



Request for Proposal

Youth Outdoor Sports Complex

Design-Build Services City of Cape Girardeau, MO

Project Proposals Due: June 28, 2024, 4:00 pm

The City of Cape Girardeau Missouri seeks proposals from companies/contractors with expertise in design-build services for construction of a Youth Outdoor Sports Complex. Respondents must be capable of providing design/build services which comply with all applicable local, state, and federal regulations governing construction of said Youth Sports Complex including all associated agency or agencies permitting such projects.

Project Description

The project includes construction of a five (5) field Youth Baseball/Softball Complex and two (2) Youth Soccer/Football Fields. The baseball/softball fields will be 250' in length and be constructed to tournament regulation dimensions and quality.

The site address of the future Youth Baseball/Softball Complex is 1157 South West End Boulevard in the City of Cape Girardeau Missouri. The site address for the future soccer/football fields is 1620 College Street in the City of Cape Girardeau Missouri.

Project Scope

The project scope will include construction of a five (5) field Youth Baseball/Softball Complex and two (2) Youth Soccer/Football Fields as approved by applicable local, state, and federal agencies and includes all permits for construction, operation, etc. Proposed components of the project will be as follows. The scope of the project may be scaled back as the project budget dictates.

The Youth Baseball/Softball Complex will include:

- Five (5) baseball/softball fields 250 feet in length with tournament regulation dimensions.
- Two (2) ancillary paved or gravel parking lots
- Ancillary amenities to support high level tournament play.
- Engineered soil infields.
- Bleacher pads on all fields.
- Vinyl coated chain link fencing.

- Warning tracks on infields.
- HGT Bluegrass Sod on outfields.
- Top quality irrigation (Rain Bird or equivalent).
- Quality standard backstops and covered player dugouts with concrete floors.
- 40X60 centrally located concession/restroom building with storage area and HVAC system, water heater, fires suppression, fixtures, grill and hood.
- All necessary concrete work to incorporate an integrated sidewalk system within the complex and from parking areas.
- All utility and infrastructure work for the site.
- All necessary engineering work.
- Working with outside agencies in the mitigation of an existing waterway that will be affected by Youth Baseball/Softball Complex.

The Youth Soccer/Football Fields will include:

- Construction of two (2) regulation size soccer/football fields.
- (3) ancillary paved or gravel parking lots
- HGT Bluegrass Sod on playing areas.
- Top quality irrigation (Rain Bird or equivalent).
- All necessary site preparation and dirt work.
- All utility and infrastructure work for the site.
- Required engineering work for the project.

Additional consideration will be given for proposals that incorporate artificial turf

- Add alternate (1) will include artificial turf on the infields and outfields of the baseball/softball complex as well as on the two (2) soccer/football fields
- Add alternate (2) will include artificial turf on the baseball/softball complex infields and outfields.
- Add alternate (3) will include artificial turf on the baseball/softball complex infields only.
- Add alternate (4) will include artificial turf on the soccer/football complex fields only

Project Budget

A proposed budget has been set at \$4,500,000. Proposal submissions should include examples of similar projects completed with the price range of \$2,000,000 to \$8,500,000.

Anticipated Schedule

Activity	Date
Issue/Advertise RFP	May 10, 2024
Questions/Response deadline 4:00 pm	June 7, 2024
Proposals due to City 4:00 pm	June 28, 2024
Project teams short listed and notified by	July 10, 2024
Interview short listed firms, if necessary, week of	July 29, 2024
Project Team Selected	August 5, 2024
Recommendation to City Council	August 19, 2024
Begin Construction	November 2024

Submittal Requirements

Companies/Contractors interested in providing service to the City of Cape Girardeau Missouri shall submit a Project Proposal that shall include the following:

- 1) The name of the company/contractor, corporate office address, closest office address, and brief history.
- 2) A statement that the company/contractor is able to provide all the services in the scope listed in this document with current staff or, if not in-house, those services proposed to be provided through a sub-consultant/contractor.
- 3) Brief narratives of key personnel who may be involved the project.
- 4) A list of other municipalities/organizations for which the company/contractor has completed for or is presently completing similar work along with a brief description of each.
- 5) Related project experience within the last five years.
- 6) A summary of current and anticipated work load capacity to complete the project.
- 7) Additional information not listed above which is believed to be useful and helpful in determining the qualifications of your company.

The total submittal shall not exceed twenty five (25) single sided pages.

The Project Proposal should clearly demonstrate a thorough understanding of the project specifics, challenges, and detail the proposed approach to successfully completing the project.

Any inquiries or requests for clarification should be submitted through the City's online eProcurement system (www.cityofcape.org/bids) no later than 4:00 pm on June 7, 2024. **Submissions are due at 4:00 pm on June 28, 2024.**

Evaluation Criteria

The selection committee will consist of City Staff and a member of the City of Cape Girardeau Parks and Recreation Advisory and Foundation Boards. The three highest ranking teams shall be asked to participate in an interview, if necessary. The City of Cape Girardeau reserves the right to base the selection solely on the submitted qualifications.

The following criteria will be the basis for selection:

Project Team Experience	30 Max Points
Description and Creativity of project proposal	30 Max Points
Demonstrated ability to complete the project within the budget	25 Max Points
Quality and Responsiveness of Project Proposal	<u>15 Max Points</u>
Total 100 Max Points	

All submissions shall be submitted through the City's online eProcurement system (www.cityofcape.org/bids) no later than **4:00 pm, local time, on Friday, June 28, 2024.** No public opening will be held. For project questions, please contact Doug Gannon at dgannon@cityofcape.org or 573-339-6726.

Terms and Conditions

The City of Cape Girardeau reserves the right to seek clarification or information submitted in response to this RFP and/or request additional information during the evaluation process.

The City of Cape Girardeau will not be liable in any way for any costs incurred by respondents to this RFP or any part of the procurement process. The selected team will be required to conform to the Missouri Prevailing Wage Law.

Thank you for your interest in this project.