II</b> | FIRE CAPTAIN                              |                      |               |               |               |               |               |                    |
|                 | FIRE CAPTAIN/FIRE INSPECTOR               |                      |               |               |               |               |               |                    |
| <b>Grade JJ</b> | FIRE CAPTAIN/ASSISTANT EMD                |                      |               |               |               |               |               |                    |
|                 | FIRE CAPTAIN/TRAINING & SAFETY            |                      |               |               |               |               |               |                    |
| <b>Grade KK</b> | POLICE SERGEANT                           | 25.58                | 26.86         | 28.20         | 29.61         | 31.09         | 32.65         | 34.28              |
|                 |   | 58,667               | 61,600        | 64,680        | 67,914        | 71,310        | 74,875        | 78,619             |
| <b>Grade LL</b> |   | 64,782               | 68,021        | 71,422        | 74,993        | 78,743        | 82,680        | 86,814             |
|                 |   | 71,501               | 75,076        | 78,829        | 82,771        | 86,909        | 91,255        | 95,818             |
| <b>Grade MM</b> | BATTALION CHIEF/SHIFT COMMANDER           | 24.55                | 25.78         | 27.07         | 28.42         | 29.85         | 31.34         | 32.90              |
|                 | BATTALION CHIEF/FIRE MARSHAL              |                      |               |               |               |               |               |                    |
| <b>Grade NN</b> | BATTALION CHIEF/TRAINING & SAFETY OFFICER |                      |               |               |               |               |               |                    |
|                 | POLICE LIEUTENANT                         | 34.38                | 36.09         | 37.90         | 39.79         | 41.78         | 43.87         | 46.07              |
| <b>Grade OO</b> |   | 78,958               | 82,906        | 87,051        | 91,403        | 95,974        | 100,772       | 105,811            |
|                 |   |                      |               |               |               |               |               |                    |
| <b>Grade PP</b> |   | Mid                  |               |               |               |               |               | Max                |
|                 |   | 87,151               |               |               |               |               |               | 116,783            |
| <b>Grade QQ</b> | DEPUTY FIRE CHIEF                         | 41.90                |               |               |               |               |               | 56.15              |
|                 | ASSISTANT CHIEF OF POLICE                 |                      |               |               |               |               |               |                    |
| <b>Grade RR</b> |   | 96,199               |               |               |               |               |               | 128,907            |
|                 |   |                      |               |               |               |               |               |                    |
| <b>Grade SS</b> | FIRE CHIEF                                | 46.25                |               |               |               |               |               | 61.97              |
|                 | CHIEF OF POLICE                           |                      |               |               |               |               |               |                    |

---

# **LONG-TERM DEBT STATEMENTS**

CITY OF CAPE GIRARDEAU  
Debt Statement

|  | Outstanding<br>Principal<br>as of 6/30/2024 | Debt<br>Service<br>Reserves | Net<br>Debt<br>Outstanding     |
|--|---|-----------------------------|--------------------------------|
| State Revolving Fund Bonds                       |   |                             |                                |
| 2012 SRF Sewer Revenue Direct Loan               | 18,508,000                                  |                             | 18,508,000                     |
| 2013A SRF Sewer Revenue Direct Loan              | 1,928,000                                   |                             | 1,928,000                      |
| 2013B SRF Sewer Revenue Direct Loan              | <u>21,203,000</u>                           |                             | <u>21,203,000</u>              |
|  | 41,639,000                                  |                             | 41,639,000                     |
| Revenue Bonds                                    |   |                             |                                |
| 2019 Water System Refunding Revenue Bonds        | <u>6,220,000</u>                            |                             | <u>6,220,000</u>               |
|  | 6,220,000                                   |                             | 6,220,000                      |
| Annual Appropriation Debt                        |   |                             |                                |
| 2016 Special Obligation Bonds                    | 12,655,000                                  |                             | 12,655,000                     |
| 2018 Special Obligation Bonds                    | 8,710,000                                   |                             | 8,710,000                      |
| 2020 Special Obligation Bonds                    | 14,835,000                                  |                             | 14,835,000                     |
| 2022 Special Obligation Bonds                    | <u>3,690,000</u>                            |                             | <u>3,690,000</u>               |
|  | 39,890,000                                  |                             | 39,890,000                     |
| <br><b>TOTAL CURRENT OUTSTANDING OBLIGATIONS</b> | <br><u><u>\$87,749,000</u></u>              |                             | <br><u><u>\$87,749,000</u></u> |

Computation of Legal Debt Margin

|   |                             |
|---|-----------------------------|
| Assessed Value  | <u><u>\$806,637,911</u></u> |
| Legal Debt Margin:  |                             |
| Legal Debt Margin -Debt limitation - 20 percent of total assessed value | <u><u>\$161,327,582</u></u> |



DEBT SERVICE  
Schedule of Requirements  
STATE REVOLVING FUND DIRECT LOAN  
Issue 2012

| Period<br>Ending | Interest<br>Rate | Principal<br>Due | Interest<br>Due (1) | Total<br>Payments |
|------------------|------------------|------------------|---------------------|-------------------|
| 07-01-24         | 1.430%           | \$ 778,000       | \$ 224,872          | \$ 1,002,872      |
| 01-01-25         | 1.430%           | 787,000          | 215,420             | 1,002,420         |
| 07-01-25         | 1.430%           | 797,000          | 205,857             | 1,002,857         |
| 01-01-26         | 1.430%           | 807,000          | 196,174             | 1,003,174         |
| 07-01-26         | 1.430%           | 817,000          | 186,369             | 1,003,369         |
| 01-01-27         | 1.430%           | 827,000          | 176,442             | 1,003,442         |
| 07-01-27         | 1.430%           | 837,000          | 166,394             | 1,003,394         |
| 01-01-28         | 1.430%           | 847,000          | 156,225             | 1,003,225         |
| 07-01-28         | 1.430%           | 858,000          | 145,934             | 1,003,934         |
| 01-01-29         | 1.430%           | 868,000          | 135,509             | 1,003,509         |
| 07-01-29         | 1.430%           | 879,000          | 124,963             | 1,003,963         |
| 01-01-30         | 1.430%           | 890,000          | 114,283             | 1,004,283         |
| 07-01-30         | 1.430%           | 901,000          | 103,469             | 1,004,469         |
| 01-01-31         | 1.430%           | 912,000          | 92,522              | 1,004,522         |
| 07-01-31         | 1.430%           | 923,000          | 81,441              | 1,004,441         |
| 01-01-32         | 1.430%           | 934,000          | 70,227              | 1,004,227         |
| 07-01-32         | 1.430%           | 946,000          | 58,879              | 1,004,879         |
| 01-01-33         | 1.430%           | 958,000          | 47,385              | 1,005,385         |
| 07-01-33         | 1.430%           | 969,000          | 35,745              | 1,004,745         |
| 01-01-34         | 1.430%           | 981,000          | 23,972              | 1,004,972         |
| 07-01-34         | 1.430%           | 992,000          | 12,053              | 1,004,053         |
|                  | 1.430%           | \$ 18,508,000    | \$ 2,574,135        | \$ 21,082,135     |

DEBT SERVICE  
Schedule of Requirements  
STATE REVOLVING FUND DIRECT LOAN  
Issue 2013A

| Period<br>Ending | Interest<br>Rate | Principal<br>Due | Interest<br>Due (1) | Total<br>Payments |
|------------------|------------------|------------------|---------------------|-------------------|
| 07-01-24         | 1.390%           | \$ 82,000        | \$ 23,040           | \$ 105,040        |
| 01-01-25         | 1.390%           | 83,000           | 22,060              | 105,060           |
| 07-01-25         | 1.390%           | 84,000           | 21,068              | 105,068           |
| 01-01-26         | 1.390%           | 85,000           | 20,064              | 105,064           |
| 07-01-26         | 1.390%           | 86,000           | 19,048              | 105,048           |
| 01-01-27         | 1.390%           | 87,000           | 18,021              | 105,021           |
| 07-01-27         | 1.390%           | 88,000           | 16,981              | 104,981           |
| 01-01-28         | 1.390%           | 89,000           | 15,929              | 104,929           |
| 07-01-28         | 1.390%           | 90,000           | 14,866              | 104,866           |
| 01-01-29         | 1.390%           | 91,000           | 13,790              | 104,790           |
| 07-01-29         | 1.390%           | 92,000           | 12,703              | 104,703           |
| 01-01-30         | 1.390%           | 93,000           | 11,603              | 104,603           |
| 07-01-30         | 1.390%           | 94,000           | 10,492              | 104,492           |
| 01-01-31         | 1.390%           | 95,000           | 9,369               | 104,369           |
| 07-01-31         | 1.390%           | 96,000           | 8,234               | 104,234           |
| 01-01-32         | 1.390%           | 97,000           | 7,086               | 104,086           |
| 07-01-32         | 1.390%           | 98,000           | 5,927               | 103,927           |
| 01-01-33         | 1.390%           | 99,000           | 4,756               | 103,756           |
| 07-01-33         | 1.390%           | 100,000          | 3,573               | 103,573           |
| 01-01-34         | 1.390%           | 102,000          | 2,378               | 104,378           |
| 07-01-34         | 1.390%           | 97,000           | 1,159               | 98,159            |
|                  | 1.390%           | \$ 1,928,000     | \$ 262,147          | \$ 2,190,147      |

DEBT SERVICE  
Schedule of Requirements  
STATE REVOLVING FUND DIRECT LOAN  
Issue 2013B

| Period<br>Ending | Interest<br>Rate | Principal<br>Due (2) | Interest<br>Due (1) | Total<br>Payments |
|------------------|------------------|----------------------|---------------------|-------------------|
| 07-01-24         | 1.390%           | \$ 899,000           | \$ 253,376          | \$ 1,152,376      |
| 01-01-25         | 1.390%           | 909,000              | 242,633             | 1,151,633         |
| 07-01-25         | 1.390%           | 920,000              | 231,770             | 1,151,770         |
| 01-01-26         | 1.390%           | 930,000              | 220,776             | 1,150,776         |
| 07-01-26         | 1.390%           | 941,000              | 209,663             | 1,150,663         |
| 01-01-27         | 1.390%           | 952,000              | 198,418             | 1,150,418         |
| 07-01-27         | 1.390%           | 962,000              | 187,041             | 1,149,041         |
| 01-01-28         | 1.390%           | 973,000              | 175,547             | 1,148,547         |
| 07-01-28         | 1.390%           | 985,000              | 163,918             | 1,148,918         |
| 01-01-29         | 1.390%           | 996,000              | 152,147             | 1,148,147         |
| 07-01-29         | 1.390%           | 1,007,000            | 140,245             | 1,147,245         |
| 01-01-30         | 1.390%           | 1,019,000            | 128,212             | 1,147,212         |
| 07-01-30         | 1.390%           | 1,030,000            | 116,035             | 1,146,035         |
| 01-01-31         | 1.390%           | 1,042,000            | 103,726             | 1,145,726         |
| 07-01-31         | 1.390%           | 1,054,000            | 91,274              | 1,145,274         |
| 01-01-32         | 1.390%           | 1,066,000            | 78,679              | 1,144,679         |
| 07-01-32         | 1.390%           | 1,078,000            | 65,940              | 1,143,940         |
| 01-01-33         | 1.390%           | 1,091,000            | 53,058              | 1,144,058         |
| 07-01-33         | 1.390%           | 1,103,000            | 40,021              | 1,143,021         |
| 01-01-34         | 1.390%           | 1,116,000            | 26,840              | 1,142,840         |
| 07-01-34         | 1.390%           | 1,130,000            | 13,504              | 1,143,504         |
|                  | 1.390%           | \$ 21,203,000        | \$ 2,892,821        | \$ 24,095,821     |

DEBT SERVICE  
Schedule of Requirements  
WATER SYSTEM REFUNDING REVENUE BONDS  
Issue 2019

| Period<br>Ending | Interest<br>Rate | Principal<br>Due | Interest<br>Due | Total<br>Payments |
|------------------|------------------|------------------|-----------------|-------------------|
| 07-01-24         |                  | \$ -             | \$ 103,975      | \$ 103,975        |
| 01-01-25         | 4.000%           | 685,000          | 103,975         | 788,975           |
| 07-01-25         |                  |                  | 90,275          | 90,275            |
| 01-01-26         | 4.000%           | 710,000          | 90,275          | 800,275           |
| 07-01-26         |                  |                  | 76,075          | 76,075            |
| 01-01-27         | 4.000%           | 740,000          | 76,075          | 816,075           |
| 07-01-27         |                  |                  | 61,275          | 61,275            |
| 01-01-28         | 3.000%           | 770,000          | 61,275          | 831,275           |
| 07-01-28         |                  |                  | 49,725          | 49,725            |
| 01-01-29         | 3.000%           | 795,000          | 49,725          | 844,725           |
| 07-01-29         |                  |                  | 37,800          | 37,800            |
| 01-01-30         | 3.000%           | 815,000          | 37,800          | 852,800           |
| 07-01-30         |                  |                  | 25,575          | 25,575            |
| 01-01-31         | 3.000%           | 840,000          | 25,575          | 865,575           |
| 07-01-31         |                  |                  | 12,975          | 12,975            |
| 01-01-32         | 3.000%           | 865,000          | 12,975          | 877,975           |
|                  | 3.302%           | \$ 6,220,000     | \$ 915,350      | \$ 7,135,350      |

DEBT SERVICE  
Schedule of Requirements  
SPECIAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS  
2016 Issue

| Period<br>Ending | Interest<br>Rate | Principal<br>Due | Interest<br>Due | Total<br>Payments |
|------------------|------------------|------------------|-----------------|-------------------|
| 12-01-24         |                  | \$ -             | \$ 185,759      | \$ 185,759        |
| 06-01-25         | 2.000%           | 1,420,000        | 185,759         | 1,605,759         |
| 12-01-25         |                  |                  | 171,559         | 171,559           |
| 06-01-26         | 2.000%           | 1,460,000        | 171,559         | 1,631,559         |
| 12-01-26         |                  |                  | 156,959         | 156,959           |
| 06-01-27         | 2.125%           | 1,505,000        | 156,959         | 1,661,959         |
| 12-01-27         |                  |                  | 140,969         | 140,969           |
| 06-01-28         | 3.000%           | 1,550,000        | 140,969         | 1,690,969         |
| 12-01-28         |                  |                  | 117,719         | 117,719           |
| 06-01-29         | 4.000%           | 1,625,000        | 117,719         | 1,742,719         |
| 12-01-29         |                  |                  | 85,219          | 85,219            |
| 06-01-30         | 4.000%           | 1,715,000        | 85,219          | 1,800,219         |
| 12-01-30         |                  |                  | 50,919          | 50,919            |
| 06-01-31         | 3.000%           | 1,190,000        | 50,919          | 1,240,919         |
| 12-01-31         |                  |                  | 33,069          | 33,069            |
| 06-01-32         | 3.000%           | 430,000          | 33,069          | 463,069           |
| 12-01-32         |                  |                  | 26,619          | 26,619            |
| 06-01-33         | 3.000%           | 450,000          | 26,619          | 476,619           |
| 12-01-33         |                  |                  | 19,869          | 19,869            |
| 06-01-34         | 3.000%           | 470,000          | 19,869          | 489,869           |
| 12-01-34         |                  |                  | 12,819          | 12,819            |
| 06-01-35         | 3.000%           | 490,000          | 12,819          | 502,819           |
| 12-01-35         |                  |                  | 5,469           | 5,469             |
| 06-01-36         | 3.125%           | 350,000          | 5,469           | 355,469           |
|                  | 2.959%           | \$ 12,655,000    | \$ 2,013,896    | \$ 14,668,896     |

DEBT SERVICE  
Schedule of Requirements  
SPECIAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS  
2018 Issue

| Period<br>Ending | Interest<br>Rate | Principal<br>Due | Interest<br>Due | Total<br>Payments |
|------------------|------------------|------------------|-----------------|-------------------|
| 12-01-24         |                  | \$ -             | \$ 148,805      | \$ 148,805        |
| 06-01-25         |                  |                  | 148,805         | 148,805           |
| 12-01-25         |                  |                  | 148,805         | 148,805           |
| 06-01-26         |                  |                  | 148,805         | 148,805           |
| 12-01-26         |                  |                  | 148,805         | 148,805           |
| 06-01-27         |                  |                  | 148,805         | 148,805           |
| 12-01-27         |                  |                  | 148,805         | 148,805           |
| 06-01-28         |                  |                  | 148,805         | 148,805           |
| 12-01-28         |                  |                  | 148,805         | 148,805           |
| 06-01-29         |                  |                  | 148,805         | 148,805           |
| 12-01-29         |                  |                  | 148,805         | 148,805           |
| 06-01-30         |                  |                  | 148,805         | 148,805           |
| 12-01-30         |                  |                  | 148,805         | 148,805           |
| 06-01-31         | 3.300%           | 1,755,000        | 148,805         | 1,903,805         |
| 12-01-31         |                  |                  | 119,848         | 119,848           |
| 06-01-32         | 3.400%           | 2,460,000        | 119,848         | 2,579,848         |
| 12-01-32         |                  |                  | 78,028          | 78,028            |
| 06-01-33         | 3.450%           | 2,540,000        | 78,028          | 2,618,028         |
| 12-01-33         |                  |                  | 34,213          | 34,213            |
| 06-01-34         | 3.500%           | 1,955,000        | 34,213          | 1,989,213         |
|                  | 3.423%           | \$ 8,710,000     | \$ 2,547,448    | \$ 11,257,448     |

DEBT SERVICE  
Schedule of Requirements  
SPECIAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS  
2020 Issue

| Period<br>Ending | Interest<br>Rate | Principal<br>Disbursed | Principal<br>Due | Interest<br>Due (1) | Total<br>Payments |
|------------------|------------------|------------------------|------------------|---------------------|-------------------|
| 12-01-24         | 2.460%           | \$ -                   | \$ 1,190,000     | \$ 182,471          | \$ 1,372,471      |
| 06-01-25         |                  |                        |                  | 167,834             | 167,834           |
| 12-01-25         | 2.460%           |                        | 1,225,000        | 167,834             | 1,392,834         |
| 06-01-26         |                  |                        |                  | 152,766             | 152,766           |
| 12-01-26         | 2.460%           |                        | 1,255,000        | 152,766             | 1,407,766         |
| 06-01-27         |                  |                        |                  | 137,330             | 137,330           |
| 12-01-27         | 2.460%           |                        | 1,280,000        | 137,330             | 1,417,330         |
| 06-01-28         |                  |                        |                  | 121,586             | 121,586           |
| 12-01-28         | 2.460%           |                        | 1,310,000        | 121,586             | 1,431,586         |
| 06-01-29         |                  |                        |                  | 105,473             | 105,473           |
| 12-01-29         | 2.460%           |                        | 1,345,000        | 105,473             | 1,450,473         |
| 06-01-30         |                  |                        |                  | 88,929              | 88,929            |
| 12-01-30         | 2.460%           |                        | 1,380,000        | 88,929              | 1,468,929         |
| 06-01-31         |                  |                        |                  | 71,955              | 71,955            |
| 12-01-31         | 2.460%           |                        | 1,410,000        | 71,955              | 1,481,955         |
| 06-01-32         |                  |                        |                  | 54,612              | 54,612            |
| 12-01-32         | 2.460%           |                        | 1,445,000        | 54,612              | 1,499,612         |
| 06-01-33         |                  |                        |                  | 36,839              | 36,839            |
| 12-01-33         | 2.460%           |                        | 1,480,000        | 36,839              | 1,516,839         |
| 06-01-34         |                  |                        |                  | 18,635              | 18,635            |
| 12-01-34         | 2.460%           |                        | 1,515,000        | 18,635              | 1,533,635         |
|                  | 2.460%           | \$ -                   | \$ 14,835,000    | \$ 2,094,389        | \$ 16,929,389     |

DEBT SERVICE  
Schedule of Requirements  
SPECIAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS  
2022 Issue

| Period<br>Ending | Interest<br>Rate | Principal<br>Due | Interest<br>Due (1) | Total<br>Payments |
|------------------|------------------|------------------|---------------------|-------------------|
| 12/1/2024        |                  | \$ -             | \$ 36,716           | \$ 36,716         |
| 6/1/2025         | 1.990%           | 750,000          | 36,716              | 786,716           |
| 12/1/2025        |                  |                  | 29,253              | 29,253            |
| 6/1/2026         | 1.990%           | 440,000          | 29,253              | 469,253           |
| 12/1/2026        |                  |                  | 24,875              | 24,875            |
| 6/1/2027         | 1.990%           | 450,000          | 24,875              | 474,875           |
| 12/1/2027        |                  |                  | 20,398              | 20,398            |
| 6/1/2028         | 1.990%           | 455,000          | 20,398              | 475,398           |
| 12/1/2028        |                  |                  | 15,870              | 15,870            |
| 6/1/2029         | 1.990%           | 465,000          | 15,870              | 480,870           |
| 12/1/2029        |                  |                  | 11,244              | 11,244            |
| 6/1/2030         | 1.990%           | 470,000          | 11,244              | 481,244           |
| 12/1/2030        |                  |                  | 6,567               | 6,567             |
| 6/1/2031         | 1.990%           | 475,000          | 6,567               | 481,567           |
| 12/1/2031        |                  |                  | 1,841               | 1,841             |
| 6/1/2032         | 1.990%           | 185,000          | 1,841               | 186,841           |
|                  | 1.990%           | \$ 3,690,000     | \$ 293,525          | \$ 3,983,525      |



---

# **TAX RATE/ ASSESSED VALUATION**

TAX RATE ANALYSIS\*

| <u>Fiscal<br/>Year</u> | <u>General<br/>Fund</u> | <u>Library<br/>Fund</u> | <u>Health<br/>Fund</u> | <u>65<br/>Airport</u> | <u>Parks &amp;<br/>Recreation</u> | <u>1984 Bldg.<br/>Bonds</u> | <u>Total<br/>Levy</u> | <u>Business<br/>District</u> |
|------------------------|-------------------------|-------------------------|------------------------|-----------------------|-----------------------------------|-----------------------------|-----------------------|------------------------------|
| 1963-64                | 0.8700                  | 0.1300                  | 0.0700                 | 0.06                  | 0.17                              |                             | 1.3000                |                              |
| 1964-65                | 0.8700                  | 0.1400                  | 0.0600                 | 0.05                  | 0.17                              |                             | 1.2900                |                              |
| 1965-66                | 0.8700                  | 0.2000                  | 0.0600                 | 0.19                  | 0.17                              |                             | 1.4900                |                              |
| 1966-67                | 0.8700                  | 0.2000                  | 0.0600                 | 0.19                  | 0.17                              |                             | 1.4900                |                              |
| 1967-68                | 0.8700                  | 0.2000                  | 0.0600                 | 0.19                  | 0.13                              |                             | 1.4500                |                              |
| 1968-69                | 0.9600                  | 0.2000                  | 0.0600                 | 0.19                  |                                   |                             | 1.4100                |                              |
| 1969-70                | 0.9600                  | 0.2000                  | 0.0600                 | 0.19                  |                                   |                             | 1.4100                |                              |
| 1970-71                | 0.5000                  | 0.2000                  | 0.0600                 | 0.19                  |                                   |                             | 0.9500                |                              |
| 1971-72                | 0.5000                  | 0.2000                  | 0.0600                 | 0.09                  |                                   |                             | 0.8500                |                              |
| 1972-73                | 0.5000                  | 0.2000                  | 0.0600                 | 0.09                  |                                   |                             | 0.8500                |                              |
| 1973-74                | 0.5000                  | 0.2000                  | 0.0600                 | 0.08                  |                                   |                             | 0.8400                |                              |
| 1974-75                | 0.4400                  | 0.1800                  | 0.0500                 | 0.07                  |                                   |                             | 0.7400                |                              |
| 1975-76                | 0.4400                  | 0.2000                  | 0.0500                 | 0.07                  |                                   |                             | 0.7600                |                              |
| 1976-77                | 0.4300                  | 0.2000                  | 0.0600                 | 0.05                  |                                   |                             | 0.7400                |                              |
| 1977-78                | 0.4200                  | 0.2000                  | 0.0700                 | 0.05                  |                                   |                             | 0.7400                |                              |
| 1978-79                | 0.4200                  | 0.2000                  | 0.0700                 | 0.05                  |                                   |                             | 0.7400                |                              |
| 1979-80                | 0.4200                  | 0.2000                  | 0.0700                 | 0.05                  |                                   |                             | 0.7400                |                              |
| 1980-81                | 0.4200                  | 0.2000                  | 0.0700                 | 0.05                  |                                   |                             | 0.7400                |                              |
| 1981-82                | 0.4200                  | 0.2000                  | 0.0500                 | 0.05                  |                                   |                             | 0.7200                |                              |
| 1982-83                | 0.4200                  | 0.2000                  | 0.0500                 | 0.05                  |                                   |                             | 0.7200                |                              |
| 1983-84                | 0.4200                  | 0.2000                  | 0.0500                 | 0.05                  |                                   |                             | 0.7200                |                              |
| 1984-85                | 0.4200                  | 0.2000                  | 0.0500                 | 0.05                  |                                   |                             | 0.7200                | 0.8500                       |
| 1985-86                | 0.3000                  | 0.1400                  | 0.0400                 |                       |                                   |                             | 0.4800                | 0.8500                       |
| 1986-87                | 0.3000                  | 0.1400                  | 0.0400                 |                       |                                   | 0.10                        | 0.5800                | 0.8500                       |
| 1987-88                | 0.3000                  | 0.1400                  | 0.0400                 |                       |                                   | 0.10                        | 0.5800                | 0.8500                       |
| 1988-89                | 0.3000                  | 0.1400                  | 0.0400                 |                       |                                   | 0.10                        | 0.5800                | 0.8500                       |
| 1989-90                | 0.3000                  | 0.1400                  | 0.0400                 |                       |                                   | 0.10                        | 0.5800                | 0.7700                       |
| 1990-91                | 0.3000                  | 0.1400                  | 0.0400                 |                       |                                   | 0.10                        | 0.5800                | 0.7700                       |
| 1991-92                | 0.3000                  | 0.1400                  | 0.0400                 |                       |                                   | 0.10                        | 0.5800                | 0.8000                       |
| 1992-93                | 0.3100                  | 0.1500                  | 0.0400                 |                       |                                   | 0.10                        | 0.6000                | 0.8000                       |
| 1993-94                | 0.3200                  | 0.1600                  | 0.0500                 |                       |                                   | 0.10                        | 0.6300                | 0.8000                       |
| 1994-95                | 0.3200                  | 0.1600                  | 0.0500                 |                       |                                   | 0.10                        | 0.6300                | 0.8000                       |
| 1995-96                | 0.3200                  | 0.1600                  | 0.0500                 |                       |                                   | 0.10                        | 0.6300                | 0.8000                       |
| 1996-97                | 0.3300                  | 0.1700                  | 0.0600                 |                       |                                   | 0.10                        | 0.6600                | 0.8000                       |
| 1997-98                | 0.3200                  | 0.1700                  | 0.0600                 |                       |                                   | 0.10                        | 0.6500                | 0.7900                       |
| 1998-99                | 0.3200                  | 0.1700                  | 0.0600                 |                       |                                   | 0.10                        | 0.6500                | 0.7900                       |
| 1999-00                | 0.3200                  | 0.1700                  | 0.0600                 |                       |                                   | 0.10                        | 0.6500                | 0.7900                       |
| 2000-01                | 0.3200                  | 0.1700                  | 0.0600                 |                       |                                   | 0.10                        | 0.6500                | 0.7900                       |
| 2001-02                | 0.3128                  | 0.1664                  | 0.0586                 |                       |                                   | 0.10                        | 0.6378                | 0.7838                       |
| 2002-03                | 0.3135                  | 0.1665                  | 0.0587                 |                       |                                   | 0.10                        | 0.6387                | 0.7793                       |
| 2003-04                | 0.3135                  | 0.1665                  | 0.0587                 |                       |                                   | 0.10                        | 0.6387                | 0.7605                       |
| 2004-05                | 0.3135                  | 0.1665                  | 0.0587                 |                       |                                   |                             | 0.5387                | 0.7576                       |
| 2005-06                | 0.3135                  | 0.1665                  | 0.0587                 |                       |                                   |                             | 0.5387                | 0.7576                       |
| 2006-07                | 0.3135                  | 0.1665                  | 0.0587                 |                       |                                   |                             | 0.5387                | 0.7576                       |
| 2007-08                | 0.2991                  | 0.3090                  | 0.0560                 |                       |                                   |                             | 0.6641                | 0.6763                       |
| 2008-09                | 0.3030                  | 0.3118                  | 0.0567                 |                       |                                   |                             | 0.6715                | 0.6763                       |
| 2009-10                | 0.3004                  | 0.3095                  | 0.0562                 |                       |                                   |                             | 0.6661                | 0.6708                       |
| 2010-11                | 0.3018                  | 0.3112                  | 0.0565                 |                       |                                   |                             | 0.6695                | 0.6708                       |
| 2011-12                | 0.3018                  | 0.3112                  | 0.0565                 |                       |                                   |                             | 0.6695                | 0.6708                       |
| 2012-13                | 0.3027                  | 0.3132                  | 0.0567                 |                       |                                   |                             | 0.6726                | 0.6734                       |
| 2013-14                | 0.3027                  | 0.3132                  | 0.0567                 |                       |                                   |                             | 0.6726                | 0.6738                       |
| 2014-15                | 0.3027                  | 0.3132                  | 0.0567                 |                       |                                   |                             | 0.6726                | 0.6869                       |
| 2015-16                | 0.3027                  | 0.3132                  | 0.0567                 |                       |                                   |                             | 0.6726                | 0.6866                       |
| 2016-17                | 0.3037                  | 0.3141                  | 0.0569                 |                       |                                   |                             | 0.6747                | 0.6699                       |
| 2017-18                | 0.3033                  | 0.3141                  | 0.0568                 |                       |                                   |                             | 0.6742                | 0.7076                       |
| 2018-19                | 0.3037                  | 0.3143                  | 0.0569                 |                       |                                   |                             | 0.6749                | 0.7076                       |
| 2019-20                | 0.3044                  | 0.3152                  | 0.0570                 |                       |                                   |                             | 0.6766                | 0.7076                       |
| 2020-21                | 0.3044                  | 0.3152                  | 0.0570                 |                       |                                   |                             | 0.6766                | 0.7076                       |
| 2021-22                | 0.3057                  | 0.3158                  | 0.0573                 |                       |                                   |                             | 0.6788                | 0.6789                       |
| 2022-23                | 0.3057                  | 0.3158                  | 0.0573                 |                       |                                   |                             | 0.6788                | 0.6789                       |
| 2023-24                | 0.3042                  | 0.3146                  | 0.0570                 |                       |                                   |                             | 0.6758                | 0.6789                       |

\* All tax rates are presented per \$100 of assessed valuation.

ASSESSED VALUE OF TAXABLE PROPERTY

| <u>Fiscal<br/>Year</u> | <u>Real<br/>Estate</u> | <u>Personal<br/>Property</u> | <u>Merchants &amp;<br/>Manufacturing</u> | <u>R. R. &amp;<br/>Utilities</u> | <u>Total</u> | <u>Percent of<br/>Change</u> |
|------------------------|------------------------|------------------------------|--|----------------------------------|--------------|------------------------------|
| 1964-65                | \$32,223,860           | \$6,202,220                  | \$3,505,020                              | \$1,392,456                      | \$43,323,556 |                              |
| 1965-66                | 34,412,340             | 6,649,080                    | 3,640,340                                | 1,505,642                        | 46,207,402   | 6.7%                         |
| 1966-67                | 35,604,340             | 7,332,440                    | 3,715,960                                | 1,753,515                        | 48,406,255   | 4.8%                         |
| 1967-68                | 38,355,900             | 8,082,200                    | 3,832,540                                | 2,031,867                        | 52,302,507   | 8.0%                         |
| 1968-69                | 42,186,000             | 8,237,220                    | 4,198,580                                | 2,224,729                        | 56,846,529   | 8.7%                         |
| 1969-70                | 43,981,400             | 8,668,680                    | 4,102,600                                | 2,441,012                        | 59,193,692   | 4.1%                         |
| 1970-71                | 45,439,880             | 8,863,100                    | 4,274,420                                | 2,626,754                        | 61,204,154   | 3.4%                         |
| 1971-72                | 47,000,480             | 9,786,720                    | 4,345,800                                | 2,783,860                        | 63,916,860   | 4.4%                         |
| 1972-73                | 50,059,300             | 9,764,480                    | 4,619,500                                | 2,930,205                        | 67,373,485   | 5.4%                         |
| 1973-74                | 54,712,920             | 10,686,700                   | 5,286,160                                | 3,110,970                        | 73,796,750   | 9.5%                         |
| 1974-75                | 63,400,200             | 11,756,920                   | 5,874,980                                | 3,474,335                        | 84,506,435   | 14.5%                        |
| 1975-76                | 65,330,200             | 11,923,720                   | 6,057,040                                | 4,068,333                        | 87,379,293   | 3.4%                         |
| 1976-77                | 68,883,290             | 11,810,410                   | 6,305,540                                | 4,235,363                        | 91,234,603   | 4.4%                         |
| 1977-78                | 73,046,700             | 10,338,290                   | 6,491,940                                | 4,340,871                        | 94,217,801   | 3.3%                         |
| 1978-79                | 78,801,900             | 12,395,315                   | 6,679,400                                | 5,006,308                        | 102,882,923  | 9.2%                         |
| 1979-80                | 80,342,400             | 13,123,035                   | 6,684,900                                | 4,880,684                        | 105,031,019  | 2.1%                         |
| 1980-81                | 84,762,810             | 13,660,940                   | 6,651,520                                | 5,412,522                        | 110,487,792  | 5.2%                         |
| 1981-82                | 98,001,550             | 13,749,508                   | 6,764,940                                | 5,330,614                        | 123,846,612  | 12.1%                        |
| 1982-83                | 98,615,210             | 13,389,800                   | 12,915,080                               | 5,421,885                        | 130,341,975  | 5.2%                         |
| 1983-84                | 100,419,370            | 14,837,940                   | 12,608,280                               | 4,198,382                        | 132,063,972  | 1.3%                         |
| 1984-85                | 99,992,640             | 13,586,410                   | 13,048,370                               | 13,844,701                       | 140,472,121  | 6.4%                         |
| 1985-86                | 156,607,540            | 28,628,085                   |  | 19,026,515                       | 204,262,140  | 45.4%                        |
| 1986-87                | 161,046,740            | 29,644,440                   |  | 20,464,762                       | 211,155,942  | 3.4%                         |
| 1987-88                | 165,181,180            | 29,852,921                   |  | 20,611,933                       | 215,646,034  | 2.1%                         |
| 1988-89                | 169,915,310            | 30,499,772                   |  | 20,331,289                       | 220,746,371  | 2.4%                         |
| 1989-90                | 177,974,550            | 32,833,840                   |  | 20,697,281                       | 231,505,671  | 4.9%                         |
| 1990-91                | 181,481,140            | 32,995,384                   |  | 20,683,803                       | 235,160,327  | 1.6%                         |
| 1991-92                | 184,638,910            | 40,378,970                   |  | 21,491,906                       | 246,509,786  | 4.8%                         |
| 1992-93                | 188,852,960            | 42,109,675                   |  | 22,146,745                       | 253,109,380  | 2.7%                         |
| 1993-94                | 195,809,200            | 45,126,875                   |  | 17,950,900                       | 258,886,975  | 2.3%                         |
| 1994-95                | 203,600,210            | 51,733,340                   |  | 19,113,775                       | 274,447,325  | 6.0%                         |
| 1995-96                | 208,809,260            | 61,421,730                   |  | 18,527,925                       | 288,758,915  | 5.2%                         |
| 1996-97                | 215,300,380            | 69,259,255                   |  | 19,044,414                       | 303,604,049  | 5.1%                         |
| 1997-98                | 245,894,550            | 72,237,580                   |  | 19,406,348                       | 337,538,478  | 11.2%                        |
| 1998-99                | 251,356,660            | 74,549,645                   |  | 19,905,580                       | 345,811,885  | 2.5%                         |
| 1999-00                | 260,802,360            | 77,883,292                   |  | 20,345,362                       | 359,031,014  | 3.8%                         |
| 2000-01                | 269,016,020            | 85,006,163                   |  | 21,291,449                       | 375,313,632  | 4.5%                         |
| 2001-02                | 296,023,850            | 87,066,979                   |  | 22,577,736                       | 405,668,565  | 8.1%                         |
| 2002-03                | 302,459,240            | 86,673,333                   |  | 21,998,931                       | 411,131,504  | 1.3%                         |
| 2003-04                | 314,074,280            | 82,030,473                   |  | 21,820,611                       | 417,925,364  | 1.7%                         |
| 2004-05                | 321,044,100            | 80,569,040                   |  | 23,284,355                       | 424,897,495  | 1.7%                         |
| 2005-06                | 346,656,300            | 85,331,600                   |  | 15,302,627                       | 447,290,527  | 5.3%                         |
| 2006-07                | 361,998,920            | 94,755,320                   |  | 15,006,408                       | 471,760,648  | 5.5%                         |
| 2007-08                | 408,385,280            | 97,850,863                   |  | 15,766,380                       | 522,002,523  | 10.6%                        |
| 2008-09                | 421,542,710            | 90,205,672                   |  | 15,241,138                       | 526,989,520  | 1.0%                         |
| 2009-10                | 432,056,440            | 90,443,151                   |  | 16,382,003                       | 538,881,594  | 2.3%                         |
| 2010-11                | 436,383,490            | 88,756,143                   |  | 17,016,310                       | 542,155,943  | 0.6%                         |
| 2011-12                | 441,787,760            | 86,786,204                   |  | 18,075,415                       | 546,649,379  | 0.8%                         |
| 2012-13                | 444,515,940            | 89,254,739                   |  | 18,277,472                       | 552,048,151  | 1.0%                         |
| 2013-14                | 464,088,030            | 104,466,758                  |  | 18,422,026                       | 586,976,814  | 6.3%                         |
| 2014-15                | 473,052,490            | 109,377,874                  |  | 19,401,222                       | 601,831,586  | 2.5%                         |
| 2015-16                | 478,128,650            | 118,311,608                  |  | 21,179,053                       | 617,619,311  | 2.6%                         |
| 2016-17                | 484,614,340            | 115,659,020                  |  | 21,212,084                       | 621,485,444  | 0.6%                         |
| 2017-18                | 503,024,280            | 116,243,334                  |  | 21,608,170                       | 640,875,784  | 3.1%                         |
| 2018-19                | 511,342,160            | 121,991,825                  |  | 21,397,543                       | 654,731,528  | 2.2%                         |
| 2019-20                | 522,707,860            | 129,804,030                  |  | 24,755,247                       | 677,267,137  | 3.4%                         |
| 2020-21                | 527,243,460            | 129,844,065                  |  | 25,641,162                       | 682,728,687  | 0.8%                         |
| 2021-22                | 539,982,410            | 141,212,089                  |  | 28,234,462                       | 709,428,961  | 3.9%                         |
| 2022-23                | 555,875,130            | 164,173,099                  |  | 27,456,637                       | 747,504,866  | 5.4%                         |
| 2023-24                | 605,065,160            | 172,097,460                  |  | 29,475,291                       | 806,637,911  | 7.9%                         |
| Average Change         |                        |                              |  |                                  |              | 5.2%                         |
| 5 Year Average Change  |                        |                              |  |                                  |              | 4.3%                         |